



*HOME OF THE SCREAMING EAGLES*

**LA SIERRA**  
**MILITARY ACADEMY**  
**CADET HANDBOOK**  
***EAGLE PROUD — EAGLE STRONG***

**2023-2024**

Tulare County  
Office of Education

*Tim A. Hire, County Superintendent of Schools*

**THIS DOCUMENT IS SUBJECT TO CHANGE AT THE DISCRETION OF  
SCHOOL ADMINISTRATION.**

**REV. 6.15.23**

## Principal's Message



Dear La Sierra Military Family,

My name is Jose Bedolla. It is an honor and privilege to serve as the principal of La Sierra Military Academy. Our unique military and academic programs are designed to help prepare our cadets for 21st century learning and real-life world preparation skills that our cadets can apply in all facets of their respective lives.

As a school site, we have dedicated staff that are committed towards providing the best education towards all cadets and families. It is our goal at La Sierra Military Academy to work as a team with all cadets, staff, families and educational partners. By working together, we can ensure that all cadets are prepared both academically and socially for continued success upon graduation from high school.

Thank you for your time and continued teamwork. Please feel free to reach out to me with any questions via email at [jose.bedolla@tcoe.org](mailto:jose.bedolla@tcoe.org) or by calling our school directly at (559) 733-6963. Thank you.

Respectfully,

*Jose Bedolla*





**TODAY AND EVERY SINGLE DAY  
WE SALUTE YOU FOR THE SACRIFICE YOU  
GAVE TO OUR NATION  
THANK YOU VETERANS FOR YOUR SERVICE**



## CHIEF OF STAFF'S MESSAGE



Greetings Parents/Guardians and Regiment,

Welcome back to all who continue to be part of the LSMA team, and a new welcome aboard to our newest cadets and their families.

You are all part of a long and distinguished heritage of traditions that embody the LSMA experience. For over 20 years the Academy has employed the military model to train and educate its cadets in educational standards, leadership, and social well being.

As a hands on applied leadership institution, our cadets are empowered to use their academic achievement and training in leadership, physical fitness, and character development to execute and support the mission of the Academy. I can assure you that your tenure here at the Academy will be one of challenge, opportunity, growth, and achievement.

Your Academy experience will contain the necessary support for a well guided venture through your educational development. The employment of good military order and discipline through the student-led chain of command ensures the success of the Regiment and the Academy as a whole.

As a current member now, your quality of life and your experience at LSMA will be directly related to your output. You must be willing to invest the necessary time and effort, seek out support and opportunity, take the initiative, and accept the responsibility for yourself, and those you may command, which will ultimately result in your and your teams success at LSMA.

The information in this handbook, together with the advice of your staff and cadet leaders will help you assess and achieve your life goals and ambitions.

Welcome aboard.

Joseph R. Andrade  
Colonel (LSMA)  
Chief of Staff/Learning Director





**California Cadet Corps**

*Developing leaders since 1911*



**3<sup>RD</sup> BRIGADE**

**31<sup>ST</sup> REGIMENT**

**425<sup>TH</sup> /429<sup>TH</sup> BATTALION**

**EAGLE PROUD**

**EAGLE STRONG**

## COMMANDANT'S MESSAGE

Greetings Parents and Battalion,



Welcome back to returning cadets and their families and welcome aboard to all our new cadets and their families.

Each cadet has their reason for attending the academy. Whatever brought you to our gates, know that upon entering all are expected to conform to the policies and procedures that have proven to be the linchpin of success for so many that have come before you. LSMA is an applied leadership academy; an academy run for cadets, by cadets. Adults provide mentorship and guidance to cadet leaders so they may influence their charges to get the most out of their time at the academy.

There is a rich legacy of excellent cadet leaders. Understand that it is very likely you will be asked to lead your fellow cadets and maintain the structured environment that enables cadets to grow and realize success at some point during your time at the academy. How you conduct yourself now will impact your ability to influence others later. In layman's terms, this means that if you are disrespectful, don't follow orders and don't comply with policies and procedures, the day you assume your leadership position others will remember how you behaved and reciprocate that behavior.

Cadets are expected to follow orders with quickness and obedience. If an order isn't illegal, immoral or going to cause injury, cadets are expected to execute their orders without question. Learn to support all leaders on campus. Conversely, if given an order that is illegal, immoral or going to cause injury, you're just as obligated to refuse that order and report it to the commandant or principal immediately. Learn to understand why things are done so when you assume the mantle of leadership you are able to exercise initiative and problem solve. We want leaders that think and solve problems, not robots. Integrity should be your watchword. Do the hard right things over the easy wrong. Do what's right even when someone isn't watching.

LSMA is a unique experience. Take advantage of what is offered here and it will more than adequately prepare you for the struggles you encounter as an adult. Be the instrument of change. Make a difference. We look forward to how you contribute to the culture of the academy.

Welcome aboard.

David A. Archer  
Lieutenant Colonel, (LSMA/CACC)  
Commandant of Cadets



“Leadership is a responsibility to do more, not an excuse to do less.”

– CSM Scott Schroeder  
*Addressing Class 66, February 23, 2016*





## CADET COMMANDER'S MESSAGE



Greetings Parents/ Guardians and Regiment,

At LSMA we have a vision, to pursue excellence with honor and courage. That vision is embedded into our daily lives through our actions and statements.

Teenagers become students and then turn into cadets. They are welcomed to a team who adhere to high standards. Team leaders and members who will not let you down but bring you and your morale up when you really need it. The transformation of the individual cadet can be seen in their face, their statements, and their actions while becoming part of the team.

The minimum performance here at LSMA will be your 110% effort. Cadets are to abide by all of their nine general rules. These rules will stick with you on your journey here at LSMA and will turn you into the kind of individual that is responsible, respectful, and all other attributes of the pillars of character that any good person has.

Our status quo will always be held to the highest standard. A team is led by a leader who shows their leadership through their actions and command presence. These leaders will have the knowledge and discipline to lead from the front and will influence others to take on delegated responsibilities.

A good leader knows that a team can be only as good as their weakest member. Our leaders' mission is to take on the task of making their team the best that they can be. We do not leave any cadets behind no matter how much they give up on themselves. You have the support of teachers, staff, peers, and cadet leaders here at LSMA who will not turn you down in your time of need.

You should keep yourself informed and not hesitate to look in this handbook for help.

Welcome back and have a great time here at La Sierra Military Academy.

Evelyn R. Gonzalez-Blow

C/1LT

Regimental Commander

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**DON'T  
FORGET!**

**Community Service Hours Due  
The Monday Before The End of Every  
Grading Period**

1GP	2GP	3GP	4GP	5GP	6GP
5	10	15	20	25	30





### **SPIRIT WEAR FRIDAYS**

**BATTALION CHALLENGE WINNERS  
ARE AWARDED A SPIRIT WEAR  
DAY EVERY FRIDAY. SPIRIT WEAR  
CONSISTS OF JEANS AND A LSMA  
T-SHIRT OR SWEATER**

**SPIRIT WEAR MAY BE  
PURCHASED FROM PTO.**

## MILITARY TIME

REGULAR TIME	MILITARY TIME	REGULAR TIME	MILITARY TIME
12:00 am	0000	12:00 pm	1200
1:00 am	0100	1:00 pm	1300
2:00 am	0200	2:00 pm	1400
3:00 am	0300	3:00 pm	1500
4:00 am	0400	4:00 pm	1600
5:00 am	0500	5:00 pm	1700
6:00 am	0600	6:00 pm	1800
7:00 am	0700	7:00 pm	1900
8:00 am	0800	8:00 pm	2000
9:00 am	0900	9:00 pm	2100
10:00 am	1000	10:00 pm	2200
11:00 am	1100	11:00 pm	2300

When saying or writing military time, you drop the am/pm. Military Time is spoke as follows:

**0800– zero, eight , hundred, hours**

**0625– zero, six, twenty, five, hours**

**2100– twenty, one, hundred, hours**

**1715– seventeen, fifteen, hours**

**0030– zero, zero, thirty, hours**

## LSMA FACTS

### VISION

PURSUING EXCELLENCE WITH HONOR AND COURAGE.

### MISSION

EQUIPPING, EMPOWERING, AND ENGAGING CADETS TO SUCCEED ACADEMICALLY AND IN LIFE.

### ACADEMY COLORS

GREEN- COLOR OF LIFE, DOMINANT COLOR IN NATURE.

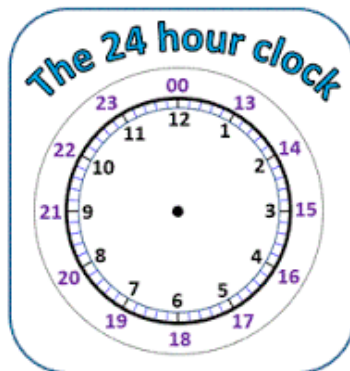
YELLOW- HOPE FOR THE SAFE RETURN OF LOVED ONES SERVING

### MASCOT

BALD EAGLE

### ACADEMY CHANT

EAGLE PROUD, EAGLE STRONG



## Academy Discipline

LSMA expects cadets to make good use of learning opportunities by demonstrating regular attendance, appropriate conduct and respect for others. LSMA also respects the rights of students to express themselves and engage with the curriculum in a manner that is not disruptive to the learning environment or infringes on the rights of others.

Cadet conduct, whether occurring on school grounds, during lunch on or off campus, while going to or from school, at a school function, or off campus; if it is likely to cause a substantial disruption of school activity and or safety, may result in a teachable moment, alternative means of correction, or formal discipline, depending on the circumstances. Disciplinary measures may include: alternative means of correction, detention, suspension, or removal from the academy.

Suspension, dismissal or expulsion shall be imposed only when (1) a cadet's act violates Education Code 48900(a)-(e); (2) other means of correction for continued violations of Ed Code have failed to bring about proper conduct; (3) the student's presence causes a danger to themselves or others; and/or (4) as required or permitted by the law.

# **ESSAYONS**

## **“Let us try”**



## RULE INFRACTIONS/DISCIPLINARY ACTIONS

Discipline, as utilized in the Academy, is the mental and physical training of both the individual, as well as the group. This training teaches cadets how to obey orders, maintain a proper attitude, and conduct themselves appropriately at all times. The way cadets learn discipline is by paying attention to detail, as well as emulating appropriate behaviors modeled by cadre (staff and instructors) and Cadet Superiors. Cadets are expected to obey and support all rules and regulations established in this handbook or given to them by authorized staff and cadet leaders with speed and intensity without question, so long as the orders are lawful and safe. The physical discipline used at the Academy has been tested and used by military forces and in Gym classes throughout the US for over 100 years. Methods used at La Sierra Military Academy are to instruct, train, and enforce discipline. The following are a few disciplinary action measures:

**On-the Spot Correction:** Immediate quick information provided to a cadet to correct a problem behavior. (Push-ups, sit-ups, jumping jacks, squat thrust, bend/reach, windmills, motivators, low crawls, gators, bear crawls, crab walk, duck walk, Heisman, Nelson crunch...)

**Informal Counseling:** A face-to-face counseling by staff or instructor.

**Formal Counseling:** A face-to-face counseling by staff or instructor that is documented and retained in the cadet's file.

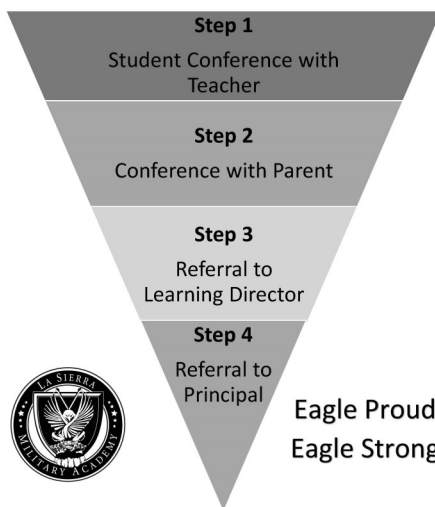
**Restriction:** Loss of all extracurricular activities, awards and scheduled breaks except for the last 5 minutes for a defined time period. Cadets stand in formation during breaks.

**Extra Duty:** Perform general school beautification tasks in lieu of class work. This also includes after school detention as determined by LSMA School administration.

**In/Out School Suspension**

**Removal From Academy**

### La Sierra Military Academy Discipline Steps



Eagle Proud  
Eagle Strong

## ACADEMY VALUES AND THEIR MEANINGS:

### “A Person of Character”

#### Discipline

Training that develops self-control. The willingness to do what is required regardless of personal mood.

#### Integrity

A strict adherence to a code of moral values or standard of conduct.

#### Courage

A mental or moral strength to venture, persevere, and withstand danger, fear or difficulty.

#### Honor

A keen sense of ethical conduct, where one’s word or signature is given as a guarantee or truthfulness or performance.

#### Commitment

An agreement, pledge, or promise to do something in the future.



## MILITARY STRUCTURE OF PROGRAM

La Sierra Military Academy will be conducted using a framework and methodology that parallels those used by the military services. This model has been shown to provide a constructive, discipline standard that leads to effective self-management. The military structure will use staff controlled, peer pressure, and peer role modeling that will encourage cadets to monitor their own behavior, to make conscious decisions and alternative choices, and to learn to accept the consequences of their own actions. Other military related subjects that will be taught during the program are:

**Drill and Ceremony:** Cadets will be taught facing and marching movements. They will learn how to form up as a group for various activities.

**Leadership:** Cadets will study leadership techniques using the methodology established by military doctrine.

**Standards of Conduct:** All Cadets are expected to look after themselves, carry their own load, and help their peers. Each day cadets will participate in scheduled activities. These include: classroom work, work projects, fitness training, and community service. Cadets are expected to perform these activities routinely with gradual reduction of supervision and should take pride in their accomplishments.

Fitness training will be conducted on most days. Cadets will participate in a progressive fitness-training program designed to improve their well-being and teach them a disciplined approach to life.

