

TULARE COUNTY BOARD OF EDUCATION

12/13/2024 [03:00 PM]

REGULAR BOARD MEETING

For the Regular Board Meeting of December 13, 2024, at 3:00 p.m., in the Redwood Conference Center at the Jim Vidak Education Center, 6200 S. Mooney Blvd., Visalia, California.

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Welcome

2. ANNUAL ORGANIZATIONAL MEETING/ELECTION OF NEW OFFICERS

a. [pursuant to Education Code Section 1009]

1. Oath of Office, Board of Education Members: Trustee Area 2, Ruben Macareno, Trustee Area 3, Tom Link; Trustee Area 5, Mike Waters, and Trustee Area 6, Chris Reed -- **Tim A. Hire**
2. Election of President -- **Tim A. Hire**
3. Election of Vice President -- **(New President)**
4. Adoption of 2025 Tulare County Board of Education Meeting Dates -- **(New President)**

3. ADA ACCOMMODATION REQUIREMENT

Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting must make a request in writing to the Office of the County Superintendent of Schools, 6200 South Mooney Boulevard, Visalia, California, P.O. Box 5091, 559/733-6301. A request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be made as soon as possible and no later than 2 days before the meeting. The agenda, agenda packet and any written documents distributed to the board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act.

Written documents concerning agenda items are available for public inspection during normal business hours within 72 hours of a regular board meeting at the Tulare County Office of Education, 6200 South Mooney Boulevard, Visalia, California.

4. PUBLIC COMMENTS

Members of the public may address the board on any agenda item, or other item of interest within the subject matter jurisdiction of the board during the public comment period. Agenda items may also be addressed by the public at the time they are taken up by the board. The board is not able to discuss or

take action on any item not appearing on the agenda. A five-minute time limit can be imposed on public input for individuals/issues as deemed necessary.

5. ACTION ITEMS

a. TCOE/Department Presentation -- California Center Teaching Careers -- Marvin Lopez

b. Routine Matters

1. Consent Calendar

- a. Approval of minutes for the Regular Board Meeting of November 13, 2024
- b. Authorization of Countywide Registration of Credentials
- c. Authorization of Temporary County Certificates
- d. Authorization of Countywide Emergency Permit Applications
- e. Approval of Donation from American Association of University Women Visalia-Sequoia Branch (\$1,700) to Expanding Your Horizons
- f. Approval of Donation from Soroptimist International of Visalia (\$175) to Expanding Your Horizons
- g. Approval of Donation from Kaweah Health Medical Center (\$300) to Expanding Your Horizons
- h. Approval of Donation from Valley Strong Credit Union (\$200) to Expanding Your Horizons
- i. Approval of Donation from Pepsi Beverages Company (\$350) to Expanding Your Horizons
- j. Approval of Donation from Newell Brands (\$450) to Expanding Your Horizons
- k. Approval of Donation from Dumont Printing (\$487) to Expanding Your Horizons
- l. Approval of Donation from IDEA Printing and Graphics (\$684) to Expanding Your Horizons

c. Old Business

1. Second Reading, Consideration and Approval, Board Policy/Superintendent Policy 1312.3 - Uniform Complaint Procedures -- **Dedi Somavia**
2. Second Reading, Consideration and Approval, Board Policy/Superintendent Policy & Exhibit (2) 1312.4 - Williams Complaint Policies and Procedures and Exhibit -- **Dedi Somavia**

d. New Business

1. Consideration and Approval, Resolution No. 24/25-15, Compensation of County Superintendent -- **Dedi Somavia**
2. Consideration and Approval, Amendment #6 Department of Health Care Services -- **Nani Dodson**
3. Consideration and Approval, Grant Agreement for California Department of Public Health, Substance and Addiction Prevention Branch -- **Nani Dodson**
4. Public Disclosure of Collective Bargaining Agreement between the Tulare County Office of Education (TCOE) and the California School Employees Association (CSEA) Chapter #428 for the 2024-2025 school year -- **Dedi Somavia**
5. Public Disclosure of Collective Bargaining Agreement between the Tulare County Office of Education (TCOE) and the California School Employees Association (CSEA) Chapter #899 for the 2024-2025 school year -- **Dedi Somavia**

6. Public Disclosure of Collective Bargaining Agreement between the Tulare County Office of Education (TCOE) and the Tulare County Office of Education Teachers' Association (CTA) for the 2024-2025 school year -- **Dedi Somavia**
7. Consideration and Approval, Budget Revisions through October 31, 2024 -- **Jody Arriaga**
8. Consideration and Approval, First Interim Report as of October 31, 2024 -- **Jody Arriaga**
9. Presentation of the 2025-2026 Proposed Budget Calendar -- **Jody Arriaga**

6. INFORMATION (Non-Discussion Items)

- a. Letters and Communication/Correspondence
- b. Reports from Superintendent and Staff
- c. Reports from Board, Information and Questions

7. NEXT SCHEDULED BOARD MEETING

- a. January 8, 2025 - 3:00 p.m.

8. ADJOURNMENT

**TULARE COUNTY BOARD OF EDUCATION
2025 BOARD MEETING DATES**

**Tulare County Office of Education
6200 S. Mooney Blvd., Visalia, California**
3:00 p.m. on second Wednesday (January through May),
then first Wednesdays (June through November)
of each month unless otherwise indicated

<u>JANUARY</u> January 8	<u>JULY</u> July 2
<u>FEBRUARY</u> February 12	<u>AUGUST</u> August 6
<u>MARCH</u> March 12	<u>SEPTEMBER</u> September 3
<u>APRIL</u> April 9 – 10:00 a.m. SCICON 41569 Bear Creek Road, Springville	<u>OCTOBER</u> October 1 Elderwood (Doe Ave)
<u>MAY</u> May 14	<u>NOVEMBER</u> November 5
<u>JUNE</u> June 4	<u>DECEMBER</u> December 12 (Fri)

TULARE COUNTY BOARD OF EDUCATION

11/13/2024 [03:00 PM]

REGULAR BOARD MEETING

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Welcome

2. BOARD MEMBERS AND STAFF

Board members present: President Joe Enea, Judy Coble, Tom Link, Celia Maldonado-Arroyo, Chris Reed, Tony Rodriguez, and Ex-Officio Secretary Tim A. Hire. Board member absent: Debby Holguin, Vice President. Staff members present: Julie Berk, Tammy Bradford, Cari Carlson, John Davis, Nani Dodson, Nayirah Dosu, Perla Estrada, Jennifer Fisher, Dr. Martin Froli, Robert Herman, Lisa Lemos, Dr. Fernie Marroquin, Bob Mayo, DeVann McClellan, Chris Meyer, Marlene Moreno, Ciera Myers, Anthony Paz, Jennifer Reimer, Freddy Reyes, Juan Sanchez, Dedi Somavia, Katelyn Williford, and Azulie Wilson. Guests present: Obduleo Alvarado, Monica Batanero, Antonio Cortez, Carin Hernandez, Josie Valdez, and Raul Valdez.

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4. PUBLIC COMMENTS

Members of the public may address the board on any agenda item, or other item of interest within the subject matter jurisdiction of the board during the public comment period. Agenda items may also be addressed by the public at the time they are taken up by the board. The board is not able to discuss or take action on any item not appearing on the agenda. A five-minute time limit can be imposed on public input for individuals/issues as deemed necessary.

Josie Valdez spoke about her husband's (Raul Valdez) wrongful termination from TCOE, Early Childhood Education. Once her five minutes were exhausted, then Karin Hernandez continued to explain the situation to the board. The Board did not comment or question anything they heard in public comment.

5. ACTION ITEMS

a. TCOE/Department Presentation -- CFNLP -- Nani Dodson

Nani Dodson presented the brief history of the California Friday Night Life Partnership (CFNLP). Friday Night Live is a youth development program in the field of prevention that supports young people in creating healthier/safer communities free of the harms of ATOD (Alcohol, Tobacco and Other Drugs). CFNLP was established in 1996. There is funding for the intermediary in 53 out of 58 counties in California. FNL Youth Summit is hosted by the CFNLP and the California Youth Council. It involves high school aged FNL youth leaders. They cohost an annual conference for over 900 high school participants representing 43 counties. Nani reported that their 2024 conference was held in Anaheim and included 52 individual workshop sessions. Over half of these sessions were led by youth.

There was a new chapter formed at Redwood High School. Ava Dodson, Chapter president from Redwood High School, had an amazing experience at the summit. Joe Enea and the Board thanked CFNLP for their wonderful presentation.

b. Routine Matters

1. Consent Calendar

- a. Approval of Minutes for the Regular Board Meeting of October 9, 2024
- b. Authorization of Countywide Registration of Credentials
- c. Authorization of Temporary County Certificates
- d. Authorization of Countywide Emergency Permit Applications
- e. Acceptance of Donation, Friends of SCICON (\$42,437.40) to SCICON

Vote Results

Yea: 6 Judy Coble, Joe Enea, Tom Link, Celia Maldonado-Arroyo, Chris Reed, Tony Rodriguez

Nay: 0

Abstain: 0

Not Cast: 1 Debby Holguin

Motion: Tom Link **Second:** Tony Rodriguez

c. New Business

1. Consideration and Approval, WorkAbility I Program Grant Award 2024-2025 (\$75,885) -- Jennifer Reimer

Jennifer Reimer asked for the Board's approval on the WorkAbility I Program Grant, 2024-2025, for \$75,885.

Vote Results

Yea: 6 Judy Coble, Joe Enea, Tom Link, Celia Maldonado-Arroyo, Chris Reed, Tony Rodriguez

Nay: 0

Abstain: 0

Not Cast: 1 Debby Holguin

Motion: Celia Maldonado-Arroyo **Second:** Judy Coble

2. First Reading, Board Policy/Superintendent Policy 1312.3 - Uniform Complaint Procedures -- Dedi Somavia

Dedi Somavia presented the first reading of the Board Policy/Superintendent Policy 1312.3 - Uniform Complaint Procedures. This is a mandated regulation that has been updated every year and revised according to law. Action will be taken on this agenda item at the December 13 board meeting.

3. First Reading, Board Policy/Superintendent Policy/Exhibit (2) 1312.4 - Williams Complaint Policies and Procedures -- Dedi Somavia

Dedi Somavia presented the First Reading for the Board Policy/Superintendent Policy Exhibit (2) 1312.4 -- Williams Complaint Policies and Procedures. This is a mandated policy/exhibit that has been updated and revised according to law. Action will be taken on this agenda item at the December 13 board meeting.

4. Presentation of the Williams/Valenzuela Uniform Complaint Report, 3rd Quarter 2024 -- Dedi Somavia

Dedi Somavia gave a presentation of the Williams/Valenzuela Uniform Complaint Report, 3rd Quarter of 2024.

Mission Oak High School had reported that it was too warm (78 degrees) and a report of exposure of chemical fumes in certain classrooms on their campus. They resolved it by adjusting the thermostat in the classrooms. There were no students found to be exposed to the said chemical fumes.

5. Consideration and Approval, Attendees of the 2024-25 Supervisor of Attendance Certification Training -- Lisa Lemus

Lisa Lemus presented the list of attendees of the 24-25 Supervisor of Attendance Certification Training and Support Updates to the Board showing 36 school employees who were certified at the October 21, 2024, training including representatives from all local education agencies with 1,000 or more students requiring training. Mrs. Lemus asked for the Board's approval of the list of attendees.

The Board and Superintendent Hire thanked Lisa Lemus for her presentation.

Vote Results

Yea: 6 Judy Coble, Joe Enea, Tom Link, Celia Maldonado-Arroyo, Chris Reed, Tony Rodriguez

Nay: 0

Abstain: 0

Not Cast: 1 Debby Holguin

Motion: Chris Reed **Second:** Tom Link

6. Presentation of 2024-25 Williams Case Monitoring Annual COE Board Report -- Cari Carlson

Cari Carlson presented the Williams Case Monitoring Annual COE Board Report.

Why is the Williams Report important? In May 2000 a class-action lawsuit (Williams v. California) claimed that the state's poorest children were being denied equal access to the basics of a quality education. A package of laws were enacted in 2004 to settle the lawsuit. Cari went on to explain the Eight State Priorities: Basic Services, Implementation of State Standards, Parental Involvement, Pupil Achievement, Student Engagement, School Climate, Course Access, and Pupil Outcomes.

The county office is responsible for: conducting annual school site visits identified for Williams Case monitoring, 25% of visits are unannounced, determine sufficiency of instructional materials, determine that school facilities are

"clean, safe and functional", verify accuracy of SARC data for facilities and availability of sufficient textbooks/instructional materials, and to report on any findings.

Forty schools in Tulare County were identified for Williams Case monitoring this year.

The Board and Mr. Hire thanked Ms. Carlson for her presentation.

7. Consideration and Approval, Set Date for Annual Organizational Meeting -- **Tim A. Hire**

Tim Hire requested approval for Friday, December 13, 2024, to be the date set to hold for the annual organizational meeting. Pursuant to Ed. Code 1009, the meeting shall be set on or after Friday, December 13, 2024.

Vote Results

Yea: 6 Judy Coble, Joe Enea, Tom Link, Celia Maldonado-Arroyo, Chris Reed, Tony Rodriguez

Nay: 0

Abstain: 0

Not Cast: 1 Debby Holguin

Motion: Celia Maldonado-Arroyo **Second:** Tony Rodriguez

6. Information (Non-Discussion Items)

- a. Letters and Communication/Correspondence
- b. Reports from Superintendent and Staff
- c. Reports from Board, Information and Questions

Superintendent Hire brought attention to the flyer for the upcoming Theater Company production of *Willy Wonka KIDS and Alice and Wonderland Jr.* There is more information on our website.

Mr. Hire wished the Board a Happy Thanksgiving. He also thanked the Board for attending the Excellence in Education Breakfast on October 30. He reported that he was able to work for one of four employees for the "Superintendent Does Your Job" raffle prize winner. This allowed one of TCOE accountants to have the day off. His next assignment will be working as a nurse at SCICON. Because Mr. Hire does not hold the proper license/credentials for this position, a sub nurse will be called in that he will shadow for the day.

On October 26, there were over 700 young women representing 43 schools who attended the Expanding Your Horizons student event. Chris Meyer has spearheaded to make sure our new and fairly new superintendents are getting coaching. Mr. Hire has been mentoring T.J. Ryan from Woodlake and Jason Porter from Three Rivers. In the near future, he will be helping in the search for a new superintendent for Ducor Union School District.

Next month we will have staff from The Center for Teaching Careers make a presentation.

Mr. Enea said that he was appointing a committee of three board members to study the county superintendent's salary. Once the study is complete, it will be reported back at a future meeting. Mr. Enea appointed Judy Coble, Celia Maldonado-Arroyo, and Chris Reed (as Chairwoman).

Joe Enea thanked everyone who supported him in the many years he has been a board member with Tulare County Office of Education. He has thoroughly enjoyed every opportunity in representing District 5. He wished the Board well with the incoming two new board members.

Mr. Hire presented a plaque to Joe Enea thanking him for his years of service. Debby Holguin was also to have a plaque presented to her. However, she was unavailable to attend the meeting. The Board and audience gave Mr. Enea a standing ovation to honor him.

7. Next Scheduled Board Meeting

December 13, 2024, 3:00 p.m. (Friday)

8. Adjournment

Meeting adjourned at 4:01 p.m.

Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

240297267	SUBP	EM	ACOSTA DIANE
240290458	TC2	CL	AGUILAR ANASTASIA
240298502	TC2	CL	AGUILAR ROSITA
240294609	P12C	CD	AGUIRRE ARREGUIN MARIA
240041781	SCT	CL	AGUIRRE NORMA
240304060	TC13	ML	ALCARAZ VICTORIA
240298679	P12E	CD	ALVARADO HANNAH
240194443	SC5	IN	ALVARADO JUAN
240158146	SC5	CL	ALVARADO MAITE
240288021	SUBP	EM	ALVAREZ ALDAIR
240293810	SUBP	EM	ALVAREZ ERICA
240299378	SC1A	CL	ALVAREZ JOHN
240299377	TC2	CL	ALVAREZ JOHN
W24001690	SC5	WV	ALVAREZ RICARDO
240300090	TC13	SL	ALVES ANTONY
240292630	SUBP	EM	AMBRIZ REBEKA MARINA
240285806	SUBP	EM	ANDALUZ BASURTO FRANCISCO
240307411	TC1	CL	ANDERSON TRAVIS
240307449	TC13	ML	ANDRADE VARGAS AGUSTIN
240295729	SC5	CL	ARCE YOLANDA
240292813	TC10	SL	ARCEO GIOVANNI
240298128	SC1A	CL	AZIZ SALMA
240298127	SC5	CL	AZIZ SALMA
240299240	TC1	CL	BABAGIAN PAUL
240291903	TC13	ML	BAEZA MORGAN
240291869	SUBT	EM	BAILEY AMARI
240304755	P12B	CD	BAILEY JUSTIN
240290880	SC1A	CL	BASTRIRE LINDA
240195786	TC1	P5	BAUER KAYCEE
240306349	SC1A	CL	BAZA ADRIANA
240306348	TC2	CL	BAZA ADRIANA
240305224	SC5	CL	BEATH DEBRA K
230176630	TC1	P5	BECERRA HERNANDEZ ESTEFANIA
240290069	SUBP	EM	BELTRAN AILEEN
240295109	SUBP	EM	BERGER RICHARD

Enclosure No.
Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

240294311	TC2	IN	BERRA STEPHANI
240302101	SUBP	EM	BEYER SYDNIE
200199001	TC2	CL	BJERKE JEFFREY
240306199	SUBP	EM	BODENSTEINER REBECCA L
240291336	SUBP	EM	BRADLEY SEAN
210059271	TC2	CL	BROWN FRANCINE
220198124	TC1	CL	BROWN LISETTE
240298515	SUBP	EM	BUGNI BRYAN
240292915	TC13	SL	BURRIS ELIJAH
210050949	TC2	CL	CABALLERO ESTRELLA
240305000	SUBP	EM	CABRERA GALLARDO YESSSENIA
240300720	TC2	CL	CABRERA SARA
240288715	TC10	SL	CADIZ KENNETH RUDY
240289814	SUBP	EM	CALDERON PATRICIA
240293369	SUBP	EM	CALVO JOEL
240306034	SUBP	EM	CAMARILLO JAQUELYNE Y
240100641	SUBP	EM	CAMPOS COSTANZO MARCUS
240303397	SUBP	EM	CANTU STEVEN
240297762	SUBP	EM	CARILLO-BAIRES ARLINE
240290159	TC13	ML	CARLISLE CASSIE
240206926	TC2	P5	CARRASCO REYNALDO
240295174	SUBP	EM	CARREON BRIDGET
240290373	TC13	ML	CEBALLOS ESMERALDA
240294399	SUBP	EM	CHAMBERLIN KRISTINA
240299774	SUBP	EM	CHAVEZ JOSIE
240306662	SUBP	EM	CHENNAULT CONNOR D
240057782	TC2	CL	CHURCH LAUREN
240295057	SUBP	EM	CID CYNTHIA
240293079	TC10	ML	CLARK MAEGEN
240292107	TC1	CL	COLLAR AUDREY
240292108	TC3A	CL	COLLAR AUDREY
240290176	TLA1	AL	COLLINS JEREMY
240288631	TLA1	AL	COOK SAMANTHA
240295569	SUBP	EM	CORNEJO-ESQUIVEL YAJAIRA
220270156	TC1	CL	CORTEZ JOSE

Enclosure No.
Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

220285445	SC1A	P5	CORTEZ JOSE
240291788	TC3H	CL	CORY CATHY
240297060	SUBP	EM	CRUZ ALAYZA
240304779	P12E	CD	CRUZ EDITH
240295102	SUBP	EM	CRUZ PAZCUAL
230020686	SC8	P2	DAVIS TAYLOR
240305494	SC8	CL	DAVIS TAYLOR
240289952	TLA1	AL	DAY SAMANTHA
240302828	SUBP	EM	DE OCAMPO MARY GENEVIEVE
240307633	SUBP	EM	DELAMORA ALMA R
240249297	SC5	CL	DENEVI LORI
240307804	TC14	ML	DEROSA LAURA M
240065127	TC1	CL	DIAS KOBIE
240256940	SUBP	EM	DIAZ LORENA
240303904	SUBP	EM	DIAZ-ESTRADA MARIBEL
240307098	SUBP	EM	DOMINGO CHARLIZE
240297705	TC3S	CL	DOMINGUE CINDY
240305930	SUBP	EM	DONATE-PEREZ ZULEMA
240292089	SUBT	EM	DORADO MELODY
240293173	TC1	CL	DUTTON RUTH
240292494	SUBP	EM	EGGE DENISE
240295503	CTE	CL	ESCAMILLA FRANCISCO
240297658	SUBP	EM	ESPARZA JOCELYN
240298895	SUBP	EM	FALCINELLA VERONICA
240306296	SUBP	EM	FERNANDEZ MARLENE
240298288	TLA1	AL	FIERROS RAMOS FANUEL
240294004	TC10	SL	FLORES JORGE
240307780	SUBP	EM	FLORES KARINA
240304041	SUBP	EM	FLORES MICHELLE
240288781	TC13	ML	FLORES TINA
240295605	TC2	CL	FUNDERBURK HEATHER
240297471	SUBP	EM	GALAN ERIC
240304887	P12C	CD	GALLEGOS ARIEL
240291621	P12B	CD	GARCIA BARRIGA GISELLE
240296610	SUBP	EM	GARCIA CADENAS VIANEY

Enclosure No.
Agenda of 12/13/2024

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December 13, 2024

240289244	SUBP	EM	GARCIA KATALINA
240292659	TC10	SL	GARCIA ROBERT
240291121	SUBT	EM	GARCIA YASMIN
240293121	SUBP	EM	GARZA CHERIE
240301921	TC2	CL	GEARHART GEORGANA
240300828	TC2	CL	GILL SHELLEY
240255131	SUBP	EM	GONZALES LORI
240295386	SUBP	EM	GONZALEZ ASHLEY
240291127	SUBT	EM	GONZALEZ DANYAILE
240294560	P12B	CD	GONZALEZ JASMINE
240201168	TC2	P5	GRAY BRITTANY
240294434	SUBP	EM	GREENWOOD KAREN
240301939	TC2	CL	GRIMMER AMY
240299414	SUBP	EM	GUTIERREZ ANITA
240126367	SC5	CL	GUTIERREZ MARIO
240295544	SUBP	EM	HALE LOTELLA
240133979	TC1	CL	HALL ANDREW
240299163	SUBP	EM	HANDBUR GERALD
240290151	P12C	CD	HARRISON CHAVEZ NORMA
240289037	SC1A	CL	HAWKINS CARLI
240289036	TC1	CL	HAWKINS CARLI
240298287	TLA1	AL	HEATHERLY ALLYSON
240296682	SUBP	EM	HENDRICKS TATIANA
240296150	SUBP	EM	HERMOSILLO YULIANNA
240105267	SC5	CL	HERNANDEZ ANA
240307395	TC2	P5	HERNANDEZ BRYSA
240298032	TC2	CL	HERNANDEZ DANNY
240301415	TC2	CL	HERNANDEZ ERICA
240295946	P12B	CD	HERNANDEZ ISABEL
240294870	SUBP	EM	HERNANDEZ JOSE
240298699	TC3S	P5	HERNANDEZ RIVAS MICHELLE
240291210	SUBP	EM	HERRERA GERARDO
210129202	SC5	CL	HERRERA MARIBEL
240248232	SUBP	EM	HERRERA MARIBEL
240301389	SUBP	EM	HERRERA MATTHEW

Enclosure No.
Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

240292409	SUBP	EM	HERRERA SABRINA
240307830	TC2	CL	HICKS LAUREN M
240307282	TC10	SE	HUNT NACOLE
240289101	TC1	CL	IBARRA GUADALUPE
240044843	SUBP	EM	IBARRA XIMENA
240297937	TC1	CL	IBBS MARI
240292013	SUBT	EM	JIMENEZ ELOISA
240289962	SUBP	EM	JIMENEZ PAOLA
240293123	TC14	SE	JOHNSTON MCKENZIE
240302842	SC1A	P5	JUAREZ ADAM
240304855	TC13	ML	KASIMOFF NAOMI
240291194	SUBP	EM	KAUR GAGANJYOT
240289172	SA13	EM	KAVADAS NICHOLAS
240292010	SUBT	EM	KEARNAN HANNAH
240298292	TLA1	AL	KOOGLER LAURIE
240292778	TC2	CL	LAMPE TAMARA
240290666	TC13	SE	LANDEROS ABEL
240306919	SUBP	EM	LARIOS JOSE M
240289585	TC13	ML	LEMUS MARTINEZ FABIAN
240305791	TC13	SL	LEON TIMOTHY M
240294850	TC14	SL	LEWELLEN NORMALINDA
240294886	TC1	CL	LEWIS FILOMENA
240303268	TC1	CL	LIKEWISE TRISHA
240291119	SUBT	EM	LIRA CARDENAS PALOMA
240289234	TLA1	AL	LIU BENJAMIN
240299731	TC10	SL	LOEWEN JOHN
240301063	SUBP	EM	LOPEZ ALYSSA
240298908	SUBP	EM	LOPEZ ASHLYN
240290155	SUBP	EM	LOPEZ JAIME
240291878	SUBT	EM	LOPEZ MADISON
240298473	TC2	CL	LOPEZ MARLENA
240298479	SC1A	CL	LOPEZ MARLENA
240289226	TLA1	AL	LOPEZ PRISCILA
240115376	TC2	P5	LOZANO LETICIA
240291116	SUBT	EM	LUNA GRISELDA

Enclosure No.
Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

240293661	CTE	P3	LUNA JACQUELINE
240302145	TC2	CL	LUNA LORI
240307859	SUBP	EM	MACHADO MICHAELA
240304174	P12C	CD	MAGANA OROZCO ALMA D
240290427	SC1A	CL	MAGILL JOSEPHINE
240290424	SC5	CL	MAGILL JOSEPHINE
240289008	SUBP	EM	MALAKIUS TAVIS
240300865	TPSL	TL	MALCOLM BRITTANY
240302103	TC2	CL	MALMSTROM VICKIE
240300355	TC3S	IN	MARIBOJOC BREANNA
240299899	TC2	CL	MARSH DEREK
240307354	TC14	SL	MARTIN BRIANA M
230129831	TC2	CL	MARTIN DIANNA
240303947	SUBP	EM	MARTIN NATASHA Z
240290170	TC13	ML	MARTINEZ BARAJAS RUBEN
240295678	SUBP	EM	MARTINEZ DELIA
240290396	SUBP	EM	MARTINEZ SORIA VANESSA
240305808	SUBP	EM	MARTINEZ VERONICA
240295249	SUBP	EM	MASELLI JENNIFER
240292015	SUBT	EM	MATA MELANIE
240299533	SUBT	EM	MATA MELANIE
240300464	TC14	SL	MATSUMOTO JOSHUA
240292455	SUBP	EM	MCCLURE HEATHER N
240301688	TLA1	CL	MCGUYER ASHLEY
240290781	SUBP	EM	MCGUYER KATELYN
240294158	TLA1	AL	MEDEROS SARA
240289898	TLA1	AL	MEDEROS VICTORIA
240300433	SUBP	EM	MEJIA GOMEZ YANETH
240299665	TC2	CL	MEJIA-JIMENEZ KAREN
240294040	SUBP	EM	MENCHACA TANYA
240299891	TC14	ML	MENDOZA VILLANUEVA ALEXANDRA
240300781	SUBP	EM	MERCADO JULISSA
240305559	SUBP	EM	MERCKEL RYAN
240291321	TC2	CL	MILLIGAN BRENDA
240291874	SUBT	EM	MILLS-KEETER LAUREN

