

**Job Summary:**

The job of Clinical Psychologist I was established for the purpose/s of providing clinical and administrative supervision to mental health staff working Behavioral Health Services (BHS). The Clinical Psychologist I shall practice high level of clinical expertise to ensure positive outcomes for children and families. The Clinical Psychologist I shall consult with mental health, school and medical staff regarding complex and difficult cases for the purpose of assuring appropriate behavioral health services.

**Essential Functions:**

- ▶ Acts on behalf of the program administrator at his or her request for the purpose of enhancing and sharing knowledge and skills for the delivery of best practices.
- ▶ Analyzes/Evaluates/Draws conclusions from complex data for the purpose of evaluating program outcomes.
- ▶ Assists in the preparation of any and all reports and correspondence as requested by the federal, state, city or other funding sources for the purpose of addressing and correcting any and all deficiencies which may be cited as a result of audits conducted by the funding source.
- ▶ Assists with maintaining program fiscal viability and productivity standards for the purpose of evaluating program outcomes.
- ▶ Collaborates with Behavioral Health staff, school administrators and staff, and community agency partners for the purpose of creating, implementing, supervising and monitoring effective school-based intervention plans and in-home intervention programs.
- ▶ Consults with mental health, school and medical staff regarding complex and difficult cases for the purpose of assuring appropriate behavioral health services.
- ▶ Coordinates the clinical activities of program members to achieve the most effective, efficient and culturally competent service delivery for the purpose of delivering effective programs to children and families.
- ▶ Coordinates the delivery of psychiatric and nursing services for the purpose of ensuring the delivery of effective quality care.
- ▶ Develops/Maintains effective working relationships with students, families, educational partners, and other entities for the purpose of ensuring program success.
- ▶ Educates/Advises mental health staff to provide the information needed to implement effective behavioral health treatment and also follow program procedures and ethical obligations for the purpose of maintaining client confidentiality in conjunction with HIPPA and FERPA.
- ▶ Engages/Motivates/Provides leadership to employees for the purpose of achieving organizational objectives.
- ▶ Identifies/Implements evidence-based interventions for the purpose of assuring that students receive the most effective treatment program to address their individual needs.
- ▶ Delivers/Monitors/Assesses clinical treatment for the purpose of ensuring positive outcomes for children and families.
- ▶ Organizes/Facilitates/Participates in appropriate leadership, staff and clinical meetings for the purpose of enhancing/sharing knowledge and skills for delivering best practices.
- ▶ Participates as a member of the management team for the purpose of clarifying problems and recommending solutions.
- ▶ Participates In/Delivers staff development activities for the purpose of providing educational information in the study and implementation of mental health treatment and behavior modification.
- ▶ Partners with others within the organization in the development of other quality materials related to behavioral health that can be used for presentations, reports, internal and external communications for the purpose of ensuring positive outcomes for children and families.
- ▶ Performs professional level psychological work for the purpose of evaluating, diagnosing and treating mentally and emotionally disturbed students.
- ▶ Provides a variety of mental health services such as case consultation and advice concerning student status, diagnosis, and treatment for the purpose of ensuring mental health providers and treatment team members are being provided information needed to provide the most effective mental health services possible for clients.
- ▶ Provides clinical supervision to mental health staff for the purpose of effectively working in Behavioral Health Services.
- ▶ Provides emergency crisis intervention as needed for the purpose of maintaining a safe and positive learning environment.
- ▶ Represents Tulare County Office of Education BHS at various required meetings throughout the state and county for the purpose of enhancing and sharing knowledge and skills for the delivery of best practices.
- ▶ Travels from site to site and/or performs necessary home visits for the purpose of providing direct treatment, consultation and collaboration for students and families.
- ▶ Works collaboratively with other professional staff in leadership positions regarding program management, coordination of clinical activities, program planning and evaluation for the purpose of ensuring of quality assurance activities.
- ▶ Works with the compliance officer to ensure program compliance to quality assurance standards and identified quality indicators including competent and timely completion of diagnostic assessment for the purpose of providing effective treatment planning, and outcome measures as well as other supportive documentation required for billing/clinical other external audits/reviews.

**Skills, Knowledge and/or Abilities Required:**

▶ **Skills to:**

- identify problems and propose effective solutions;
- communicate effectively, orally, and in writing;
- maintain records and prepare reports;
- operate standard office equipment, including microcomputers and related software applications;

▶ **Knowledge of:**

- assessment instruments;
- applied behavior analysis;
- behavior intervention strategies;
- effective and evidence-based treatment approaches;
- agency services available in the planning for behavioral services for students with behavioral or mental health difficulties;
- research findings, implementation strategies, evaluation of effective interventions related to treatment planning;
- psychological and social aspects and characteristics of children with physical difficulties, emotional and social disturbances;
- principles and methods of counseling and the accepted techniques for assessing psycho-social behavior;
- human behavior and development of students with special needs;
- pertinent law and regulations regarding health and social service programs and public and special and/or alternative education;
- laws and regulations as they pertain to clients' legal rights;
- pharmacology of medications and drug treatment;
- normal growth and development of children;
- educational and developmental needs of children with specific disabilities;
- applicable treatment modalities and theory;
- technical aspects of field or speciality;

▶ **Ability to:**

- perform crisis intervention and/or assessment;
- assess students with behavioral and mental health challenges;
- conduct in-services and other types of training to staff, parents, agencies, and others;
- demonstrate positive working relationships with students, staff, parents, agency representatives, and other professionals;
- work with diverse groups of students and families in various socioeconomic and multi-cultural areas;
- work in teams with other mental health providers to support positive student growth;
- provide services to students, parents, and school staff to provide a positive, safe learning atmosphere;
- establish workload priorities and meet guidelines;
- analyze situations accurately and adopt an effective course of action;
- work independently with little direction;
- travel in and out of county using own vehicle;
- complete psychological evaluations.

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; managing a department; and supervising the use of funds. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services. The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 40% sitting, 30% walking, and 30% standing. The job is performed under minimal temperature variations and in some hazardous conditions.

**Experience Required:**

- ▶ Job-related experience within specialized field with increasing levels of responsibility is required.
- ▶ Two years experience working with children, adolescents, and their families.

**Education Required:**

- ▶ Doctorate Degree from an accredited college or university with major course work in Psychology.

**Certificates, Licenses, Clearances, Testing and/or Bonding Required:**

- ▶ Department of Justice and FBI Fingerprint Response.
- ▶ Valid California driver's license and proof of automobile insurance.
- ▶ Licensed by the State of California as a Licensed Psychologist.

**Other Requirements:**

- ▶ Specialized knowledge of special education students.
- ▶ Specialized knowledge of Applied Behavior Analysis strategies and interventions.
- ▶ Must be able to travel in and out of county using own vehicle.

**FLSA Status:** Exempt

**August 2013**

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, gender or disability. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization complies with the Americans with Disabilities Act. Persons with a disability who may need some accommodation in the hiring process should contact our personnel office.

This organization is a Drug and Tobacco - Free Workplace

This organization requires a successful candidate to provide it with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.