Cadets are expected to be at the proper place at the proper time. Tardiness or unauthorized absences will not be tolerated. Cadets are expected to work together as a team to make sure all group members follow the daily routine and training schedule.



## **ADMISSIONS/ENROLLMENT/VOLUNTARY WITHDRAWALS**

### **Who May Attend La Sierra?**

Any student in California. Preference will be given to the students who currently live in the county whose parents are interested in a highly-disciplined school environment and where students' past performance indicate success at **La Sierra** . Preferences shall be extended to students currently attending the charter school and their siblings. Tuition is Free.

### **Lottery**

La Sierra is a non-sectarian, not for profit, public school that does not discriminate against any pupil on the basis of race, religion, gender, or disability. We admit children from seventh through twelfth grade. If the number of pupils who wish to attend the charter school exceeds the school's capacity, attendance, except for existing pupils of the charter school, shall be determined by a public random drawing (Education Code 47605) (B)(C). Preference shall be extended to pupils currently attending the charter school and pupils who reside in the district except as provided for in Section 47614.5. Other preferences may be permitted by the chartering authority on an individual school basis and only if consistent with the law.



## **ADMISSIONS/ENROLLMENT/VOLUNTARY WITHDRAWALS**

Once capacity has been reached a wait list is developed for lottery. In the event of a drawing, the Board shall make reasonable efforts to accommodate the growth of the charter school and shall not take any action to impede the charter school from expanding enrollment to meet student demand. (Education Code 47605). If there are more students than seats available, students that are currently attending and their siblings will be exempt from the lottery. Each grade level will be maintained daily and notifications to prospective students will be made upon seats available.

Wait lists are live—meaning they are active as names continue to be added and accepted. Upon availability of open seats, a lottery will held from the wait list. Prospective parents/guardians will be notified of the lottery and status within one week of the drawing via email or phone call. Parents must confirm their status.

### **Enrollment Process**

- Parent and student complete the application available at the Quarter Deck or online.
- Return application to Quarter Deck
- Attend an informational/orientation meeting
- Await notification for start dates and/or lottery
- Meet with Academic Counselor for graduate/college/CTE plan and Individualized Learning Plans as applicable.

### **Withdrawal Process**

Parents choosing to withdrawal enrollment from La Sierra must contact the Registrar. The Registrar will generate the withdrawal request form and any outstanding fees/materials/uniforms and forward notification to the school of residence. Parents will be required to sign a drop slip. Cadets will be dropped from LSMA enrollment as soon as confirmation of enrollment by the enrolling school is made. Parents and cadets will be liable and subject to attendance policy from LSMA until the new enrollment is complete.

## Tattoo Policy

Per the state of California Penal Code, it is against the law for a minor to be tattooed. Parent consent for minors to get tattooed is not permitted by California law:

*Article 2. Restrictions on the Performance of Body Art*

*HSC 119302. (a) Pursuant to Section 653 of the Penal Code, a client shall be at least 18 years of age to be offered or to receive a tattoo or permanent cosmetics application, regardless of parental consent.*

*Penal Code 653.*

*Every person who tattoos or offers to tattoo a person under the age of 18 years is guilty of a misdemeanor.*

In keeping with state law and Academy uniform policy, LSMA prohibits the showing of tattoos by any cadet while in uniform and the displaying of tattoos by a minor at all times. Cadets must cover all visible tattoos, and are responsible to provide their own coverings. Cadets who fail to follow this policy may be sent home until the issue is corrected.

Any cadet under the age of 18 who gets a tattoo, after being accepted to the Academy may be **disciplined** for failing to follow California State law and Academy policy.

Cadets who are minors who already have a tattoo prior to enrollment and are enrolled, will have their tattoos documented and grandfathered in. Such grandfathered cadets must adhere to CA. State Law regarding tattooing of a minor and Academy Tattoo Policy. If a grandfathered cadet fails to follow such policy, and gets further tattoos, said cadet may be removed from the Academy.





## CADET GENERAL RULES

The following “Cadet General Rules” are the rules you will abide by at La Sierra Military Academy. Cadets will be required to memorize all the rules.

1. I will follow all orders given to me by staff, instructors, and cadet leaders.
2. I will focus on the task at hand to the best of my ability.
3. I will not lie, cheat, or steal. Nor will I tolerate those who do.
4. I will report all violations of LSMA policy to the appropriate staff in charge.
5. I will not fight with any of my fellow cadets.
6. I will be safe in everything that I do.
7. I will wear my LSMA uniform with pride at all times.
8. I will learn something new every day.
9. I will help others in my company that need it and will not make fun of others.



## CADET HONOR CODE

The Cadet Honor Code states that: “A Cadet will not lie, cheat or steal nor tolerate those who do. At La Sierra Military Academy, Cadets are expected to abide by the Honor Code. Each cadet is entrusted with its guardianship and the preservation of the ideals it represents.

**Lying:** Cadets violate the code by lying if they make an oral or written statement or gesture of communication in the presence of or to another, intended to deceive or mislead.

**Cheating:** Cadets violate the honor code by cheating if they fraudulently act out of self-interest, or assist another to do so with the intent to gain or give unfair advantage. Cheating involves such acts as presenting one’s own work dishonestly, presenting someone else’s work as one’s own, or transmitting material to someone who should not properly have access to it. All work submitted must be your own.

**Stealing:** Cadets violate the code by stealing if they wrongfully take, obtain or withhold by any other means, the personal property of another .

**Cadets who have knowledge of any person violating a Law or Academy policy are required to report said violation to staff immediately.**

**NOTE: Violation of the Honor Code is grounds for discipline.**



# CHARACTER COUNTS!™

Upon acceptance into La Sierra Military Academy, each candidate will be administered the Cadet Oath. The purpose of the oath is to assist and solidify for the new Cadets their responsibilities and obligations as they join the Corps of Cadets. It also represents, in a public way, the recognition of the voluntary nature of the membership in La Sierra Military Academy.

The Cadet Oath is as follows:

***“I, (state your full name). Having been accepted as a Cadet at La Sierra Military Academy, do solemnly promise to follow all the rules and policies of La Sierra and strictly adhere to my Cadet General Rules and Cadet Honor Code. I will use the values of Discipline... Integrity...Courage...Honor... and Commitment to follow the six pillars of character: Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship to achieve both personal and academic excellence. I promise to follow the advice, guidance, and instructions of Staff and those appointed above me. I will seek every opportunity to demonstrate the courage necessary to change my life.”***

## CADET CREED

I am a La Sierra cadet, I live with honor.

I will not quit in the face of adversity.

I do what is right just because it is right.

I will develop character and use it for the good of those around me.

I will help those less fortunate than myself, and become a positive influence in my community.

The knowledge and discipline I gain today will make me  
a leader of tomorrow!



# ALMA MATER

LA SIERRA IS OUR MANTRA  
PTING EVERY DAY  
ON THE GRINDER, IN THE CLASSROOM  
PRIDEFUL ALL THE WAY  
LIFT OUR BLACK BOOTS, SPEED IT ONWARD  
OH OUR EAGLES SAIL  
SING IT LOUD OUR ALMA MATER  
HAIL LA SIERRA HAIL

**LSMA'S ALMA MATER SONG WAS WRITTEN BY FORMER  
CADET COMMANDING OFFICER  
CADET MAJOR GRACE NEAL  
CLASS OF 2019**

## ***The Every Student Succeeds Act***

(ESSA), reauthorizes the Elementary and Secondary Education Act of 1965. This new bipartisan law, replaces the No Child Left Behind Act of 2001. ESSA, helps to ensure educational opportunity for all students by:

- Holding *all* students to high academic standards that prepare them for success in college and careers.
- Requiring that, when students fall behind, steps are taken to help them, and their schools, improve, with a particular focus on the lowest-performing five percent of Title I schools, high schools with low graduation rates, and schools where subgroups, including students from low-income families, English learners, students with disabilities, and students of color, are falling behind.
- Empowering State and local decision makers to continue to refine their own systems for school improvement.
- Continuing to require annual, comparable statewide assessments, so that parents and educators have the information they need to make sure children are making progress, while encouraging review and elimination of unnecessary tests.
- Establishing as part of the ESEA programs to:
  - ◆ Provide more children with access to high-quality preschool – similar to the current Preschool Development Grants program;
  - ◆ Spur innovations developed by educators at the local level and evidence-based strategies for high-need students – similar to the current Investing in Innovation (i3) grant program;
  - ◆ Encourage States and districts to put in place new supports for teachers and school leaders, including increases in compensation that are based in part on student learning and other measures;
  - ◆ Support innovative and evidence-based teacher and leader recruitment, preparation, and development;

- Support comprehensive wraparound services from early learning to college and career in high-need communities – similar to the current Promise Neighborhoods grant program;
- Replicate and expand high-performing charter schools for high-need students – similar to the current High-Quality Public Charter School Replication and Expansion grants program; and
- Provide continued support for magnet schools designed to improve diversity and increase academic achievement.
- Protecting students from low-income families and students of color from being taught at disproportionate rates by ineffective teachers – building on existing State Plans to Ensure Equitable Access to Excellent Educators.
- If you would like more information, please contact our office at 733-6963.



## SEXUAL MISCONDUCT/FRATERNIZATION/PDA/PHYSICAL CONTACT

Sexual Misconduct is defined as, but not necessarily limited to:

Acts of sexual intercourse or intent to commit those actions.

Sexual intimacy.

Other physical touching of a romantic or sexual nature.

Any Public Display of Affection while on or anywhere in the vicinity of LSMA, (this includes anytime and anywhere you are in uniform or representing this Academy).

Note/letter writing to other cadets or staff unless authorized and sent through proper channels.

Cadets are expected to display acceptable manners and respect towards members of the opposite sex at all time.

Unacceptable behavior includes crude or lewd remarks, sexist jokes or comments at any time, written or spoken, whether members of the opposite sex are present or not, touching, rubbing, kissing, petting, and hand holding, whether consensual or not.

Any sexual act whether it is consensual or not will be justification for discipline.

Fraternization between High School And Junior High Cadets is prohibited and may result in the discipline of those involved.

Physical Contact between cadets such as but not limited to: pushing, shoving, horse playing, is unauthorized.

## **ACTS OF VIOLENCE**

Cadets are expected to obey and conform to accepted standards of conduct and display politeness at all times. You will not use loud, vulgar, or profane language at any time. Back talk, arguing, clowning around, slow or exaggerated movements, refusal to comply or any other inappropriate behavior is considered insubordination and may incur discipline. Possession of firearms, ammunition, explosives, fireworks, incendiaries, knives, clubs, sticks, rocks, an imitation weapon, weapon paraphernalia, or any other instrument whose primary uses is to inflict personal injury or damage is considered a serious infraction of the rules.

Possession of ,creation of, or viewing of any pornographic material is prohibited.

Fighting, arguing, yelling in an abusive manner, threats, either demonstrated or implied action or intent to do bodily harm to another individual, animal, or object are not acceptable behaviors. These actions may result in discipline.

Any items found in your possession that are deemed to be dangerous, illegal or detrimental to the Academy will be confiscated and proper action taken. A major purpose of La Sierra Military Academy is for cadets to receive an education in a safe environment; to learn self-control, self-discipline, compromise, and communication with others. Profanity, vulgar talk, ridiculing others, gambling, lying, cheating, stealing and teasing have no place in this Academy and are not acceptable behaviors.

## **ACTS OF DISHONESTY**

A cadet will not lie, cheat, steal, or destroy the property of others, or perform any acts of dishonesty while a member of La Sierra Military Academy. Failure in this regard is justification for discipline.

Any cadet caught performing a dishonest act that results in damage, loss, or destruction of any personal or county property may also be charged for the cost of repair or replacement of the item(s).

A cadet may be referred to the police or appropriate authorities for prosecution, if appropriate. A cadet observing a dishonest act or act violating law or policy on the part of another cadet has an obligation to report the incident to staff. Failure to do so will make the cadet subject to disciplinary action.

## **GANGS,DRUGS/TESTING, ALCOHOL, SMOKING, SEARCHES**

### **AND PERSONAL PROPERTY**

Any participation, communication and or glorification of gang activity is prohibited. Cadets who engage in this conduct may be disciplined.

Any communication about the use or glorification of illegal drugs and/or alcohol is prohibited. Cadets who engage in this conduct may be disciplined .

The use of or being under the influence of any illegal or unauthorized drug will not be tolerated. Cadets suspected of violating this policy will be assessed by one of the following personnel, medical staff , administration, or law enforcement. If the cadet is determined to be in violation of this policy, they may be disciplined. The cadet may be required to enroll and complete a Drug or Alcohol counseling program in order to continue their enrollment. Alcohol consumption is prohibited. Alcohol use or possession may result in discipline. Local law enforcement may be called in these cases.

Cadets involved in any competitive extracurricular activity are subject to random drug testing.

School officials may search individual students and their property when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the district or the school. The academy shall notify the parent/guardian of a student subjected to an individualized search as soon as the search is completed.

La Sierra Military Academy may also conduct authorized K-9 searches on campus as a proactive measure to maintain a safe and drug free school.

K-9 searches will not be allowed on any student person but rather student belongings.

Any drugs or medication that have been prescribed by a doctor to be taken during Academy hours must be turned into the infirmary and will be given as prescribed.

Possession of nonprescription or over-the-counter drugs is not authorized. If brought on Academy Grounds, it must be turned over to staff immediately. Failure to do so may be grounds for discipline and or removal from the Academy.

La Sierra Military is a TOBACCO, DRUG, and ALCOHOL FREE environment.

**SMOKING ON CAMPUS BY ANYONE IS AGAINST THE LAW**



## **SCHOOL SURVEILLANCE**

To insure campus safety and security, LSMA has installed electronic surveillance devices in and around the campus . These devices electronically record the activities of individuals in public areas of our campus. Electronic surveillance recordings are not available to the public.

## **CADET USE OF BIKES AND SKATE BOARDS**

LSMA expects students who ride bicycles to and from school to wear bicycle helmets in conformance with California state law. Riders should observe traffic and other safety laws and rules, and display courtesy toward drivers of motor vehicles.