Enclosure No.
Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

240306544	TC3S	IN	MITCHELL COURTNEY
240298657	P12C	CD	MOHAMED ABIR
240290021	TLA1	AL	MOLINA AMANDA
240291040	SUBP	EM	MONTGOMERY AINSLEY
240298283	TLA1	AL	MORAN ALVARO
240294842	P12C	CD	MURILLO LORA
240288485	P12E	CD	NAJERA RODRIGUEZ LISETTE
240272577	SUBP	EM	NAVARRO ANA
240303966	P12C	CD	NAVARRO MONICA
240290157	TC13	SE	NICOLAS VICTORINA
240302978	SUBP	EM	NIELSEN CONNOR
240303431	TC2	CL	NOVINGER AMANDA
240296095	SC1A	CL	NUNES JOYCE
240296093	TC2	CL	NUNES JOYCE
240296094	TC3H	CL	NUNES JOYCE
240307781	P12E	CD	NUNES TIFFENY S
240303172	TC13	CL	NUNEZ GARCIA DANIEL
240301644	TLA3	AL	NUNEZ JOANNE
240291604	SUBT	EM	NUNEZ SANDRA
240298199	TC2	CL	O DELL SHANNON
240298200	TC3G	CL	O DELL SHANNON
240297746	SUBP	EM	OCHOA KARINA
240306357	SUBP	EM	OROZCO ANGELICA
240304064	SUBP	EM	ORTEGA JAMIE
240038068	SUBP	EM	PALMA ELYZA
240290760	SUBP	EM	PAPAFOX LANEA
240301454	TC2	CL	PARREIRA VICTORIA
240307115	SUBP	EM	PATLAN BRANDON M
240291257	TC2	CL	PATTERSON JASON
240295324	SUBP	EM	PENA DENISE
240304124	TC10	ML	PEREZ NEELEY SANDRA
240302151	SUBP	EM	PEREZ-HINOJOSA VICTORIA
240301811	SUBP	EM	PEREZHERNANDEZ GUADALUPE
240289771	SUBP	EM	PIERCE JASON
240304149	SUBP	EM	PINEDA RAQUEL

Enclosure No.
Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

240299162	SC1A	CL	PINTO MARIE
240299161	TC4V	CL	PINTO MARIE
240289151	SUBP	EM	PRIETO ROSANNE
240302175	SUBP	EM	PRULL ANDREW
240305680	SUBP	EM	QUEMQUEM MARJAN
240280969	TC2	CL	QUINTANA MICHELLE
240295431	TC13	SL	RAMIREZ CHAVEZ MICAELINA
240302655	P12E	CD	RAMIREZ SIERRA VANESSA
240186147	SC5	IN	RAMOS MARIAH
240302474	SUBP	EM	RAMOS SIERRA FERNANDA
240292683	SUBP	EM	RANGEL LEDESMA EDGAR
240310382	TLA3	AL	RAY RYAN
240302843	TPLS	TL	REED JACOB
240067511	P12E	CD	RENTERIA GOMEZ MONICA
240296735	SUBP	EM	REVELES STEPHANIE
220164120	TC2	CL	RIOS KIMBERLY
240293019	SUBP	EM	RITA CARBAJA CECILIA
240296617	SC1A	CL	ROBERTSON ANGELA
240296614	TC1	CL	ROBERTSON ANGELA
240289805	TC14	SE	ROBLES JASMYNE
240288898	SUBP	EM	RODRIGUEZ EDIHT
240299412	SUBP	EM	RODRIGUEZ ESPARZA PILAR
240292469	TC14	SL	RODRIGUEZ JOANNE
240291330	SUBP	EM	RODRIGUEZ KELLY
240304453	P12C	CD	RODRIGUEZ MARIA
240297899	SUBP	EM	RODRIGUEZ SILVA SAMANTHA
240299390	TC10	SL	RODRIGUEZ- OCHOA RICARDO
240300074	TC13	SL	ROGERS ABIGAIL
240023705	SCT	CL	ROJAS RIVAS LAURA
240298285	TLA1	AL	ROMINGER ANDREW
200141182	TC2	CL	ROPER ERIKA
230057868	TC3S	CL	ROPER ERIKA
240294796	TC10	SE	ROSAS VICTORIA
240291334	SUBP	EM	ROWLAND ANDREA
240300623	SUBP	EM	ROYSTER DANE

Enclosure No.
Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

240305840	P12C	CD	RUVALCABA LUCERO
230217012	TC2	CL	SAGASER CHELSEA
240289798	TC14	ML	SALAZAR LUIZ
240294166	SUBP	EM	SALINAS KRISTIAN
240290680	TC13	SE	SALINAS-VASQUEZ ADAM
240306174	TC2	CL	SANCHEZ BRYAN R
240290168	TLA1	AL	SANCHEZ CYNTHIA
240305008	SC1A	CL	SANCHEZ LEAH A
240304069	SUBP	EM	SANCHEZ NATALIA
240306634	SUBP	EM	SANCHEZ-BAUTISTA ANTONIO D
240310400	SUBP	EM	SAVASTIO AMBER
240188851	TC3S	CL	SCHAAP AMY
240290655	TC10	SL	SCOW ERIK
240301033	TC2	CL	SETSER KRISTY
240305638	SUBP	EM	SHARMA LINDSEY C
240299463	SUBP	EM	SHOUSE ALAURA
240290305	SUBP	EM	SHUMAN WHITNEY
240299124	SC1A	CL	SIDHU KAREN
240292098	SUBP	EM	SILVA DAVID
240291366	SUBP	EM	SILVEIRA HEATHER
240299293	SUBP	EM	SMITH MARK
240290453	TC2	CL	SMITH-HERRERA MARCI
240012410	TC3S	P5	ST CLAIR RAELENN
240292578	SUBP	EM	STEVENS ANDREW
240289107	SC1A	CL	STINSON DANA
240289105	TC2	CL	STINSON DANA
240293070	TC10	ML	STRONACH JACOB
230197917	TC2	CL	STUHAAN KAYCEE
240303905	TC13	ML	SUNDERLAND JADA
240204504	SC5	IN	SWANSON STEPHANIE
W24001696	SC1A	WV	TANNER JUDAH
240298162	SUBP	EM	TIGNER CARYNGTEN
240292095	SUBP	EM	TINOCO JULIETTE
240289854	SUBP	EM	TOMLINSON MYRANDA
240294396	TC2	CL	TORRES GRISELDA

Enclosure No.
Agenda of 12/13/2024

CREDENTIALS REGISTERED

December 13, 2024

240295778	SUBP	EM	TORRES VIRGINIA
W24001937	SC8	WV	TOWNSEND PHILLIP
240195413	SC5	IN	TRIPPE AMANDA
240293122	TC2	CL	URIBE SIMON
240295865	SUBP	EM	VALADAO JON
240303346	TC13	ML	VALADEZ JAQUELIN
W24001740	SA14	WV	VALDEZ ROSABLA
240307230	SUBP	EM	VALLE CARREON GENESIS
240243356	TC2	CL	VALLEJOS CARLIE
240304663	TC2	CL	VAN DELLEN FREDNA D
240302745	TC2	CL	VANSICKEL AUBREY
240305830	TC13	SE	VARGAS DEYSI
240294204	SC1A	CL	VASQUEZ PATRICIA
240288776	SUBT	EM	VELIZ LESLEY
240294762	SUBP	EM	VERA MARIA GUADALUPE
240297546	SUBP	EM	VERDUZCO JORGE
240291866	TC13	SE	VIGIL VALERY
240302664	TC13	SL	VILLAGRANA PABLO
240288774	SUBT	EM	VILLALOBOS KENNETH
240290697	TC3S	CL	VOSHALL LAURA
240183856	SC5	IN	WARREN ALYSSA
240297586	TC1	CL	WATKINS MELISSA
240297587	TC3A	CL	WATKINS MELISSA
240290390	TC2	CL	WESTLY DEBORAH
240307003	SUBP	EM	WHITE MADISON
240297812	SUBP	EM	WHITE SARA
240144996	SC8	CL	WHITEMAN ELIZABETH
240291317	SUBP	EM	WILEY MICHAEL
240301499	SC1A	CL	WILLIAM BRET
240299184	TC13	ML	WILSON ANA
W24001908	SC1A	WV	WRIGHT MARISA
240297929	TC1	CL	ZOCCHI CAROL

APPROVAL OF TEMPORARY COUNTY CERTIFICATES

December 13, 2024

BERRA STEPHANI	STSP: MULTIPLE SUBJ	BURTON
TAHA SOCORRO	CD SITE SUPERVISOR PERMIT	CHILD CARE
ALCANTAR ISAMAR	STSP: MULTIPLE SUBJ	CUTLER-OROSI
LAMAS AMANDA	EMERG CLAD - EXT	CUTLER-OROSI
LOEWEN JOHN	DIST INTERN: ART	CUTLER-OROSI
MARTINEZ ANTHONY	STSP: BIO SCI	CUTLER-OROSI
KEKAUALUA AUTUMN	EMERG CLAD- RENEWAL	DINUBA
SANCHEZ ABRAHAM	PIP: ART	FARMERSVILLE
LEWIS MELISSA	DIST INTERN: MN ED SPEC	LINDSAY
DABNEY ALICIA	PIP: PE	PORTERVILLE
LEE MONICA	CD SITE SUPERVISOR PERMIT	PORTERVILLE
LUNA JACQUELINE	PRELIM CTE: HS & MT	PORTERVILLE
MENDOZA JOSE	CCSD WVR - RENEWAL	PORTERVILLE
MENDOZA VILLANUEVA ALEXANDRA	BIL WVR: SPANISH	PORTERVILLE
MILLIGAN CADEN	EMERG CLAD - RENEWAL	PORTERVILLE
MITCHELL COURTNEY	INT: MN ED SPEC	PORTERVILLE
WALLACE LANCE	CLEAR MULTIPLE SUBJ - RENEWAL	PORTERVILLE
YOUNG ROBERT	CCSD WVR	PORTERVILLE
BACA JESSICA	STSP: MULTIPLE SUBJ	STRATHMORE
AGUILERA ERICA	INT: ECSE ED SPEC	TCOE
ALFARO DANIELLE	STSP: EN ED SPEC	TCOE
CALLANAN JOSHUA	EMERG CLAD	TULARE HIGH
FISHBOUGH STEVEN	EMERG 30-DAY SUB PERMIT-RENEWAL	TULARE HIGH
ALBARRAN ALFREDO	PROSPECTIVE SUB PERMIT	VARIOUS
GARCIA GUERRERO CRISTINA	PROSPECTIVE SUB PERMIT	VARIOUS
RODRIGUEZ SANTIAGO	PROSPECTIVE SUB PERMIT	VARIOUS
ADALIAN EMMA	GELAP: ART	VISALIA
ARCEO GIOVANNI	DIST INTERN: BIO SCI	VISALIA
ARMINIO KAITLYN	EMERG CLAD - EXT	VISALIA
BEINHORN AMBER	GELAP: MATH	VISALIA
CASTILLO MARIVEL	GELAP: ART	VISALIA
COLLINSON CHRISIE	SUPP AUTH: ART	VISALIA
DOMINGUEZ FRANCES	TPSL: MULTIPLE SUBJ - RENEWAL	VISALIA
GIBSON JONNI	CLEAR SS: ART - RENEWAL	VISALIA
MEDINA RAQUEL	GELAP: FLM	VISALIA
NELSON RANDALL	GELAP: INDUS & TECH ED	VISALIA
WITT JUSTIN	PRELIM ADMIN SVCS	WOODLAKE

**APPROVAL OF EMERGENCY PERMITS
FOR FULL-TIME EMPLOYMENT**

December 13, 2024

Emergency Permits: Online Recommendations

EMERG CLAD	VISALIA	ADAMS, TASHEENA
EMERG CLAD - RENEWAL	DINUBA	KEKAUALUA, AUTUMN
EMERG CLAD - RENEWAL	PORTERVILLE	MILLIGAN, CADEN
PIP: PE	PORTERVILLE	DABNEY, ALICIA
STSP: EN ED SPEC	TCOE	ALFARO, DANIELLE
STSP: MULTIPLE SUBJ	BURTON	BERRA, STEPHANI
STSP: MULTIPLE SUBJ	CUTLER-OROSI	ALCANTAR, ISAMAR
STSP: MULTIPLE SUBJ	STRATHMORE	BACA, JESSICA
STSP: SOCIAL SCI	PORTERVILLE	BAMBER, BRIANA

Emergency Permits: Mailed

EMERG CLAD - EXT	CUTLER-OROSI	LAMAS, AMANDA
EMERG CLAD - EXT	VISALIA	ARMINIO, KAITLYN

TULARE COUNTY OFFICE OF EDUCATION

Board/Superintendent Policy

Community Relations

BP/SP 1312.3

Uniform Complaint Procedures (UCP)

Uniform Complaint Procedures (UCP) Policies and Procedures

Tulare County Office of Education (TCOE)
6200 South Mooney Boulevard
Visalia, California 93277
(559) 733-6300
www.tcoe.org

Adopted by our Governing Board (here and after “the board”) on ~~November 8, 2023~~ **December 13, 2024**.

Uniform Complaint Procedures (UCP)

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by the Tulare County Office of Education (TCOE) of federal or state laws or regulations governing educational programs.

This document presents information about how we process UCP complaints concerning particular programs or activities that are subject to the UCP.

A UCP complaint is a written and signed statement alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation or bullying. A signature may be handwritten, typed (including in an email) or electronically generated. Some complaints may be filed anonymously. A UCP complaint filed on behalf of an individual student may only be filed by that student or that student’s duly authorized representative.

A complainant is any individual, including a person’s duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation or bullying in programs and activities funded directly by the state or receiving any financial assistance from the state.

If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Tulare County Office of Education (TCOE) developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by the governing board or the authorized designee.

According to state and federal codes and regulations, the programs and activities subject to the UCP are:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career technical and technical education and career technical and technical training programs
- Child care and development programs
- Compensatory Education
- Consolidated categorical aid programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under Education Code (EC) ~~s~~Sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristic as set forth in Penal Code Section 422.55, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in EC Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.
- Every Student Succeeds Act (ESSA)
- Instructional Materials and Curriculum: Diversity
- Local control and accountability plans (LCAP)
- Migrant Education
- Physical Education Instruction Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing
- And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

The following complaints shall be referred to the specified agencies for appropriate resolution and are not subject to our UCP complaint procedures set forth in this document:

- (a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.
- (b) Health and safety complaints regarding licensed facilities operating a Child Development Program shall be referred to DSS.

- (c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH). The complainant shall be notified in writing in a timely manner of any DFEH transferal.

The Responsibilities of the Tulare County Office of Education (TCOE)

We shall have the primary responsibility to ensure compliance with applicable state and federal laws and regulations. We shall investigate and seek to resolve, in accordance with our approved UCP process, complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations of discrimination, harassment, intimidation, or bullying or noncompliance with laws relating to all programs and activities we implement that are subject to the UCP.

The UCP Annual Notice

We disseminate on an annual basis the UCP Annual Notice which is a written notice of our approved UCP complaint procedures to all of our students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties.

This notice may be made available on our website and shall include the following:

- information regarding allegations about discrimination, harassment, intimidation, or bullying;
- the list of all federal and state programs within the scope of the UCP;
- the title of the position whose occupant is responsible for processing complaints, and the identity(ies) of the person(s) currently occupying that position, if known;
- a statement that the occupant responsible for processing complaints is knowledgeable about the laws and programs that they are assigned to investigate;
- a statement that in order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the Health and Safety Code (HSC) a notice, separate from the UCP Annual Notice, shall be posted in each California state preschool program classroom in each school in the local educational agency notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations (5 CCR) apply to California state preschool programs pursuant to HSC Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Filing UCP Complaints

All UCP complaints shall be filed no later than one year from the date the alleged violation occurred.

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Title: Assistant Superintendent
Unit or office: Human Resources
Address: 6200 S. Mooney Blvd, Visalia CA 93277
Mailing Address: P.O. Box 5091, Visalia CA 93278-5091
Phone: (559) 733-6306
Electronic mail address: dedi.somavia@tcoe.org

A pupil fee includes a purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or with our superintendent or their designee. A pupil fees complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that we adopted. An LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

We advise complainants of the right to pursue civil law remedies that may be available under state or federal discrimination, harassment, intimidation or bullying laws, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may also be available to complainants.

Investigating UCP Complaints

The UCP complaint investigation is our administrative process for the purpose of gathering data regarding the complaint. We provide an opportunity for complainants and/or representatives to present evidence or information.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by the Tulare County Office of Education (TCOE) to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

We ensure that complainants are protected from retaliation.

We investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group. Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

UCP Complaint Resolution

We will thoroughly investigate the UCP complaint and issue a written Investigation Report to the complainant within 60 calendar days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time.

This Investigation Report will contain the following elements:

- the findings of fact based on the evidence gathered;
- a conclusion that provides a clear determination for each allegation as to whether we are in compliance with the relevant law;
- corrective actions if we find merit in a complaint:
 - for complaints regarding Pupil Fees; LCAP; Physical Education Instructional Minutes, or Course Periods without Educational Content, the remedy shall go to all affected pupils, parents, and guardians,
 - for all other complaints within the scope of the Uniform Complaint Procedures the remedy shall go to the affected pupil,
 - With respect to a Pupil Fees complaint, corrective actions shall include reasonable efforts to ensure full reimbursement to all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint;
- a notice of the complainant's right to appeal our Investigation Report to the Department of Education (CDE); and
- the procedures to be followed for initiating an appeal to the CDE.

UCP Complaint Appeal Process

An appeal is a written and signed request by the complainant to the CDE seeking review of an LEA Investigation Report that was issued in response to a properly-filed complaint. A signature may be handwritten, typed (including in an email) or electronically-generated.

The complainant may appeal our Investigation Report of a UCP complaint to the CDE by filing a written appeal within 30 calendar days of the date. In order to request an appeal, the complainant must specify and explain the basis for the appeal, including at least one of the following:

- The Tulare County Office of Education (TCOE) failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- the material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- in a case in which we were found in noncompliance, the corrective actions fail to provide a proper remedy.

The appeal shall be sent with: (1) a copy of the locally filed complaint; and (2) a copy of the LEA Investigation Report.

All complaints and responses are public records.

UCP Requirements Regarding State Preschool Health and Safety Issues Pursuant to HSC Section 1596.7925:

~~When Filing a UCP Complaint Regarding State Preschool Health and Safety Issues~~

To file a UCP complaint regarding a state preschool health and safety issue pursuant to HSC Section 1596.7925 the complainant must file with the preschool program administrator or their designee in the Tulare County Office of Education (TCOE).

A state preschool health and safety issues complaint about problems beyond the authority of the preschool program administrator shall be forwarded in a timely manner, but not to exceed 10 working days to our official for resolution.

A state preschool health and safety issues complaint may be filed anonymously. A complainant who identifies themselves is entitled to a response if they indicate that a response is requested. A complaint form shall include a space to mark to indicate whether a response is requested. If EC ~~s~~Section 48985 is otherwise applicable, the response, if requested, and our Investigation Report shall be written in English and the primary language in which the complaint was filed.

A complaint form for a state preschool health and safety issue shall specify the location for filing a complaint. A complainant may add as much text to explain the complaint as they wish.

When investigating a UCP state preschool health and safety issue the preschool program administrator or the designee of our superintendent shall make all reasonable efforts to investigate any problem within his or her authority, and investigations shall begin within 10 calendar days of the receipt of the complaint. A valid complaint shall be remedied within a reasonable time period, but not to exceed 30 working days from the date the complaint was received. The resolution of the complaint shall be reported to the complainant within 45 working days of the initial filing. If the preschool program administrator makes this report, he or she shall also report the same information in the same timeframe to the designee of our superintendent.

Filing an Appeal Regarding UCP State Preschool Health and Safety Issues

A complainant not satisfied with the resolution of the preschool program administrator or the designee of our superintendent has the right to describe the complaint at a regularly scheduled hearing of our board. A complainant will not be precluded from filing an appeal to the State Superintendent of Public Instruction (SSPI) if the complainant does not file a local appeal.

A complainant who is not satisfied with the resolution proffered by the preschool program administrator or the designee of our superintendent has the right to file an appeal to the SSPI within 30 calendar days of the date of the Investigation Report.

The complainant shall comply with the same appeal requirements of 5 CCR ~~s~~Section 4632 as in the section above 'UCP Complaint Appeal Process.'

The complainant shall include a copy of the Investigation Report and specify and explain the basis for the appeal, including at least one of the following:

- the preschool program administrator or the designee of our superintendent failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- If the preschool program is found noncompliant, the corrective actions fail to provide a proper remedy.

The SSPI or his or her designee shall comply with the requirements of 5 CCR Section 4633 and shall provide a written Investigation Report for our agency to the State Board of Education describing the basis for the complaint, our response to the state preschool health and safety issues pursuant to HSC Section 1596.7925 complaint and its remedy or proposed remedy and, as appropriate, a proposed remedy for the issue described in the complaint, if different from our agency's remedy.

We shall report summarized data on the nature and resolution of all UCP state preschool health and safety issues complaints on a quarterly basis to the county superintendent of schools and our board. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of our board. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

Legal References:

20 United States Code [20 U.S.C.] Section 6301 et seq.

34 Code of Federal Regulations [34 CFR] Sections 106.8, 34 CFR 299.10-13

California Education Codes [EC] Sections 200, 201, 210.1, 210.3, 220, 221.1, 222, 234.1, 243, 260, 3031, 8200-8498, 8488, 8235.5, 8235-8239.1, 8261, 8482-8484.65, 8500-8538, 12030, 17002(d), 17592.72, 33126(b)(5)(A), 33126(b)(5)(B), 33315, 35161, 35186, 46015, 48645.7, 48850, 48853, 48853.5, 48911, 48915.5, 48987, 49010-49013, 49069.5, 49531, 49556, 51210, 51222, 51223, 51225.1-3, 51225.1-51225.3, 51228.1-51228.3, 52059.5, 52075, 52300-52462, 52334.7, 52355, 52451, 52460-52462, 52500-52617, 52616.18, 54440-54445, 54445, 56100(a), 56100(j), 60010, 64000, 64001, 65000.

California Government Code [GC] Sections 11135, 11136

California Penal Code [PC] Section 422.55

California Code of Regulations Title 5 (5 CCR) Sections 4600-4640, 4690-4694

Policy adopted: 9/16/92

Tulare County Board of Education
Visalia, California

Revised: 1/14/03, 12/8/04, 2/14/07, 7/9/14, 3/11/15, 5/12/2021, 10/13/2021, 11/09/2022, 11/8/2023, 12/13/24

TULARE COUNTY OFFICE OF EDUCATION

Board/Superintendent Policy

Community Relations

BP/SP 1312.3

Uniform Complaint Procedures (UCP)

Uniform Complaint Procedures (UCP) Policies and Procedures

Tulare County Office of Education (TCOE)
6200 South Mooney Boulevard
Visalia, California 93277
(559) 733-6300
www.tcoe.org

Adopted by our Governing Board (here and after “the board”) on December 13, 2024.

Uniform Complaint Procedures (UCP)

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by the Tulare County Office of Education (TCOE) of federal or state laws or regulations governing educational programs.

This document presents information about how we process UCP complaints concerning particular programs or activities that are subject to the UCP.

A UCP complaint is a written and signed statement alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation or bullying. A signature may be handwritten, typed (including in an email) or electronically generated. Some complaints may be filed anonymously. A UCP complaint filed on behalf of an individual student may only be filed by that student or that student’s duly authorized representative.

A complainant is any individual, including a person’s duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation or bullying in programs and activities funded directly by the state or receiving any financial assistance from the state.

If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Tulare County Office of Education (TCOE) developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by the governing board or the authorized designee.

According to state and federal codes and regulations, the programs and activities subject to the UCP are:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career technical and technical education and career technical and technical training programs
- Child care and development programs
- Compensatory Education
- Consolidated categorical aid programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under Education Code (EC) Sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristic as set forth in Penal Code Section 422.55, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in EC Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.
- Every Student Succeeds Act (ESSA)
- Instructional Materials and Curriculum: Diversity
- Local control and accountability plans (LCAP)
- Migrant Education
- Physical Education Instruction Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing
- And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

The following complaints shall be referred to the specified agencies for appropriate resolution and are not subject to our UCP complaint procedures set forth in this document:

- (a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.
- (b) Health and safety complaints regarding licensed facilities operating a Child Development Program shall be referred to DSS.

- (c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH). The complainant shall be notified in writing in a timely manner of any DFEH transferal.

The Responsibilities of the Tulare County Office of Education (TCOE)

We shall have the primary responsibility to ensure compliance with applicable state and federal laws and regulations. We shall investigate and seek to resolve, in accordance with our approved UCP process, complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations of discrimination, harassment, intimidation, or bullying or noncompliance with laws relating to all programs and activities we implement that are subject to the UCP.

The UCP Annual Notice

We disseminate on an annual basis the UCP Annual Notice which is a written notice of our approved UCP complaint procedures to all of our students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties.

This notice may be made available on our website and shall include the following:

- information regarding allegations about discrimination, harassment, intimidation, or bullying;
- the list of all federal and state programs within the scope of the UCP;
- the title of the position whose occupant is responsible for processing complaints, and the identity(ies) of the person(s) currently occupying that position, if known;
- a statement that the occupant responsible for processing complaints is knowledgeable about the laws and programs that they are assigned to investigate;
- a statement that in order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the Health and Safety Code (HSC) a notice, separate from the UCP Annual Notice, shall be posted in each California state preschool program classroom in each school in the local educational agency notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations (5 CCR) apply to California state preschool programs pursuant to HSC Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Filing UCP Complaints

All UCP complaints shall be filed no later than one year from the date the alleged violation occurred.

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Title: Assistant Superintendent
Unit or office: Human Resources
Address: 6200 S. Mooney Blvd, Visalia CA 93277
Mailing Address: P.O. Box 5091, Visalia CA 93278-5091
Phone: (559) 733-6306
Electronic mail address: dedi.somavia@tcoe.org

A pupil fee includes a purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or with our superintendent or their designee. A pupil fees complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that we adopted. An LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

We advise complainants of the right to pursue civil law remedies that may be available under state or federal discrimination, harassment, intimidation or bullying laws, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may also be available to complainants.

Investigating UCP Complaints

The UCP complaint investigation is our administrative process for the purpose of gathering data regarding the complaint. We provide an opportunity for complainants and/or representatives to present evidence or information.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by the Tulare County Office of Education (TCOE) to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

We ensure that complainants are protected from retaliation.

We investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group. Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

UCP Complaint Resolution

We will thoroughly investigate the UCP complaint and issue a written Investigation Report to the complainant within 60 calendar days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time.

This Investigation Report will contain the following elements:

- the findings of fact based on the evidence gathered;
- a conclusion that provides a clear determination for each allegation as to whether we are in compliance with the relevant law;
- corrective actions if we find merit in a complaint:
 - for complaints regarding Pupil Fees; LCAP; Physical Education Instructional Minutes, or Course Periods without Educational Content, the remedy shall go to all affected pupils, parents, and guardians,
 - for all other complaints within the scope of the Uniform Complaint Procedures the remedy shall go to the affected pupil,
 - with respect to a Pupil Fees complaint, corrective actions shall include reasonable efforts to ensure full reimbursement to all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint;
- a notice of the complainant's right to appeal our Investigation Report to the Department of Education (CDE); and
- the procedures to be followed for initiating an appeal to the CDE.

UCP Complaint Appeal Process

An appeal is a written and signed request by the complainant to the CDE seeking review of an LEA Investigation Report that was issued in response to a properly-filed complaint. A signature may be handwritten, typed (including in an email) or electronically-generated.

