

**Job Summary:**

The job of Teacher Court/Community School is done for the purpose/s of providing instruction in assigned core academic content areas under the supervision of the program manager/principal. The Teacher Court/Community School is responsible for assessing students' academic performance, guiding students through prescribed course work, and maintaining an orderly and safe learning environment. The Teacher Court/Community School works cooperatively with Probation, Juvenile Court, school/district of residence, staff, and supervisor to implement students' Individual Learning Plan.

**Essential Functions:**

- ▶ Advises of students' credit accrual, Transition Plan, Vocational/Career Plan, behavior and academic progress for the purpose of documenting and implementing students' Individual Learning Plan and assisting students with transition back to their school districts, or to the world of work.
- ▶ Assesses students' academic performance for the purpose of monitoring learning student growth as per state-required testing and forming student Individual Learning Plans.
- ▶ Communicates with Probation, court, other agencies, school district/schools, parents, guardians, and/or foster parents for the purpose of exchanging educational records; providing attendance, behavior, and academic progress; and holding parent conferences regarding attendance, behavior, academics and transition.
- ▶ Cooperates with Probation, court and other agencies for the purpose of following students' rehabilitation goals.
- ▶ Cooperates with supervisor, other staff, parents, guardian, and/or foster parents for the purpose of following program goals and meeting students' Individual Learning Plan and academic progress needs.
- ▶ Evaluates the overall program quality and program safety for the purpose of adjusting the educational program to meet the changing needs of students.
- ▶ Guides students in prescribed instructional activities for the purpose of maintaining on a required academic task.
- ▶ Holds students accountable for appropriate conduct for the purpose of maintaining appropriate classroom control.
- ▶ Instructs students in assigned academic areas grades 7-12 including electives, character education, P.E., vocational/career, and/or life skills for the purpose of following students Individual Learning Plans based on the course of study and preparing students for ethical, real life decisions.
- ▶ Integrates technology, social improvement skills, and character education into the educational program for the purpose of improving computer skills and research skills; addressing the social issues exhibited by students, and improving ethical decision-making skills.
- ▶ Maintains an orderly, nurturing, and safe learning environment for the purpose of ensuring student safety and consistent control over students based on rules governing student behavior.
- ▶ Supervises instructional assistants for the purpose of maintaining assigned schedules and duties.
- ▶ Supervises students in the classroom for the purpose of promoting safety through supervision.
- ▶ Communicates with student's counselor, therapist, psychologist, and parent for the purpose of following-up with student's progress and needs in order for the student to be successful with prescribed goals.
- ▶ Participates with IEP/504 team meetings for the purpose of providing input on student's educational and health progress in order to meet student's individual needs.
- ▶ Monitors expelled student's rehabilitation plan for the purpose of student's experiencing successful completion of required anger management and/or substance abuse counseling.

**Skills, Knowledge and/or Abilities:**

- ▶ **Skills to:**
  - communicate with high-risk students;
  - give students direction in educational planning, career/vocational education;
  - setting goals for students;
  - use technology to enhance student learning.
- ▶ **Knowledge of:**
  - teaching at-risk students;
  - strategies in dealing with behavior issues of at-risk students;
  - computer applications;
  - curriculum and strategies to improve social issues and ethics;
  - middle school and high school curriculum standards;
  - core academic content.
- ▶ **Ability to:**
  - work cooperatively with staff and other agencies;
  - teach in a diagnostic/prescriptive manner;
  - maintain effective student control;
  - use the computer for research.

Responsibilities include: working under limited supervision following standardized practices and/or methods; leading, guiding, and/or coordinating others; and tracking budget expenditures. Utilization of resources from other work units may be required to perform the job's functions. There is some opportunity to impact the Organization's services. The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally the job requires 34% sitting, 33% walking and 33% standing. The job is performed under minimal temperature variations,

**Experience Required:**

- ▶ Job-related experience with increasing levels of responsibility is required.

**Education Required:**

- ▶ Bachelors degree in job-related area.
- ▶ Master's degree preferred.

**Certificates, Licenses, Clearances, Testing and/or Bonding Required:**

- ▶ Valid California driver's license and proof of automobile insurance.
- ▶ Valid California Teaching Credential.
- ▶ EL authorization.
- ▶ Must be able to meet highly-qualified teacher requirements in core areas as required by the No Child Left Behind Act.
- ▶ Department of Justice and FBI Fingerprint Response.

**FLSA Status:** Exempt

**April 2013**

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, gender or disability. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization complies with the Americans with Disabilities Act. Persons with a disability who may need some accommodation in the hiring process should contact our personnel office.

This organization is a Drug and Tobacco - Free Workplace

This organization requires a successful candidate to provide it with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.