Students who ride bicycles shall be required to park them in an area designated by the administration. The Academy is not responsible for lost, stolen, or damaged bicycles or safety helmets. Bike racks and skateboard lockers are provided for storage. Cadets are responsible for providing their own locks.

Bicycles, skateboards and scooters may not be ridden any where on campus, except for the initial arrival and departure process to and from the designated storage area. These items may not be carried by the student during the school day.

## **FINANCIAL HARDSHIP**

La Sierra Military Academy adopts procedures that address the financial hardship that some families may experience as a result of their compliance with the Program. These procedures shall be disseminated in detail to the parents/guardians through the enrollment process, school newsletters, parent organization meetings and other suitable means. Severe, bona fide, demonstrated financial hardships may be considered for exemption from a Mandatory School Uniform Program if, and only if, other means to provide uniforms free of charge or at a nominal charge are not available (donated uniforms, rental of uniforms, and scholarships).

## UNIFORM AND GROOMING POLICY

Uniforms are a tradition of La Sierra Military Academy and are part of the voluntary military program offered. They contribute to the school's sense of pride and distinction. When cadets look well groomed and have a uniform-look, they give an outward sign of being a community. Any deviation from the uniform standards is incompatible with the mission of the Academy.

Uniforms are worn daily. Each student choosing to enroll in La Sierra Military Academy is expected to wear a complete uniform at all times.

LSMA expects cadets to wear the complete and proper uniform from the time they leave their homes in the morning, until the time they return to their homes after school hours, except in cases where a cadet is authorized by staff to be out of uniform. Cadets participating in any school function or on campus for any reason must be in complete uniform unless authorized by the Principal or designee.

Standards of personal appearance are integral to the successful operation of the Academy. LSMA reserves the right to send home any cadet whose appearance, in the opinion of the academy administration, constitutes a blatant disregard for the spirit and/or letter of these appearance/uniform standards. A cadet's refusal to comply with established grooming and uniform regulations is regarded as an act of defiance. Therefore, all such acts of non-compliance are grounds for being sent home to correct deficiencies, which can include further discipline by the school site administrative staff. The school administrative staff is the final authority in determining whether a cadet's appearance warrants such action.

## UNIFORM AND GROOMING STANDARDS

While in uniform, cadets will not place their hands in their pockets, except momentarily to place or retrieve objects. Cadets will keep uniforms buttoned, zipped, and snapped. They will ensure metallic devices such as metal insignia, belt buckles, and belt tips are free of scratches and corrosion and are in proper luster or remain properly subdued, as applicable; and that all medals and ribbons are clean and not frayed.

While out of classrooms, cadets will remain in full uniform unless directed so by staff. Access to administrative locations will be in full uniform.

### **Wearing cadet uniforms is prohibited in the following situations:**

- In connection with the furtherance of any political or commercial interests, or when engaged in off-duty civilian employment.
- When participating in public speeches, interviews, picket lines, marches, rallies, or public demonstrations, except as authorized by the Principal or designee.
- When attending any meeting or event that is a function of, or is sponsored by, an extremist organization.
- When wearing the uniform would bring discredit upon the Academy.
- When specifically prohibited by Academy regulations.



## UNIFORMS

All cadets will be provided 1 set of 3 different uniforms. Cadets will be held accountable for the proper wear and care of the uniforms. Cadets will be responsible for replacing a uniform if damaged by neglect. Uniform Items can be purchased from the CACC authorized Vendor:

### Camp Ways

<https://campwaysinc.com/>



Cadets are required to wear the uniform according to Academy and Ca Cadet Corps standards. Cadets will receive instruction on the wear of the uniforms and given access to the Ca Cadet Corps Uniform Regulations CR 1-8.

### **Cadets shall not wear a combination of uniform and civilian attire.**

The following items will be issued to each cadet:

Class B Uniform

Class C Uniform

PT Uniform

Cadets will be responsible for purchasing certain items.

Cadets may purchase their own black boots which meet standards.



## PT UNIFORM

Cadets will receive a PT uniform which consists of:

T-Shirt, Hoodie, Shorts, Sweatpants

**Cadets are required to purchase:**

**All black or black and white tennis shoes.**

**Solid Black athletic low to mid calf socks (must cover ankles)**

The PT uniform can be worn in any combination.

These uniform articles may not be worn as replacement pieces for any of the other two uniforms.

Covers are not to be worn in the PT uniform.

Females are authorized to wear a ponytail in the PT uniform.



## Class C Uniform

Cadets will receive a Class C uniform consisting of the following items:

Boots

Cover (black for high school/green for junior high)

Blouse, pants, rigor belt

CACC patch, Cal Patch

**Cadets are responsible to purchase:**

**LSMA Round Patch, Last Name and LSMA Tape**

Cadets must wear a black crewneck t-shirt free of all embellishments, with the exception of LSMA or CACC black t-shirts.

Females are authorized to wear ponytails in this uniform.



## Class B Uniform

Cadet will receive a Class B uniform consisting of the following items:

Boots, Black web belt with gold buckle

Cover (black for high school/green for junior high)

Rank epaulets, CACC Pin

Shirt, slacks

**Cadets are responsible to purchase:**

**Name Plate**

Cadets will wear a solid white crew neck t-shirt free of all embellishments.

Award Ribbons are to be worn on Class B only.



**Officer Candidate**  
Color: Dark Red  
Circle measures 1 1/2 inch diameter

**2nd Lieutenant**  
Color: Gold  
Circle measures 1 1/2 inch diameter

**1st Lieutenant**  
Color: Silver  
Circle measures 1 1/2 inch diameter

**Captain**  
Color: Silver  
Both circles measure 1 1/2 inch diameter

**Major**  
Color: Gold  
Diamond measures 1 1/2 inch wide and 1 1/4 inch tall

**Lieutenant Colonel**  
Color: Silver  
Diamond measures 1 1/2 inch wide and 1 1/4 inch tall

**Colonel**  
Color: Silver  
Both diamonds measure 1 1/2 inch wide and 1 1/4 inch tall



## UNIFORMS

- Cadets shall wear a plain black crew neck T-shirt free of any designs or writing except authorized LSMA or CACC Wear.
- LASSO are authorized to wear the approved alternative tan boots, Tan Beret with green and gold flash.
- During cold weather, the Commandant may authorize the wear of a long sleeve black crew neck shirt or crew neck sweat shirt , black gloves, and black watch cap.

## Jackets

- An approved LSMA black windbreaker is authorized to wear year round. No other jacket is authorized. The jacket must have a round LSMA patch sewn on the left chest area centered on the second button from the top and a name tape sewn on the right chest area centered on the second button from the top.

## GROOMING STANDARDS

**Grooming** is the combination of style and discipline. Grooming standards create uniformity and project an image of an organization's culture. The aim of LSMA's grooming standards are to emulate a professional environment and create opportunity for cadets to build consistency with professional norms.

### Females

- Makeup is not authorized in uniform. When worn in civilian attire, it must be conservative and of a natural color tone. Bright or distractive makeup is not authorized for wear with civilian attire.
- Fake nails or nail polish is not authorized except when designated by the Commandant.
- Hair dye must be of a natural color. No reds. Highlights must be subtle and close to a cadets natural hair color and are subject to approval by the Commandant.
- Fake eye lashes are not authorized to be worn in uniform.



## GROOMING STANDARDS

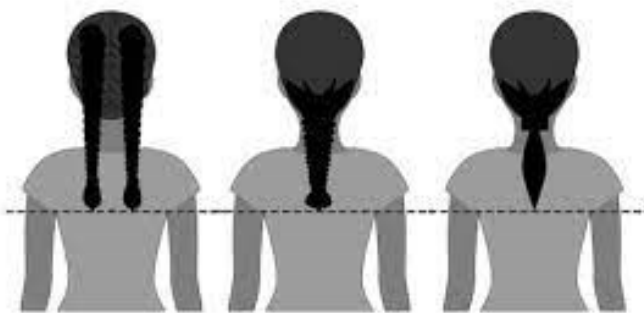
### Females

- Female cadets will ensure their hair is neatly groomed, that the length and bulk of the hair are not excessive, and that the hair does not present a ragged, un-kept, or extreme appearance.
- Trendy styles that result in shaved portions of the scalp (other than the neckline) or designs cut into the hair are prohibited.
- Females may wear braids and cornrows as long as the braided style is conservative, the braids and cornrows lie snugly on the head, and any holding devices comply with the standards.
- Dreadlocks (unkempt, twisted, matted individual parts of hair) are prohibited.
- Long Bangs are not authorized to wear. They must be pinned up. Hair may not fall over the ears or eyes.
- Styles that are lopsided or distinctly unbalanced are prohibited. Widely spaced individual hanging locks, and other extreme styles that protrude from the head are prohibited.
- Females will ensure that hairstyles do not interfere with proper wear of military headgear.
- When headgear is worn, the hair will not extend below the bottom edge of the front of the headgear.
- All hair-holding devices must be plain and of a color as close to the cadet's hair as is possible or clear. Authorized devices include, but are not limited to, small, plain scrunchies, barrettes, combs, pins, clips, rubber bands, and hair bands.
- Devices that are conspicuous, excessive or decorative are prohibited. Some examples of prohibited devices include, but are not limited to, large, lacy scrunchies; beads, hair bands over 1/4 inch bows, or claw clips; clips, pins, or barrettes with butterflies, flowers, sparkles, gems, or scalloped edges; and bows made from hairpieces.

## Grooming Standards

### Females

- Ponytails are authorized to wear in PT and Class C Uniform.
- Hair will be neatly and inconspicuously fastened or secured in either a bun, single ponytail, two braids or a single braid.
- Multiple locs, braids, twists or cornrows may come together in one or two braids or a single ponytail.
- Braids and singular ponytails may be worn down the center of the back, but length will not extend past the bottom of the shoulder blades while at the position of attention. There is no minimum length for the wear of a ponytail or braid.



## Grooming Standards

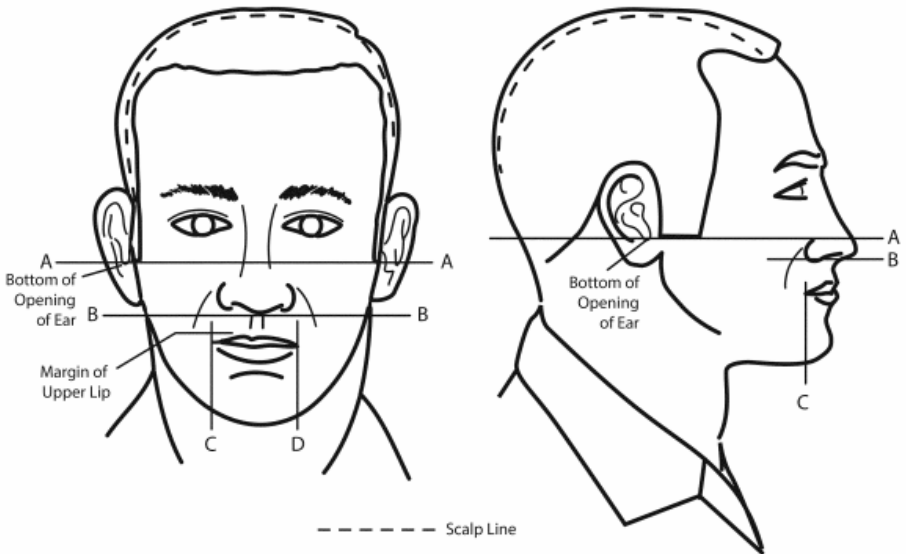
### Males

- The hair must present a tapered appearance. A tapered appearance is one where the outline of the cadet's hair conforms to the shape of the head, curving inward to the natural termination point at the base of the neck.
- The hair will not fall over the ears or eyebrows, or touch the collar, except for the closely cut hair at the back of the neck. The block-cut fullness in the back is permitted to a moderate degree, as long as the tapered look is maintained.
- Males are not authorized to wear braids, cornrows, or dreadlocks (unkempt, twisted, matted, individual parts of hair).
- Males will keep sideburns neatly trimmed. Sideburns may not be flared or tapered to a point; the base of the sideburn will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening.
- Individual hair length must not exceed 3 inches in length.
- The bulk of the hair from the skull to the top of the mass of hair may not exceed 2 inches.
- Makeup or nail polish is not authorized to wear for male cadets.
- Trendy styles that result in shaved portions of the scalp (other than the neckline) or designs cut into the hair are prohibited.

## Grooming Standards

### Males

- Males must keep their face clean-shaven (when in uniform, or in civilian clothes.)
- Mustaches must be neatly trimmed, tapered, and tidy.
- **Mustaches** are permitted; if worn, males will keep **mustaches** neatly trimmed, tapered, and tidy. **Mustaches** will not present a chopped off or bushy appearance and no portion of the **mustache** will cover the upper lip line or extend sideways beyond a vertical line drawn upward from the corners of the mouth.



## **Adornments and embellishments**

- Jewelry of any kind is not authorized for wear with a uniform and is considered contraband with the exception of the following:

Cadets may wear :

- an approved LSMA class ring or medical ID bracelet with appropriate medical documentation from a physician.
- A religious medallion of a cadets practicing faith and necklace which doesn't interfere with the correct wear of the uniform and not visible when worn.
- Females may wear one small spherical, conservative, diamond, gold, pearl, or silver pierced, or clip earring per earlobe not to exceed 6mm or 1/4 inch in diameter.
- Cadets may wear a standard sized black analog or digital watch. Smart watches with computer, internet or phone capabilities are not authorized.

## **Backpacks**

- Cadets are only authorized to possess a solid black back pack.
- Back packs must be kept free of any embellishments except for an approved name tape.