The complainant may appeal our Investigation Report of a UCP complaint to the CDE by filing a written appeal within 30 calendar days of the date. In order to request an appeal, the complainant must specify and explain the basis for the appeal, including at least one of the following:

- The Tulare County Office of Education (TCOE) failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- the material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- in a case in which we were found in noncompliance, the corrective actions fail to provide a proper remedy.

The appeal shall be sent with: (1) a copy of the locally filed complaint; and (2) a copy of the LEA Investigation Report.

All complaints and responses are public records.

UCP Requirements Regarding State Preschool Health and Safety Issues Pursuant to HSC Section 1596.7925:

To file a UCP complaint regarding a state preschool health and safety issue pursuant to HSC Section 1596.7925 the complainant must file with the preschool program administrator or their designee in the Tulare County Office of Education (TCOE).

A state preschool health and safety issues complaint about problems beyond the authority of the preschool program administrator shall be forwarded in a timely manner, but not to exceed 10 working days to our official for resolution.

A state preschool health and safety issues complaint may be filed anonymously. A complainant who identifies themselves is entitled to a response if they indicate that a response is requested. A complaint form shall include a space to mark to indicate whether a response is requested. If EC Section 48985 is otherwise applicable, the response, if requested, and our Investigation Report shall be written in English and the primary language in which the complaint was filed.

A complaint form for a state preschool health and safety issue shall specify the location for filing a complaint. A complainant may add as much text to explain the complaint as they wish.

When investigating a UCP state preschool health and safety issue the preschool program administrator or the designee of our superintendent shall make all reasonable efforts to investigate any problem within his or her authority, and investigations shall begin within 10 calendar days of the receipt of the complaint. A valid complaint shall be remedied within a reasonable time period, but not to exceed 30 working days from the date the complaint was received. The resolution of the complaint shall be reported to the complainant within 45 working days of the initial filing. If the preschool program administrator makes this report, he or she shall also report the same information in the same timeframe to the designee of our superintendent.

Filing an Appeal Regarding UCP State Preschool Health and Safety Issues

A complainant not satisfied with the resolution of the preschool program administrator or the designee of our superintendent has the right to describe the complaint at a regularly scheduled hearing of our board. A complainant will not be precluded from filing an appeal to the State Superintendent of Public Instruction (SSPI) if the complainant does not file a local appeal.

A complainant who is not satisfied with the resolution proffered by the preschool program administrator or the designee of our superintendent has the right to file an appeal to the SSPI within 30 calendar days of the date of the Investigation Report.

The complainant shall comply with the same appeal requirements of 5 CCR Section 4632 as in the section above 'UCP Complaint Appeal Process'.

The complainant shall include a copy of the Investigation Report and specify and explain the basis for the appeal, including at least one of the following:

- the preschool program administrator or the designee of our superintendent failed to follow its complaint procedures, and/or

- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- If the preschool program is found noncompliant, the corrective actions fail to provide a proper remedy.

The SSPI or his or her designee shall comply with the requirements of 5 CCR Section 4633 and shall provide a written Investigation Report for our agency to the State Board of Education describing the basis for the complaint, our response to the state preschool health and safety issues pursuant to HSC Section 1596.7925 complaint and its remedy or proposed remedy and, as appropriate, a proposed remedy for the issue described in the complaint, if different from our agency's remedy.

We shall report summarized data on the nature and resolution of all UCP state preschool health and safety issues complaints on a quarterly basis to the county superintendent of schools and our board. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of our board. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

Legal References:

20 United States Code [20 U.S.C.] Section 6301 et seq.

34 Code of Federal Regulations [34 CFR] sections 106.8, 34 CFR 299.10-13

California Education Code-[EC] sections 200, 201, 210.1, 210.3, 220, 221.1, 222, 234.1, 243, 260, 8200-8488, 8500-8538, 12030, 17002, 17592.72, 33126, 33315, 35161, 46015, 48645.7, 48850, 48853, 48853.5, 48911, 48915.5, 48987, 49010-49013, 49069.5, 51210, 51222, 51223, 51225.1-51225.3, 51228.1-51228.3, 52059.5, 52075, 52300-52462, 52500-52616.18, 54440-54445, 64000, 64001, 65000.

California Government Code [GC] sections 11135, 11136

California Penal Code [PC] Section 422.55

California Code of Regulations Title 5 (5 CCR) Sections 4600-4640, 4690-4694

Policy adopted: 9/16/92

Tulare County Board of Education
Visalia, California

Revised: 1/14/03, 12/8/04, 2/14/07, 7/9/14, 3/11/15, 5/12/21, 10/13/21, 11/09/22, 11/8/23, 12/13/24

TULARE COUNTY OFFICE OF EDUCATION

Board/Superintendent Policy

Community Relations

BP/SP 1312.4

Williams Complaint Policies and Procedures

Williams Complaint Policies and Procedures

Tulare County Office of Education (TCOE)
6200 South Mooney Boulevard
Visalia, California 93277
(559) 733-6300

Adopted by our Governing Board (here and after “the board”) on ~~November 8, 2023~~ December 13, 2024.

Williams Complaint Policies and Procedures

This document contains rules and instructions about the filing, investigation and resolution of a Williams complaint. ~~regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.~~

The Tulare County Office of Education (TCOE) adopted the Uniform Complaint Procedures (UCP) process in accordance with California Education Code (EC) Section 35186 and Chapter 5.1 (commencing with Section 4680) of the California Code of Regulations, Title 5, (5 CCR), to help identify and resolve Williams complaints. ~~regarding alleged deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment.~~ TCOE is required to have local policies and procedures that enable Williams Complaints to be handled through its UCP process. This document presents information about how we process complaints concerning Williams Settlement issues. A UCP complaint is a written and signed statement by a complainant alleging a violation of state laws or regulations. A complainant is any individual, including a person’s duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of state laws or regulations, regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. If a complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Responsibility of the Tulare County Office of Education (TCOE)

The Tulare County Office of Education (TCOE) is required to have local policies and procedures that enable Williams Complaints to be handled through our UCP process, to post a classroom notice informing parents, guardians, pupils, and teachers of their rights to file a Williams complaint in each

classroom in each school, and to provide a complaint form for Williams complaints regarding alleged deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

If a response is requested by the complainant, the response ~~will go~~ shall be made to the mailing address of the complainant indicated on the complaint.

If Education Code 48985 is applicable and 15 percent or more of the pupils in grades K – 12 enrolled in TCOE programs/schools speak a language other than English, the Williams Complaint Classroom Notice and the Williams Complaint Form shall be written in English and in the primary language of the complainant. The complaint response, if requested, and final report shall be written in English and the primary language in which the complaint was filed.

A Williams Complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but will not exceed 10 working days, to the appropriate TCOE official for resolution.

The principal or the designee of our superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority.

The principal, or, where applicable, our superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received.

The principal or, where applicable, our superintendent or his or her designee, shall report to the complainant the resolution of the complaint within 45 working days of the initial filing, if complainant identifies himself or herself and requested a response.

The principal makes this report; the principal shall also report the same information in the same timeframe to our superintendent or his or her designee.

TCOE shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board.

The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board.

The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

The complaints and responses shall be available as public records.

The Williams Complaint Classroom Notice

We make sure that the Williams Complaint Classroom Notice is posted in each classroom in each TCOE school and includes the following statements:

- ~~The~~ (a) The notice shall address parents, guardians, pupils, and teachers;
- ~~a statement proclaiming sufficient textbooks and instructional materials,~~

- ~~(For there to be sufficient textbooks and instructional materials each pupil, including English Learners, must have a textbook or instructional materials, or both, to use in class and to take home)~~

(b) There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.

- ~~a statement that~~ (c) School facilities must be clean, safe, and maintained in good repair;
- ~~a statement that~~ (d) There should be no teacher vacancies or misassignments; ~~and~~
- (e) The location at which to obtain a form to file a complaint in case of a shortage.

(Posting a notice downloadable from the Web site of the CDE shall satisfy this requirement.)

The Williams Complaint Form

We make sure that the Williams complaint form is available for parents, guardians, pupils, and teachers to use.

Every TCOE school shall have a complaint form available for such Williams complaints.

A notice shall be posted in each classroom in each school in the school district, and include the following statements:

The Williams Complaint form shall include:

- ~~a section~~ A space to mark to indicate if a response is requested,
- ~~a section for~~ A space to include contact information, including mailing address, if the complainant indicates that a response ~~be~~ is requested.
- ~~a~~ A statement that a pupil, including an English Learner, does not have standards - aligned textbooks or instructional materials or state adopted or TCOE adopted textbooks or other required instructional materials to use in class.
- ~~a~~ A statement that a pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- ~~a~~ A statement that textbooks or instructional materials are in poor or unusable condition, having missing pages, or are unreadable due to damage.
- ~~a~~ A statement that a pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
- ~~a~~ A statement that a condition poses an urgent or emergency threat to the health or safety of pupils or staff, while at school. These projects may include, but are not limited to, the following types of facility repairs or replacements: including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers, or air - conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions TCOE determines appropriate.
- ~~a~~ A statement that a school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and towels or functional hand dryers.

- ~~a~~ A statement that the school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when the temporary closing of the restroom is necessary ~~for pupil safety or to make repairs.~~ (1) for a documented pupil safety concern, (2) for an immediate threat to pupil safety, or (3) to repair the facility.
- ~~a~~ A statement that a semester begins and a teacher vacancy exists. (A position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one - semester course, a position of which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester).
- ~~a~~ A statement that a teacher who lacks credentials or training to teach English Learners is assigned to teach a class with ~~more than 20 percent~~ one or more English Learners pupils in the class.
- ~~a~~ A statement that a teacher is assigned to teach a class for which the teacher lacks subject matter competency.
- ~~a section~~ A space to identify the location where the complaint ~~of the school in which the alleged violation~~ took place,
- ~~a section~~ A space to identify the course or grade level, if applicable,
- ~~a section~~ A space where the complainant describes the specific nature of the complaint in detail,
- ~~a~~ A statement that the complainant may ~~include~~ add as much text to explain the complaint as the complainant ~~feels is necessary~~ wishes, and
- ~~a~~ A statement identifying the place to file the complaint that includes the office and address of the principal or his/her designee of the school in which the alleged violation took place.

Filing a Williams Complaint with the Tulare County Office of Education (TCOE)

A Williams complaint shall be filed with the principal of the school or his or her designee, in which the complaint arises.

A Williams complaint may be filed anonymously.

The complainant need not use the Williams Complaint form to file a complaint.

How to Appeal a Williams Complaint

A complainant who is not satisfied with the resolution of the principal or our superintendent or his or her designee, involving deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment, has the right to describe the complaint to the governing board at a regularly scheduled meeting of the governing board.

A complainant who is ~~then~~ not satisfied with the resolution proffered by the principal, or our superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subdivision (c) of *EC* Section 17592.72, has the right to file an appeal to the State Superintendent of Public Instruction ~~at the California Department of Education (CDE)~~ within 15 calendar days of receiving the report.

Condition that pose an emergency or urgent threat (not cosmetic or nonessential) to the health and safety of pupils or staff while at school include the following:

- Gas leaks.
- Nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems.
- Electrical power failure.
- Major sewer line stoppage.
- Major pest or vermin infestation.
- Broken windows or exterior doors or gates that will not lock and that pose a security risk.
- Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff.
- Structural damage creating a hazardous or uninhabitable condition.

In regards to the resolution proffered by the principal, or our superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, the complainant shall comply with the appeal requirements specified in 5 CCR Section 4632.

A complainant may appeal the Decision of an emergency or urgent threat to the CDE by filing a written appeal within 15 days of receiving the Decision.

The complainant shall specify the basis for the appeal of the Decision and whether the facts are incorrect and/or the law is misapplied.

The appeal shall be accompanied by:

1. A copy of the original locally filed complaint; and
2. A copy of our Decision of this original locally filed complaint.

State Laws Cited:

California Education Code Sections 1240, 17592.72, 35186, 35292.5, 48985, ~~60640~~.
California Code of Regulations, Title 5 [5 CCR] Sections 4680–4687.

Regulation Approved: 1/6/05

Tulare County Superintendent of Schools
Visalia, California

Revised: 9/1/05, 1/10/07, 7/13/07, 3/27/09, 01/22/2015

Tulare County Board of Education
Visalia, California

Converted to a Board Policy and adopted: 5/12/2021

Revised: 11/09/2022, 11/8/2023, 12/13/2024

TULARE COUNTY OFFICE OF EDUCATION

E (2) 1312.4
Williams ~~Uniform~~
Complaint Procedures

WILLIAMS COMPLAINT FORM

California *Education Code* (EC) Section 35186 and Chapter 5.1 (commencing with Section 4680) of *California Code of Regulations, Title 5 (5CCR)* created a procedure for the filing of complaints ~~concerning~~ regarding alleged deficiencies related to instructional materials, ~~conditions of facilities that are not maintained in a clean or safe manner or in good repair,~~ emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, or teacher vacancy or misassignments. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information.

Response requested? ☐ Yes ☐ No

Name
(Optional): _____
Mailing
Address
(Optional): _____
Phone Number
Day (Optional): _____ Evening(Optional): _____

Issue of the complaint: (Please check all that apply)

1. Textbooks and instructional materials

- ☐ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or county office-adopted textbooks or other required instructional materials to use in class.
- ☐ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- ☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- ☐ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- ☐ A condition that poses ~~an urgent or emergency~~ a threat to the health ~~or~~ and safety of ~~students~~ pupils or staff, ~~including:~~ while at school. These projects may include, but are not limited to, the following types of facility repairs or replacements: including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat

to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency condition the county office determines appropriate.

- ☐ A school restroom has not been maintained or cleaned regularly, is not fully operational ~~and~~ or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- ☐ The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when temporary closing of the restroom is necessary for (1) for a documented pupil safety concern, (2) for an immediate threat to pupil safety, or (3) to repair the facility.

3. Teacher Vacancy or Misassignment

- ☐ Teacher vacancy – A semester begins and a teacher vacancy exists. (A ~~teacher vacancy is a~~ position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- ☐ Teacher misassignment – A teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more ~~than 20 percent~~ English learners pupils in the class. This subparagraph does not relieve a county office from complying with state or federal law regarding teachers of English learners.
- ☐ Teacher misassignment – A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of ~~Problem~~ Complaint: _____

Location ~~of Problem~~ where the complaint took place (School Name, Address, and Room Number or Location: _____

Course or Grade Level and
Teacher Name: _____

~~Please d~~Describe the ~~issue of your~~ specific nature of the complaint in detail. You may attach additional pages ~~if necessary to describe fully the situation.~~ to add as much text to explain the complaint as you wish: _____

~~Please f~~File this complaint with the principal of the school or his or her designee in which the complaint took place: ~~at the following~~

~~Location:~~ _____

~~Address:~~ _____

A complaint about problems beyond the authority of the principal shall be forwarded within 10 working days to the below county office official for resolution:

Name of County Office Staff/Address: ~~Director~~ Assistant Superintendent, Human Resources
Physical Address: 6200 S. Mooney Blvd., Visalia CA 93277
Mailing Address: P.O. Box 5091, Visalia CA 93278-5091
Phone: 559-733-6306

TULARE COUNTY OFFICE OF EDUCATION

Board/Superintendent Policy

Community Relations

BP/SP 1312.4

Williams Complaint Policies and Procedures

Williams Complaint Policies and Procedures

Tulare County Office of Education (TCOE)
6200 South Mooney Boulevard
Visalia, California 93277
(559) 733-6300

Adopted by our Governing Board (here and after “the board”) on December 13, 2024.

Williams Complaint Policies and Procedures

This document contains rules and instructions about the filing, investigation and resolution of a Williams complaint.

The Tulare County Office of Education (TCOE) adopted the Uniform Complaint Procedures (UCP) process in accordance with California *Education Code (EC)* Section 35186 and Chapter 5.1 (commencing with Section 4680) of the California Code of Regulations, Title 5, (5 CCR), to help identify and resolve Williams complaints regarding alleged deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. TCOE is required to have local policies and procedures that enable Williams Complaints to be handled through its UCP process. This document presents information about how we process complaints concerning Williams Settlement issues. A UCP complaint is a written and signed statement by a complainant alleging a violation of state laws or regulations. A complainant is any individual, including a person’s duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of state laws or regulations, regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. If a complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Responsibility of the Tulare County Office of Education (TCOE)

The Tulare County Office of Education (TCOE) is required to have local policies and procedures that enable Williams Complaints to be handled through our UCP process, to post a classroom notice informing parents, guardians, pupils, and teachers of their rights to file a Williams complaint in each classroom in each school, and to provide a complaint form for Williams complaints regarding alleged deficiencies

related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

If a response is requested by the complainant, the response shall be made to the mailing address of the complainant indicated on the complaint.

If Education Code 48985 is applicable and 15 percent or more of the pupils in grades K – 12 enrolled in TCOE programs/schools speak a language other than English, the Williams Complaint Classroom Notice and the Williams Complaint Form shall be written in English and in the primary language of the complainant. The complaint response, if requested, and final report shall be written in English and the primary language in which the complaint was filed.

A Williams Complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but will not exceed 10 working days, to the appropriate TCOE official for resolution.

The principal or the designee of our superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority.

The principal, or, where applicable, our superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received.

The principal or, where applicable, our superintendent or his or her designee, shall report to the complainant the resolution of the complaint within 45 working days of the initial filing, if complainant identifies himself or herself and requested a response.

The principal makes this report; the principal shall also report the same information in the same timeframe to our superintendent or his or her designee.

TCOE shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board.

The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board.

The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

The complaints and responses shall be available as public records.

The Williams Complaint Classroom Notice

We make sure that the Williams Complaint Classroom Notice is posted in each classroom in each TCOE school and includes the following statements:

(a) The notice shall address parents, guardians, pupils, and teachers.

(b) There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.

- (c) School facilities must be clean, safe, and maintained in good repair.
- (d) There should be no teacher vacancies or misassignments.
- (e) The location at which to obtain a form to file a complaint in case of a shortage.

(Posting a notice downloadable from the Web site of the CDE shall satisfy this requirement.)

The Williams Complaint Form

We make sure that the Williams complaint form is available for parents, guardians, pupils, and teachers to use.

Every TCOE school shall have a complaint form available for such Williams complaints.

A notice shall be posted in each classroom in each school in the school district, and include the following statements:

The Williams Complaint form shall include:

- A space to mark to indicate if a response is requested,
- A space to include contact information, including mailing address, if the complainant indicates that a response is requested.
- A statement that a pupil, including an English Learner, does not have standards - aligned textbooks or instructional materials or state adopted or TCOE adopted textbooks or other required instructional materials to use in class.
- A statement that a pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- A statement that textbooks or instructional materials are in poor or unusable condition, having missing pages, or are unreadable due to damage.
- A statement that a pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
- A statement that a condition poses an urgent or emergency threat to the health or safety of pupils or staff while at school. These projects may include, but are not limited to, the following types of facility repairs or replacements: including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers, or air - conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions TCOE determines appropriate.
- A statement that a school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and towels or functional hand dryers.
- A statement that the school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when the temporary closing of the restroom is necessary (1) for a documented pupil safety concern, (2) for an immediate threat to pupil safety, or (3) to repair the facility.

- A statement that a semester begins and a teacher vacancy exists. (A position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one - semester course, a position of which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester).
- A statement that a teacher who lacks credentials or training to teach English Learners is assigned to teach a class with one or more English Learners pupils in the class.
- A statement that a teacher is assigned to teach a class for which the teacher lacks subject matter competency.
- A space to identify the location where the complaint took place,
- A space to identify the course or grade level, if applicable,
- A space where the complainant describes the specific nature of the complaint in detail,
- A statement that the complainant may add as much text to explain the complaint as the complainant wishes, and
- A statement identifying the place to file the complaint that includes the office and address of the principal or his/her designee of the school in which the alleged violation took place.

Filing a Williams Complaint with the Tulare County Office of Education (TCOE)

A Williams complaint shall be filed with the principal of the school or his or her designee, in which the complaint arises.

A Williams complaint may be filed anonymously.

The complainant need not use the Williams Complaint form to file a complaint.

How to Appeal a Williams Complaint

A complainant who is not satisfied with the resolution of the principal or our superintendent or his or her designee, involving deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment, has the right to describe the complaint to the governing board at a regularly scheduled meeting of the governing board.

A complainant who is not satisfied with the resolution proffered by the principal, or our superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subdivision (c) of *EC* Section 17592.72, has the right to file an appeal to the State Superintendent of Public Instruction within 15 calendar days of receiving the report.

Condition that pose an emergency or urgent threat (not cosmetic or nonessential) to the health and safety of pupils or staff while at school include the following:

- Gas leaks.
- Nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems.
- Electrical power failure.
- Major sewer line stoppage.
- Major pest or vermin infestation.
- Broken windows or exterior doors or gates that will not lock and that pose a security risk.

- Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff.
- Structural damage creating a hazardous or uninhabitable condition.

In regards to the resolution proffered by the principal, or our superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, the complainant shall comply with the appeal requirements specified in 5 CCR Section 4632.

A complainant may appeal the Decision of an emergency or urgent threat to the CDE by filing a written appeal within 15 days of receiving the Decision.

The complainant shall specify the basis for the appeal of the Decision and whether the facts are incorrect and/or the law is misapplied.

The appeal shall be accompanied by:

1. A copy of the original locally filed complaint; and
2. A copy of our Decision of this original locally filed complaint.

State Laws Cited:

California Education Code Sections 1240, 17592.72, 35186, 35292.5, 48985.

California Code of Regulations, Title 5 [5 CCR] Sections 4680–4687.

Regulation Approved: 1/6/05

Tulare County Superintendent of Schools
Visalia, California

Revised: 9/1/05, 1/10/07, 7/13/07, 3/27/09, 01/22/2015

Tulare County Board of Education
Visalia, California

Converted to a Board Policy and adopted: 5/12/2021

Revised: 11/09/2022, 11/8/2023, 12/13/2024

TULARE COUNTY OFFICE OF EDUCATION

Community Relations

E (2) 1312.4

Williams Uniform Complaint Procedures

WILLIAMS COMPLAINT FORM

California *Education Code* (EC) Section 35186 and Chapter 5.1 (commencing with Section 4680) of *California Code of Regulations*, Title 5 (5CCR) created a procedure for the filing of complaints regarding alleged deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, or teacher vacancy or misassignments. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information.

Response requested? ☐ Yes ☐ No

Name
(Optional): _____
Mailing
Address
(Optional): _____
Phone Number
Day (Optional): _____ Evening(Optional): _____

Issue of the complaint: (Please check all that apply)

1. Textbooks and instructional materials

- ☐ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or county office-adopted textbooks or other required instructional materials to use in class.
- ☐ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- ☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- ☐ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- ☐ A condition that poses a threat to the health and safety of pupils or staff while at school. These projects may include, but are not limited to, the following types of facility repairs or replacements: including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials

previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency condition the county office determines appropriate.

- ☐ A school restroom has not been maintained or cleaned regularly, is not fully operational or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- ☐ The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when temporary closing of the restroom is necessary for (1) for a documented pupil safety concern, (2) for an immediate threat to pupil safety, or (3) to repair the facility.

3. Teacher Vacancy or Misassignment

- ☐ Teacher vacancy – A semester begins and a teacher vacancy exists. (A position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- ☐ Teacher misassignment – A teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learner pupils in the class. This subparagraph does not relieve a county office from complying with state or federal law regarding teachers of English learners.
- ☐ Teacher misassignment – A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Complaint: _____

Location where the complaint took place (School Name, Address, and Room Number or Location):

Course or Grade Level and Teacher Name: _____

Describe the specific nature of the complaint in detail. You may attach additional pages to add as much text to explain the complaint as you wish:

File this complaint with the principal of the school or his or her designee in which the complaint took place:

Location: _____

Address: _____

December 2024

A complaint about problems beyond the authority of the principal shall be forwarded within 10 working days to the below county office staff for resolution.

Name of County Office Staff/Address: Assistant Superintendent, Human Resources
Physical Address: 6200 S. Mooney Blvd., Visalia CA 93277
Mailing Address: P.O. Box 5091, Visalia CA 93278-5091
Phone: 559-733-6306

Final

BEFORE THE COUNTY BOARD OF EDUCATION
TULARE COUNTY, CALIFORNIA

In the Matter of the Compensation)
for the County Superintendent)

RESOLUTION NO. 24/25-15

WHEREAS, on November 6, 2018, Tim Hire was elected as the Tulare County Superintendent of Schools (“County Superintendent”), commencing January 7, 2019;

WHEREAS, the Tulare County Board of Education (“County Board”) has the right to approve the County Superintendent’s budget for the Tulare County Office of Education (“County Office”);

WHEREAS, on December 19, 2018, the County Board approved Resolution No. 18/19-8, which is attached hereto as **Exhibit A**, and which provides for the County Superintendent’s annual compensation package (“Resolution”);

WHEREAS, number two (2) of Resolution states that the County Board shall review the County Superintendent’s salary annually and with the understanding that any change will be effective July 1; and

WHEREAS, on December 13, 2024, the County Board reviewed the County Superintendent’s annual base salary at its Regular Board Meeting to determine whether to adjust the annual base salary for the 2024/2025 school year.

NOW, THEREFORE, BE IT RESOLVED:

1. The County Superintendent’s annual base salary shall be increased to \$345,000.00 for the 2024/2025 school year.
2. The County Superintendent’s contracted days are to remain at 224 days.
3. All other terms of the County Superintendent’s compensation package provided for in the 18/19-8 Resolution attached here as **Exhibit A** shall remain the same without modification.
4. The County Board shall review the County Superintendent’s annual salary and consider whether to adjust the base salary effective July 1, 2024, for the 2024/2025 school year. The County Board shall review the County Superintendent’s base salary annually hereafter with the understanding that any changes will be effective July 1.

5. This Resolution is adopted with the express understanding that the County Board has made no representations or warranties with respect to the tax or retirement consequences of any payments made pursuant to this Resolution, and that the County Superintendent shall be solely responsible for all such tax and retirement consequences.
6. This Resolution shall be effective upon approval by the County Board.
7. The County Office of Education is hereby authorized to take any other actions necessary to implement the intent and purpose of this Resolution.

The foregoing Resolution was approved by the Tulare County Board of Education on December 13, 2024.

Board President

TULARE COUNTY BOARD OF EDUCATION
Tulare County, California

I, _____, President of the Board of Trustees of the Tulare County Board of Education, do hereby certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Trustees during its meeting held on December 13, 2024.

Board President's Signature

EXHIBIT A

EXHIBIT A

BEFORE THE COUNTY BOARD OF EDUCATION TULARE COUNTY, CALIFORNIA

In the Matter of the Compensation)
for the County Superintendent)

RESOLUTION NO. 18/19-8

WHEREAS, on November 6, 2018, Tim Hire was elected to his first term as the Tulare County Superintendent of Schools ("County Superintendent"), commencing January 7, 2019;

WHEREAS, the County Board of Education ("County Board") has the right to approve the County Superintendent's budget for the County Office of Education ("County Office");

WHEREAS, the County Board desires to recognize the service of the County Superintendent to Tulare County, its schools and students;

WHEREAS, the County Board intends for this resolution to provide for the County Superintendent's annual compensation package;

WHEREAS, the County Board permanently restructured the compensation of the County Superintendent on April 9, 2014, and the intent of this Resolution is to provide for consistent treatment of the permanent restructure of the compensation for the County Superintendent;

WHEREAS, the County Board desires to provide the County Superintendent with an annual base salary in the amount of \$272,138.00 effective January 7, 2019, with the understanding that the County Superintendent will receive this annual compensation package on a pro rata basis for the current school year; and

WHEREAS, the County Board desires this Salary Resolution to clarify all terms and conditions of the County Superintendent's compensation package and to ratify existing and historical compensation practices.

