

**Registration Form**  
**Instructional Aide Assessment Test**  
*(Please PRINT and complete all information that is requested.)*

<b>Name:</b>	
<b>MAILING Address:</b>	
<b>City:</b>	, CA <b>Zip Code:</b>
<b>Telephone:</b>	<b>e-mail:</b>
<b>Desired Test Date:</b>	<b>Test Time:</b>

<input type="checkbox"/>	I've never taken this exam before; I need to take both the Writing Exam and the Multiple Choice Exam.
<input type="checkbox"/>	I need to take the Writing Exam only. <i>(In this case, you must be there by 12:00 p.m.)</i>
<input type="checkbox"/>	I need to take the Multiple Choice only. <i>(In this case, you must be there by 1:15 p.m. Please do not enter the testing room. Wait outside until you are called.)</i>

*IF YOU ARE ONLY TAKING ONE PORTION OF THE EXAM, please write in the approximate date and location where you took the portion that you have already passed.*

*Date:* \_\_\_\_\_ *Location:* \_\_\_\_\_

A PICTURE I.D. MUST BE PRESENTED ON THE DAY OF THE EXAMINATION.

TO REGISTER FOR THIS EXAM, provide this form with a **\$10.00 Non-refundable** registration fee. **Exact cash or money order made out to TCOE only.** No personal checks or credit cards.

<p><b>BY MAIL:</b> Human Resources Tulare County Office of Education <b>P.O. Box 5091</b> Visalia, CA 93278-5091</p>	<p><b>IN PERSON:</b> Human Resources Tulare County Office of Education <b>6200 S. Mooney Blvd.</b> Visalia, CA 93277</p>
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DO NOT ASSUME YOU ARE REGISTERED UNTIL YOU RECEIVE CONFIRMATION OF YOUR TEST REGISTRATION IN PERSON OR VIA MAIL.

Please check the website to confirm the test location. (Go to [www.tcoe.org/HR](http://www.tcoe.org/HR) and then click on *Instructional Aide Exam*. A map to the Conference Center where the test will be given is available.)

If you will not be able to take the test on the date chosen, please call 733-6306 **prior** to your test date to let us know. **No refunds** will be given, however, you can reschedule to take the test at a later date if we are notified **prior** to the test date that you need to cancel.

<b>Date</b>	
<b>Paid</b>	
<b>Receipt #</b>	
<b>Verified by</b>	