## DRESS CODE/GROOMING STANDARDS

### Civilian Dress Code

- Civilian clothing is not authorized to be on campus without the authorization of the administration and will be considered contraband.
- Prior administrative authorization must be granted before civilian clothing is allowed on Academy grounds.
- Cadets must adhere to Academy civilian dress code when authorized to wear clothing other than their uniform.
- Attire that protects the health and safety of the student must be worn.
- Attire, which may be used as a weapon, is not allowed. This includes but is not limited to : Chains, wallet chains and items with spikes or studs.
- Attire shall not interfere with the educational process and shall reflect appropriate dress for the work place. Students shall wear clothing that is not distracting to the classroom or school.
- Shoulder straps on tops must be one inch or wider. Females shall not wear tank tops, tube tops, halter tops, racer backs, strapless garments, backless garments, excessively short shorts (more than 6 inches above the knee) or spandex shorts. No bare midriff, no cleavage showing.
- Boy's shirts must have sleeves. Boys shall not wear tank tops, mesh tops, or shirts that appear to large or baggy. No bare midriff.
- Shoes that are appropriate for school activities must be worn at all times. Flip flop, shower shoes, Strapless back, house shoes, and shoes with cleats or spikes are not allowed. The use of a strap on crocs is required.
- Underwear shall be worn and covered at all times. No sagging. The pant waist must be worn above the hip bones.
- Students are not allowed to wear civilian head gear.
- Frayed clothing or clothes with holes are not authorized.

## **DRESS CODE/GROOMING STANDARDS**

### **Civilian Dress Code**

- No sagging of pants or shorts. The pant waist must be worn above the hip bones.
- Skirts shall not exceed 4 inches above the knee.
- Males will not wear earrings.
- Clothing that can be attributed to or which denotes gang or group membership or affiliation or sports teams will not be permitted.
- No shades of red or blue as the primary color of the clothing are allowed to be worn, except blue denim.
- Attire shall not advocate, advertise, denote or be recognized as racist nor have crude or vulgar printing, slogans, symbols, designs or pictures depicting drugs, alcoholic beverages, tobacco, violence, graffiti, sexual suggestions or unlawful activity.
- Administration shall have the discretion to prohibit any student from wearing any attire that is disruptive/distracting to the classroom, school or safety of the students. (Education Code 3529.5)
- Any violation of the dress code will result in student discipline and parents may be contacted.
- Students may be sent home to dress properly or change into appropriate attire at school. Continual infractions will result in other alternative consequences and/or suspension for defiance of authority.
- Fashion trends change with the season. Our dress code is intended to be a general guide for appropriate dress at school and may not include specifics regarding changes in trends. Please be aware that the dress code may be modified at any time during the year to more clearly define appropriate dress for school as it applies to current fashion, keeping in mind the principles stated above.

### **Jean and T-Shirt Days**

Cadets are awarded certain days through-out the year where they are authorized to wear blue jean pants and a LSMA spirit wear T-Shirt. If a cadet is unable to purchase a LSMA spirit wear T-Shirt, they may substitute the spirit wear shirt with their plain black uniform T-Shirt. Spirit wear is available to purchase at the Student Store. Cadets must be eligible.

## CONTRABAND

Contraband is defined as any unauthorized item. The following items are considered contraband and are not permitted to be brought on campus unless authorized by the principal or designee.

Any Food Items such as but not limited to:

Candy, Chips, Drinks, Gum, Fast Food

Any drink

Food brought for breakfast or lunch must be placed on the food cart to be secured by the food service staff.

All food items must be consumed during chow times.

Left over food items must be thrown away or placed into the cadet's lunch carrier and stored in the chow hall with the food service staff.

- Items not belonging to a cadet
- Items that are found in a cadet's possession that are not their personal property are considered contraband and may be confiscated.
- Civilian Clothing, unless authorized by principal or designee

### **Writing instruments, Makeup , Perfume and Cologne**

- Pens, markers, highlighters are not authorized to carry. Use of said instruments may be authorized by LSMA Staff within the classroom and provided for by LSMA Staff.
- With the exception of uncolored Chap Stick, makeup and lotion of any kind is unauthorized to possess on campus. When females wear make up on campus with civilian attire, it must be conservative and of a natural color tone. Bright or distracting makeup is not authorized for wear with civies. It must be put on off campus.
- Perfume or cologne is unauthorized to possess. One article of deodorant or antiperspirant is authorized to possess. (No red or blue)
- Cleaning agents unless authorized.



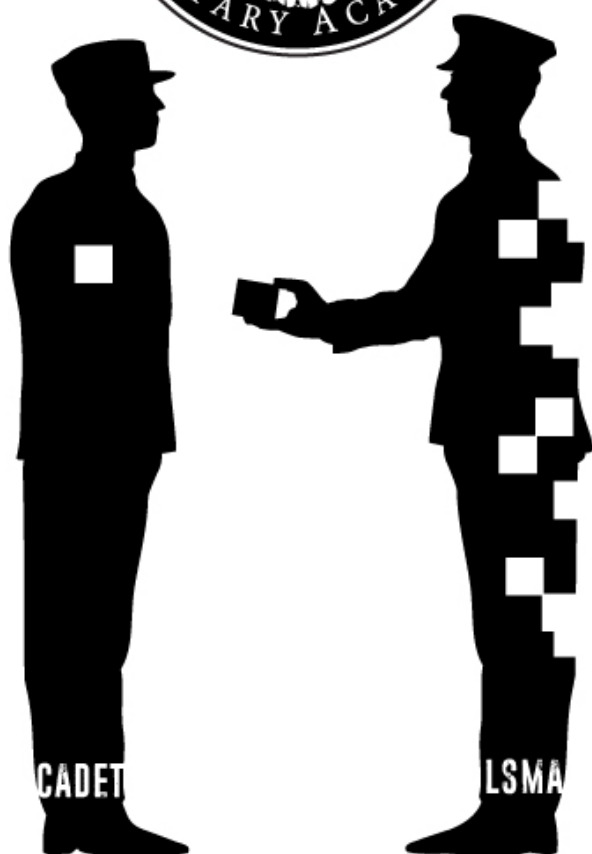
# CONTRABAND

## Other Items

- Boot cleaning materials excluding paste polish, saddle soap and mink oil.
- Audio – video equipment,
- Headphones and ear pods are authorized to bring on campus, but must not be used unless authorized by staff.
- All magazines, posters, and pictures (except family photos.)
- Tobacco and tobacco products. Hookahs, lighters, matches.
- Aerosol or spray containers of any kind, excluding necessary medication.
- Playing cards and dice.
- Products containing alcohol, i.e. mouthwash etc. (Hand sanitizer no larger than 3oz is allowed)
- Gum
- Anything not authorized is considered contraband.
- Any other item designated by the Principal or Designee.

## Retrieval and Disposal of contraband

- All contraband is subject to disposal without compensation.
- Items confiscated from cadets as contraband and held by staff in lieu of disposal, must be retrieved from staff at the end of the school day.
- Items confiscated and held by staff not retrieved by cadets by the end of the school day may be subject to disposal without compensation. It is the cadet's responsibility to retrieve the items. Parents may not be called.
- The Academy and its staff are not responsible for any items that may become lost after confiscation or that may become disposed of as a result of being contraband.



\*\*\* HONOR, COURAGE, ACADEMIC EXCELLENCE \*\*\*

## COMMUNITY SERVICE HOURS

Community service is an integral part of cadet life. Community Service is a key component in the development of a responsible and caring global citizen.

We hope through community service to empower each cadet with a strong sense of civic duty to their communities, empathy and compassion, and a keen ethical understanding of the world. Through these characteristics cadets will become responsible and caring contributors to both their local and global community.

- Cadets are required to perform 30 hours of unpaid community service within the school year. Cadets must achieve the minimum total cumulative hours per grading period. Hours can be completed at school during various functions or outside of school. Paid service or working for the family are not authorized.
- Hours need to be documented and turned in on Community Service sheets which are located in the College and Career Center and LSMA Google Site. Hours must be turned into the Green Community Service Box at the College and Career Center to count. The slip must be filled out correctly or it will not be accepted.
- Minimum cumulative hours must be achieved by the last Monday 1600 hrs, prior to the end of each grading period. Hours may be achieved in advance, But the minimum accumulated hours per grading period must be turned in until a total cumulative of 30 hours is achieved.
- Cadets not achieving the required minimum accumulated hours each grading period will be placed on the ineligibility list for the subsequent grading period. Eligibility will be reviewed and recalculated at the end of each grading period.

### CUMULATIVE HOURS

1GP	2GP	3GP	4GP	5GP	6GP
5	10	15	20	25	30

# COMMUNITY SERVICE HOURS

Opportunities for community service may be viewed on the Academy Google Classroom page. Contact the event coordinator listed for details.



## COMMUNITY SERVICE LOG SHEET

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

DATE OF SERVICE: \_\_\_\_\_

CIRCLE COMPANY: A B C D E F

PLATOON: 1 2

GRADE PERIOD : 1 2 3 4 5 6

NUMBER OF HOURS VOLUNTEERED: \_\_\_\_\_

DESCRIPTION OF ACTIVITY:

SUPERVISING ADULT PRINT: \_\_\_\_\_

SUPERVISING ADULT SIGN: \_\_\_\_\_

SUPERVISOR PHONE NUMBER: \_\_\_\_\_

# AWARD SYSTEM


Awards will be given to those Cadets who display the highest level of achievement:

Award Ribbons are to be worn on the Class B uniform only. Wearing of the ribbons is at the discretion of the cadet.


Awards are given at the Battalion Level, Regimental Level, and State Level. Parents will be invited to award ceremonies of more distinguished awards and promotions.

## California Cadet Corps Awards and Decorations


### Unit Awards



SUPERIOR  
UNIT AWARD  
3424









































































UNIT COMMUNITY  
SERVICE AWARD  
3300



HONOR  
UNIT  
3504

### Individual Awards

 CADET MEDAL 4044	 CADET SERVICE MEDAL 3509	 MERIT RIBBON 4207	 IMA OVERALL CADET - SR 3606	 IMA OVERALL CADET - JR 3607	 IMA OFFICER - SR 4002	 IMA OVERALL CADET - ELEMENTARY 3271	 IMA OFFICER - JR 4212
 IMA NCO - SR 3230	 IMA NCO - JR 3617	 IMA FIRST YEAR CADET - SR 3516	 IMA FIRST YEAR CADET - JR 3604	 KNIGHT MARKSMANSHIP 3508	 SPEED MARKSMANSHIP 3278	 DRILL DOWN STATE - SR 3201	 DRILL DOWN STATE - JR 3221
 DRILL DOWN - ARMED 3522	 PLT DRILL - SR 3010	 PLT DRILL - JR 3011	 PLATOON DRILL - ARMED 3502	 SDD DRILL - SR 3411	 SDD DRILL - JR 3414	 SQUAD DRILL - ARMED 3507	 COLOR GUARD - SR 3243
 COLOR GUARD - JR 3325	 STAFF RIDE 3302	 O'SULLIVAN MARKSMANSHIP AWARD 3613	 ADJUTANT GENERAL SERVICE 3421	 EXECUTIVE OFFICER CITATION 3017	 SUMMER TRAINING 3005	 SURVIVAL TRAINING 3616	 MOUNTAINEERING TRAINING 3253
 XTC CMPETITION 3108	 DISTINGUISHED SERVICE 4001	 BRIGADE ADVISOR CITATION 3270	 BRIGADE CADRE 3309	 BRIGADE HQ COMPANY 3681	 ADVANCED LEADERSHIP SCHOOL 3708	 INTERMEDIATE LEADERSHIP SCHOOL 3684	 BASIC LEADERSHIP SCHOOL 3502
 OCS 3301	 ADVANCED NCO COURSE 3514	 BASIC NCO COURSE 3207	 EXHIBITION DRILL 3505	 LAND NAV ORIENTEERING 3605	 DRILL ACADEMY GRADUATION 3683	 PRINCIPAL'S CITATION 4022	 COMMANDANT OF CADETS CITATION 3622
 ESSAYS AWARD 3625	 SAT/ACT ACHIEVEMENT 4041	 SUPERIOR SCHOLARSHIP 3100	 PHYSICAL FITNESS COMPETITION 3510	 RECRUITING 4215	 PHYSICAL FITNESS ACHIEVEMENT 3206	 PERFECT ATTENDANCE 3227	 BATTALION CADRE 3714
 SPECIALIZED TRAINING 3641	 CITIZENSHIP 3703	 COLOR GUARD AND FLAG DETAIL 5213	 PARADE PARTICIPATION 5151	 DRILL TEAM 3001	 MARKSMANSHIP TRAINING 4045	 FIRST AID CERTIFICATION 3640	 HUNTER SAFETY CERTIFICATION 5131
 DISASTER PREPAREDNESS 3000	 BIVOUAC 3412	 INDIVIDUAL COMPETENCY SVC 3614	 SCHOOL SERVICE 3508	 STATE SERVICE 3059	 CHALLENGE PROGRAM AWARDS	 EXTERNAL ORGANIZATION AWARDS	

**1 of 1** **1 July 2019**

# **CLASSROOM RULES AND REGULATIONS**

## **ENTERING THE CLASSROOM**

Cadets form up outside the classroom before class begins.

When the instructor signals , cadets quietly enter the classroom in single file. If a cadet is not formed when the tardy bell rings, they are tardy.

Cadets remove their covers upon entry to the room and secure them in the small of the back or under their desk in the basket.

Cadets stand at attention behind their seat until the instructor signals. At that time, cadets ground their gear and take their seats.

## **EXITING THE CLASSROOM**

Cadets stand at attention behind their seat until the instructor signals to quietly leave the room in single file. Cadets must have a pass when out of class for any reason or they are truant.

The Cadet's cover (headgear) is to be put on at the door upon leaving.

## **CLASSROOM BEHAVIOR**

- Each instructor will have their classroom rules specific to their class. Cadets are to follow Academy rules as well as classroom rules.
- Consistency in cadet uniform in the classroom is required. The instructor will decide whether the class may de-blouse or not.
- Sleeping is not allowed in class.
- Gang writing, Old English script or tagging is not allowed anywhere on campus.
- No letter/note writing is permitted during class time.
- Cadets remain in the classroom during class time.
- A pass from staff is required when a cadet is roaming campus while classes are in session.