NOW, THEREFORE, BE IT RESOLVED:

1. The County Superintendent will receive an annual base salary of \$272,138.00 effective January 7, 2019 for the balance of the 18/19 school year and for the 19/20 school year.
2. The County Board shall review the County Superintendent's annual base salary and consider whether to adjust the base salary effective July 1, 2020 for the 20/21 school year. The County Board shall also review the County Superintendent's salary annually thereafter with the understanding that any changes will be effective July 1.

3. The County Superintendent will continue to receive life insurance benefits on the same terms and conditions offered to other employees of the County Office of Education paid on his behalf by the County Office of Education.
4. The County Superintendent shall be authorized to participate in all health and welfare benefits plans offered to other employees of the County Office of Education at the County Superintendent's sole cost and expense. The County Superintendent shall not be entitled to receive any separate contribution for health and welfare benefit expenses.
5. The County Superintendent shall be authorized to participate in the County Office of Education IRS Section 125 Plan, Section 403(b) Plan, and similar plans offered to other County Office employees on the same terms and conditions applicable to other County Office employees.
6. Upon retirement, if eligible, the County Superintendent shall be authorized to participate in the same post-employment health and welfare benefits plans on the same terms and conditions offered to certificated management employees of the County Office of Education.
7. The County Office of Education shall pay fifty percent (50%) of the cost of the County Superintendent's annual membership dues for participation in the Association of California School Administrators.
8. The County Superintendent shall be entitled to reimbursement of all business expenses incurred in accordance with all requirements of the County Office of Education and the law on the same terms and conditions applicable to other County Office employees so long as such expenses have not already been covered as part of the County Superintendent's compensation.
9. It is agreed that, through this Resolution, the County Office of Education and County Board have satisfied all requirements of California Education Code section 44032 and 44033, and that the County Superintendent is not entitled to receive any reimbursements for any automobile related expenses including, but not limited to, automobile travel.
10. This Resolution is adopted with the express understanding that the County Board has made no representations or warranties with respect to the tax or retirement consequences of any payments made pursuant to this resolution, and that the County Superintendent shall be solely responsible for all such tax and retirement consequences.
11. This Resolution shall be effective upon approval by the County Board.
12. The County Office of Education is hereby authorized to take any other actions necessary to implement the intent and purpose of this Resolution.


The foregoing Resolution was approved by the Tulare County Board of Education on December 19, 2018.

Judy Coble

Board President

TULARE COUNTY BOARD OF
EDUCATION Tulare County, California

I, Judy Coble, President of the Board of Trustees of the Tulare County Board of Education, do hereby certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Trustees during its regular meeting held on December 19, 2018.


Judy Coble, President

STATE OF CALIFORNIA
AGREEMENT SUMMARY

STD 215 (Rev. 04/2020)

AGREEMENT NUMBER	AMENDMENT NUMBER
21-10068	A06

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

1. CONTRACTOR'S NAME Tulare County Office of Education		2. FEDERAL I.D. NUMBER 94-6000545
3. AGENCY TRANSMITTING AGREEMENT Department of Health Care Services	4. DIVISION, BUREAU, OR OTHER UNIT Community Services Division (CSD)	5. AGENCY BILLING CODE 085115
6a. CONTRACT ANALYST NAME Kristen Dingman	6b. EMAIL Kristen.Dingman@dhcs.ca.gov	6c. PHONE NUMBER (916) 345-7673
7. HAS YOUR AGENCY CONTRACTED FOR THESE SERVICES BEFORE? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (If Yes, enter prior Contractor Name and Agreement Number) PRIOR CONTRACTOR NAME Tulare County Office of Education PRIOR AGREEMENT NUMBER 19-96071		

8. BRIEF DESCRIPTION OF SERVICES









Friday Night Live Technical Assistance and Training Services.

9. AGREEMENT OUTLINE (Include reason for Agreement: Identify specific problem, administrative requirement, program need or other circumstances making the Agreement necessary; include special or unusual terms and conditions.)

This amendment adds an additional \$175,000 to Year 4 to cover registration costs for the youth attending the annual Friday Night Live Youth Summit, thereby lessening the outgoing cost of the counties and increases the total budget to compensate the Contractor for continuing to perform services.

10. PAYMENT TERMS (More than one may apply)

<input type="checkbox"/> Monthly Flat Rate	<input type="checkbox"/> Quarterly	<input type="checkbox"/> One-Time Payment	<input type="checkbox"/> Progress Payment
<input checked="" type="checkbox"/> Itemized Invoice	<input type="checkbox"/> Withhold _____ %	<input type="checkbox"/> Advanced Payment Not To Exceed _____ or _____ %	
<input type="checkbox"/> Reimbursement / Revenue			
<input checked="" type="checkbox"/> Other (Explain) Payment Terms have not changed. See Exhibit B Budget Detail and Payment Provisions.			

11. PROJECTED EXPENDITURES					
FUND TITLE	ITEM	FISCAL YEAR	CHAPTER	STATUTE	PROJECTED EXPENDITURES
SAPT Block Grant via SAMHS 	4260-116-0890	21/22	21	2021	\$668,000.00
SAPT Block Grant via SAMHS 	4260-116-0890	21/22	21	2021	\$338,272.61
SAPT Block Grant via SAMHS 	4260-116-0890	21/22	21	2021	\$100,000.00
SAPT Block Grant via SAMHS 	4260-116-0890	22/23	43	2022	\$3,288,000.00
SAPT Block Grant via SAMHS 	4260-116-0890	23/24	12	2023	\$3,168,000.00
SAPT Block Grant via SAMHS 	4260-116-0890	23/24	12	2023	\$211,727.39
SAPT Block Grant via SAMHS 	4260-116-0890	24/25	35	2024	\$3,168,000.00
SAPT Block Grant via SAMHS 	4260-116-0890	24/25	35	2024	\$175,000.00
OBJECT CODE **See Below**				AGREEMENT TOTAL	\$11,117,000.00

STATE OF CALIFORNIA
AGREEMENT SUMMARY
STD 215 (Rev. 04/2020)

AGREEMENT NUMBER	AMENDMENT NUMBER
21-10068	A06

OPTIONAL USE

24/25: 4260LF2B-56029-3960050-116-0890-5340580-5340580000-SAPT-24PREVEN
24 - \$175,000

AMOUNT ENCUMBERED BY THIS DOCUMENT \$175,000.00
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$10,942,000.00
TOTAL AMOUNT ENCUMBERED TO DATE \$11,117,000.00

I certify upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.

ACCOUNTING OFFICER'S SIGNATURE <small>Signed by:</small> Uyen Pham (Christine)	ACCOUNTING OFFICER'S NAME (Print or Type) Uyen Pham (Christine)	DATE SIGNED October 30, 2024
--	--	---------------------------------

12. AGREEMENT

AGREEMENT	TERM FROM	TERM THROUGH	TOTAL COST OF THIS TRANSACTION	BID, SOLE SOURCE, EXEMPT
Original	07/01/2021	06/30/2023	\$824,000.00	Exempt. See item #13
Amendment 1	07/01/2021	06/30/2025	\$1,998,000.00	Exempt. See item #13
Amendment 2	07/01/2021	06/30/2025	\$2,670,000.00	Exempt. See item #13
Amendment 3	07/01/2021	06/30/2025	\$450,000.00	Exempt. See item #13
Amendment 4	07/01/2021	06/30/2025	\$5,000,000.00	Exempt. See item #13
Amendment 5	07/01/2021	06/30/2025	\$0.00	Exempt. See item #13
Amendment 6	07/01/2021	06/30/2025	\$175,000.00	Exempt. See item #13
TOTAL			\$11,117,000.00	

13. BIDDING METHOD USED

- ☐ Request for Proposal (RFP) (Attach justification if secondary method is used)
- ☐ Invitation for Bid (IFB)
- ☒ Exempt from Bidding (Give authority for exempt status)
- ☐ Use of Master Service Agreement
- ☐ Sole Source Contract (Attach STD. 821)
- ☒ Other (Explain) SCM Vol. 1, 5.80 A5 - Gov't Entity (Local/Fed/Other State)

Note: Proof of advertisement in the State Contracts Register or an approved form STD. 821, Contract Advertising Exemption Request, must be attached

14. SUMMARY OF BIDS (List of bidders, bid amount and small business status) (If an amendment, sole source, or exempt, leave blank)
Exempt. See item #13

15. IF AWARD OF AGREEMENT IS TO OTHER THAN THE LOWER BIDDER, EXPLAIN REASON(S) (If an amendment, sole source, or exempt, leave blank)
Exempt. See item #13

16. WHAT IS THE BASIS FOR DETERMINING THAT THE PRICE OR RATE IS REASONABLE?
Rates align with local governmental pay scales.

17a. JUSTIFICATION FOR CONTRACTING OUT (Check one)

☐ Contracting out is based on cost savings per Government Code 19130(a). The State Personnel Board has been so notified.

☒ Contracting out is justified based on Government Code 19130(b). When this box is checked, a completed JUSTIFICATION - CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 547.60 must be attached to this document.

☐ Not Applicable (Interagency / Public Works / Other _____)

17b. EMPLOYEE BARGAINING UNIT NOTIFICATION
☒ By checking this box, I hereby certify compliance with Government Code section 19132(b)(1).

AUTHORIZED SIGNATURE Manpreet Singh	SIGNER'S NAME (Print or Type) Manpreet Singh	DATE SIGNED October 30, 2024
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312B266DA66C4A4...

STATE OF CALIFORNIA
AGREEMENT SUMMARY
STD 215 (Rev. 04/2020)

AGREEMENT NUMBER	AMENDMENT NUMBER
21-10068	A06

18. FOR AGREEMENTS IN EXCESS OF \$5,000: Has the letting of the agreement been reported to the Department of Fair Employment and Housing?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	22. REQUIRED RESOLUTIONS ARE ATTACHED	<input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
19. HAVE CONFLICT OF INTEREST ISSUES BEEN IDENTIFIED AND RESOLVED AS REQUIRED BY THE STATE CONTRACT MANUAL SECTION 7.10?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	23. IS THIS A SMALL BUSINESS AND/OR A DISABLED VETERAN BUSINESS CERTIFIED BY DGS?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
20. FOR CONSULTING AGREEMENTS: Did you review any contractor evaluations on file with the DGS Legal Office?	<input type="checkbox"/> None on file <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	SB/DVBE Certification Number:	N/A
21. IS A SIGNED COPY OF THE FOLLOWING ON FILE AT YOUR AGENCY FOR THIS CONTRACTOR? A. Contractor Certification Clauses B. STD 204 Vendor Data Record	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A		
24. ARE DISABLED VETERANS BUSINESS ENTERPRISE GOALS REQUIRED? (If an amendment, explain changes if any)		<input checked="" type="checkbox"/> No (<i>Explain below</i>) <input type="checkbox"/> Yes _____ % of Agreement	
N/A-PCC Exempt			

25. IS THIS AGREEMENT (WITH AMENDMENTS) FOR A PERIOD OF TIME LONGER THAN THREE YEARS? ☐ No ☒ Yes (*If Yes, provide justification below*)

Program will collaborate with the California Friday Night Live Partnership, housed in the Tulare County Office of Education to implement Friday Night Live (FNL) programs throughout the State for from 2025-2029. Extended contracting terms will meet the needs of the counties and increasing county participation in the California Friday Night Live Program.

I certify that all copies of the referenced Agreement will conform to the original agreement sent to the Department of General Services.

SIGNATURE by: <i>Kristen Dingman</i>	NAME/TITLE (<i>Print or Type</i>) Kristen Dingman AGPA	DATE SIGNED October 30, 2024
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STATE OF CALIFORNIA
AGREEMENT SUMMARY
STD 215 (Rev. 04/2020)

AGREEMENT NUMBER	AMENDMENT NUMBER
21-10068	A06

JUSTIFICATION - CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 547.60
In the space provided below, the undersigned authorized state representative documents, with specificity and detailed factual information, the reasons why the contract satisfies one or more of the conditions set forth in Government Code section 19130(b). Please specify the applicable subsection. Attach extra pages if necessary.

N/A: Subvention/Direct Services Agreement

The undersigned represents that, based upon his or her personal knowledge, information or belief the above justification correctly reflects the reasons why the contract satisfies Government Code section 19130(b).

SIGNATURE	NAME/TITLE(Print or Type)	DATE SIGNED	
PHONE NUMBER	STREET ADDRESS		
EMAIL	CITY	STATE	ZIP

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 38 PAGES

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchasing Authority Number
21-10068	A06	

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
Department of Health Care Services

CONTRACTOR NAME
Tulare County Office of Education

2. The term of this Agreement is:

START DATE
July 1, 2021

THROUGH END DATE
June 30, 2025

3. The maximum amount of this Agreement after this Amendment is:
\$11,117,000.00 (Eleven Million, One Hundred Seventeen Thousand Dollars)

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

I. The effective date of this amendment is the date approved by DHCS.

II. Purpose of amendment: This amendment adds an additional \$175,000 to Year 4 to cover registration costs for the youth attending the annual Friday Night Live Youth Summit, thereby lessening the outgoing cost of the counties and increases the total budget to compensate the Contractor for continuing to perform services.

III. Certain changes made in this amendment are shown as: Text additions are displayed in bold and underline. Text deletions are displayed as strike through text.

(Continue on next page)

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)
Tulare County Office of Education

CONTRACTOR BUSINESS ADDRESS 6200 South Mooney Boulevard	CITY Visalia	STATE CA	ZIP 93277
PRINTED NAME OF PERSON SIGNING Tim Hire	TITLE Superintendent		
CONTRACTOR AUTHORIZED SIGNATURE <div>Signed by: </div>	DATE SIGNED October 29, 2024		

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STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 38 PAGES

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchasing Authority Number
21-10068	A06	

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Health Care Services

CONTRACTING AGENCY ADDRESS

1501 Capitol Avenue, MS 4200

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Nga Pham

TITLE

Chief, Contract Services Section

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DocuSigned by:

Nga Pham

DATE SIGNED

October 29, 2024

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

GC 16366.7(b)

STD 213A Continuation

- IV. Paragraph 3 (maximum amount payable) on the face of the original STD 213 is increased by \$175,000 and is amended to read: ~~\$10,942,000 (Ten Million, Nine Hundred Forty Two Thousand Dollars).~~ **\$11,117,000 (Eleven Million, One Hundred Seventeen Thousand Dollars).**
- V. Paragraph 4 (incorporated attachments) on the face of the original STD 213 is amended to add the following revised attachment:
- | | |
|--|------------|
| Exhibit A – Scope of Work | (20 Pages) |
| Exhibit B – Budget Detail and Payment Provisions | (5 Pages) |
| Exhibit B, Attachment IV – Budget Year 4 | (9 Pages) |
| Exhibit F - Travel Reimbursement | (3 Pages) |
- Exhibit A – Scope of Work, Exhibit B – Budget Detail and Payment Provisions, Exhibit B, Attachment IV – Budget Year 4, and Exhibit F – Travel Reimbursement, shall hereinafter be replaced with the above-mentioned revised attachment included in this amendment A06.
- VI. All other terms and conditions shall remain the same.

Exhibit A
Scope of Work**1. Service Overview**

Contractor agrees to provide to the California Department of Health Care Services (DHCS) the services described herein. The Contractor will manage the California Friday Night Live Partnership (CFNLP) and provide statewide substance use prevention and youth development theories and practice, training and technical assistance (TTA), and program support services to county Friday Night Live (FNL), Club Live (CL), FNL Kids (FNLK), and FNL Mentoring programs(FNLM) (FNL programs). The purpose of these services is to facilitate the success of the FNL programs in achieving outcomes relevant to the FNL requirements including the Standards of Practice, Members in Good Standing (MIGS), Roadmap, and to ensure accurate data reporting in the DHCS data collection and reporting service, specific to FNL programs.

2. Service Location

The services shall be performed at the Tulare County Office of Education at 6200 South Mooney Boulevard Visalia, CA 93277, and various statewide FNL program locations.

3. Service Hours

The services shall be provided during normal Contractor working hours of Monday through Friday excluding State holidays.

4. Project Representatives

A. The project representatives during the term of this Agreement will be:

Department of Health Care Services	Tulare County Office of Education
Contract Manager: Vanessa Machado Telephone: (916) 713-8642 Email: Vanessa.Machado@dhcs.ca.gov	Contract Manager: Nani Dodson Telephone: (559)733-6496 Email: nanid@tcoe.org

Exhibit A Scope of Work

B. Direct all inquiries to:

Department of Health Care Services	Tulare County Office of Education
Program Operations Section Attention: Vanessa Machado MS 2622 1501 Capitol Avenue P.O. Box 997413 Sacramento, CA, 95899-7413 Telephone: (916) 713-8642 Email: Vanessa.Machado@dhcs.ca.gov	California Friday Night Live Partnership Attention: Katelyn Williford 6200 South Mooney Boulevard P.O. Box Number 5091 Visalia, CA 93278-5091 Telephone: (559)733-6496 Email: katelyn.williford@tcoe.org

C. Either party may make changes to the information above by giving written notice to the other party. Said changes shall not require an amendment to this Agreement.

5. Services to be Performed

See attached Work Plan.

6. Quarterly Progress Reports

Contractor must submit quarterly written progress reports to the DHCS Project Representative by the first of every third month (November, February, May, September) with the first report due November 1, 2021. The quarterly report and itemized invoice shall correspond with the Scope of Work and budget and include the clear identification of completed tasks. The report must include a summary of the TTA provided for the time period and a year-to-date summary, evaluation results, minutes from the monthly regional conference calls, problems encountered in achieving or failing to achieve proposed objectives and the methods employed to resolve stated problems. The report must accompany the itemized invoice for payment. Itemized invoices must also include supporting documentation such as travel related receipts, detailed general ledgers, payroll and benefit summaries and subcontractor invoices. Itemized invoices will not be processed without receipt of an acceptable corresponding quarterly report. DHCS's Project Representative may request that additional details and supporting documentation be included in the quarterly report. The quarterly written progress report and itemized invoice reporting periods and due dates are shown below:

Exhibit A Scope of Work

Quarterly Reporting Period	Progress and Invoice Due Date
July through September	November 1
October through December	February 1
January through March	May 1
April through June	August 1

7. Annual/Final Report

Contractor shall submit a written annual report to the DHCS Project Representative no later than 30 days after the end of each 12 month contract period. The report shall include a summary of the TTA calls, in-person TTA, webinar trainings, toolkits developed, Youth Development Survey summary and statewide report, Member in Good Standing summary, regional conference call summary, and the Leadership Training Institute summary. DHCS's Project Representative may request additional details.

Events Planning and Execution

The Contractor will comply with the following guidance when hosting events. These requirements do not apply to staff meetings to conduct routine business matters:

- A. Contractor will select training event locations that meet federal accessibility requirements for persons with disabilities and will obtain approval from DHCS on selected locations.
- B. Event notices must include the following statement: "If you need a disability-related reasonable accommodation/alternative form for this event, please contact (Name) at (Phone number, E-mail address, and TDD number) by (a date up to two weeks prior to the event)." Contractor is responsible for providing any needed disability-related reasonable accommodations/alternative formats.

8. Key Personnel

If any key personnel that fill the position of Administrator, Program Director, Program Analysts, or Project Specialist are unable to perform due to illness, resignation, or other factors beyond the Contractor's control, the Contractor shall immediately offer substitute personnel. Paid leaves of absence cannot be supported by this contract.

Exhibit A
Scope of Work

9. Contract Oversight

- A. Contractor will provide an Administrator to oversee the operation of the CFNLP and the delivery of TTA and program support. The detailed responsibilities of the Administrator are noted in the Personnel Services section of the Budget Justification.
- B. Contractor and key project staff shall meet or confer with DHCS's Project Representative at least once each month to review progress, formulate plans for the coming month, and discuss any difficulties or problems so that remedies can be developed as soon as possible.
- C. DHCS's Project Representative, or any authorized representative, has the right at any reasonable time to inspect, or otherwise evaluate the work performed or being performed hereunder, including subcontract supported activities, and the premises on which it is being performed. If any inspection, or evaluation is made by DHCS of the premises of the Contractor or subcontractor, the Contractor shall provide and shall require its subcontractors to provide all reasonable facilities and assistance for the safety and convenience of DHCS representatives in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.
- D. DHCS's Project Representative or any authorized representative may attend any events (e.g. webinars, conference calls, training events, etc.) funded through this contract.
- E. All travel must be approved by DHCS. Contractor will submit travel requests 30 days prior to traveling (time permitting).
- F. All products, reports, or materials developed through this contract (such as training curricula or evaluation materials) or through a subcontract, shall be in the public domain and be the property of the State of California and the Federal Government.

10. Americans with Disabilities Act

Contractor agrees to ensure that deliverables developed and produced, pursuant to this Agreement shall comply with the accessibility requirements of Sections 7405 and 11135 of the California Government Code, Section 508 of the Rehabilitation Act of 1973 as amended (29 U.S.C. § 794d), regulations implementing the Rehabilitation Act of 1973 as set forth in Part 1194 of Title 36 of the Code of Federal Regulations, and the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.). In 1998, Congress amended the Rehabilitation Act

Exhibit A Scope of Work

of 1973 to require Federal agencies to make their electronic and information technology (EIT) accessible to people with disabilities. California Government Code Sections 7405 and 11135 codifies Section 508 of the Rehabilitation Act of 1973 requiring accessibility of EIT.

11. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

12. GenAI Technology Use & Reporting

- A. During the term of the contract, Contractor must notify the State in writing if their services or any work under this contract includes, or makes available, any previously unreported GenAI technology, including GenAI from third parties or subcontractors. Contractor shall immediately complete the GenAI Reporting and Factsheet (STD 1000) to notify the State of any new or previously unreported GenAI technology. At the direction of the State, Contractor shall discontinue the use of any new or previously undisclosed GenAI technology that materially impacts functionality, risk or contract performance, until use of such GenAI technology has been approved by the State.**
- B. Failure to disclose GenAI use to the State and submit the GenAI Reporting and Factsheet (STD 1000) may be considered a breach of the contract by the State at its sole discretion and the State may consider such failure to disclose GenAI and/or failure to submit the GenAI Reporting and Factsheet (STD 1000) as grounds for the immediate termination of the contract. The State is entitled to seek any and all relief it may be entitled to as a result of such non-disclosure.**

Exhibit A
Scope of Work

- C. The State reserves the right to amend the contract, without additional cost, to incorporate GenAI Special Provisions into the contract at its sole discretion and/or terminate any contract that presents an unacceptable level of risk to the State.**

Exhibit A
Scope of Work

PROJECT WORK PLAN		
A. <u>General Support and Structure</u>		
Objectives	Tasks	Timeframe
Contractor will provide staffing and organizational structure to provide administration, TTA, and program support services statewide to FNL Programs.	1. Provide substance use prevention and youth development theories and practice, TTA, and support to DHCS for emerging issues and special projects, as requested.	1. As needed, as agreed upon and as funding permits
	2. Make recommendations to DHCS on the implementation of services provided under this contract and advise DHCS on the implementation of services and support for FNL programs.	2. Monthly during scheduled call with DHCS or more frequently if needed
	3. Work closely and cooperatively with the DHCS Project Representative and respond to all DHCS requests for information and documentation related to the provisions of this contract.	3. Within two business days of request
	4. Ensure that all approvals, selections, identification processes, TTA and support services are properly and cooperatively vetted through DHCS. This includes, but is not limited to, TTA topics, TTA materials, selection of consultants/FNL Peer Coaches, selection of training locations, travel requests, forms, etc.	4. Continuously.
	5. Engage in trainings/conferences (as funding permits) and other learning opportunities, such as online resources, that commonly provide education and insight to emerging substance use prevention and youth development theories and practice to ensure Contractor stays informed and current.	5. Continuously
	6. Conduct monthly check-in calls, or more if needed, with DHCS's Project Representative.	6. Monthly or more frequently if needed

Exhibit A
Scope of Work

	<p>7. Coordinate, facilitate and maintain FNL program peer communication and collaboration processes between the six FNL regions including, but not limited to, monthly regional and California Friday Night Live Collaborative (CFNLC) Leadership conference calls, general communications and other processes.</p> <ul style="list-style-type: none"> a) Create and electronically disseminate agendas to participants at least one day prior to the call. b) Record and electronically disseminate minutes to participants within five business days after the call. <p>8. Provide consultants and staff with current information on cultural relevancy and definitions within the National Standards for Culturally and Linguistically Appropriate Services, as necessary.</p> <p>9. Foster relationships across systems and with other organizations that can enhance the TTA for FNL Programs and/or further the engagement of high risk and hard to reach youth.</p> <p>10. Provide start-up stipends to non-FNL counties to support participation in FNL implementation and additional stipends to counties that choose to engage special population partnerships.</p> <p>11. CFNLP will develop and implement processes that include:</p> <ul style="list-style-type: none"> a) Identification and documentation of county intent to participate/receive funding. b) Develop and process county and tribal contracts and payment mechanisms. c) Provide training and certification in HCE to non FNL county program providers, as requested. 	<p>7. Monthly or more frequently if needed</p> <p>8. Monthly or more frequently if needed</p> <p>9. As needed</p> <p>10. As needed</p> <p>11. Annually</p>
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**Exhibit A
Scope of Work**

	12. Utilize Coronavirus Response and Relief Supplement Appropriations Act (CRSSA) and America Rescue Plan Act (ARPA) as pass through funding to implement FNL programs in Modoc County. As the FNL provider, Resources for Indian Student Education, Inc. will engage youth from the to the Pit River Tribe of Burney, the XL Reservation, Fort Bidwell Paiute Reservation, and Cedarville Rancheria.	12. Anually
B. Technology		
Objectives	Tasks	Timeframe
Contractor will offer and maintain technological services and systems to support the efforts of the FNL programs.	<ol style="list-style-type: none"> 1. Maintain the website domain name www.fridaynightlive.org. Operate and maintain the website on a quarterly basis. It shall provide FNL program information for FNL County Coordinators, FNL participants, DHCS and the general public. The website should function as a network for the FNL field and provide access to educational, programmatic and outcome information regarding FNL Programs. 2. Rebuild the FNL webpage to allow for expansion, enhanced accessibility, increased user interface, and interaction. 3. Ensure the content and information is appropriate, accurate and accessible by sight impaired individuals. 	<ol style="list-style-type: none"> 1. At a minimum, review the content quarterly, make necessary updates, obtain DHCS approval if needed and post updated material 2. July 2022-June 2024 3. Continuously

**Exhibit A
Scope of Work**

	<p>4. Add program materials, funded by this contract, to the CFNLP website as they are developed and approved by DHCS to enable FNL programs to download an electronic version.</p> <p>5. Use the CFNLP website as an opportunity to network and support FNL programs by providing a portal for required programmatic requirements (including but not limited to the MIGS reference documents and all outcome related reports), social media, sharing upcoming event information (i.e., Save the Date, event details), funding opportunities, conference registration, training, etc.</p> <p>6. Maintain and utilize a conference call service to enhance communication and support the CFNLC and the six FNL program regions.</p> <p>7. Maintain and utilize webinar services and internet based platforms to facilitate training and meetings. When applicable, and as funding permits, post pre-recorded webinars to the FNL website for ad hoc viewing.</p>	<p>4. When applicable and upon DHCS approval</p> <p>5. Continuously and within 3 months of the scheduled events</p> <p>6. When applicable</p> <p>7. When applicable</p>
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C. Training and Technical Assistance

Objectives	Tasks	Timeframe
Contractor will develop, support and maintain a TTA system for FNL programs.	<p>1. TTA will be made available through in-person training, webinars, electronic communication, telephone support and website technology.</p> <p style="padding-left: 20px;">a. A minimum of six webinars (not related to the Youth Development Survey) of varying subject matter will be delivered to the FNL field each contract year.</p> <p style="padding-left: 20px;">b. TTA via telephone will be provided continuously, documented, and reported to DHCS in the quarterly reports.</p>	1. Continuously

	<p>c. In-person TTA will be provided when it is the most beneficial method for the recipient(s) and as funding permits.</p>	
	<p>2. Plan, coordinate and implement one (1) annual multi-day statewide FNL Training Institute that includes but is not limited to:</p> <ul style="list-style-type: none"> a. Collaboration with the CFNLC in providing oversight and coordination for the agenda, content and material development for all workshops/trainings, break-out sessions, etc. b. Coordinate conference calls with the CFNLC to plan the event. Take minutes and electronically disseminate them to the participants. c. Coordinate contract negotiations with hotels and/or event sites that meet the approval of DHCS. Negotiations will include conference and meeting_room needs, meeting participant and staff lodging, meals, parking, and other facility costs, as funding permits. d. A registration fee may be collected to off-set the expense of meals, lodging and facility costs. Participants will be responsible for travel to and from the event. 	2. Annually
	<p>3. Plan, coordinate and implement one (1) annual multi-day statewide FNL Youth Summit that includes but is not limited to:</p> <ul style="list-style-type: none"> a. Collaboration with the CFNLC to provide oversight and coordination of the agenda, content and material development for all workshops/trainings, break-out sessions, etc. b. Coordinate conference calls with the CFNLC to plan the event. Take minutes and electronically disseminate them to the participants. c. Coordinate contract negotiations with hotels and/or event sites that meet the approval of DHCS. Negotiations will include conference and meeting room needs, meeting participant and staff lodging, meals, parking, and other facility costs, as funding permits. 	3. Annually

Exhibit A
Scope of Work

	<p>4. Determine when on-site, online, and/or group training is preferable to direct TTA services and accordingly plan and conduct as many training events as needed contingent on available resources.</p>	4. Continuously
	<p>5. Provide TTA that addresses program development needs with the goal of meeting program standards. TTA will include a certification process that will include the HCE practitioner and Responsible Beverage Service (RBS). The CFNLP will develop, execute and manage sub-contracts with appropriate partners/consultants to establish the curricula for these certification programs.</p>	5. Continuously
	<p>6. Record and track TTA activities and training events, outcomes, and evaluation results (location, frequency, topic, cost and trainer).</p>	6. Continuously
	<p>7. Implement a series of training courses and/or webinars on topics most appropriate for FNL programs. Utilize CFNLC input, county assessments, statewide data and the expertise of partners to ascertain FNL program needs and emerging issues.</p> <p>a. Develop a training plan for each training event. Each training plan is to be approved by DHCS 30 days prior to the event (time permitting).</p> <p>b. Oversee the design and development of materials for all trainings (agendas, handouts, name badges, registration information, etc.).</p> <p>c. Monitor and track all expenses related to each training event.</p>	7. Continuously

**Exhibit A
Scope of Work**

	<p>d. Develop toolkits to support the work of FNL Program providers that reflect new and emerging issues, implementation strategies and processes.</p>	
	<p>8. Identify diverse and culturally proficient consultants and FNL Peer Coaches to provide TTA and program support services to FNL programs.</p> <p>e. Develop, execute and manage sub-contracts with appropriate partners, consultants and FNL Peer Coaches to deliver TTA services when and where appropriate.</p> <p>f. Assign appropriate consultant(s) or staff to meet TTA requests, based upon, but not limited to, priority, type, location, length of each TTA to be provided, direction from DHCS and the FNL Programs, and the Contractor's assessment of the program's needs.</p>	8. Continuously
	<p>9. Obtain approval from DHCS prior to the delivery of training services and disseminating materials.</p>	9. Continuously
	<p>10. Roadmap Expansion</p> <p>g. Expand and refine the Roadmap Chapter Guide as needed to reflect the evaluation and lessons learned from the previous implementation.</p> <p>h. If applicable, engage in the Service to Science process related to the Roadmap Chapter Guide.</p> <p>i. Provide training related to each Roadmap module throughout each contract year and at the annual FNL Training Institute to support the continuous improvement process in the adoption of the Roadmap.</p> <p>j. Continue to seek additional opportunities to support the expansion, implementation, refinement, and evaluation of the Roadmap, including but not limited to: conference presentations, grant funding, and evaluative reviews.</p>	10. Continuously

Exhibit A
Scope of Work

	<p>11. Provide technical assistance, mini-grants, tools, and materials to support the implementation of town hall meetings by county FNL programs.</p>	11. Continuously
	<p>12. Perform concentrated TTA to counties receiving CRSSA/ARPA funding for FNL implementation. TTA will occur through telephone calls, e-mails, webinars, and county, regional, and statewide in-person and virtual training. Related travel and incidental costs for staff and local programs will be provided through this grant.</p> <p>a. Provide a detailed county list, number of days TTA provided, and a description of TTA provided to each county and to the DHCS representative.</p>	12. Continuously
	<p>13. Conduct a minimum of two webinars for FNL County Administrators on the MIGS purpose, process, and requirements. DHCS will be notified of the webinars through quarterly reporting.</p>	13. Annually
	<p>14. Support the implementation and expansion of Friday Night Live Mentoring programs through technical assistance, training, and materials development.</p>	14. Ongoing
	<p>15. Conduct individual meetings with FNL County Coordinators responsible for the MIGS application.</p> <p>a. Meetings will include review of the MIGS purpose, process, and requirements</p> <p>b. FNL County Coordinators will be informed of their progress toward meeting MIGS requirements.</p>	15. Quarterly
	<p>16. Refine and update program guides for FNLM, CL, and FNLK. This may include, but is not limited to, the inclusion of age-appropriate activities, best practices, and incorporation of lessons learned. CFNLP will review recent literature and consult with experts to determine the updates to be</p>	16. Annually

**Exhibit A
Scope of Work**

	made. Results and analysis from the annual Youth Development Survey and FNLM Retrospective Survey will be integrated, as appropriate.	
D. <u>Data Collection and Evaluation</u>		
Objectives	Tasks	Timeframe
A. Contractor will provide oversight, support and technical assistance with the DHCS data collection and reporting service, specific to FNL programs.	<ol style="list-style-type: none"> 1. Ensure accurate data entry related to the ongoing submission of FNL Chapter related activities. Use the DHCS data collection and reporting service reports and other collected data to monitor progress. 2. Ensure all FNL funded counties complete the Countywide Profile by September 30 of each new State fiscal year, and submit to the Contractor. Monitor monthly from July through September and follow-up with counties that do not have a completed profile. 3. Ensure all FNL funded counties complete Chapter Profiles for each FNL chapter at the beginning of each new State fiscal year or at the time a new chapter is formed, and submit to the Contractor. Monitor monthly and follow-up with counties that have active Chapters without completed profiles. 4. Produce chapter certifications for FNL program sites. 5. Gather and analyze FNL specific data to assist in determining which FNL programs could benefit from TTA. 6. Coordinate with DHCS to provide TTA and webinars relevant to improving and supporting FNL Program staff competency with the DHCS data collection and reporting service, as it relates to FNL. 	<ol style="list-style-type: none"> 1. Continuously 2. By September 30 of each contract year 3. Monthly 4. As needed 5. Continuously 6. As needed

Exhibit A
Scope of Work

	7. In conjunction with DHCS, in keeping current the FNL specific DHCS data collection and reporting service User Manual and related materials.	7. As needed
B. Manage and support a bi-annual MIGS process.	<p>1. Update MIGS reference documents using a stakeholder informed process. Collect stakeholder recommendations for changes to the MIGS process, submit recommendations to DHCS, and update the MIGS reference documents accordingly. MIGS stakeholder group will examine the impact administrative requirements have on the field and report recommendations to improve the process. The stakeholder group shall consist of members of the CFNLC (both meeting and not meeting MIGS standards), CFNLP, FNL coordinators, county coordinators, county prevention coordinators, and DHCS. Submit revised MIGS reference materials to DHCS for approval. Once approved, provide training to FNL participants for standardization of updated MIGS.</p> <ul style="list-style-type: none"> a. Include review of the current MIGS processes to identify potential streamlining opportunities during stakeholder listening sessions. b. Utilize CFNLC and CFNLP feedback to simplify and standardize the MIGS process. c. Submit MIGS/administrative revisions to DHCS for review and approval. <p>2. Provide administrative support to assist the CFNLC with the implementation of the peer-driven MIGS accountability review.</p> <ul style="list-style-type: none"> a. Review conducted June 2022 and June 2025 b. Re-application reviews for non-MIGS conducted 2023 and 2025 c. Results released September 15th of each contractual year 	<p>1. By June 30, 2022 and June 30, 2024</p> <p>2. See Timeline stated in Tasks</p>

**Exhibit A
Scope of Work**

	<p>3. Use the CFNLC approved MIGS implementation plan detailing criteria, benefits, roles and responsibilities for MIGS submissions.</p> <p>4. CFNLP will collaborate with the CFNLC to provide guidance and recommendations involving the MIGS certification process for the FNL programs including updates and revisions, when appropriate, that meet the program standards and work to achieve program outcomes.</p> <p>5. Publically post the MIGS requirements on the CFNLP website and notify new county FNL Coordinators of the MIGS requirements and the process to achieve or maintain a good standing.</p> <p>6. Utilize the FNL Training Institute and other training events to train and assist FNL funded counties in completing necessary requirements to achieve MIGS certification.</p> <p>7. Assist FNL programs to complete and submit Technical Assistance Plans to strengthen and meet program standards and MIGS status.</p> <p>8. Provide recommendations/opportunities for TTA relevant to supporting counties to achieve a MIGS standing.</p> <p>9. Provide systems to gather, assess and store accountability documents related to MIGS for the CFNLC and DHCS.</p>	<p>3. As needed</p> <p>4. Within 30 days of being notified of the new hire</p> <p>5. Continuously</p> <p>6. Continuously</p> <p>7. Continuously</p> <p>8. Continuously</p> <p>9. Continuously</p>
C. Evaluation – FNL Youth Development	<p>1. Coordinate and disseminate the annual FNL Youth Development (YD) Survey to all FNL programs for implementation and in fulfillment of MIGS requirements including the FNL Mentor Retrospective Survey where applicable.</p>	<p>1. Process begins every February 15 and will repeat annually</p>

Exhibit A
Scope of Work

(YD) Survey and Analysis	<ol style="list-style-type: none"> a. The existing FNL YD Survey tool will be utilized and modified, if needed, based on FNL Program input. b. The FNL YD Survey data will be gathered via electronic means (Survey Monkey, Excel spreadsheet, etc.) and in hard copy from those counties that do not have electronic capability. c. The data will be analyzed and synthesized into statewide and county specific reports. d. The survey results will be reviewed with DHCS and utilized to identify areas that could benefit from future program improvements. <ol style="list-style-type: none"> 2. Provide DHCS FNL YD Survey result reports and develop an infographic for approval that reflects the aggregated findings and analysis of all surveyed counties. Once approved by DHCS, post on the CFNLP website and disseminate report and infographic to FNL Counties statewide. 3. Provide FNL YD Survey result reports specific to each participating FNL County that reflect the findings and analysis relative to their FNL survey submissions. 	<ol style="list-style-type: none"> 2. CFNLP will consult with DHCS on YD Survey report review relative to administration dates and the Leadership Training Institute 3. Prior to the annual Leadership Training Institute
D. Evaluation – TTA Services	<ol style="list-style-type: none"> 1. Evaluate the quality of the TTA services and assess the outcomes achieved through the services provided. TTA is distinguished from training in that it is provided in an effort to address an individual county’s specific challenges, provide guidance, analysis and recommendations for improvement. It is provided within the context of a continuous improvement process that supports the ongoing advancement of FNL programs. <ol style="list-style-type: none"> a. TTA consultations that are of 15 minutes or more will be tracked in a DHCS approved format and reported in the quarterly progress reports 	<ol style="list-style-type: none"> 1. By September 30 of each contract year

Exhibit A
Scope of Work

	<p>identifying the county, staff person/consultant that delivered the TTA, the individual that received the TTA, the length of time, the topic/TTA delivered, session notes and whether additional TTA is needed or already scheduled.</p> <p>b. A DHCS approved annual survey will be administered in August/September of each contract year to all of the FNL County Coordinators to evaluate the quality of TTA delivered during the previous project year and determine the current needs of the field. The results will be compiled and provided to DHCS with the subsequent quarterly progress report.</p> <p>c. The survey results will be reviewed with DHCS and utilized to:</p> <ul style="list-style-type: none"> i. Identify areas where TTA service delivery may need to be improved. ii. Plan for future TTA topics based on field feedback. <p>2. Evaluate the quality of training services and assess the outcomes achieved (webinars, regional trainings, the annual Leadership Training Institute, etc.).</p> <ul style="list-style-type: none"> a. Use a DHCS approved evaluation form to assess the quality and effectiveness of the training. Distribute the form to all training recipients at the end of each training and exercise due diligence to ensure they are completed. b. Prepare an analysis of the completed evaluations, compile the results and submit to DHCS's Project Representative with the quarterly progress reports. c. Review the results with DHCS for areas of quality improvement and to determine priorities for future trainings. d. Adjust training as appropriate and provide CFNLP staff and/or consultants with feedback as needed. <p>3. Create four infographics illustrating the experiences youth participants have statewide, in the context of the evidence-based FNL Standards of</p>	<p>2. Disseminate and collect after each training. Provide DHCS the results as requested</p> <p>3. Annually</p>
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Exhibit A
Scope of Work

	Practice. The illustration will be contingent on the data derived from the content gathered and presented in one-page documents.	
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Exhibit B
Budget Detail and Payment Provisions

1. Invoicing and Payment

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, DHCS agrees to compensate the Contractor for actual expenditures incurred in accordance with the budget(s) attached hereto.
- B. Invoices shall include the Agreement Number and shall be submitted in triplicate not more frequently than monthly in arrears to:

Vanessa Machado
Department of Health Care Services
Community Services Division
1501 Capitol Avenue, MS 2622
Sacramento, CA 95814

DHCS, at its discretion, may designate an alternate invoice submission address. A change in the invoice address shall be accomplished via a written notice to the Contractor by DHCS and shall not require an amendment to this Agreement.

C. Invoice Components

The invoice shall contain a coversheet and if applicable, support documentation. The coversheet will serve as a brief and concise summary detailing the contract number, invoice number, billing and/or performance period, and the total expenditure.

D. Invoices shall:

- 1) Be prepared on Contractor letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent actual expenses for the service performed under this Agreement.
- 2) Bear the Contractor's name as shown on the Agreement.
- 3) Identify the billing and/or performance period covered by the invoice.
- 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Agreement. Subject to the terms of this Agreement, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable in this Agreement and approved by DHCS.

Exhibit B
Budget Detail and Payment Provisions

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, DHCS shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, DHCS shall have the option to either cancel this Agreement with no liability occurring to DHCS, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. Amounts Payable

- A. The amounts payable under this Agreement shall not exceed:
- 1) ~~\$1,318,000~~ **\$1,106,272.61** for the budget period of July 1, 2021 through June 30, 2022.
 - 2) \$3,288,000 for the budget period of July 1, 2022 through June 30, 2023.
 - 3) ~~\$3,168,000~~ **\$3,379,727.39** for the budget period of July 1, 2023 through June 30, 2024.
 - 4) \$3,343,000 for the budget period of July 1, 2024 through June 30, 2025.
- B. Reimbursement shall be made for allowable expenses up to the amount annually encumbered commensurate with the state fiscal year in which services are performed and/or goods are received.

5. Timely Submission of Final Invoice

- A. A final undisputed invoice shall be submitted for payment no more than 30 calendar days following the expiration or termination date of this Agreement, unless a later or alternate deadline is agreed to in writing by the Program Contract Manager. The invoice should be clearly marked "Final Invoice", thus indicating that all payment obligations of DHCS under this Agreement have ceased and that no further payments are due or outstanding.

Exhibit B
Budget Detail and Payment Provisions

- B. DHCS may, at its discretion, choose not to honor any delinquent final invoice if the Contractor fails to obtain prior written DHCS approval of an alternate final invoice submission deadline. Written DHCS approval shall be sought from the Program Contract Manager prior to the expiration or termination date of this Agreement.
- C. The Contractor is hereby advised of its obligation to submit, with the final invoice, a
“Contractor’s Release (Exhibit G)” acknowledging submission of the final invoice to DHCS and certifying the approximate percentage amount, if any, of recycled products used in performance of this Agreement.

6. Restrictions on the Use of Federal Block Grant Funds

Pursuant to 42 U.S.C. Section 704, Contractor shall not use funds provided by the Agreement to:

- A. Provide inpatient services;
- B. Make cash payment to intended recipients of health services;
- C. Purchase or improve land, purchase, construct or permanently improve any building or other facility or purchase major medical equipment;
- D. Satisfy any requirement for the expenditure of non-federal funds as a condition for the receipt of federal funds;
- E. Provide financial assistance to any entity other than a public or nonprofit private entity for research or training services; or
- F. Make payment for any item or service (other than an emergency item or service) furnished by; 1) an individual or entity during the period such individual or entity is excluded from participation in any other federally funded program, or 2) at the medical direction or on the prescription of a physician during the period when the physician is excluded from participation in any other federally funded program.

7. Expense Allowability / Fiscal Documentation

- A. Invoices, received from a Contractor and accepted and/or submitted for payment by DHCS, shall not be deemed evidence of allowable agreement costs.

Exhibit B
Budget Detail and Payment Provisions

- B. Contractor shall maintain for review and audit and supply to DHCS upon request, adequate documentation of all expenses claimed pursuant to this Agreement to permit a determination of expense allowability.
- C. If the allowability or appropriateness of an expense cannot be determined by DHCS because invoice detail, fiscal records, or backup documentation is nonexistent or inadequate according to generally accepted accounting principles or practices, all questionable costs may be disallowed and payment may be withheld by DHCS. Upon receipt of adequate documentation supporting a disallowed or questionable expense, reimbursement may resume for the amount substantiated and deemed allowable.
- D. If travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. For more information on allowable travel and per diem expenses and required documentation, see Exhibit F entitled, "Travel Reimbursement Information."
- E. Costs and/or expenses deemed unallowable are subject to recovery by DHCS. See provision #8 in this exhibit entitled, "Recovery of Overpayments" for more information.

8. Recovery of Overpayments

- A. Contractor agrees that claims based upon a contractual agreement or an audit finding and/or an audit finding that is appealed and upheld, will be recovered by DHCS by one of the following options:
 - 1) Contractor's remittance to DHCS of the full amount of the audit exception within 30 days following DHCS' request for repayment;
 - 2) A repayment schedule which is agreeable to the both DHCS and the Contractor.
- B. DHCS reserves the right to select which option will be employed and the Contractor will be notified by DHCS in writing of the claim procedure to be utilized.
- C. Interest on the unpaid balance of the audit finding or debt will accrue at a rate equal to the monthly average of the rate received on investments in the Pooled Money Investment Fund commencing on the date that an audit or examination finding is mailed to the Contractor, beginning 30 days after Contractor's receipt of DHCS' demand for repayment.

Exhibit B
Budget Detail and Payment Provisions

- D. If the Contractor has filed a valid appeal regarding the report of audit findings, recovery of the overpayments will be deferred until a final administrative decision on the appeal has been reached. If the Contractor loses the final administrative appeal, Contractor shall repay, to DHCS, the over-claimed or disallowed expenses, plus accrued interest. Interest accrues from the Contractor's first receipt of DHCS' notice requesting reimbursement of questioned audit costs or disallowed expenses.

Exhibit B, Attachment IV
Budget
Year 4
(July 1, 2024 through June 30, 2025)

Personnel

Position Title	# of Staff	Annual Salary	FTE %	Annual Cost
Administrator	1	168,576	40%	\$ 67,430
Program Director	1	145,740	20%	\$ 29,148.00
Grant Coordinator	1	91,068	75%	\$ 68,301.00
Training Coordinator	1	94,212	75%	\$ 70,659.00
Program Analyst	1	80,208	15%	\$ 12,031
Project Specialist	1	66,756	100%	\$ 66,756

Total Salary \$ 314,326
Fringe Benefits (64.96%) \$ 204,176

Total Personnel \$ 518,501

Operating Expenses

Supplies	1,250
Printing	1,250
Postage	1,000
Communication	2,000
Conferences & Meetings	444,504 <u>599,706</u>
Rent	7,801

Total Operating Expenses \$ ~~457,805~~
613,008

Total Travel Expenses \$ 6,000

Subcontracts

Total Subcontracts \$ 2,130,567

Equipment

Total Equipment Expenses \$ 0

Other Costs

Total Other Costs \$

Indirect Costs (~~7.2~~ **7.88**% of All Expenses, with the exception of pass-through funds)

Indirect Costs ~~80,127~~
\$ **99,924**
~~-3,193,000~~
Annual Budget Total \$ **3,368,000**

Exhibit B, Attachment IV
Budget
Year 4
(July 1, 2024 through June 30, 2025)

PERSONNEL SERVICES: \$314,326

This is the total cost of personnel services, excluding benefits. Salaries for all personnel are dictated by the Tulare County Office of Education (TCOE) salary schedule. The salary amounts and percentage of full time equivalent (FTE) are forecasted approximations. The services provided through this contract rely heavily on the skills, education, and expertise of the human resources described below.

Administrator: \$67,430

The Administrator's salary and fringe benefits were calculated according to the management and confidential salary schedule created by the personnel division of the TCOE. The Administrator will be funded 40% FTE of a total annual salary of \$168,576.

Duties include but are not limited to:

- Overall project planning and management.
- Overall administration and supervision of project staff.
- Development of processes and opportunities that ensure that staff are skilled, knowledgeable and accountable.
- Ensuring that project staff, consultants and subcontractors have adequate knowledge, prevention expertise and capacity to provide services that support the goals of the project and are culturally sensitive and linguistically appropriate.
- Working with county Friday Night Live (FNL) programs to identify training and technical assistance (TTA) that will increase the capacity of the programs and expand the depth, breadth and quality of FNL program implementation.
- Providing direct TTA to FNL programs.
- Providing leadership for the implementation of the Leadership Training Institute (LTI) and ensuring that the Leadership Team (LT), Program Analysts, and Program Specialist have structure and support for all aspects of this deliverable.
- Planning, coordination, content design, oversight, implementation and evaluation for the LTI.
- Ensuring that budget controls and expenditures associated with contract activities are allowable and appropriate.
- Ensuring that prior approval is obtained for all travel and TTA.
- Providing administrative and structural support to the California Friday Night Live Collaborative (CFNLC) and the Member in Good Standing (MIGS) review team by ensuring that staffing, logistics, and other aspects are provided for as appropriate to the budget.
- Ensuring that all contract deliverables from service delivery sub-contracts, including reports, are submitted on time and are of high quality.
- Researching, developing and implementing web technology resources as a cost effective way to provide training and information.
- Supporting and maintaining the integrity of the FNL programs.

Exhibit B, Attachment IV
Budget
Year 4
(July 1, 2024 through June 30, 2025)

- Ensuring the use of current prevention technology, such as evidence-based youth development strategies and environmental prevention, and identifying substance use disorder prevention issues affecting youth across California.
- Facilitating continuous knowledge and skill development by gathering information and training opportunities on emerging trends and evidence-based youth development strategies and disseminating to FNL programs.
- Enhancing the success of Substance Abuse Prevention and Treatment Block Grant (SABG) funded FNL programs.
- Developing relationships across systems that aim to improve and expand the TTA provided by the CFNLP resulting in improved FNL programs at the local level.
- Identifying and developing funding opportunities and the capacity for FNL programs to pursue local, state and federal funds.
- Ensuring the implementation and maintenance of a structure that will ensure that FNL counties maintain a positive MIGS status or are working towards meeting the MIGS requirements.
- Ensuring thorough oversight and technical assistance that FNL programs enter appropriate FNL related data into the Department of Health Care Services (DHCS) data collection and reporting service, the Youth Development Survey and the Retrospective Survey and the data is used for program improvement and evaluation purposes.
- Developing and disseminating techniques and strategies for FNL programs to involve high-risk and underserved youth.
- Ensuring all TTA materials are approved in advance of implementation.
- Track emerging trends and relevant literature related to high-risk alcohol use, prescription drugs, opioid addiction, marijuana, etc. Reports national trends to DHCS.
- Create and implement advanced policy efforts that relate to alcohol and drug use, including policies that support youth engagement.
- In collaboration with DHCS and key stakeholders, participate in planning committees that support the requirements of SABG funding. This includes the Interagency Prevention Advisory Council, State Epidemiological Workgroup and Evidence-based Practices Workgroup.
- Oversee the comprehensive planning for statewide FNL programs that will enhance, sustain and measure an evidence-based high-risk substance use prevention and education program for statewide FNL programs.
- Monitor relevant national and state data, implement needs assessments, and develop new programming based on identified service gaps.
- Prepare reports and presentation materials as needed to include current data, and local and national trends; submit report for publication.
- Work to identify new funding sources for statewide prevention efforts.

Program Director: \$29,148

The Program Director's salary and fringe benefits were calculated according to the management and confidential salary schedule created by the personnel division of the TCOE. The Program Director will be funded 20% FTE of a total annual salary of \$145,740.

Exhibit B, Attachment IV
Budget
Year 4
 (July 1, 2024 through June 30, 2025)

Duties include, but are not limited to:

- Coordinating and overseeing evaluation efforts to measure program effectiveness.
- Creating reports, presentations, and trainings for the purpose of promotion and sustainability of the FNL program.
- Developing training materials for the purpose of assisting FNL counting with identified TTA areas.
- Developing and facilitating processes and meetings with statewide FNL programs and youth groups to increase their capacity on FNL principles and standards of practice.
- Partnering with statewide and community-based agencies for the purpose of building and strengthening collaborations which utilize a youth development approach.
- Providing training to diverse audiences for the purpose of increasing the knowledge, capacity, and effectiveness of coordinators, advisors, and young people.

Grant Coordinator: \$68,301

The Grant Coordinator's salary and fringe benefits were calculated according to the management and confidential salary schedule created by the personnel division of the TCOE. The Grant Coordinator will be funded 75% FTE of a total annual salary of \$91,068.

Duties include, but are not limited to:

- Overseeing contract deliverables, all aspects of reporting, fiscal oversight, and other grant-related duties.
- Managing the subcontracting process for FNL SABG funds, FNL mini-grants, and all other independent contracts & agency agreements.
- Developing reporting templates to support FNL SABG fund management.
- Monitoring subcontracting process for TTA contracts.
- Coordinating with the subcontracted evaluator to support the administration of webinar surveys and the annual Youth Development Survey.
- Contributing to the updates of FNL resources and MIGS process.
- Identifying new funding sources for statewide prevention and youth development efforts, in partnership with the Interim Administrator.

Training Coordinator: \$70,659

The Training Coordinator's salary and fringe benefits were calculated according to the management and confidential salary schedule created by the personnel division of the TCOE. The Training Coordinator will be funded 75% FTE of a total annual salary of \$94,212.

Duties include, but are not limited to:

Exhibit B, Attachment IV
Budget
Year 4
(July 1, 2024 through June 30, 2025)

- Assessing and identifying training needs across the FNL field through regular TTA calls, regional meetings, and in-person trainings.
- Creating and developing training and resources to build the capacity of youth and adults engaged through the FNL field. This includes: researching topics, creating powerpoint and supporting materials, and identifying expert trainers to help facilitate trainings.
- Leading trainings both virtually and in-person.
- Managing all training aspects of Leadership Training Institute, FNL Youth Summit, and other trainings as delivered during the course of the project.
- Identifying statewide and nationwide partners, coalitions, and networks to support the capacity-building needs of the FNL field.
- Contributing to the updates of FNL resources and MIGS process.
- Supporting the reporting processes with regard to TTA and training evaluations.

Program Analyst: \$12,031

The Program Analyst for this project will be funded 15% FTE of a total annual salary of \$80,208, with additional hours in-kind. The Program Analyst's salary and fringe benefits were calculated according to the management and confidential salary schedule created by the personnel division of the TCOE.