## **HEAD/LATRINE USE (Restroom)**

Cadets are to utilize the latrine /head during the scheduled breaks throughout the day. If an emergency break is given, a hall pass must be in the cadet's possession.

## **TELEPHONE/CELL PHONES/ELECTRONIC DEVICES**

Cadets are not permitted to use cell phones on Academy grounds or have phones powered on during the school day (0830-1530) without authorization. Cell Phones found powered on will be confiscated and returned to the cadet at the end of the school day. Continued violation of this policy may result in further discipline.

**LA SIERRA IS NOT RESPONSIBLE FOR ANY CONFISCATED ITEMS THAT BECOME LOST, STOLEN, or DAMAGED.**

### **Unauthorized recording in a class.**

EDC 51512.

The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.

Any pupil violating this section shall be subject to appropriate disciplinary action.

This section shall not be construed as affecting the powers, rights, and liabilities arising from the use of electronic listening or recording devices as provided for by any other provision of law.

## **ACADEMY HOURS**

Students should not arrive at the Academy before 0745 as there are no staff on duty. The school cannot be responsible for student's safety before this time. School starts with formation on the grinder or designated alternate location at 0830 each day.

Cadets are considered tardy if not in formation during the specified times.

The Academy day ends at 1530 after final formation. Cadets, not under the direct supervision of a faculty or staff member, must leave the campus no later than 1600. Cadets who are under the supervision of a faculty or staff member must stay in that area. They must leave the campus or report to the designated gathering point immediately following the activity. Cadets who are not in the proper place at the proper time are guilty of defiance.

## **VISITORS**

Cadets may not have visitors on campus during the school day except for parents or guardians. Upon arrival on campus, parents/guardians must report to the Quarter Deck to obtain a visitor's pass. Cadets are not authorized to visit in the parking lot during school hours.

## **STUDENT DRIVING/PARKING**

Cadets are authorized to park only in legitimate parking spaces. Cadets may park in designated stalls, which are marked "student". Vehicles are off-limits during the school day.

## **LEAVING SCHOOL BEFORE END OF SCHOOL DAY**

No cadet is allowed to leave the campus for any reason during the school day without permission from the Principal or the designee. If a cadet must leave school before the end of the school day, the cadet's parent or guardian must send a note giving the time that the cadet is to leave and the telephone number at which the parent or guardian can be reached, or the parent must actually come into the building and sign the student out. A cadet must leave campus immediately after being signed out. The school requires a parent or legal guardian to authorize early release of 18 year old cadets unless otherwise arranged.



## **TARDINESS POLICY**

A cadet late for any class formation after the tardy bell rings, will receive discipline in accordance to the tardy policy.

Once a student is tardy an automatic warning is issued. If the unexcused tardy contributes to a rate of less than 95% then that student is automatically entered into the SARB (School Attendance Review Board) process. Any morning formation tardy equals automatic restriction.

## **95% ATTENDANCE POLICY**

Regular attendance is essential for continued enrollment at La Sierra Military Academy. Cadets must maintain a 95% attendance rate at all times throughout the school year to remain enrolled at LSMA. Cadets are required to attend school daily, arrive on time, ready to learn and remain in class until dismissed by the instructor. Cadets not meeting the 95% attendance policy will be subject to SARB review and / or discipline, and / or ineligible status.

### **1 Tardy Equals .25 Absence**

## **SARB**

The purpose of **SARB** (School Attendance Review Board) is a means of support to help the parents/guardians and students become successful in combating excessive absences and or tardies, which exceeds La Sierra's 95% attendance policy.

### **THIRD (3) – Unexcused Absence**

Classified as a Truant (reported to Attendance administrator) **1<sup>st</sup> Letter sent home**

### **SIXTH (6) Unexcused Absence**

Second truancy (again reported to Attendance administrator) **2<sup>nd</sup> Letter & Habitual Truancy Conference**

### **NINTH (9) Unexcused Absence**

Third truancy (classified as a habitual truant and subject to a summons to appear at a School Attendance Review Board (**SARB**))

## Penalties

SARB Hearing – The School Attendance Review Board (SARB) will ask the parent and the student to sign an attendance contract. Failure to comply with the contract will result in the order of a citation to appear in court. 48293 Ed. Code

**NOTE:** Ten (10) excused absences is considered excessive. A pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, shall be classified as a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.

## EXCUSED ABSENCES:

- Illness or quarantine
- Medical appointment (suggest making these after school hours if possible)
- Funeral attendance for a member of immediate family.
- Illness or medical appointment of a cadet's biological child in which they are the custodial parent.
- Justifiable reasons, including but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his/her religion, attendance at an employment conference.
- Educational Opportunities/deployment activities for Military Children (...shall be granted excused absences at the discretion of the Principal.)

**For an absence to be designated as EXCUSED, one of the following two conditions must be met:**

Parent/guardian should verify and explain the absence by telephone, and/or written verification should be received the day the student returns to school.

A parent/guardian should telephone the Academy before 0745 hours (7:45 a.m.) each day an absence occurs, 733-6963 ext. 4232. Please leave a message on the answering machine if no one answers.

## EXTRA CURRICULAR ELIGIBILITY

**Eligibility for extra-curricular or non programing activities which may include but is not limited to the following; athletics, field trips, civies days, dances, Grad Night and Graduation/Promotion Ceremony are a privilege.**

To be eligible for participation in extra-curricular activities, 95% attendance must be maintained. An attendance rate below 95% in any grading period will result in the student being placed on ineligible status. The student will remain ineligible until the next review period and the 95% Attendance Rate is attained.

Students must maintain a GPA of 2.0 or higher, with no more than two F's in a grading period. Any student who falls below the minimum GPA and grade requirement will be placed on ineligible status. The student will remain ineligible until the minimum GPA of 2.0 and no more than two F's are attained. Students eligibility will be recalculated the following review period.

Students must also accrue minimum hours of community service every grading period. Students who fail to participate in the minimum community service hours in a grading period will be placed on ineligible status. Students will remain ineligible until the minimum required hours of community service is served. Students eligibility will be recalculated the following review period.

Seniors and 8th graders who are suspended twice or more for any reason during the school year will automatically be placed under review for loss of participation in any senior or 8th grade activities including but not limited to graduation, promotion, grad night, etc..

Review periods are every grading period. Final review of GPA, Attendance, and Community Service will be Mid May. At any time a student may request a review of their eligibility status with administration.

## ACADEMIC REQUIREMENTS

La Sierra Military Academy is a Public Charter Junior and High School, approved by the State of California and operated by Tulare County Office of Education. The Tulare County Board of Education with Tim A. Hire, Tulare County Superintendent of Schools governs it. There is **NO CHARGE** to parents for this unique educational opportunity.

All cadets are required to participate in the academic program; participation is not open for debate. It is a requirement.

We do **NOT** train cadets for the military or recruit for them. We train cadets for successful living adopting some of the military methods. Utilizing physical exercise/discipline to enforce rules and appropriate behavior allow cadets a safe environment and the motivation to change negative habits/attitudes.

The curriculum will be flexible as possible to allow each student to access those areas most critical to achieving their goals. Special emphasis will be placed on building student competency for college and career readiness in the subject areas of English, Mathematics, Science and the Humanities.

Everyone is welcome to come to LSMA, but it is up to you to earn the right to remain here.

## TEXTBOOK /MATERIAL POLICY

Students and parents are responsible for any textbook, Chromebook, or school material that is assigned or checked out to them. Any damage that occurs to them due to negligence, loss or purposeful abuse is to be charged to the parent for a replacement. Checks will be made payable to La Sierra Military Academy.

## CADET RECOVERY SUPPORT

LSMA provides several opportunities for additional cadet support with academics, social emotional, and extra curricular eligibility. When a cadet fails to maintain LSMA standards, they are subject to consequences such as extra curricular ineligibility, low grades, and negative social emotional outcomes. Cadets are encouraged to advocate for themselves and take advantage of the supports provided below:

### ***Weekly Pre First Academic Tutorial***

LSMA has established a weekly tutorial day from 0800-0825 once a week where instructional staff provide academic support in the classroom. Cadets may inquire about support with any academic instructor.

### ***Attendance Credit Recovery Program (ACRP)***

When a cadet falls below the 95% attendance requirement, they become ineligible. ACRP was established as a monthly attendance recovery program to support cadets who find themselves ineligible due to attendance. Cadets can sign up at the Truancy Office to participate in a 3 day recovery assignment after school. This assignment will recover 1 full day of unexcused attendance.

### ***Cadet Appeals Board***

Cadets who have their privileges revoked due to disciplinary issues can submit an appeal request at the counseling office. If a hearing is granted, they will appear before an appeals board to be heard. The board delivers a recommendation to administration who then provide a final ruling for reinstatement of privileges or denial of the appeal.

### ***Social Emotional Support***

LSMA provides mental health, substance use, and general counseling services. Cadets may seek a referral in the counseling department or speak with any staff member for guidance.

## HOMEWORK

Homework must be turned in on the date it is due!

Any “incomplete” assignment may receive partial credit when it is done in full at the discretion of the instructor.

An assignment is considered “turned in” when it is completely done and may be date stamped at that time.

Class and/or homework or tests assigned during an excused absence may be made up at the instructors discretion for up to 1/2 credit. Make ups must be submitted within 2 weeks of an assigned due date..

It is the cadet’s responsibility to get their assignments from their instructors when they are absent. Cadets not completing assignments may be required to attend Homework Lab and/or Afterschool/morning tutorials according to instructors policy.

Assignments given during an unexcused absence may not be made up.

## CHEATING

Cheating in any form will not be tolerated.

Cheating will result in:

No credit for the assignment, and possible administrative discipline.



## GRADING POLICY

It is the cadet's responsibility to arrive prepared for class each day. This means that cadets have a notebook with notebook paper, pencils and all assignments completed when they come to class. To pass a class at La Sierra Military Academy, it is mandatory to:

Participate in class

Do activities or assignments and

Complete homework assignments

Pass academic benchmarks

Midterm grades or progress reports are given halfway through a semester.

Each instructor has class policies and procedures in addition to those presented in this handbook. Instructors have these policies outlined in their respective course syllabi. It is the cadet's responsibility to understand and to respect these standards.



## SCHOOL MEALS

School regulations prohibit cadets from leaving campus during the school day; therefore cadets must eat meals on campus. Cadets may bring their meals to school if they do not wish to participate in the school prepared meal program. Cadets who elect to bring their meals shall place them in the Chow Hall with food service staff. Meals should not contain any contraband. Meals not placed in the chow hall and kept by cadets are considered contraband and will be disposed of. Meals must be in a sealable lunch box. Bags are not authorized. LSMA does not provide a method to reheat meals.

Food is not permitted to be dropped off or ordered in for cadets at any time.

LSMA provides all cadets a free breakfast and lunch.

**IMPORTANT NOTE:** You may be asked to fill out a Household Data Collection Form for your cadet, if they are new to the district or at the start of a new school year. This form is for school funding and not a meal application. La Sierra High may be eligible for supplemental funding based on the data collected. Please complete the form, it will be available in both paper and online formats for access and submission.



## USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

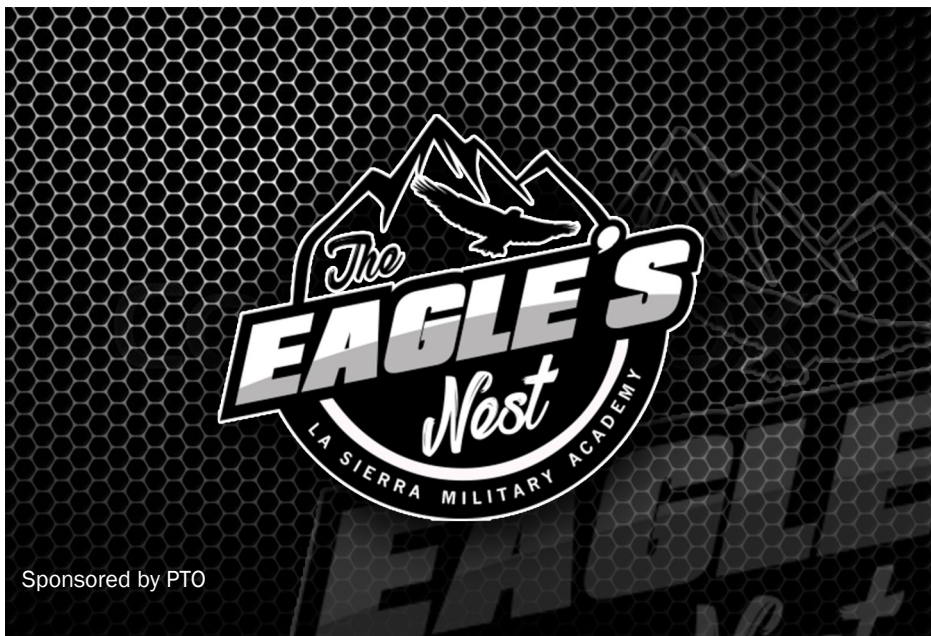
(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights 1400  
Independence Avenue, SW  
Washington, D.C. 20250-9410

(2) fax: (202) 690-7442; or  
(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.



**PARENTS CHECK YOUR CADETS  
AGENDA WEEKLY FOR  
ASSIGNMENTS AND SIGN THEM**



Sponsored by PTO

**STOP BY THE EAGLE'S NEST STORE IN THE  
COMMANDANT'S OFFICE TO BUY NEEDED ITEMS**

**Uniform Items, Ribbons, Ribbon Bars, Boot Polish, ETC...**

# STUDENT USE OF TECHNOLOGY

## STUDENT USE OF TECHNOLOGY

The Governing Board intends that technological resources provided by the district be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning. The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers and consequences for unauthorized use and/or unlawful activities.

### **On-Line Services/Internet Access**

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 7001, 47 USC 254).