Duties include, but are not limited to:

- Developing and managing all technology needs of the program. This includes online registration processes and polls, webinars and webinar facilitation.
- Managing all website related tasks, including posting and removing documents, TTA calendar management, and providing support to programs utilizing the site.
- Developing PowerPoints, fact sheets and other presentation materials utilized by all staff dedicated to this project.
- Providing direct training to the field through webinars and in-person trainings.
- Developing training materials and documents to support the CFNLC, LT, and the project staff.
- Providing support to the California Youth Council (CYC) that includes facilitation and direction, research and development of tools and materials relevant to the CYC work.

Project Specialist: \$66,756

The Project Specialist will be funded 100 % of a total annual salary of \$66,756. The Project Specialist salary and fringe benefits were calculated according to the negotiated contract with the TCOE, the Board of Trustees and California School Employees Association, and the bargaining unit

Exhibit B, Attachment IV
Budget
Year 4
(July 1, 2024 through June 30, 2025)

for classified employees. The Project Specialist will provide organizational support to the project staff, assist in the development, implementation, and maintenance of the county FNL program documentation and provide clerical support to the organization's structure.

Duties include, but are not limited to:

- Organizing hotel logistics for training events including meals, lodging arrangements, room set up, registration management and other logistical details.
- Producing and transmitting routine correspondence to the FNL programs.
- Tracking inventory and ordering supplies for the office, training events and meetings.
- Creating purchase orders and requests for warrants for purchases.
- Creating and maintaining notes for meetings, regional calls, LT calls, LTI planning committee calls and other calls related to the support of the FNL programs.
- Producing and maintaining records and documents that support all aspects of the CFNLP's organizational needs, such as maintaining the FNL County Coordinator directory, MIGS documentation, DHCS data collection and reporting documentation and certificates.
- Making travel arrangements for CFNLP staff, pre and post travel documents and other documentation processes inherent to the efficient function of the organization.
- Creating contracts and materials to support the addition of the youth council project

Fringe Benefits: \$204,176

The total benefit package for employees of the TCOE includes health and life insurance, disability insurance, workers compensation, Public Employees Retirement System contributions and Medi-Cal. Approximate benefit rate totals 23%-71% of salary, depending on the salary range of each employee. Listed below is a breakdown of benefit percentages:

BENEFIT	CLASSIFIED MGMT	CLASSIFIED
PERS	.23	.23
MEDI	0.0145	0.0145
DISABILITY	0.0065	0.0065
SUI	.0005	.0005
W/COMP	.0317	.0317
OPEB FTE annual	\$3,417.00	\$3,417.00
OPEB SALARY	.0800	.0800
Health & Welfare (medical) annual	\$23,179.20	\$23,515.20

Exhibit B, Attachment IV
Budget
Year 4
 (July 1, 2024 through June 30, 2025)

OPERATING EXPENSES: ~~\$457,805~~ 613,008

a) Supplies: \$1,250

Supply costs include general office supplies such as paper, pens, pencils, print cartridges, copy machine toner, computer peripherals, etc. Approximately \$104.17/mth x 12 months.

b) Printing and Duplication: \$1,250

Printing and duplication costs will include, but not be limited to, program materials, packets, toolkits, manuals, training materials, etc. Approximately \$104.17/mth x 12 months.

c) Postage: \$1,000

Postage costs include routine mailing of written communications that cannot otherwise be e-mailed. Various items requested by the field, such as Roadmap binders, toolkits, etc. Approximately \$83.33/mth x 12 months.

d) Communication: \$2,000

Communications costs include telephone, cellular phone, webinar and FAX costs. Costs include platforms and subscriptions to facilitate monthly regional conference calls, FNL Mentoring conference calls, MIGS workgroup conference calls, LTI planning conference calls, etc. A portion of the cellular phone costs for the Administrator and Program Director. Technical assistance will be offered via telephone as well as on-going contact with county FNL Coordinators and staff. Webinar service subscription will support the facilitation of webinars that will be used as a TTA tool. Other communication tools include online platforms, including but not limited to: Zoom, Event Management Platforms, and Canva. Approximately \$166.67/mth x 12 months.

e) Conferences and Meetings: ~~\$444,504~~ 559,706

Conference and meetings costs will cover expenses related to statewide (including LTI and FNL Youth Summit), regional, and local/county meetings and trainings, CFNLC trainings/meetings, MIGS listening sessions, and other collaborative meetings/trainings as deemed necessary and within budget. Prior to any training event, DHCS must review and approve presenters, agendas, and other materials used at the training events. In addition, DHCS prior approval will be obtained on the location of the events.

f) Rent: \$7,801

This line item will pay for rent. This amount represents 36% of the office space fees incurred by the CFNLP, annually. Office space fees are divided across programs within TCOE. Approximately \$650.12/mth x 12 months.

Equipment and Equipment Rental: \$0

Exhibit B, Attachment IV
Budget
Year 4
(July 1, 2024 through June 30, 2025)

No equipment costs.

Travel: \$6,000

Travel costs include hotel, mileage and per diem for up to 10 CFNLP staff and up to 20 CYC members to attend statewide meetings, provide on-site TTA, MIGS or CFNLC meetings and travel for other events and/or conferences relating to the contract. Travel may include the staff funded through this contract, in-kind staff traveling expressly for the support of this contract and California CYC members traveling to provide training or other efforts directly related to the promotion of FNL programs. Rates of reimbursement adhere to the CalHR approved state rate. DHCS approval will be obtained 30 days prior to travel (time permitting).

Subcontracts: \$2,130,567

The Contractor will establish subcontractors suited for specific TTA, evaluation, county support and technological needs upon approval of this contract. Subcontractors will vary depending on availability and suitability to fulfill the identified needs.

- a) Subcontractor – TBD Evaluation TTA services will be provided through a subcontractor to be identified at a later date. Contracted services will be for Youth Development Survey implementation to include the survey tool, webinars to train coordinators/advisors how to administer the survey to the chapter youth, collection of the survey data, analysis of the data, statewide and county specific survey result reports and a presentation of the survey results to the FNL field at the annual LTI conference. \$20,000 total.
- b) Subcontractors TBD - TTA and services may be provided through subcontractors to be identified at a later date. Contracted services will be for on-site trainings, regional trainings, webinars and LTI. Contracted services will include subcontracts for website development/maintenance and technology/website training to ensure ADA compliance. Contracted services could also include Flourish Agenda for additional Healing Centered Engagement training opportunities for the FNL field. Trainers, peer coaches and field consultants will be selected based on their area of expertise as well as their geographical location in order to meet the needs of the FNL programs in the most economical method. \$100,567 total.
- c) Subcontractors TBD - Stipends may be provided, when applicable, for Leadership Team members, CYC members, and/or youth participants that engage in time consuming committee/membership roles, and/or provide a significant contribution towards meeting the deliverables of this contract. Stipends in the form of checks issued by TCOE may also be provided to non-FNL counties to support their participation in FNL implementation. \$10,000.00 total.
- d) Subcontractors – Provide contracts to county entities, for the purpose of providing foundational funding for FNL and CL programs. Funding amounts vary and are established by a population based formula set forth by DHCS. Costs up to \$1,975,000.
 - a. The CFNLP will utilize an allocations acceptance process to confirm county intent to participate and receive funding through the contracting process.

Exhibit B, Attachment IV

Budget

Year 4

(July 1, 2024 through June 30, 2025)

- b. Additional incentive funds will be provided for counties with specific efforts to engage special populations (tribal entities, LGBTQ communities, and system-involved youth).
- e) Utilize \$25,000 of America Rescue Plan Act (ARPA) as pass through funding to implement FNL programs in Modoc County. As the FNL provider Resources for Indian Student Education Inc. (RISE) will engage youth from the Pit River Tribe of Burney, the XL Reservation, Fort Bidwell Paiute Reservation, and Cedarville Rancheria. ARPA (\$25,000). This allocation is not subject to indirect cost charges. \$25,000 total.

Indirect Cost: \$80,127 **99,924**

~~The indirect cost rate for TCOE has not yet been established but is projected to be 7.2~~ **The California Department of Education approved an indirect cost rate for the TCOE for the 2024-25 fiscal year of 7.88%** for the 2024-2025 fiscal year. Indirect costs include utilities, janitorial expenses, technical support from data technicians, Internet services, legal support from County Counsel, fiscal and business support, invoice preparation and budget support, personnel services, and guidance and direction from the Tulare County Superintendent of Schools. It is anticipated that all subcontracts will be under \$25,000. As such, the indirect cost rate will be applied to the subcontract total with the exception of the Modoc County allocation and County Allocations, which are pass through funds.

Travel Reimbursement Information
(Lodging and Per Diem Reimbursement – Effective for travel on/after January 1, 2023)

1. The following rate policy is to be applied for reimbursing the travel expenses of persons under contract. The terms “contract” and/or “subcontract” have the same meaning as “grantee” and/or “subgrantee” where applicable.
 - a. Reimbursement for travel and/or per diem shall be at the rates established for nonrepresented/excluded state employees. Exceptions to California Department of Human Resources (CalHR) lodging rates may be approved by *the* Department of Health Care Services (DHCS) upon the receipt of a statement on/with an invoice indicating that State employee travel rates are not available.
 - b. Short Term Travel is defined as a 24-hour period, and less than 31 consecutive days, and is at least 50 miles from the main office, headquarters or primary residence. Starting time is whenever a contract or subcontract employee leaves his or her home or headquarters. "Headquarters" is defined as the place where the contracted personnel spends the largest portion of their working time and returns to upon the completion of assignments. Headquarters may be individually established for each traveler and approved verbally or in writing by the program funding the agreement. Verbal approval shall be followed up in writing or email.
 - c. Contractors on travel status for more than one 24-hour period and less than 31 consecutive days may claim a fractional part of a period of more than 24 hours. Consult the chart appearing on Page 2 of this document to determine the reimbursement allowance. All lodging reimbursement claims must be supported by a receipt*. If a contractor does not or cannot present receipts, lodging expenses will not be reimbursed.

1) Lodging (with receipts*):

Travel Location / Area	Reimbursement Rate
All counties (except the counties identified below)	\$ 90.00 plus tax
Counties of Sacramento, Napa, Riverside	\$ 95.00 plus tax
Marin	\$110.00 plus tax
Counties of Los Angeles (except City of Santa Monica), Orange, Ventura and Edwards AFB	\$120.00 plus tax
Counties of Monterey and San Diego	\$125.00 plus tax
Counties of Alameda, San Mateo, and Santa Clara	\$140.00 plus tax
City of Santa Monica	\$150.00 plus tax
San Francisco	\$250.00 plus tax

Reimbursement for actual lodging expenses that exceed the above amounts may be allowed with the advance approval of the Deputy Director of DHCS or his or her designee. Receipts are required.

*Receipts from Internet lodging reservation services such as Priceline.com which require prepayment for that service, ARE NOT ACCEPTABLE LODGING RECEIPTS and are not reimbursable without a valid lodging receipt from a lodging establishment.

- 2) Meal/Supplemental Expenses: With substantiating receipts, a contractor may claim actual expenses incurred up to the following maximum reimbursement rates for each full 24-hour period of travel.

Meal / Expense	Reimbursement Rate
Breakfast	\$ 7.00
Lunch	\$ 11.00
Dinner	\$23.00
Incidental expenses	\$ 5.00

- d. Out-of-state travel may only be reimbursed if such travel is necessitated by the scope or statement of work and has been approved in advance by the program with which the contract is held. For out-of-state travel, contractors may be reimbursed actual lodging expenses, supported by a receipt, and may be reimbursed for meals and supplemental expenses for each 24-hour period computed at the rates listed in c. (2) above. For all out-of-state travel, contractors/subcontractors must have prior DHCS written or verbal approval. Verbal approval shall be confirmed in writing (email or memo).
- e. In computing allowances for continuous periods of travel of less than 24 hours, consult the Per Diem Reimbursement Guide.
- f. No meal or lodging expenses will be reimbursed for any period of travel that occurs within normal working hours, unless expenses are incurred at least 50 miles from headquarters.
2. If any of the reimbursement rates stated herein is changed by CalHR, no formal contract amendment will be required to incorporate the new rates. However, DHCS shall inform the contractor, in writing, of the revised travel reimbursement rates and the applicable effective date of any rate change.
At DHCS' discretion, changes or revisions made by DHCS to this exhibit, excluding travel reimbursement policies established by CalHR may be applied retroactively to any agreement to which a Travel Reimbursement Information exhibit is attached, incorporated by reference, or applied by DHCS program policy. Changes to the travel reimbursement rates stated herein may not be applied earlier than the date a rate change is approved by CalHR.
3. For transportation expenses, the contractor must retain receipts for parking; taxi, airline, bus, or rail tickets; car rental; or any other travel receipts pertaining to each trip for attachment to an invoice as substantiation for reimbursement. Reimbursement may be requested for commercial carrier fares; private car mileage; parking fees; bridge tolls; taxi, bus, or streetcar fares; and auto rental fees when substantiated by a receipt.
4. **Auto mileage reimbursement:** If a contractor uses his/her or a company car for transportation, the rate of reimbursement will be 0.655 cents maximum per mile. If a contractor uses his/her or a company car "in lieu of" airfare, the air coach fare will be the maximum paid by the State. The contractor must provide a cost comparison upon request by the State. Gasoline and routine automobile repair expenses are not reimbursable.
5. The contractor is required to furnish details surrounding each period of travel. Travel expense reimbursement detail may include, but not be limited to: purpose of travel, departure and return times, destination points, miles driven, mode of transportation, etc. Reimbursement for travel expenses may be withheld pending receipt of adequate travel documentation.

6. Contractors are to consult with the program funding the contract to obtain specific invoicing procedures.

Per Diem Reimbursement Guide


Length of travel period	And this condition exists...	Meal allowed with receipt
Less than 24 hours	<ul style="list-style-type: none"> ▶ Trip begins at or before 6:00 a.m. and ends at or after 9:00 a.m. ▶ Trip ends at least one hour after the regularly scheduled workday..... ends or begins at or before 4:00 p.m. and ends after 7:00 p.m. <p><i>Lunch or incidentals cannot be claimed on one-day trips.</i></p>	Breakfast Dinner
24 hours or more	<ul style="list-style-type: none"> ▶ Trip begins at or before 6:00 a.m. ▶ Trip begins at or before 11:00 a.m. ▶ Trip begins at or before 5:00 p.m. 	Breakfast Lunch Dinner
More than 24 hours	<ul style="list-style-type: none"> ▶ Trip ends at or after 8:00 a.m..... ▶ Trip ends at or after 2:00 p.m..... ▶ Trip ends at or after 7:00 p.m..... 	Breakfast Lunch Dinner
<p>The following meals may not be claimed for reimbursement: meals provided by the State, meals included in hotel expenses or conference fees, meals included in transportation costs such as airline tickets, or meals that are otherwise provided. Snacks and/or continental breakfasts such as rolls, juice, and coffee are not considered to be a meal.</p> <p>No meal expense may be claimed for reimbursement more than once in any given 24-hour period.</p>		

Contractor Certification Clause

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
Tulare County Office of Education	94-6000545
By (Authorized Signature)	
<div><div>Signed by:</div><div></div></div>	
Printed Name and Title of Person Signing	
Tim Hire, Superintendent	
Date Executed	Executed in the County of
October 29, 2024	Tulare

CONTRACTOR CERTIFICATION CLAUSES

STATEMENT OF COMPLIANCE:

Contractor has, unless exempted, complied with the nondiscrimination program requirements. (GC 12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

DRUG-FREE WORKPLACE REQUIREMENTS:

Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b) Establish a Drug-Free Awareness Program to inform employees about:
 - 1. the dangers of drug abuse in the workplace;
 - 2. the person's or organization's policy of maintaining a drug-free workplace;
 - 3. any available counseling, rehabilitation and employee assistance programs; and,

4. penalties that may be imposed upon employees for drug abuse violations.
- c) Provide that every employee who works on the proposed Agreement will:
1. receive a copy of the company's drug-free policy statement; and,
 2. agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

NATIONAL LABOR RELATIONS BOARD CERTIFICATION:

Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court which orders Contractor to comply with an order of the National Labor Relations Board. (PCC 10296) (Not applicable to public entities.)

CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT:

Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

EXPATRIATE CORPORATIONS:

Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

SWEATFREE CODE OF CONDUCT:

- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in

whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations [website](#) and Public Contract Code Section 6108.

- b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

DOMESTIC PARTNERS:

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

GENDER IDENTITY:

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

CONFLICT OF INTEREST:

Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

a) Current State Employees (PCC 10410):

1. No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
2. No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

b) Former State Employees (PCC 10411):

1. For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-

making process relevant to the contract while employed in any capacity by any state agency.

2. For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (PCC 10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC 10430 (e))

LABOR CODE/WORKERS' COMPENSATION:

Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

AMERICANS WITH DISABILITIES ACT:

Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

CONTRACTOR NAME CHANGE:

An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

- a) When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.
- b) "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.
- c) Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good

standing by calling the Office of the Secretary of State.

RESOLUTION:

A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

AIR OR WATER POLLUTION VIOLATION:

Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

PAYEE DATA RECORD FORM STD. 204:

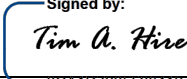
This form must be completed by all contractors that are not another state agency or other government entity.

Pursuant to Public Contract Code section 2010, a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a state agency with respect to any contract in the amount of \$100,000 or above shall certify, under penalty of perjury, at the time the bid or proposal is submitted or the contract is renewed, all of the following:

- 1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
- 2. EMPLOYER DISCRIMINATORY POLICIES: For contracts executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Proposer/Bidder Firm Name (Printed)	Federal ID Number
Tulare County Office of Education	94-6000545
By (Authorized Signature)	
<div>Signed by: </div>	
Printed Name and Title of Person Signing	
Tim Hire, Superintendent	
Executed in the County of	Executed in the State of
Tulare	california
Date Executed	
october 29, 2024	

Certificate Of Completion

Envelope Id: 3140F44B06A140FEB087F746C3D62980

Status: Completed

Subject: Complete with DocuSign: 21-10068 A6 Tulare County Office of Education - External.pdf

Source Envelope:

Document Pages: 46

Signatures: 4

Envelope Originator:

Certificate Pages: 5

Initials: 0

Kristen Dingman

AutoNav: Enabled

1501 Capitol Ave

Enveloped Stamping: Enabled

Sacramento, CA 95814-5005

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Kristen.Dingman@dhcs.ca.gov

IP Address: 158.96.4.13

Record Tracking

Status: Original

Holder: Kristen Dingman

Location: DocuSign

10/29/2024 7:24:48 AM

Kristen.Dingman@dhcs.ca.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: Department of Health Care Services (CA DHCS)

Location: DocuSign

Signer Events**Signature****Timestamp**

Tim A. Hire

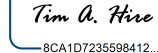
tim.hire@tcoe.org

Superintendent

Tulare County Office of Education

Security Level: Email, Account Authentication (None)

Signed by:

8CA1D7235598412...

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Viewed: 10/29/2024 7:52:55 AM

Signed: 10/29/2024 7:54:29 AM

Signature Adoption: Pre-selected Style

Using IP Address: 204.155.11.115

Electronic Record and Signature Disclosure:

Accepted: 10/29/2024 7:52:55 AM

ID: 3078d85e-8594-4066-9684-3763f3735465

Nga Pham

Nga.Pham@dhcs.ca.gov

Chief, Contract Services Section

DHCS

Security Level: Email, Account Authentication (None)

DocuSigned by:

98FC14C0A962465...

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Signed: 10/29/2024 8:56:00 AM

Signature Adoption: Pre-selected Style

Using IP Address: 158.96.4.13

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Carbon Copy Events	Status	Timestamp
Christina Soares Christina.Soares@dhcs.ca.gov CEA/Chief, Procurement & Contracting Division DHCS, Administration-Procurement & Contracting Division Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 10/29/2024 8:56:02 AM
Richard Nelson Richard.Nelson@dhcs.ca.gov Branch Chief Department of Health Care Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 10/29/2024 8:56:03 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/29/2024 7:28:10 AM
Certified Delivered	Security Checked	10/29/2024 8:53:58 AM
Signing Complete	Security Checked	10/29/2024 8:56:00 AM
Completed	Security Checked	10/29/2024 8:56:03 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

24-10494

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Tulare County Office of Education

CONTRACTOR NAME

The California Department of Public Health

2. The term of this Agreement is:

START DATE

October 1, 2024 or upon DGS approval , whichever is later

THROUGH END DATE

June 30, 2026

3. The maximum amount of this Agreement is:

\$300,000.00 (Three Hundred Thousand Dollars and Zero Cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	10
Exhibit B	Budget Detail and Payment Provisions	4
Exhibit B	Budget Narrative	4
Exhibit B	Attachment I Budget Cost Sheet	1
Exhibit C *	General Terms and Conditions	GTC (04/2017)
Exhibit D	Special Terms and Conditions	16
Exhibit E	Additional Provisions	3
Exhibit F	Contractor's Release	1

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.**These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>**IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.***CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Tulare County Office of Education

CONTRACTOR BUSINESS ADDRESS

6200 So. Mooney Blvd P.O. Box 5091

CITY

Visalia

STATE

CA

ZIP

93278

PRINTED NAME OF PERSON SIGNING

Tim A. Hire

TITLE

County Superintendent of Schools

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

10/16/2024

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

24-10494

PURCHASING AUTHORITY NUMBER (If Applicable)

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTING AGENCY ADDRESS

1616 Capitol Ave. Ste 74.262, MS 1802

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Vanessa Manson

TITLE

Chief, Contracts Management Unit

CONTRACTING AGENCY AUTHORIZED SIGNATURE

Vanessa Manson

DATE SIGNED

10/17/2024

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)





TOMÁS J. ARAGÓN, M.D., Dr.P.H
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

Tulare County Office of Education
Attn: Jody Arriaga
6200 So. Mooney Blvd
Visalia, CA 93278

11/05/2024

Subject: Contract Agreement # [24-10494](#)

Enclosed for your records is a copy of the fully executed Contract Agreement between the California Department of Public Health and Tulare County Office of Education.

This contract was approved on [November 04, 2024](#). The true commencement date of this agreement shall be: [October 01, 2024](#) through [June 30, 2026](#).

Contractors responsibility: *Invoices submitted during the term of the agreement must be in accordance with the contract terms and conditions, the Contractor is responsible for ensuring item(s) billed on the invoice are consistent with the Exhibit A, SOW and Exhibit B of this agreement.*

Please note the following information be required:

Voluntary Statistical Data Sheet – Pursuant to the Public Contract Code 10111 requires state agencies capture information on race, ethnicity, gender and sexual orientation of business owners on all awarded contracts and procurements.

- The completion and submittal of attached form DGS PD 802 is **strictly voluntarily** and shall not be collected until after the contract award has been made. If interested in submitting this voluntary form please email a copy to the CDPH SB/DVBE Advocate at SBDVBE@cdph.ca.gov or mail to the address listed below.

Contract Awards of \$5,000 or more - When applicable, Pursuant to Title 2, Section 8117.5 of the California Code of Regulations requires CDPH to notify the Department of Fair Employment and Housing, Office of Compliance Programs of awards made for \$5,000 or more.

When applicable, Military and Veteran Code (MVC) 999.5(d), Government Code (GC) 14841 and California Code of Regulations (CCR) 1896.78 require that all Prime Contractors that used a Disabled Veteran Business Enterprise (DVBE) firm to perform an element of work for a given contract to report specific DVBE information, if DVBE subcontractors are utilized in performance of this contract/procurement, you must complete and return the attached CDPH 9095 form and return



within 60 days from receipt of final payment and email a copy to the CDPH SB/DBVE Advocate at SBDVBE@cdph.ca.gov or mail to the address listed below.

CA Governors Executive Order N-6-22 – Economic Sanctions – When applicable, contracts for \$5 Million or more, will include with this letter a separate notification outlining additional requirements specified under the Executive Order.

Please contact Program Support Division, Contracts Management Unit, if you have any questions.

cc: CDPH Contract File

Exhibit A Scope of Work

1. Service Overview

The California Department of Public Health (CDPH) works to protect the public's health in the Golden State and helps shape positive health outcomes for individuals, families, and communities and to advance the health and well-being of California's diverse people and the communities. The Contractor agrees to provide the following services as described herein.

The Cannabis Education and Youth Prevention Program (CEYPP) of CDPH's Substance and Addiction Prevention Branch (SAPB) aims to provide health education and prevention to reduce the negative impacts and consequences of cannabis use through state and local partnerships, media, and social marketing campaigns. CETPP funding is made available from Proposition 64: Adult Use of marijuana Act, Youth Education, Prevention, Early Intervention, and Treatment Account (YEPEITA).

SB-94 ENY2017 Section 171, 34019(f)(1)(A). Effective November 9, 2016, Proposition 64 legalizes specified personal use and cultivation of marijuana for adults 21 years of age or older; reduces criminal penalties for specified marijuana-related offenses for adults and juveniles; and authorizes resentencing or dismissal and sealing of prior, eligible marijuana-related convictions. The proposition includes provisions of regulation, licensing, and taxation of legalized use.

- A. Training:** Organize and conduct a cannabis workshop at the annual Friday Night Live Youth Summit that is held each October; issue mini grants to FNL approximately 20 chapters to support cannabis prevention; create a toolkit that builds the capacity of FNL chapters to engage in youth cannabis use education, prevention efforts; and develop a cannabis education module for the existing Friday Night Live Mentoring (FNLM) curriculum.
- B. Alcohol Assessment:** Assess youth attitudes, social norms, and perceptions of underage alcohol use and harm prevention among youth and analyze the policy landscape for underage alcohol access for the purpose of formative research and recommending the types of materials and programs that would best benefit the youth of California. Research will also include an assessment of co-use of alcohol and cannabis products by youth. The alcohol assessment will be to assess youth and gauge the types of materials that will resonate with youth on prevention, this will be done through formative research/focus groups.

2. Service Location

The services shall be performed in person and virtually and at applicable facilities throughout California. Applicable facilities are determined each fiscal year. Facilities could be at local educational facilities; actual locations will be to be determined. CDPH will request locations for services to be performed from contractor annually.

Exhibit A
Scope of Work

3. Service Hours

The services shall be provided in person and virtually at applicable facilities throughout California. Working hours for FNL will be 8:00 a.m. to 5:00 p.m., Monday through Friday, and approved evenings, weekends, and holidays. The contractor is expected to be flexible in accordance with the needs of community partners. Some trainings will be conducted after business hours and on weekends to meet the needs of the youth audience.

4. Project Representatives

A. The project representatives during the term of this agreement will be:

California Department of Public Health Chrissy Corbin Telephone: (916) 517-2202 E-mail: Chrissy.Corbin@cdph.ca.gov	Tulare County Office of Education Nani Dodson Telephone: (559) 733-6496 E-mail: nanid@tcoe.org
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B. Direct all inquiries to:

California Department of Public Health Substance and Addiction Prevention Branch Attention: Chrissy Corbin 1616 Capitol Avenue MS 8701 Sacramento, CA 95899-7377 Telephone: (916) 517-2202 E-mail: Chrissy.Corbin@cdph.ca.gov	Tulare County Office of Education California Friday Night Live Partnership Attention: 6200 So. Mooney Blvd P.O. Box 5091 Visalia, CA 93278-5091 Telephone: (559) 733-6496 E-mail: nanid@tcoe.org
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Exhibit A
Scope of Work

C. All payments from CDPH to the Contractor; shall be sent to the following address:

Remittance Address
Contractor: Tulare County of Education
Attention: Accounts Payable
Address: P.O. BOX 5091
City, Zip: Visalia, CA 93278
Phone: (559) 733-6496
E-mail: nanid@tcoe.org

D. Either party may make changes to the Project Representatives, or remittance address, by giving a written notice to the other party, said changes shall not require an amendment to this agreement but must be maintained as supporting documentation. Note: Remittance address changes will require the contractor to submit a completed CDPH 9083 Governmental Entity Taxpayer ID Form or STD 204 Payee Data Record Form and the STD 205 Payee Data Supplement which can be requested through the CDPH Project Representatives for processing.

5. Services to be Performed.

Under the guidance and direction of California Department of Public Health (CDPH), the Tulare County Office of Education (TCOE) will complete the following:

A. Cannabis Training: Organize and conduct a cannabis workshop at the annual FNL Youth Summit that is held each October; issue mini grants to FNL chapters to support cannabis prevention efforts and create a toolkit that builds the capacity of FNL chapters to engage in youth cannabis use education, cannabis prevention, efforts; and develop a cannabis education module for the existing Friday Night Live Mentoring (FNLN) curriculum.

Exhibit A

Scope of Work

- B. Youth Conference:** Create and facilitate a workshop presentation promoting the cannabis prevention educational materials (We Got This) to be delivered at a statewide convening in 2024 and 2025 with youth participants. Convening may be in person or virtual. All materials are required to be approved through CDPH prior to dissemination. Brochures/flyer handouts are required at each training session. The statewide convening will also include an exhibit table featuring cannabis prevention educational materials and other related content. Educational materials will be made available as handouts for participants.
- C. FNL Mini-Grants:** Through a competitive application process, award mini-grant funding to up to 20 FNL chapters to conduct youth cannabis prevention and educational campaigns. These campaigns will be designed, developed, and led by FNL youth partners, and supported by FNL adult allies. Campaigns may include but are not limited to campus/peer and/or school administrator/parent presentations on youth cannabis use prevention resources, partnering with local stakeholders to reduce youth access to cannabis products, supporting peers, or other projects as informed by local data and youth experience. FNL will provide CDPH with a list of mini grant awardees and updates on their education and prevention efforts.
- D. Toolkit:** Create a toolkit that builds the capacity of FNL chapters to engage in youth cannabis use education and prevention efforts. The toolkit will include but is not limited to general information regarding underage cannabis use, prevalence and social norms data, findings from previous survey and focus groups, and project templates (i.e., presentations, social media, fact sheets, etc.) that are customizable for each FNL chapter. Toolkit will be available on the CFNLP resource webpage. FNL will provide CDPH with the toolkit materials for approval prior to distribution to the chapters.
- E. FNL Mentoring:** Develop a cannabis education module for the existing Friday Night Live Mentoring (FNLM) curriculum. FNLM is a peer-to-peer mentorship model that pairs high school mentors with middle school proteges. The FNLM model includes a 16-week curriculum that addresses healthy life choices, alcohol, tobacco, and other drugs (ATOD) refusal skills, and general youth development principles as it relates to success in school and workforce readiness. The cannabis module will be sent to CDPH for review and approval.
- F. General Training:** Support efforts of the California Youth Council (CYC) as they continue to educate their peers and nationwide stakeholders on youth cannabis use prevention. This can include but is not limited to supporting CYC participation in the annual FNL Youth Summit and other conference/presentation opportunities that promote materials developed under CDPH contracts; and hosting CYC-led webinars on youth cannabis use prevention education. FNL will continually update its website and resource repository to include current cannabis materials developed under this contract.

Exhibit A
Scope of Work

Goal 1: To reach the youth audience on cannabis prevention.

A. Objective 1 - Presentation and prevention materials to be given each year of grant duration starting in October 2024 and 2025 (date TBD).

1. Major Functions, Tasks, and Activities:

- a. Workshop presentation, to be updated with new information as it becomes available; to include new survey findings and reviewed and approved by CDPH prior to presentation(s).
- b. Develop a training process to ensure each presenter can present the material, provide resources, and answer questions on the presentation materials. Training process will be developed prior to each summit held in October.

2. Timeline

- a. FNL to develop a cannabis presentation to be given at the statewide convening in October 2024 and 2025 (date to be determined) with youth participants.
- b. Annual statewide convening for October 2024 and date to be determined for 2025.

3. Deliverable/Performance Measures:

- a. Presentation and prevention materials given to CDPH for review and approval.
- b. Develop a training process for presenters.

Goal 2: Up to 20 FNL chapters to conduct youth cannabis prevention and educational campaigns.

A. Objective 2 - Timeline: Launch application for a mini grant by August 2025

1. Major Functions. Tasks, and Activities:

- a. Submit list of selected FNL chapters to CDPH by November 2025
- b. Submit list of FNL chapters, identified project focus.
- c. Report summaries on quarterly basis. CDPH to create a spreadsheet for FNL to report awarded grantees and to provide a progress summary.

Exhibit A
Scope of Work

2. Timeline:

- a. Applications for mini grants to be launched by August 2025.
- b. Selection of mini grant awardees to CDPH by November 2025.c) Report of progress given to CDPH quarterly.

3. Deliverable/Performance Measures:

- a. Launch applications for mini grants.
- b. Provide list of awardees to CDPH by November 2025.
- c. Report progress quarterly.

Goal 3: Develop a toolkit to engage youth to provide cannabis use education and prevention.

A. Objective 3: Create a toolkit that builds the capacity of FNL chapters to engage in youth cannabis use education and prevention efforts.

1. Major Functions, Tasks, and Activities:

- a. Draft toolkit with general information on cannabis use, prevalence, social norms data, and finding from previous survey and focus groups.
- b. Develop a dissemination plan for the toolkit.

2. Timeline:

- a. Submit draft toolkit to CDPH by February 2025
- b. Draft a final version of the toolkit to include a dissemination plan; to be reviewed and approved by CDPH.

3. Deliverable/Performance Measures:

- a. Develop toolkit.
- b. Submit draft of toolkit to CDPH for review and approval
- c. Develop a dissemination plan for the toolkit.
- d. Provide quarterly progress updates to CDPH on status.

Exhibit A
Scope of Work

Goal 4: Develop a cannabis education module curriculum.

A. Objective 4: Create cannabis prevention curriculum to be added to the existing FNLM peer-to-peer mentorship model.

1. Major Functions, Tasks, and Activities:

- a. Develop a cannabis education module for the existing Friday Night Live Mentoring (FNLM) curriculum.

2. Timeline:

- a. Submit draft module to CDPH by April 2025.
- b. FNLM module specific to cannabis use education, prevention, to be reviewed and approved by CDPH.
- c. List of FNL counties implementing FNLM, to be provided in annual report (year 2, quarter 4).

3. Deliverable/Performance Measures:

- a. Draft education module and submit to CDPH for review and approval.
- b. Provide a list of counties who implemented the FNLM on the final reporting in year two.

Goal 5: Support CYC on education efforts on cannabis use prevention.

A. Objective 5: Assist CYC on youth cannabis prevention efforts with the annual youth summit and other conference/presentation opportunities that promote materials developed under this contract.

1. Major Functions, Tasks, and Activities:

- a. Support CYC participation at the annual Youth Summit.
- b. Share materials developed under this contract.
- c. Assist with conference/presentation opportunities.

2. Timeline:

- a. Ongoing throughout project term.
- b. Include information/promotional materials on cannabis prevention on FNL webpages; feature cannabis-related project strategies at trainings to support mini-grant implementation.

Exhibit A Scope of Work

3. Deliverable/Performance Measures:

- a. Provide quarterly updates on progress on general training.

Reporting Requirements for Objectives under A. Cannabis Training

Reporting, Invoicing, and Communication: FNL to submit quarterly invoices and progress reports and participate in meetings with CDPH monthly.

Major functions:

- a. Prepare a work plan and budget detail with all administrative tasks, responsibilities, and deadlines.
- b. Coordinate any budget changes or modifications with CDPH prior to incurring additional expenses.
- c. Prepare quarterly invoices itemizing all expenses.
- d. Provide quarterly progress reports to CDPH on program progress.
- e. Attend monthly check-in meetings with CDPH.

Deliverables/Performance Measures

- a. Quarterly invoices
- b. Quarterly progress reports
- c. Monthly check-in meetings
- d. November 2025 through the end of the contract term, provide CDPH with a summary of mini grant awardees progress; to be submitted with quarterly progress reports.

Timeline: Invoice and progress reports are due 30 days after the end of the quarter except for the final progress report which will be due the last day of the contract. The due dates are as follows:

Year 1 - 2024/2025

- January 31, 2025
- April 30, 2025
- July 31, 2025

Exhibit A Scope of Work

Year 2 – 2025/2026

- October 31, 2025
- January 30, 2026
- April 30, 2026
- June 30, 2026, Final progress report – last day of contract
- July 30, 2026, Final Invoice due – 30 days after contract ends

B. Alcohol Assessment: Assess youth attitudes, social norms, and perceptions of underage alcohol use and harm prevention among youth and analyze the policy landscape for underage alcohol access for the purpose of formative research and recommending the types of materials and programs that would best benefit the youth of California. Research will also include an assessment of co-use of alcohol and cannabis products by youth.

Goal 6: Alcohol assessment for youth.

A. Objective 6: Assess youth on the perception of underage alcohol use and harm prevention.

1. Major Functions, Tasks, and Activities:

- a. Analyze the current policy landscape for underage alcohol access.
- b. Develop a survey and youth focus group protocol that:
- c. Assess the attitudes, social norms, and perceptions of underage alcohol use and harm prevention among youth, for the purpose of formative research.
- d. Captures demographic characteristics, that can include gender identity, age, race, ethnicity, geographic location, and socioeconomic status.
- e. If applicable, obtain IRB approval in partnership with contracted evaluator.
- f. Prepare a report of the survey and focus group findings. The report will include, but not limited to, an executive summary, methodology, and key findings.
- g. Prepare a summary report that compiles key survey/focus group findings and policies that will inform future programming efforts.

Exhibit A
Scope of Work

2. Timeline:

- a. Survey administration and report summary and recommendations completed to CDPH by June 30, 2026.
- b. Complete survey administration by November 30, 2025, and focus group protocols by March 2026.
- c. Complete survey/focus group report, policy summary report, and programming recommendation report by June 30, 2026.

3. Deliverables/Performance Measures

- a. Survey; to be reviewed and approved by CDPH.
- b. Focus group protocol; to be reviewed and approved by CDPH.
- c. Survey and focus group report.
- d. Policy summary report.
- e. Programming recommendation report.

Reporting Requirements for Objectives under B. Alcohol Assessment

- a. Survey administration and report summary and recommendations completed to CDPH by June 30, 2026.
- b. Complete survey administration by November 30, 2025, and focus group protocols by March 2026;
- c. Complete survey/focus group report, policy summary report, and programming recommendation report by June 30, 2026.

Exhibit B
Budget Detail and Payment Provisions

1. Invoicing and Payment

- A. In no event shall the Contractor request reimbursement from the State for obligations entered into or for costs incurred prior to the commencement date or after the expiration of this Agreement.
- B. For services satisfactorily rendered, and upon receipt and approval of any invoice(s) received, CDPH agrees to compensate the Contractor for actual expenditures incurred in accordance with the Budget Line-Item amounts specified in Attachment I, Budget Cost Sheet of this Exhibit.
- C. Invoices shall include the Agreement Number and shall be submitted in hard copy or electronically not more frequently than monthly in arrears and submitted to CDPH for approval to:

Chrissy Corbin
California Department of Public Health, Substance and Addiction Prevention Branch
MS 8701 1616 Capitol Avenue, Suite 74.198
PO Box 997377
Sacramento, CA 95814

The State, at its discretion, may designate an alternate invoice submission address. A change in the invoice address shall be accomplished via a written notice to the Contractor by the State and shall not require an amendment to this agreement.

- D. Invoices shall:
 - 1. Be prepared on Contractor letterhead. If invoices are not on produced letterhead, invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and listed in the Attachment I of this Exhibit and are in accordance with Exhibit A.
 - 2. Identify the billing and/or performance period covered by the invoice as shown in the Attachment I of this Exhibit.
 - 3. Itemize costs for the billing period in the same or greater level of detail as indicated in this agreement. Subject to the terms of this agreement, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable in this agreement and approved by CDPH.

E . Amounts Payable

The amounts payable under this agreement shall not exceed the total amounts of \$300,000 as identified on the first page of the agreement nor shall it exceed the amount shown in Attachment I of this Exhibit.

Exhibit B
Budget Detail and Payment Provisions

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. Timely Submission of Final Invoice

- A. Final undisputed invoice shall be submitted for payment no more than *thirty (30)* calendar days following the expiration or termination date of this agreement, unless a later or alternate deadline is agreed to in writing by the program contract manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this agreement have ceased and that no further payments are due or outstanding. The State may, at its discretion, choose not to honor any delinquent final invoice if the Contractor fails to obtain prior written State approval of an alternate final invoice submission deadline.
- B. The Contractor is hereby advised of its obligation to submit to the state, with the final invoice, a completed copy of the "**Contractor's Release (Exhibit _F_)**".

5. Expense Allowability / Fiscal Documentation

- A. Invoice(s) received from the Contractor and accepted for payment by the State shall not be deemed evidence of allowable agreement costs.
- B. Contractor shall maintain for review and audit by the state for three years and supply to CDPH upon request adequate documentation of all expenses claimed pursuant to this agreement to permit a determination of expense allowability.
- C. If the allowability of an expense cannot be determined by the State because invoice detail, fiscal records, or backup documentation is nonexistent or inadequate according to generally accepted accounting principles or practices, all questionable costs may be dis-allowed, and payment may be withheld by the State.

Exhibit B

Budget Detail and Payment Provisions

upon receipt of adequate documentation supporting a disallowed or questionable expense, reimbursement may resume for the amount substantiated and deemed allowable.

6. Recovery of Overpayments

- A. Contractor agrees that claims based upon the terms of this agreement or an audit finding and/or an audit finding that is appealed and upheld will be recovered by the State by one of the following options:
 - 1. Contractor's remittance to the State of the full amount of the audit exception within 30 days following the State's request for re-payment.
 - 2. A repayment schedule which is agreeable to both the State and the Contractor.
- B. The State reserves the right to select which option as indicated above in paragraph A will be employed and the Contractor will be notified by the State in writing of the claim procedure to be utilized.
- C. Interest on the unpaid balance of the audit finding or debt will accrue at a rate equal to the monthly average of the rate received on investments in the Pooled Money Investment Fund commencing on the date that an audit or examination finding is mailed to the Contractor, beginning 30 business days after Contractor's receipt of the State's demand for repayment.
- D. If the Contractor has filed a valid appeal regarding the report of audit findings, recovery of the overpayments will be deferred until a final administrative decision on the appeal has been reached. If the Contractor loses the final administrative appeal, Contractor shall repay to the State the over-claimed or disallowed expenses, plus accrued interest. Interest accrues from the Contractor's first receipt of State's notice requesting reimbursement of questioned audit costs or disallowed expenses.

7. Advance Payments

No advance payment is allowed under this Contract.

8. Travel and Per Diem Reimbursement

Any reimbursement for necessary travel and per diem shall be at the rates currently in effect, as established by the California Department of Human Resources (Cal HR). If the Cal HR rates change during the term of the Agreement, the new rates shall apply upon their effective date and no amendment to this Agreement shall be necessary. No travel outside the state of California shall be reimbursed without prior authorization from the CDPH. Verbal authorization should be confirmed in writing. Written authorization may be in a form including fax or email confirmation. See CalHR website:

<http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>

Exhibit B
Budget Detail and Payment Provisions

9. Proper Use of Funds

A. Proper Use of Funds

- 1) The funds for this contract may be used for the following items, with supportive justification, tracking, and reporting of outcomes:
 - a. Incentives such as low value restricted gift cards (e.g., Walmart, Safeway, transportation vouchers), and/or other project-related incentives.
 - b. Client incentives, such as low value gift cards, may be approved as Behavioral Modification Materials (BMM). BMMs are provided to program participants to motivate and/or reinforce positive behavior and/or involvement in Tulare County Office of Education and (e.g. prevention activities).
 - c. The value of the incentive is limited to \$50.00 of merchandise per person per activity participation in Tulare County Office of Education.
 - d. Current CDPH approvals require the BMM to be justified with scientific proof of behavior change, and be accompanied by a targeted distribution plan, incentive tracking log, and reporting of incentive distribution.
 - e. Incentives cannot be used for the purchase of alcohol, tobacco, drug or cannabis products.
 - f. There is no prepayment for incentives. The Contractor will only be reimbursed for the total cost of incentives distributed during each month/quarter.
- 2) The Contractor is responsible for the possession, security (e.g., will keep the BMMs in a secure location), and accountability of the BMMs. The Contractor will prepare a log sheet that will track and identify each of the BMMs, value, transfer date, and recipient. CDPH reserves the right to conduct audit of such log sheet on a once per year basis and agrees to provide prior notification to Contractor within a reasonable time frame for the scheduling of said audit.

B. The funds for this contract cannot be used for:

- 1) Stuff We All Get (SWAG) - The purchase of free promotional items for health promotion events including but not limited to pens, mugs, t-shirts, posters, key chains, bumper stickers, etc. This provision is in accordance with the California State Constitution, Article 16, section 6, which prohibits any gifting of public funds.
- 2) Individual prizes or high value incentives (e.g., iPads, iPhones) for health promotion competitions.
- 3) Cash incentives paid to an individual.
- 4) Scholarships paid to an individual or a school on behalf of an individual.
- 5) Food (e.g., sponsored lunch or dinner at provider education sessions, brown bag lunches, buffets at screening events).
- 6) The purchase, lease, or other support of county vehicles or mobile testing units.
- 7) Construction, renovation, improvement, or repair of property.

Exhibit B
Budget Narrative

Budget Narrative YR1 (October 1, 2024 – September 30, 2025)

1. Personnel

- a. Program Coordinator: The Program Coordinator will oversee and manage toolkit & module development, coordinate with technical assistance & evaluation subcontractors, prepare for mini-grant issuance, and support all aspects of general training. (Objective 1-6)
 - i. Salary: \$72,682.45
This is based on 0.75 FTE of an annual salary of \$116,291.92; 10 months in Year 1.
 - ii. Benefits: \$39,684.62

Estimated total personnel cost: \$112,367.07

2. General Expenses

- a. Printing & Postage: This line item will support the cost of postage and printing for cannabis prevention and alcohol evaluation for training materials, youth educational event materials, toolkits, reports, stock photography, etc. Printing will be completed in-house and on a as needed basis. (Objective 1-6)
Estimated cost: \$500.00
- b. Communication: This line item will support the cost to provide training and education on cannabis prevention and alcohol evaluation for items related to phone lines, cell phone stipends, website hosting/maintenance, and online e-file sharing/ sending accounts, as well as virtual meeting platforms, teleconferencing services, email distribution and marketing services, and content development applications. (Objective 1-6)
Estimated cost: \$250.00
- c. Office Space: Costs include rent and utilities associated; charges to the contract will be in accordance with the following formula: \$2,200 rent/9 FTE x 0.75 FTE x 10 months. (Objective 1-6)
Estimated cost: \$1,833.33
- d. Training & Conferences: The CFNLP will coordinate a training event for youth participants and their adult allies that will focus on cannabis prevention and education. This conference will provide cannabis prevention education through in person training and educational materials to participants. The CFNLP will plan, organize, and facilitate the youth convening. Expenses will include, hotel accommodations, meals, meeting room rental, AV rental, presenter stipends, technology and video services, and subcontractor fees. Expenses may also include potential virtual alternatives including event platforms, meeting technology, virtual speaker/emcee stipends, and coordination services. FNL estimates to have (5) speakers and stipends are estimated to be \$1,000 for each speaker per year. (Objective 1,5)

Estimated cost: \$10,500.00

Exhibit B
Budget Narrative

3. Contractual Services

- a. Toolkit Development: Subcontractor with specific expertise in youth development, prevention and education strategies, and youth cannabis use knowledge will work collaborative with TCOE/CFNLP to develop the cannabis toolkit. Subcontractor will be long-established FNL partner with both statewide and local expertise and experience. Subcontractor will partner with TCOE/CFNLP to develop content (guides, activities, and resource information) and create toolkit formatting/graphic design elements. (Objective 3)
Estimated cost: \$11,000.00
- b. FNL Mentoring Module Development: Subcontractor with specific expertise in FNL's unique mentor model, youth development, ATOD prevention strategies, and curriculum writing. Subcontractor will be long-established FNL partner with both statewide and local expertise and experience. This individual has implemented the FNL mentor model with fidelity at the local level and now engages as expert consultant on FNL Mentoring efforts, outreach, promotion, and alignment to best practices. (Objective 4)
Estimated cost: \$5,500.00
- c. Evaluation (Alcohol): This line item will support the cost of a subcontractor with experience in evaluation to support the alcohol component of the scope of work. Services may include, but are not limited to survey development, focus group protocol development, facilitation of IRB process, administration guidance, data analysis, report production, and general evaluation support. Subcontractor will be long-established FNL partner with access to evaluation supports (i.e., internal review board [IRB] familiarity, research assistants, analyzing methods, etc.). Subcontractor provided support in previous CFNLP-CDPH cannabis educational awareness materials contract. (Objective 6)
Estimated cost: \$10,000.00

4. Other Operating Expenses

- a. Indirect: The projected government indirect cost rate for the Tulare County Office of Education for the 2024-2025 State Fiscal Year is 7.88%. The indirect rate is applied to only Personnel (salary & benefits).
Estimated cost: \$8,855

Exhibit B
Budget Narrative

Budget Narrative YR 2 (October 1, 2025 – June 30, 2026)

1. Personnel

- a. Program Coordinator: The Program Coordinator will oversee and manage mini-grant application review, issuance, and project monitoring, coordinate with technical assistance & evaluation subcontractors, and support all aspects of general training. (Objective 1-6)

i. Salary: \$30,037.37

This is based on 0.25 FTE of an annual salary of \$120,149.48.

ii. Benefits: \$16,400.40

Estimated total personnel cost: \$46,437.77

2. General Expenses

- a. Printing & Postage: This line item will support the cost of postage and printing for cannabis prevention and alcohol evaluation for training materials, youth educational event materials, toolkits, reports, stock photography, etc. Printing will be completed in-house and is on a as-needed basis. (Objective 1-6)

Estimated cost: \$500.00

- b. Communication: This line item will support the cost to provide training and education on cannabis prevention and alcohol evaluation for items related to phone lines, cell phone stipends, website hosting/maintenance, and online e-file sharing/ sending accounts, as well as virtual meeting platforms, teleconferencing services, email distribution and marketing services, and content development applications. (Objective 1-6)

Estimated cost: \$250.00

- c. Office Space: Costs include rent and utilities associated; charges to the contract will be in accordance with the following formula: $\$2,200 \text{ rent} / 9 \text{ FTE} \times 0.25 \text{ FTE} \times 12 \text{ months}$. (Objective 1-6)

Estimated cost: \$733.33

- d. Training and Conferences: The CFNLP will coordinate a training event for youth participants and their adult allies that will focus on cannabis prevention and education. This conference will provide cannabis prevention education through in person training and educational materials to participants. The CFNLP will plan, organize, and facilitate the youth convening. Expenses will include, hotel accommodations, meals, meeting room rental, AV rental, presenter stipends, technology and video services, and subcontractor fees. Expenses may also include potential virtual alternatives including event platforms, meeting technology, virtual speaker/emcee stipends, and coordination services. FNL estimates to have (5) speakers and stipends are estimated to be \$1,000 for each speaker per year. (objective 1, 5)

Estimated cost: \$12,298.90

Exhibit B

Budget Narrative

- e. FNL Chapter Mini-Grants: Selected mini-grant chapters will have expertise in youth development principles and have demonstrated record of conducting youth-led prevention and education campaigns. FNL plans to fund to up to 20 FNL chapters to conduct youth cannabis prevention and educational campaigns. These campaigns will be designed, developed, and led by FNL youth partners, and supported by FNL adult allies. (Objective 2)

Estimated cost: \$60,000.00 (up to 20 sites x \$3,000 per site = \$60,000)

- f. Technical Assistance: This line items will support expert trainers to support CFNLP's general training efforts. Subcontractor(s) will have expertise in subject matter (cannabis), youth development principles, and youth-led prevention and education campaigns. (Objective 1, 5)

Estimated cost: \$3,000.00

3. Contractual Services

- a. Evaluation (Alcohol): Evaluation: This line item will support the cost of a subcontractor with experience in evaluation to support the alcohol component of the scope of work. Services may include, but are not limited to survey development, focus group protocol development, facilitation of IRB process, administration guidance, data analysis, report production, and general evaluation support. Subcontractor will be long-established FNL partner with access to evaluation supports (i.e., internal review board [IRB] familiarity, research assistants, analyzing methods, etc.). Subcontractor support previous CFNLP-CDPH cannabis educational awareness materials contract. (Objective 6)

Estimated cost: \$12,000.00

4. Other Operating Expenses

- a. Indirect: The projected government indirect cost rate for the Tulare County Office of Education for the 2024-2025 State Fiscal Year is 8.56%. The indirect rate is applied to only Personnel (salary & benefits)

Estimated cost: \$3,975.07

			Year (1)			Year (2)			Totals
Personnel	Objectives	Annual Salary							
Position Title		Range	FTE	Avg. Salary	Budget	FTE	Salary	Budget	
Program Coordinator	Objective 1-6	\$116,290 - \$120,150	75%	\$116,292	\$72,682	25%	\$120,149	\$30,037	\$102,720
Total Salaries and Wages					\$72,682			\$30,037	\$102,720
Fringe Benefits				54.60%			54.60%		
					\$39,685			\$16,400	\$56,085
Total Personnel					\$112,367			\$46,437	\$158,805
Operating Expenses					Budget			Budget	
Printing and Postage (In-house)	Objective 1-6				\$500			\$500	
Communication	Objective 1-6				\$250			\$250	
Office Space	Objective 1-6				\$1,833			\$733	
Training and Conferences	Objective 1, 5				\$10,500			\$12,299	
Mini Grants	Objective 2							\$60,000	
Technical Assistance - Trainers	Objective 1, 5							\$3,000	
Total Operating Expenses					\$13,083			\$76,782	\$89,866
Subcontractor					Budget			Budget	
Toolkit Development (TBD)	Objective 3				\$11,000				
FNL Mentoring Module Development (TBD)	Objective 4				\$5,500				
Evaluation - Alcohol (TBD)	Objective 6				\$10,000			\$12,000	
Total Subcontracts					\$26,500			\$12,000	\$38,500
Total Indirect Costs				Percentage	Budget		Percentage	Budget	
				7.9%	\$8,855		8.6%	\$3,975	\$12,830
Total Costs					\$160,805			\$139,195	\$300,000

Exhibit D
Special Terms and Conditions

1. Procurement Rules

(Applicable to all subvention aid/Local assistance contracts in which equipment, property, commodities and/or supplies are furnished by CDPH or expenses for said items are reimbursed with state or federal funds.)

a. Equipment definitions

Wherever the term equipment /property is used, the following definitions shall apply:

- (1) **Major equipment/property:** A tangible or intangible item having a base unit cost of **\$2,500 or more** with a life expectancy of one (1) year or more and is either furnished by CDPH or the cost is reimbursed through this Agreement. Software and videos are examples of intangible items that meet this definition.
- (2) **Minor equipment/property:** A tangible item having a base unit cost of **less than \$2,500** with a life expectancy of one (1) year or more and is either furnished by CDPH or the cost is reimbursed through this Agreement.

- b. **Government and public entities** (including state colleges/universities and auxiliary organizations), whether acting as a contractor, may secure all commodities, supplies, equipment and services related to such purchases that are required in performance of this Agreement. Said procurements are subject to Paragraphs d through g of this provision. Paragraph c of this provision shall also apply, if equipment purchases are delegated to subcontractors that are nonprofit organizations or commercial businesses.
- c. **Nonprofit organizations and commercial businesses**, whether acting as a contractor and/or subcontractor, may secure commodities, supplies, equipment and services related to such purchases for performance under this Agreement.