The Board desires to protect students from access to harmful matter on the Internet or other on-line services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students when using electronic mail, chat rooms and other forms of direct electronic communication. Disclosure, use and dissemination of personal identification information regarding students is prohibited.

The use of online services is meant for educational purposes and must be connected to staff instructional goals or administrative goals. Staff shall supervise students while they are using on-line services and may ask instructor aides and student aides to assist in this supervision.

Before using the district's on-line resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the district responsible, and shall agree to indemnify and hold harmless the district and all district personnel for the failure of any technology protection measures, violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users. (*cf.* 6162.6 - *Use of Copyrighted Materials*)

In order to help ensure that the district adapts to changing technologies and circumstances, the

Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/she shall also monitor the district's filtering software to help ensure its effectiveness.

### **Instruction**

#### **STUDENT USE OF TECHNOLOGY**

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. He/she shall ensure that all students using these resources receive training in their proper and appropriate use. At the beginning of each school year, parents/guardians shall receive a copy of the district's policy and administrative regulation regarding access by students to the Internet and on-line sites. (Education Code 48980) (*cf.* 5145.6 - *Parental Notifications*)

### **On-Line/Internet Services: User Obligations and Responsibilities**

Students are authorized to use district equipment to access the Internet or on-line services in accordance with user obligations and responsibilities specified below and in accordance with Governing Board policy and the district's Acceptable Use Agreement.

## STUDENT USE OF TECHNOLOGY

1. When a student is assigned a personal computer account, he/she is responsible for its proper use at all times. Students shall keep personal account numbers, home addresses and telephone numbers private. They shall use the system only under their own account number.

2. Students shall use the district's system responsibly and primarily for educational purposes.

3. Students shall not access, post, submit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion or political beliefs.

*(cf. 5145.3 - Nondiscrimination/Harassment)*

*(cf. 5145.7 - Sexual Harassment)*

*(cf. 5145.9 - Hate-Motivated Behavior)*

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political or scientific value for minors. (Penal Code 313)

4. Students shall not disclose, use or disseminate personal identification information about themselves or others when using electronic mail, chat rooms, or other forms of direct electronic communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without the permission of their parents/guardians. Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.

5. Students shall not use the system to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or Board policy.

*(cf. 3513.3 - Tobacco-Free Schools)*

6. Copyrighted material shall not be placed on the system without the author's permission. Students may download copyrighted material for their own use only. *(cf. 6162.6 - Use of Copyrighted Materials)*

7. Students shall not intentionally upload, download or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking." *(cf. 5131.5 - Vandalism, Theft and Graffiti)*

8. Students shall not read other users' electronic mail or files. They shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to delete, copy, modify or forge other users' mail.

9. Students shall report any security problem or misuse of the services to the instructor or principal.

The school reserves the right to monitor any on-line communications for improper use. Electronic communications and downloaded material, including files deleted from a user's account, may be monitored or read by district officials to ensure proper use of the system.

*(cf. 5145.12 - Search and Seizure)*

AR 6163.4(c)

The principal or designee shall make all decisions regarding whether or not a student has violated Board policy or the district's Acceptable Use Agreement. The decision of the principal or designee shall be final. Inappropriate use shall result in a cancellation of the

## **STUDENT USE OF TECHNOLOGY**

student's user privileges, disciplinary action and/or legal action in accordance with law and Board policy.

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*



## **EQUAL ACCESS AND OPPORTUNITIES**

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the county office's academic and other educational support programs, services, and activities. The Board prohibits, at any county office program, school, or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying of any student based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts related to school activity or to school attendance within a schools under the jurisdiction of the Tulare County Superintendent of Schools. (Education Code 234.1)

## **MEDICATION POLICY & DR. EXCUSES**

Any drugs or medication you take that has been prescribed by your doctor must be noted in written form and given to administration to be scheduled as prescribed. Possession of nonprescription or over-the-counter drugs is not authorized. If you bring any with you, they must be turned over to staff immediately at the start of the school day.

Any physical limitation barring a cadet from physical training must be noted by a doctor indicating specific dates of excuse and modifications if necessary. Failure to do so will result in an unexcused lack of participation and derogatory grade. The cadet may also be required to conduct the physical training scheduled for that day. A parent note will only be allowed for one day pending doctor's note for further days.

### **ILLNESS/INJURY**

All illness or injury problems are to be reported immediately to the class instructor so the extent of the illness or injury may be evaluated and the proper action taken. Cadets will not report directly to the office and ask to call home without going through the proper channels, nor utilize cell phones to text or call home. Class instructors will direct cadets to the Nurse if necessary.

## **MILITARY COMPETITION TEAMS**

The Drill and Ceremony Teams consist of cadets of the highest caliber who consistently maintain and demonstrate the Academy values. They must demonstrate a high level of maturity, bearing and respect in order to be selected as a Team member. The La Sierra Military Academy Teams perform at events such as parades, flag ceremonies, memorials, competitions and other events.

The Commandant will announce when try-outs are to be held. Try outs are conducted to select the most qualified Cadets for the limited number of positions. La Sierra possess the following teams:

**Color Guard**

**Rifle Drill Team**

**Flag Detail**

**Unarmed/Armed Drill Team**

**LASSO (La Sierra Special Operations)**





## **ETHNIC/GENDER AWARENESS**

Cadets at La Sierra Military Academy are male and female and may come from all ethnic and racial backgrounds represented in the State. When possible, Cadets will be assigned to balanced groups to reflect the same ethnic and racial ratios. This will provide each group an opportunity to develop a better understanding and appreciation of individuals from different individual ethnic backgrounds and races.

Cadets do not use jokes, remarks, or gestures that may offend others. They are neither appropriate nor accepted in a polite, civilized society. Any negative remarks made regarding any ethnic and racial group or gender will not be tolerated.

## **GUEST SPEAKER ETIQUETTE**

Throughout the year, a number of guest speakers may address the Academy on a variety of topics. Most guest speakers volunteer their time and do not receive anything in return for speaking to the Cadets. Guest speakers are guests of the Academy and are treated with the utmost courtesy and respect.

When attending a guest speaker event, Cadets will:

- Stay alert and attentive. Stand up and move to the back of the audience and stand at Parade Rest if you begin falling asleep.
- Sit up straight with feet flat on the floor; do not slouch.
- Give the speaker your full attention; do not look around the room, do not talk unless directed to, and do not fidget in your chair.
- Raise your hand prior to asking questions or making comments but do not leave your hand up if the speaker calls on someone else and answers their question; lower your hand and raise it again when the speaker is done with the other question.

When called on to ask a question or make a comment, stand up, assume the position of Attention (unless other wise directed), ask the question, and then sit down. Address the guest speaker as “Sir” or “Ma’am” unless directed to use some other title. When asking questions or making comments, make them appropriate and relevant to the topic discussed by the speaker.

## **FORMATIONS/DRILL AND CEREMONIES**

Regimental, Battalion, Company, and Detail formations will take place on a scheduled and unscheduled basis. Cadets will attend ALL formations, unless officially excused by the Commandant.

There are several types of formations each day. Sitting in desks or chairs in the classroom, study hall or in the Dining Facility is a modified formation and is executed as such. For this reason, observe the following when in traditional and modified formations:

- Speak only when granted permission by the person in charge of the formation.
- Maintain the proper position (Position of Attention or Rest Position) at all times while in formation. While in a classroom setting, the proper position is a modified Position of Attention when designated, but is usually a modified position of At Ease.

## **VISITOR RESPONSIBILITY**

### **DURING COLOR POSTING AND RETRIEVAL**

All visitors are to follow proper protocol when on campus during morning colors and afternoon retreat.

- When outside a building, stop and face flag . Remove head gear and place right hand over heart. When music stops, continue on your business.
- If you are the driver of a vehicle on campus. Exit and face the flag. Passengers may remain in vehicle. Remove head gear and place your right hand over heart. When music stops, continue on your business.

It is important that parents and visitors follow these protocols so the cadets observe that visitors hold these customs in high regard as well. Many Americans have paid dearly with their lives to provide the freedoms we enjoy today. Upholding these traditions shows we respect and honor their sacrifice.

## DETAIL AND TEAM LEADERS

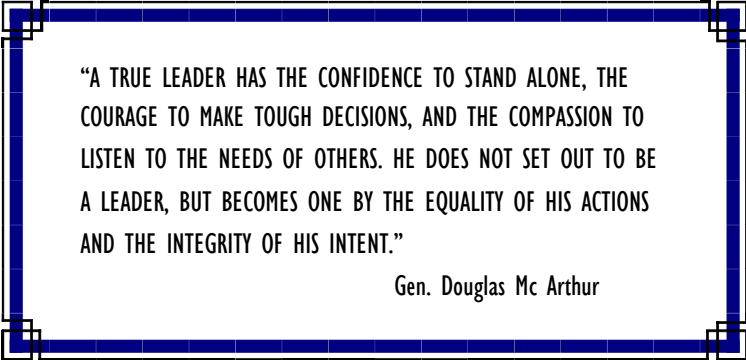
There are various other leadership positions within special details and teams.

- **S-Division (Support)**
- **Drill Team Commanders**
- **La Sierra Special Operations Commanders (L.A.S.S.O)**
- 

## INSPECTIONS

- Uniform Inspections
- Health and welfare inspections.
- General inspections
- Spot inspections

These inspections can and will be held at anytime during the day.



“A TRUE LEADER HAS THE CONFIDENCE TO STAND ALONE, THE COURAGE TO MAKE TOUGH DECISIONS, AND THE COMPASSION TO LISTEN TO THE NEEDS OF OTHERS. HE DOES NOT SET OUT TO BE A LEADER, BUT BECOMES ONE BY THE EQUALITY OF HIS ACTIONS AND THE INTEGRITY OF HIS INTENT.”

Gen. Douglas Mc Arthur

## REPORTING PROCEDURES

Students at La Sierra Military Academy will be addressed by the title of “Cadet” regardless of their age, gender, race, or religious preference. When reporting to a staff member or cadet officer, the cadet will assume the position of Attention, announce himself by stating his title and his/her last name (i.e. Cadet Jones) “requests permission to address,” and wait for a reply. The cadet will not speak until told to do so by the staff member or cadet officer. While speaking, the cadet will continue to stand at the position of Attention.

When reporting to a staff member office with a closed door, the cadet will position himself/herself in front of the door and knock on the door three consecutive times. The cadet will assume the position of parade rest and standby to be granted permission to enter.

When reporting to a staff member office with an open door, the cadet will knock on the door 3 consecutive times stand at attention, state their business:

Request permission to enter the office by saying, “Cadet (last name) requests permission to enter.

Request permission to address with staff by saying, “Cadet (last name) requests permission to address to (Rank and last name).”

If summoned and are reporting, “Cadet (last name) reporting as ordered (Rank, Sir/Ma'am).

The staff member will recognize the cadet and tell the cadet to enter. The cadet will then position himself/herself in front of the staff member at the position of Attention and will wait to be addressed.

While outdoors, if a group of cadets on a detail or in formation are approached by an cadet officer or staff officer in uniform, then the cadet in command of the detail or formation will call the detail or formation to the position of Attention and render a salute and the appropriate greeting of the day. When given the command to “Carry on”, or the officer has passed, call the formation/detail to carry on or stand at ease. When indoors, cadets will call the room to Attention, by saying “Class Attention”, then come to the position of Attention when approached by an Officer or staff.

When marching, the Cadet in charge of the detail will render the proper hand salute and greeting of the day. The Platoon will continue to march.

## **MCKINNEY-VENTO HOMELESS EDUCATION ACT**

**Even if you have uncertain housing, a temporary address, or no permanent physical address, you are guaranteed enrollment in school by the federal McKinney-Vento Act and California State law if you live:**

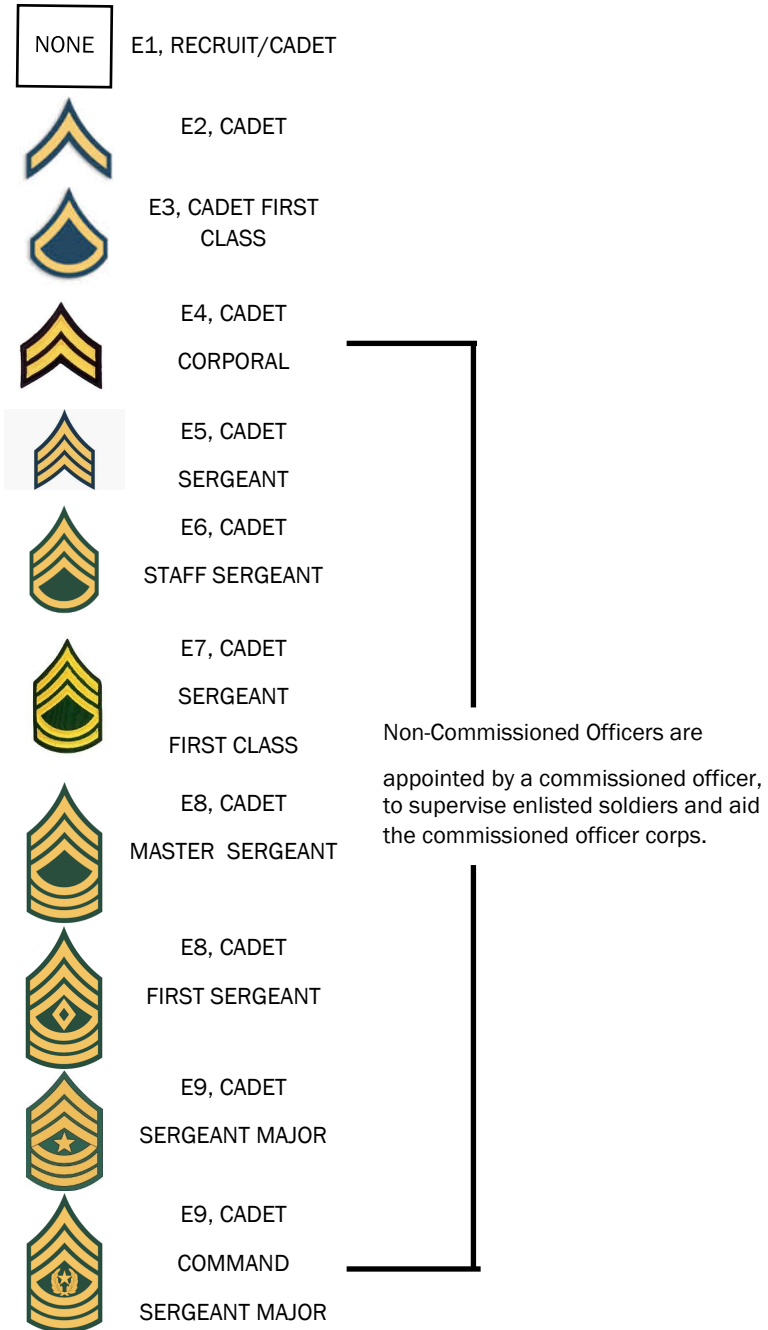
- In a shelter (family, domestic violence, or youth shelter or transitional living program)
- In a motel, hotel, or weekly rate housing
- In a house or apartment with more than one family because of economic hardship or loss
- In an abandoned building, in a car, at a campground, or on the street
- In a temporary foster care or with an adult who is not your parent/guardian
- In substandard housing (without electricity, water, or heater)
- With friends or family because you are a runaway or an unaccompanied youth

**Then, you have the right to:**

- Receive the same special programs and services as provided to all other children
- Immediate enrollment
- Continue in the school attended before becoming homeless or the school last attended if feasible
- Receive transportation services
- Free or reduced price school lunch program

**For questions or assistance contact the Quarter Deck or your County Liaison, (559) 733-6714**

# LA SIERRA CADET ENLISTED STRUCTURE



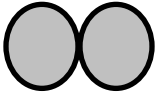
# LA SIERRA CADET OFFICER STRUCTURE



01,  
2ND LIEUTENANT



02,  
1ST LIEUTENANT



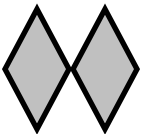
03  
CAPTAIN



04  
MAJOR



05  
LIEUTENANT CORONEL



06  
CORONEL



LSMA/CACC

US ARMY

OFFICER

OFFICER

RANK INSIGNIAS

RANK INSIGNIAS

All cadet ranks are prefaced with the letter “C” for Cadet  
**C/Major, C/CPL,**

# SEXUAL HARASSMENT POLICY

## **(Prohibited by Law and by La Sierra Military Academy)**

The Board of Education will not tolerate sexual harassment and will make efforts to maintain schools free from sexual harassment. It is the Board of Education's intent to maintain an academic and work environment that protects the dignity and promotes the mutual respect of all employees and pupils.

### **School and Board Policy**

Prohibits sexual harassment of any student by any employee, student, or other person in, or from the school.

Expects students or staff to immediately report incidents of sexual harassment to a site administrator or to another county administrator.

Each site administrator has the responsibility of maintaining an educational and work environment free of sexual harassment.

Each sexual harassment complaint shall be promptly investigated in a way designed to respect the privacy of all parties concerned. This responsibility includes discussing this policy with his/her students and employees and assuring them that they NEED NOT endure sexually insulting, degrading, or exploitative treatment or any other form of sexual harassment.

### **WHAT IS SEXUAL HARASSMENT?**

"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature, made by someone from, or in, the work or educational setting under any of the following conditions:

When submission to the conduct is explicitly or implicitly made a term or condition of an individual's employment, academic status, or progress.

When submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.

When the conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive educational environment.

When submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs or activities available at, or through, the educational institution.



# SEXUAL HARASSMENT POLICY

## EXAMPLES OF SEXUAL HARASSMENT

**Sexual harassment may occur as a pattern of degrading sexual speech or action ranging from verbal or physical annoyances or distractions to deliberate intimidations and frank threats or sexual demands. Such conduct may constitute sexual harassment. Forms of sexual harassment include, but are not limited to the following:**

**Verbal Harassment** - Derogatory comments, jokes, or slurs; graphic verbal abuse of a sexual nature; comments about an individual's body/dress, sexual preferences or sexual conduct; sexually degrading words used to demean, label, or describe an individual; or, spreading sexual rumors.

**Physical Harassment** - Unnecessary or offensive touching, or impeding or blocking movement.

**Visual Harassment** - Derogatory or offensive posters, cards, cartoons, graffiti, drawings, or gestures; suggestive or obscene letters, notes or invitations; the display in the educational environment of sexually suggestive objects or pictures.

**Sexual Favors** - Unwelcome sexual advances, requests for sexual favors, unwelcome sexual flirtations or propositions.

## RETALIATION

The school prohibits retaliatory behavior against any complainant as a result of a negative response to sexual advances or the making of an informal or formal complaint alleging sexual harassment.

## CONSEQUENCES FOR SEXUAL HARASSMENT

Any student who engages in sexual harassment is subject to disciplinary action according to Board Policy and in accordance with the Education Code. (Employees are subject to disciplinary action according to Board policies and in accordance with the Education Code.)

## GRIEVANCE (COMPLAINT) PROCEDURES

Any student who feels that he/she is being sexually harassed should immediately contact the school site or county administrator for educational services.

Staff members who receive complaints of sexual harassment from students should refer such complaints to the site administrator.

If the site administrator is notified that an allegation of sexual harassment was not addressed to the complainant's satisfaction, that administrator should provide the student and/or the student's parent/guardian with a copy of the sexual harassment policy and grievance (complaint) procedures.

## SEXUAL HARASSMENT GRIEVANCE

Nothing in the school's grievance (complaint) procedures shall affect the right of the complainant to pursue the matter with any state or federal enforcement agency.

The District prohibits retaliatory behavior against any complainant or any participant in the complaint process.

### TITLE IX COORDINATOR FOR STUDENT-TO-STUDENT SEXUAL HARASSMENT

The Director of Student Services is the Title IX Coordinator for student-to-student sexual harassment and is designated by the District to receive and process complaints under this procedure.

TITLE IX COORDINATOR FOR STUDENT SEXUAL HARASSMENT COMPLAINTS INVOLVING EMPLOYEES OF THE DISTRICT  
The Assistant Superintendent of Human Resources Development is the Title IX Coordinator for any student sexual harassment complaints involving employees of the District.

### NON-DISCRIMINATION

(42 U.S.C. Sections 2000 et seq., 6707) (20 U.S.C. Sections 1681 et. seq.)

**Report bullying or harassment**  
[www.sandyhookpromise.org](http://www.sandyhookpromise.org)



# **BULLYING POLICY**

## **School and Board Policy**

The Tulare County Board of Education recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. County office employees shall establish student safety as a high priority and shall not tolerate bullying of any student. No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation. Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

### **Bullying Prevention**

To the extent possible, county office and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of county office and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying. The county office will review with students appropriate behavior that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior. Program staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

The County Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, cafeterias based on need.

### **Intervention**

Students are encouraged to notify program staff when they are being bullied or suspect that another student is being victimized. In addition, the County Superintendent or designee shall develop means for students

## COMPLAINTS/INVESTIGATIONS

to report threats or incidents confidentially and anonymously. Program staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1) As appropriate, the County Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve county office counselors, mental health counselors, and/or law enforcement.

### Complaints and Investigation

Students may submit to an instructor or administrator a verbal or written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment. When a student is reported to be engaging in bullying off campus, the County Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance. When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a instructor, the principal, or other employee so that the matter may be investigated. If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the County Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

### General Uniform Complaint/Appeal Forms

A LSMA general uniform complaint/appeal form is available upon request at the Quarter Deck. This form can be filled out and submitted to the principal of LSMA for any complaints/appeals against persons or policy.

A TCOE complaint form against a county office employee may be acquired on the TCOE website.



## CACC EVENT DATES

Leadership Academy	8/12-8/13	Camp SLO
Drill Academy	9/30	Burton MS
Leadership/Adventure Course	10/13-10/15	Camp SLO
XTREME Team Challenge	10/27-10/28	TBD
CERT/Wilderness Skills Training	11/2-11/5	Camp SLO
LSMA Cadet Ball	12/2	TBD
Regional Cadet of the Year Boards	12/9	MT. Whitney HS
State Cadet of the Year Comp	1/27	Camp SLO
Recondo/State Marksmanship comp	2/10	Camp SLO
Bivouac	3/15-3/17	TBD



## Cadet Corps Distinctive Unit Insignia (Patch)

**Patch Colors**  
Blue and Gold



**Grizzly Bear**  
The official animal of California



**Torch of Learning**  
Represents the Cadet Corps  
as a school program



**Sword**  
Represents the military  
aspects of the Cadet Corps



## La Sierra Military Academy Title I Parent Involvement Policy

La Sierra Military Academy has developed a written Title I parent involvement policy with input from the site's Title I parents. This policy was formulated with parent input from School meetings via the site's English Language Advisory and School Site Council organizations. La Sierra Military Academy will distribute this policy to parents of enrolled students through regular mailings and by posting the policy via the school's website.

### **PART I: INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM**

La Sierra Military Academy will implement the following practices to involve parents in the site's Title I program:

1. La Sierra Military Academy will convene an annual English and Spanish meeting to inform parents of the following:

- ◆ The requirements of Title I
- ◆ Of the parents right to be involved
- ◆ Information regarding La Sierra Military Academy's participation

2. La Sierra Military Academy will inform parents regarding the Parent Involvement Policy in an understandable format and will distribute the policy to parents in a language that parents can understand.

3. La Sierra Military Academy will make the Parent Involvement Policy available to all educational partners by uploading the plan onto the school's website.

4. La Sierra Military Academy will annually update the Parent Involvement Policy to meet the evolving needs of students, parents and the school. These changes will be based on focus group meetings and Title I survey results and also via input from the site's ELAC and SSC committees.

5. La Sierra Military Academy will adopt the site's parent compact as a component of its Title I Parent Involvement Policy.

6. La Sierra Military Academy agrees to be supervised by the following definition of parental involvement and will carry out activities, programs, and procedures in accordance with the following definition:

Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic and social learning and site activities that include the following:

1. That La Sierra Military Academy parents play an integral role in assisting their child's learning and development.
2. Parents are encouraged to be directly involved in their child's education at La Sierra Military Academy.
3. Parents are partners in their child's education and are involved as appropriate in school decision making and on advisory committees to assist in the development of their child.

## **PART II: IMPLEMENTATION OF THE PARENTAL INVOLVEMENT POLICY**

La Sierra Military Academy will implement the following actions to involve parents in the partnership and development of the Parent Involvement Policy in an ongoing, organized and punctual format. This will be achieved through the following:

1. Site Focus Group Meetings
2. Parent Surveys
3. Input from members of the site's English Language Advisory Council (ELAC) and School Site Council (SSC) committees.

The LSMA School Site Council will annually review and update the site's Parent Involvement Policy to meet the evolving needs of students and families of La Sierra Military Academy. La Sierra Military Academy will hold a number of meetings throughout the school year, paid for with Title I funding to help support services related to parental involvement.

La Sierra Military Academy will provide information in a timely manner regarding Title I programs and services to parents of participating children and also to parents of migratory students in a punctual manner through the following ways:

1. An annual site informational letter mailed to each student household
2. An annual Title I parent meeting

La Sierra Military Academy will provide parents of participating children (including parents of students with disabilities, parents of migratory students and parents to limited English proficient students) an explanation and description of the curriculum in use at the school site, the types of academic assessment used to measure student progress and the proficiency levels students are expected to meet throughout the school year in the following ways:

1. On the school website
2. Upon parent request
3. With mailing ELPAC & CAASPP Parent reports

### **PART III: BUILDING CAPACITY FOR INVOLVEMENT**

La Sierra Military Academy will promulgate parents' capacity for parent involvement by providing workshops on how to access the parent portal, attend site trainings in order to ensure effective involvement of parents and to establish a strong partnership with the site and its staff to improve student academic achievement, through the specific activities listed below:

1. English Language Advisory Committee (ELAC)
2. School Site Council Committee (SSC)
3. Parent Teacher Organization (PTO)
4. Grade Level Parent Meetings
5. Other trainings include:
  - ◆ Drug Awareness and Prevention
  - ◆ Suicide Prevention
  - ◆ Cyber Safety

La Sierra Military Academy will provide assistance for parent involvement activities under this section as parents may request. La Sierra Military Academy will incorporate the parent compact as a component of its site's Parent Involvement Policy.

La Sierra Military Academy will provide support to parents of children served by the school in understanding educational topics via the site's partnership with parents through the English Language Advisory Council, School Site Council and Parent Teacher Organization. Discussion will be based on the following topics:

1. The requirements of Title I
2. How to work with educators
3. How to monitor student progress
4. The State and local academic assessments
5. The State's academic achievement standards
6. The State's academic content standards



La Sierra Military Academy will provide training to help parents work with their children to improve their child’s academic and social achievement. Parent Involvement will be fostered through the following activities and outreach:

1. English Language Advisory Committee (ELAC)
2. School Site Council (SSC)
3. Grade Level Parent Meetings
4. Annual Title I Parent Survey

La Sierra Military Academy will educate its staff in how to communicate and work with parents as equal partners, and in how to implement and manage parent programs to further build ties between parents and the school site. La Sierra Military Academy will strive to ensure that information related to the school site and parent outreach, meetings and school activities is sent to parents of enrolled students in an understandable and clear manner in a language the parents can understand.

**PART IV: ACCESSIBILITY**

La Sierra Military Academy provides varied opportunities for the participation of all Title I parents, including parents of limited English proficient students, and parents of migratory students, parents of students with disabilities, parents with disabilities, opportunities for regular meetings to provide school feedback and participate in school improvement efforts. Translators are available upon request.

**PART V: ADOPTION**

The La Sierra Military Academy Parent Involvement Policy was developed jointly with and agreed on with parents of children participating in Title I programs as evidenced by the English Language Advisory and School Site Council Committees.

The policy was adopted by La Sierra Military Academy and the site’s School Site Council Committee on January 25th, 2023 and will be in effect for a period of one year. La Sierra Military Academy’s notification to parents of this policy will be in an understandable format and will be provided to parents in a language they can understand.

# LA SIERRA MILITARY ACADEMY PARENT COMPACT

## Parent Responsibilities

1. Monitor your child's academic progress.
2. Communicate regularly with your child's teachers.
3. Make sure your child attends school on time and is ready to learn and give their best.
4. Attend parent conferences, PTO meetings, and parent education workshops.
5. Be involved in school events and activities.
6. Ensure that your child follows all academy rules and regulations with respect and responsibility.

## Student Responsibilities Help create a safe environment by following all school rules and expectations

1. Follow the Cadet Dress Code policy and regulations.
2. Come to school prepared with supplies, books, and homework.
3. Come to school on time and ready to learn every day.
4. Show respect for all school staff and fellow cadets.

### **School/Teacher Responsibilities**

1. Provide high quality curriculum and research based instruction to equip students to be successful both academically and for life.
2. Create a learning environment where students feel safe, respected, and supported in order to foster strong student-to-student and teacher-to-student relationships.
3. Provide two-way communication with parents and guardians regarding what students are learning and what they must know at each respective grade level of student education for parent engagement and involvement.
4. Communicate with parents and guardians on a regular basis regarding ways parents can help support their children's learning at home and at school.
5. Expect and challenge all students to learn to the best of their individual academic abilities for continual student improvement and success.
6. Provide resources and assistance for a child who is struggling with learning or having difficulty in school.

## CADET GRIEVANCE PROCESS

In order to be successful in any career one must be able to listen and take to heart the importance of what they are learning and doing throughout their lives; this has significance in both the military and civilian life. In order to do that you must follow your superiors lawful orders. Doing so helps the job get done, and builds trustworthy employees and people.

On the military side, following orders builds self discipline. When Staff, Officers or Non commissioned officers give orders to get something done there should be absolutely no argument or thought about it. The Cadet has an easy job; A. Listen to what they are told, B. Complete the task that was assigned quickly and effectively. It is important to do so to ensure the mission goes as planned.

LSMA Cadets are required to follow all lawful orders from staff and Cadet superiors immediately without question. By doing so, this ensures schedules are followed, information is passed down, and tasks get completed. This process helps eliminate insubordination, unwanted back talk, and breach of element integrity.

The **GRIEVANCE PROCESS** is a cadet's right to bring to the attention an event that they may not agree with. There are two separate methods, **INFORMAL GRIEVANCE** and **FORMAL GRIEVANCE**.

### INFORMAL GRIEVANCE

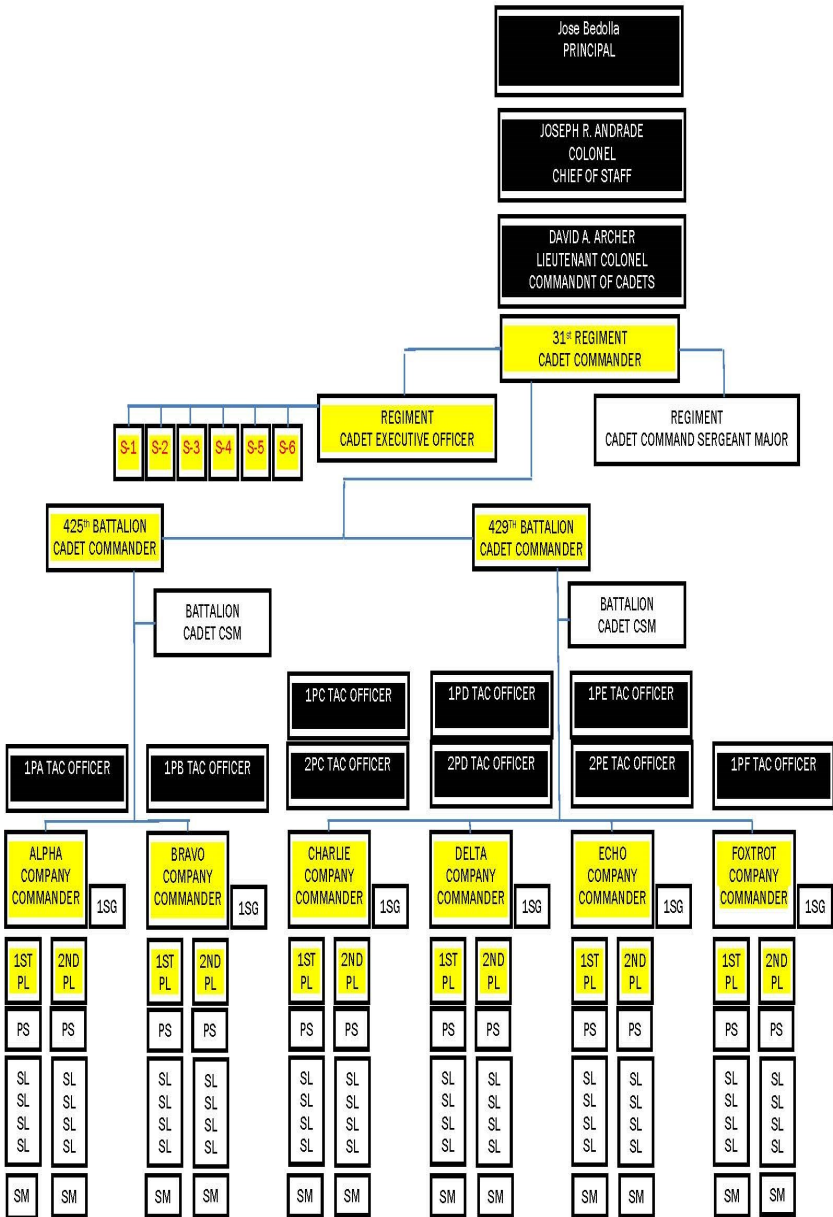
Is the process of utilizing the Chain of Command to resolve issues. A cadet will address their grievance at the lowest possible level and use command channels before elevating them to the next higher level. Experience has shown, with few exceptions, complaints are usually resolved at this level.

### FORMAL GRIEVANCE

If a cadet is unable to resolve a complaint using the Chain of Command, they have the right to file a formal grievance. A Formal Grievance form may be accessed from the COS office, once filled out it is to be submitted to the Chief of Staff for investigation.

***Cadets shall keep in mind that utilizing the Grievance Process does not excuse them from obeying all lawful orders. Cadets may be found guilty of violating Ed Code and School Policy for disobeying orders and disciplined accordingly.***

# LSMA CHAIN OF COMMAND



## **MEDIA COVERAGE**

The Tulare County Office of Education is proud of the many accomplishments of its students and staff. Often, we share these accomplishments, and information about special events and fundraisers with the media for promotional or recognition purposes. The sharing of this information can occur in the form of a press release, an interview on a local radio show, a guest appearance on television community affairs programs, and/or a story in the TCOE monthly newsletter, on its website, through its social media platforms (if any), or on monitors in the lobby of its administration building at 6200 S. Mooney Blvd., Visalia.

The sharing of information with the media is **done solely through the county superintendent's office**. If the PTO wishes to bring an event, fundraiser or other newsworthy item to the attention of the media, a PTO representative must notify school administration. The PTO representative should provide school administration with all relevant details about the event and/or award/recognition. For event promotion purposes, the notification must occur a minimum of three weeks prior to the event. Once school administration has determined that sufficient information has been provided, the request will be forwarded to the TCOE public information officer, who will review the information with the county superintendent.

If the county superintendent determines that a press release is warranted, the public information officer will develop it and distribute it to the media within five days.

The distribution of a press release does not guarantee that the media will cover the event or award/recognition. At the direction of the county superintendent, the public information officer does not lobby or pressure the media to cover TCOE stories. If the media shows interest in developing a story, it may be appropriate to have a member of the PTO speak to the reporter. The PTO should select a spokesperson who is familiar with the event or award/recognition, and has the ability to speak to the reporter within two hours of their contact with the public information officer.





## CADET CREED

I am a La Sierra Cadet, I live with honor.

I will not quit in the face of adversity.

I do what is right just because it is right.

I will develop character and use it  
for the good of those around me.

I will help those less fortunate than myself,  
and become a positive influence in my  
community.

The knowledge and discipline I gain today  
will make me  
a leader of tomorrow.



## LEADER'S CODE

I become a cadet leader by what I do. I know my strengths and my weaknesses, and I strive constantly for self-improvement. I live by a moral code and set an example that others can follow. I know my job, and I carry out the spirit as well as the letter of the orders I receive.

I take the initiative and seek responsibility, and I face situations with boldness and confidence. I estimate the situation and make my own decisions as to the best course of action. No matter what the requirements, I stay with the job until the job is done; no matter what the results, I assume full responsibility.

I train my cadets as a team and lead them with tact, enthusiasm and justice. I command their confidence and their loyalty: they know I would not assign to them any duty I, myself, would not perform. I make sure they understand their jobs, and I follow through energetically to ensure their duties are completed fully. I keep my cadets informed, and I make their welfare one of my prime concerns.

These things I do selflessly in fulfillment of the obligations of leadership and for the achievement of the group goal.

# IMPORTANT INFORMATION LINKS AND CONTACT NUMBERS

## PHONE NUMBERS

LA SIERRA Main Number	559-733-6963
FAX	559-733-6845
Quarter Deck	ext. 4201
Registrar	ext. 4202
Attendance	ext. 4232
Truancy Officer	ext. 4246
Special Education	ext. 4231
Academic Counselor	ext. 4237
Independent Studies	ext. 4256

## EMAILS

Principal	jose.bedolla@tcoe.org
Chief of Staff/Learning Director	jandrade@tcoe.org
Commandant of Cadets	David.Archer@tcoe.org
Academic Head Counselor	gcastro@tcoe.org
Independent Studies	rhash@tcoe.org
P.T.O	lsmarentclub@gmail.com
General Contact Email	<a href="http://www.tcoe.org/LaSierra/ContactUs.asp">www.tcoe.org/LaSierra/ContactUs.asp</a>

## Links

School Web Site	<a href="http://www.tcoe.org/lasierra">www.tcoe.org/lasierra</a>
Board Policies/Minutes	<a href="http://tcoe.org/BoardAgenda">tcoe.org/BoardAgenda</a>
Parent Portal	<a href="https://lasierrama.aeries.net/student/LoginParent.aspx">https://lasierrama.aeries.net/student/LoginParent.aspx</a>

## IMPORTANT DATES

**END OF GRADING PERIODS: 1ST Sem-9/15, 10/27, 12/15 2nd Sem- 2/16, 4/12, 5/30**

Back to School Night	Aug 8
Academy Begins	Aug 9
Minimum Day	AUG 23
Labor Day (No School)	Sept 4
Minimum Day	Sept 20
Parent Conferences (Minimum Day)	Oct 11,12
Minimum Day	Oct 13
Minimum Day	Oct 25
Veterans Day (No School)	Nov 10
Minimum Day	Nov 15
LSMA Thanksgiving Lunch	Nov 17
Thanksgiving Break	Nov 20-24
Minimum Day	Dec 13
Minimum Day	Dec 15
Winter Break	Dec 18–Jan 5
Martin Luther King Day (No School)	Jan 15
Minimum Day	Jan 24
No School	Feb 12
Presidents Day (No School)	Feb 19
Minimum Day	Feb 21
Parent Conferences (Minimum Day)	Mar 6,7
Minimum Day	Mar 8
Minimum Day	Mar 20
Minimum Day	Mar 22
Spring Break	Mar 25-Apr 1
Minimum Day	Apr 17
Minimum Day	May 15
Memorial Day (No School)	May 27
Academy Ends/Promotion/Graduation/Minimum Day	May 30

**SOME DATES ARE SUBJECT TO CHANGE. NOTICE WILL BE PROVIDED AS SOON AS POSSIBLE IN THE EVENT CHANGE IS REQUIRED.**

# Keep informed by visiting LSMA's Google Site

<https://sites.google.com/lasierraschool.org/lasierramilitaryacademysite/home>

(viewers must have been issued a LSMA Google email)



**DON'T TREAD**



**BATTALION CHALLENGE**

**ON ME**

## SPORTS

La Sierra High School participates in two sports leagues. The **CVAC** league is a co-ed league where cadets participate in sport competition during academy hours.

The **CIF** League is a league where cadets participate in sport competition defined by gender and vie for league and state titles.

All athletes are required to have a cleared sports physical on file clearing them to participate within the current academy year. Forms can be found on LSMA's Google Site. Submit all completed Physical Forms to the

Athletic Director Col. Joseph Andrade.

CVAC League	CIF
Volleyball	Cross Country
Basketball	Golf
Soccer	Basketball
	Wrestling
	Track & Field



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## Acknowledgment of Receipt & Understanding of the Cadet 2023-2024 Handbook

Student First and Last Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_

I, as the parent or guardian have received a copy of or have been given access to the  
La Sierra Military Academy Cadet Handbook for the

2023-2024 Academy year.

I have read, understand, and agree that my child shall abide by the Handbook. I understand that my child will be held accountable for his or her behavior, and he or she is required to comply with the expected standards of conduct set out in this handbook and will be subject to disciplinary consequences if he or she fails to do so. I understand that the handbook governs my child's behavior while on Academy property and at Academy-sponsored or Academy-related activities whether on or off campus; and that my child may also be subject to discipline for certain conduct which occurs outside of the Academy regardless of time or location, including any Academy-related misconduct. I understand that the Academy may contact law enforcement for further investigation or criminal prosecution for certain violations of law. I also understand that parental involvement and cooperation is vital in the discipline process. By signing below, I acknowledge my understanding and commitment to ensure that my child understands and complies with the handbook, that I and they have read.

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Sign, Detach, and Turn in to Quarter Deck

CUT HERE