- (1) Equipment purchases shall not exceed \$50,000 annually.

To secure equipment above the annual maximum limit of \$50,000, the Contractor shall make arrangements through the appropriate CDPH Program Contract Manager, to have all remaining equipment purchased through CDPH's Purchasing Unit. The cost of equipment purchased by or through CDPH shall be deducted from the funds available in this Agreement. Contractor shall submit to the CDPH Program Contract Manager a list of equipment specifications for those items that the State must procure. The State may pay the vendor directly for such arranged equipment purchases and title to the equipment will remain with CDPH. The equipment will be delivered to the Contractor's address, as stated on the face of the Agreement, unless the Contractor notifies the CDPH Program Contract Manager, in writing, of an alternate delivery address.

- (2) All equipment purchases are subject to paragraphs d through g of this provision. Paragraph b of this provision shall also apply, if equipment purchases are delegated to subcontractors that are either a government or public entity.
- (3) Nonprofit organizations and commercial businesses, shall use a procurement system that meets the following standards:
 - (a) Maintain a code or standard of conduct that shall govern the performance of its officers,

Exhibit D
Special Terms and Conditions

employees, or agents engaged in awarding procurement contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a procurement, or bid contract in which, to his or her knowledge, he or she has a financial interest.

- (b) Procurements shall be conducted in a manner that provides, to the maximum extent practical, open, and free competition.
- (c) Procurements shall be conducted in a manner that provides for all of the following:
 - [1] Avoid purchasing unnecessary or duplicate items.
 - [2] Equipment solicitations shall be based upon a clear and accurate description of the technical requirements of the goods to be procured.
 - [3] Take positive steps to utilize small and veteran owned businesses.
- d. Unless waived or otherwise stipulated in writing by CDPH, prior written authorization from the appropriate CDPH Program Contract Manager will be required before the Contractor will be reimbursed for any purchase **exceeding** \$2,500 or more for commodities, supplies, equipment, and services related to such purchases. The Contractor must provide in its request for authorization all particulars necessary, as specified by CDPH, for evaluating the necessity or desirability of incurring such costs. The term "purchase" excludes the purchase of services from a subcontractor and public utility services at rates established for uniform applicability to the general public.
- e. In special circumstances, determined by CDPH (e.g., when CDPH has a need to monitor certain purchases, etc.), CDPH may require prior written authorization and/or the submission of paid vendor receipts for any purchase, regardless of dollar amount. CDPH reserves the right to either deny claims for reimbursement or to request repayment for any Contractor purchase that CDPH determines to be unnecessary in carrying out performance under this Agreement.
- f. The Contractor must maintain a copy or narrative description of the procurement system, guidelines, rules, or regulations that will be used to make purchases under this Agreement. The State reserves the right to request a copy of these documents and to inspect the purchasing practices of the Contractor at any time.
- g. For all purchases, the Contractor must maintain copies of all paid vendor invoices, documents, bids and other information used in vendor selection, for inspection or audit. Justifications supporting the absence of bidding (i.e., sole source purchases) shall also be maintained on file by the Contractor for inspection or audit.

2. Equipment Ownership / Inventory / Disposition

(Applicable to agreements in which equipment and/or property is furnished by CDPH and/or when said items are purchased or reimbursed with state)

- a. Wherever the terms equipment and/or property are used in this provision, the definitions in provision 1, paragraph a., shall apply.

Unless otherwise stipulated in this Agreement, all equipment and/or property that are purchased/reimbursed with agreement funds or furnished by CDPH under the terms of this Agreement shall be considered state equipment and the property of CDPH.

Exhibit D
Special Terms and Conditions

- (1) CDPH requires the reporting, tagging and annual inventorying of all equipment and/or property that is furnished by CDPH or purchased/reimbursed with funds provided through this Agreement.

Upon receipt of equipment and/or property, the Contractor shall report the receipt to the CDPH Program Contract Manager. To report the receipt of said items and to receive property tags, Contractor shall use a form or format designated by CDPH's Asset Management Unit. If the appropriate form (i.e., Contractor Equipment Purchased with CDPH Funds) does not accompany this Agreement, Contractor shall request a copy from the CDPH Program Contract Manager.

- (2) If the Contractor enters into an agreement with a term of more than twelve months, the Contractor shall submit an annual inventory of state equipment and/or property to the CDPH Program Contract Manager using a form or format designated by CDPH's Asset Management Unit. If an inventory report form (i.e., Inventory/Disposition of CDPH-Funded Equipment) does not accompany this Agreement, Contractor shall request a copy from the CDPH Program Contract Manager. Contractor shall:

- (a) Include in the inventory report, equipment and/or property in the Contractor's possession and/or in the possession of a subcontractor (including independent consultants).
- (b) Submit the inventory report to CDPH according to the instructions appearing on the inventory form or issued by the CDPH Program Contract Manager.
- (c) Contact the CDPH Program Contract Manager to learn how to remove, trade-in, sell, transfer or survey off, from the inventory report, expired equipment and/or property that is no longer wanted, usable or has passed its life expectancy. Instructions will be supplied by CDPH's Asset Management Unit.

- b. Title to state equipment and/or property shall not be affected by its incorporation or attachment to any property not owned by the State.
- c. Unless otherwise stipulated, CDPH shall be under no obligation to pay the cost of restoration, or rehabilitation of the Contractor's and/or Subcontractor's facility which may be affected by the removal of any state equipment and/or property.

- d. The Contractor shall maintain and administer a sound business program for ensuring the proper use, maintenance, repair, protection, insurance and preservation of state equipment and/or property.

- (1) In administering this provision, CDPH may require the Contractor to repair or replace, to CDPH's satisfaction, any damaged, lost or stolen state equipment and/or property. Contractor shall immediately file a theft report with the appropriate police agency or the California Highway Patrol and Contractor shall promptly submit one copy of the theft report to the CDPH Program Contract Manager.

- e. Unless otherwise stipulated by the program funding this Agreement, equipment and/or property purchased/reimbursed with agreement funds or furnished by CDPH under the terms of this Agreement, shall only be used for performance of this Agreement or another CDPH agreement.
- f. Within sixty (60) calendar days prior to the termination or end of this Agreement, the Contractor

Exhibit D
Special Terms and Conditions

shall provide a final inventory report of equipment and/or property to the CDPH Program Contract Manager and shall, at that time, query CDPH as to the requirements, including the manner and method, of returning state equipment and/or property to CDPH. Final disposition of equipment and/or property shall be at CDPH expense and according to CDPH instructions. Equipment and/or property disposition instructions shall be issued by CDPH immediately after receipt of the final inventory report. At the termination or conclusion of this Agreement, CDPH may at its discretion, authorize the continued use of state equipment and/or property for performance of work under a different CDPH agreement.

g. Motor Vehicles

(Applicable only if motor vehicles are purchased/reimbursed with agreement funds or furnished by CDPH under this Agreement.)

- (1) If motor vehicles are purchased/reimbursed or furnished by CDPH under the terms of this Agreement, within thirty (30) calendar days prior to the termination or end of this Agreement, the Contractor shall return such vehicles to CDPH and shall deliver all necessary documents of title or registration to enable the proper transfer of a marketable title to CDPH.
- (2) If motor vehicles are purchased/reimbursed or furnished by CDPH under the terms of this Agreement, **the State of California shall be the legal owner of said motor vehicles and the Contractor shall be the registered owner.** The Contractor shall only use said vehicles for the performance under the terms of this Agreement.
- (3) The Contractor agree that all operators of motor vehicles, purchased/reimbursed or furnished by CDPH under the terms of this Agreement, shall hold a valid State of California driver's license. In the event that ten or more passengers are to be transported in any one vehicle, the operator shall also hold a State of California Class B driver's license.
- (4) If any motor vehicle is purchased/reimbursed or furnished by CDPH under the terms of this Agreement, the Contractor, as applicable, shall provide, maintain, and certify that, at a minimum, the following type and amount of automobile liability insurance is in effect during the term of this Agreement or any extension period during which any vehicle remains in the Contractor's possession:

Automobile Liability Insurance

- (a) The Contractor, by signing this Agreement, hereby certifies that it possesses or will obtain automobile liability insurance in the amount of \$1,000,000 per occurrence for bodily injury and property damage combined. Said insurance must be obtained and made effective upon the delivery date of any motor vehicle, purchased/reimbursed with agreement funds or furnished by CDPH under the terms of this Agreement, to the Contractor.
- (b) The Contractor shall, as soon as practical, furnish a copy of the certificate of insurance to the CDPH Program Contract Manager. The certificate of insurance shall identify the CDPH contract or agreement number for which the insurance applies.
- (c) The Contractor agree that bodily injury and property damage liability insurance, as required herein, shall remain in effect at all times during the term of this Agreement or until such time as the motor vehicle is returned to CDPH.
- (d) The Contractor agree to provide, at least thirty (30) days prior to the expiration date of said

Exhibit D
Special Terms and Conditions

- insurance coverage, a copy of a new certificate of insurance evidencing continued coverage, as indicated herein, for not less than the remainder of the term of this Agreement, the term of any extension or continuation thereof, or for a period of not less than one (1) year.
- (e) The Contractor, if not a self-insured government and/or public entity, must provide evidence, that any required certificates of insurance contain the following provisions:
- [1] The insurer will not cancel the insured's coverage without giving thirty (30) calendar days prior written notice to the State.
 - [2] The State of California, its officers, agents, employees, and servants are included as additional insureds, but only with respect to work performed for the State under this Agreement and any extension or continuation of this Agreement.
 - [3] The insurance carrier shall notify CDPH, in writing, of the Contractor's failure to pay premiums; its cancellation of such policies; or any other substantial change, including, but not limited to, the status, coverage, or scope of the required insurance. Such notices shall contain a reference to each agreement number for which the insurance was obtained.
- (f) The Contractor is hereby advised that copies of certificates of insurance may be subject to review and approval by the Department of General Services (DGS), Office of Risk and Insurance Management. The Contractor shall be notified by CDPH, in writing, if this provision is applicable to this Agreement. If DGS approval of the certificate of insurance is required, the Contractor agrees that no work or services shall be performed prior to obtaining said approval.
- (g) In the event the Contractor fails to keep insurance coverage, as required herein, in effect at all times during vehicle possession, CDPH may, in addition to any other remedies it may have, terminate this Agreement upon the occurrence of such event.

3. Subcontract Requirements

(Applicable to agreements under which services are to be performed by subcontractors including independent consultants.)

- a. Prior written authorization will be required before the Contractor enters into or is reimbursed for any subcontract for services exceeding \$2,500 for any articles, supplies, equipment, or services. The Contractor shall obtain at least three competitive quotations which should be submitted or adequate justification provided for the absence of bidding.
 - b. CDPH reserves the right to approve or disapprove the selection of subcontractors and with advance written notice, require the substitution of subcontractors and require the Contractor to terminate subcontracts entered into in support of this Agreement.
- (1) Upon receipt of a written notice from CDPH requiring the substitution and/or termination of a subcontract, the Contractor shall take steps to ensure the completion of any work in progress and select a replacement, if applicable, within 30 calendar days, unless a longer period is agreed to by CDPH.

Exhibit D
Special Terms and Conditions

- c. Actual subcontracts (i.e., written agreement between the Contractor and a subcontractor) exceeding \$2,500 are subject to the prior review and written approval of CDPH.
- d. Contractor shall maintain a copy of each subcontract entered into in support of this Agreement and shall, upon request by CDPH, make copies available for approval, inspection, or audit.
- e. CDPH assumes no responsibility for the payment of subcontractors used in the performance of this Agreement. Contractor accepts sole responsibility for the payment of subcontractors used in the performance of this Agreement.
- f. The Contractor is responsible for all performance requirements under this Agreement even though performance may be carried out through a subcontract.
- g. The Contractor shall ensure that all subcontracts for services include provision(s) requiring compliance with applicable terms and conditions specified in this Agreement and shall be the subcontractor's sole point of contact for all matters related to the performance and payment during the term of this Agreement.
- h. The Contractor agrees to include the following clause, relevant to record retention, in all subcontracts for services:

"(Subcontractor Name) agrees to maintain and preserve, until three years after termination of (Agreement Number) and final payment from CDPH to the Contractor, to permit CDPH or any duly authorized representative, to have access to, examine or audit any pertinent books, documents, papers and records related to this subcontract and to allow interviews of any employees who might reasonably have information related to such records."

4. Income Restrictions

Unless otherwise stipulated in this Agreement, the Contractor agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Contractor under this Agreement shall be paid by the Contractor to CDPH, to the extent that they are properly allocable to costs for which the Contractor has been reimbursed by CDPH under this Agreement.

5. Site Inspection

The State, through any authorized representatives, has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder including subcontract supported activities and the premises in which it is being performed. If any inspection or evaluation is made of the premises of the Contractor or Subcontractor, the Contractor shall provide and shall require Subcontractors to provide all reasonable facilities and assistance for the safety and convenience of the authorized representatives in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the services performed.

6. Intellectual Property Rights

a. Ownership

- (1) Except where CDPH has agreed in a signed writing to accept a license, CDPH shall be and remain, without additional compensation, the sole owner of any and all rights, title and interest in all Intellectual Property, from the moment of creation, whether or not jointly conceived, that

Exhibit D
Special Terms and Conditions

are made, conceived, derived from, or reduced to practice by Contractor or CDPH and which result directly or indirectly from this Agreement.

- (2) For the purposes of this Agreement, Intellectual Property means recognized protectable rights and interest such as: patents, (whether or not issued) copyrights, trademarks, service marks, applications for any of the foregoing, inventions, trade secrets, trade dress, logos, insignia, color combinations, slogans, moral rights, right of publicity, author's rights, contract and licensing rights, works, mask works, industrial design rights, rights of priority, know how, design flows, methodologies, devices, business processes, developments, innovations, good will and all other legal rights protecting intangible proprietary information as may exist now and/or here after come into existence, and all renewals and extensions, regardless of whether those rights arise under the laws of the United States, or any other state, country or jurisdiction.
- (a) For the purposes of the definition of Intellectual Property, "works" means all literary works, writings and printed matter including the medium by which they are recorded or reproduced, photographs, art work, pictorial and graphic representations and works of a similar nature, film, motion pictures, digital images, animation cells, and other audiovisual works including positives and negatives thereof, sound recordings, tapes, educational materials, interactive videos and any other materials or products created, produced, conceptualized and fixed in a tangible medium of expression. It includes preliminary and final products and any materials and information developed for the purposes of producing those final products. Works does not include articles submitted to peer review or reference journals or independent research projects.
- (3) In the performance of this Agreement, Contractor will exercise and utilize certain of its Intellectual Property in existence prior to the effective date of this Agreement. In addition, under this Agreement, Contractor may access and utilize certain of CDPH's Intellectual Property in existence prior to the effective date of this Agreement. Except as otherwise set forth herein, Contractor shall not use any of CDPH's Intellectual Property now existing or hereafter existing for any purposes without the prior written permission of CDPH. **Except as otherwise set forth herein, neither the Contractor nor CDPH shall give any ownership interest in or rights to its Intellectual Property to the other Party.** If during the term of this Agreement, Contractor accesses any third-party Intellectual Property that is licensed to CDPH, Contractor agrees to abide by all license and confidentiality restrictions applicable to CDPH in the third-party's license agreement.
- (4) Contractor agrees to cooperate with CDPH in establishing or maintaining CDPH's exclusive rights in the Intellectual Property, and in assuring CDPH's sole rights against third parties with respect to the Intellectual Property. If the Contractor enters into any agreements or subcontracts with other parties in order to perform this Agreement, Contractor shall require the terms of the Agreement(s) to include all Intellectual Property provisions. Such terms must include, but are not limited to, the subcontractor assigning and agreeing to assign to CDPH all rights, title and interest in Intellectual Property made, conceived, derived from, or reduced to practice by the subcontractor, Contractor or CDPH and which result directly or indirectly from this Agreement or any subcontract.
- (5) Contractor further agrees to assist and cooperate with CDPH in all reasonable respects, and execute all documents and, subject to reasonable availability, give testimony and take all further acts reasonably necessary to acquire, transfer, maintain, and enforce CDPH's Intellectual Property rights and interests.

Exhibit D
Special Terms and Conditions

b. Retained Rights / License Rights

- (1) Except for Intellectual Property made, conceived, derived from, or reduced to practice by Contractor or CDPH and which result directly or indirectly from this Agreement, Contractor shall retain title to all of its Intellectual Property to the extent such Intellectual Property is in existence prior to the effective date of this Agreement. Contractor hereby grants to CDPH, without additional compensation, a permanent, non-exclusive, royalty free, paid-up, worldwide, irrevocable, perpetual, non-terminable license to use, reproduce, manufacture, sell, offer to sell, import, export, modify, publicly and privately display/perform, distribute, and dispose Contractor's Intellectual Property with the right to sublicense through multiple layers, for any purpose whatsoever, to the extent it is incorporated in the Intellectual Property resulting from this Agreement, unless Contractor assigns all rights, title and interest in the Intellectual Property as set forth herein.
- (2) Nothing in this provision shall restrict, limit, or otherwise prevent Contractor from using any ideas, concepts, know-how, methodology or techniques related to its performance under this Agreement, provided that Contractor's use does not infringe the patent, copyright, trademark rights, license or other Intellectual Property rights of CDPH or third party, or result in a breach or default of any provisions of this Exhibit or result in a breach of any provisions of law relating to confidentiality.

c. Copyright

- (1) Contractor agrees that for purposes of copyright law, all works [as defined in Paragraph a, subparagraph (2)(a) of this provision] of authorship made by or on behalf of Contractor in connection with Contractor's performance of this Agreement shall be deemed "works made for hire". Contractor further agrees that the work of each person utilized by Contractor in connection with the performance of this Agreement will be a "work made for hire," whether that person is an employee of Contractor or that person has entered into an agreement with Contractor to perform the work. Contractor shall enter into a written agreement with any such person that: (i) all work performed for Contractor shall be deemed a "work made for hire" under the Copyright Act and (ii) that person shall assign all right, title, and interest to CDPH to any work product made, conceived, derived from, or reduced to practice by Contractor or CDPH and which result directly or indirectly from this Agreement.
- (2) All materials, including, but not limited to, visual works or text, reproduced or distributed pursuant to this Agreement that include Intellectual Property made, conceived, derived from, or reduced to practice by Contractor or CDPH and which result directly or indirectly from this Agreement, shall include CDPH's notice of copyright, which shall read in 3mm or larger typeface: "© [Enter Current Year e.g., 2014, etc.], Department of Public Health. This material may not be reproduced or disseminated without prior written permission from the Department of Public Health." This notice should be placed prominently on the materials and set apart from other matter on the page where it appears. Audio productions shall contain a similar audio notice of copyright.

d. Patent Rights

With respect to inventions made by Contractor in the performance of this Agreement, which did not result from research and development specifically included in the Agreement's scope of work, Contractor hereby grants to CDPH a license as described under Section b of this provision for devices or material incorporating, or made through the use of such inventions. If such inventions result from research and development work specifically included within the Agreement's scope of

Exhibit D
Special Terms and Conditions

work, then Contractor agrees to assign to CDPH, without additional compensation, all its right, title and interest in and to such inventions and to assist CDPH in securing United States and foreign patents with respect thereto.

e. Third-Party Intellectual Property

Except as provided herein, Contractor agrees that its performance of this Agreement shall not be dependent upon or include any Intellectual Property of Contractor or third party without first: (i) obtaining CDPH's prior written approval; and (ii) granting to or obtaining for CDPH, without additional compensation, a license, as described in Section b of this provision, for any of Contractor's or third-party's Intellectual Property in existence prior to the effective date of this Agreement. If such a license upon the these terms is unattainable, and CDPH determines that the Intellectual Property should be included in or is required for Contractor's performance of this Agreement, Contractor shall obtain a license under terms acceptable to CDPH.

f. Warranties

(1) Contractor represents and warrants that:

- (a) It is free to enter into and fully perform this Agreement.
- (b) It has secured and will secure all rights and licenses necessary for its performance of this Agreement.
- (c) Neither Contractor's performance of this Agreement, nor the exercise by either Party of the rights granted in this Agreement, nor any use, reproduction, manufacture, sale, offer to sell, import, export, modification, public and private display/performance, distribution, and disposition of the Intellectual Property made, conceived, derived from, or reduced to practice by Contractor or CDPH and which result directly or indirectly from this Agreement will infringe upon or violate any Intellectual Property right, non-disclosure obligation, or other proprietary right or interest of any third-party or entity now existing under the laws of, or hereafter existing or issued by, any state, the United States, or any foreign country. There is currently no actual or threatened claim by any such third party based on an alleged violation of any such right by Contractor.
- (d) Neither Contractor's performance nor any part of its performance will violate the right of privacy of, or constitute a libel or slander against any person or entity.
- (e) It has secured and will secure all rights and licenses necessary for Intellectual Property including, but not limited to, consents, waivers or releases from all authors of music or performances used, and talent (radio, television and motion picture talent), owners of any interest in and to real estate, sites, locations, property or props that may be used or shown.
- (f) It has not granted and shall not grant to any person or entity any right that would or might derogate, encumber, or interfere with any of the rights granted to CDPH in this Agreement.
- (g) It has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.

Exhibit D
Special Terms and Conditions

(h) It has no knowledge of any outstanding claims, licenses or other charges, liens, or encumbrances of any kind or nature whatsoever that could affect in any way Contractor's performance of this Agreement.

(2) CDPH MAKES NO WARRANTY THAT THE INTELLECTUAL PROPERTY RESULTING FROM THIS AGREEMENT DOES NOT INFRINGE UPON ANY PATENT, TRADEMARK, COPYRIGHT OR THE LIKE, NOW EXISTING OR SUBSEQUENTLY ISSUED.

g. Intellectual Property Indemnity

(1) Contractor shall indemnify, defend and hold harmless CDPH and its licensees and assignees, and its officers, directors, employees, agents, representatives, successors, and users of its products, ("Indemnitees") from and against all claims, actions, damages, losses, liabilities (or actions or proceedings with respect to any thereof), whether or not rightful, arising from any and all actions or claims by any third party or expenses related thereto (including, but not limited to, all legal expenses, court costs, and attorney's fees incurred in investigating, preparing, serving as a witness in, or defending against, any such claim, action, or proceeding, commenced or threatened) to which any of the Indemnitees may be subject, whether or not Contractor is a party to any pending or threatened litigation, which arise out of or are related to (i) the incorrectness or breach of any of the representations, warranties, covenants or agreements of Contractor pertaining to Intellectual Property; or (ii) any Intellectual Property infringement, or any other type of actual or alleged infringement claim, arising out of CDPH's use, reproduction, manufacture, sale, offer to sell, distribution, import, export, modification, public and private performance/display, license, and disposition of the Intellectual Property made, conceived, derived from, or reduced to practice by Contractor or CDPH and which result directly or indirectly from this Agreement. This indemnity obligation shall apply irrespective of whether the infringement claim is based on a patent, trademark or copyright registration that issued after the effective date of this Agreement. CDPH reserves the right to participate in and/or control, at Contractor's expense, any such infringement action brought against CDPH.

(2) Should any Intellectual Property licensed by the Contractor to CDPH under this Agreement become the subject of an Intellectual Property infringement claim, Contractor will exercise its authority reasonably and in good faith to preserve CDPH's right to use the licensed Intellectual Property in accordance with this Agreement at no expense to CDPH. CDPH shall have the right to monitor and appear through its own counsel (at Contractor's expense) in any such claim or action. In the defense or settlement of the claim, Contractor may obtain the right for CDPH to continue using the licensed Intellectual Property; or, replace or modify the licensed Intellectual Property so that the replaced or modified Intellectual Property becomes non-infringing provided that such replacement or modification is functionally equivalent to the original licensed Intellectual Property. If such remedies are not reasonably available, CDPH shall be entitled to a refund of all monies paid under this Agreement, without restriction or limitation of any other rights and remedies available at law or in equity.

(3) Contractor agrees that damages alone would be inadequate to compensate CDPH for breach of any term of this Intellectual Property Exhibit by Contractor. Contractor acknowledges CDPH would suffer irreparable harm in the event of such breach and agrees CDPH shall be entitled to obtain equitable relief, including without limitation an injunction, from a court of competent jurisdiction, without restriction or limitation of any other rights and remedies available at law or in equity.

h. Survival

Exhibit D
Special Terms and Conditions

The provisions set forth herein shall survive any termination or expiration of this Agreement or any project schedule.

7. Prior Approval of Training Seminars, Workshops or Conferences

Contractor shall obtain prior CDPH approval of the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference conducted pursuant to this Agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Contractor shall acknowledge the support of the State whenever publicizing the work under this Agreement in any media. This provision does not apply to necessary staff meetings or training sessions held for the staff of the Contractor in order to conduct routine business matters.

8. Confidentiality of Information

The Contractor and its employees, agents, or subcontractors shall:

- a. Protect from unauthorized disclosure names and other identifying information concerning persons either receiving services pursuant to this Agreement or persons whose names or identifying information become available or are disclosed to the Contractor, its employees, agents, or subcontractors as a result of services performed under this Agreement, except for statistical information not identifying any such person.
- b. Not use such identifying information for any purpose other than carrying out the Contractor's obligations under this Agreement.
- c. Promptly transmit to the CDPH Contract Manager all requests for disclosure of such identifying information not emanating from the client or person.
- d. Not disclose, except as otherwise specifically permitted by this Agreement or authorized by the client, any such identifying information to anyone other than CDPH without prior written authorization from the CDPH Contract Manager, except if disclosure is required by State or Federal law.
- e. For purposes of this provision, identity shall include, but not be limited to name, identifying number, symbol, or other identifying particular assigned to the individual, such as finger or voice print or a photograph.
- f. As deemed applicable by CDPH, this provision may be supplemented by additional terms and conditions covering personal health information (PHI) or personal, sensitive, and/or confidential information (PSCI). Said terms and conditions will be outlined in one or more exhibits that will either be attached to this Agreement or incorporated into this Agreement by reference.

9. Documents, Publications and Written Reports

(Applicable to agreements over \$5,000 under which publications, written reports and documents are developed or produced. Government Code Section 7550.)

Exhibit D
Special Terms and Conditions

Any document, publication or written report (excluding progress reports, financial reports and normal contractual communications) prepared as a requirement of this Agreement shall contain, in a separate section preceding the main body of the document, the number and dollar amounts of all contracts or agreements and subcontracts relating to the preparation of such document or report, if the total cost for work by nonemployees of the State exceeds \$5,000.

10. Dispute Resolution Process

- a. A Contractor grievance exists whenever there is a dispute arising from CDPH's action in the administration of an agreement. If there is a dispute or grievance between the Contractor and CDPH, the Contractor must seek resolution using the procedure outlined below.
 - (1) The Contractor should first informally discuss the problem with the CDPH Program Contract Manager. If the problem cannot be resolved informally, the Contractor shall direct its grievance together with any evidence, in writing, to the program Branch Chief. The grievance shall state the issues in dispute, the legal authority or other basis for the Contractor's position and the remedy sought. The Branch Chief shall render a decision within ten (10) working days after receipt of the written grievance from the Contractor. The Branch Chief shall respond in writing to the Contractor indicating the decision and reasons therefore. If the Contractor disagrees with the Branch Chief's decision, the Contractor may appeal to the second level.
 - (2) When appealing to the second level, the Contractor must prepare an appeal indicating the reasons for disagreement with Branch Chief's decision. The Contractor shall include with the appeal a copy of the Contractor's original statement of dispute along with any supporting evidence and a copy of the Branch Chief's decision. The appeal shall be addressed to the Deputy Director of the division in which the branch is organized within ten (10) working days from receipt of the Branch Chief's decision. The Deputy Director of the division in which the branch is organized or his/her designee shall meet with the Contractor to review the issues raised. A written decision signed by the Deputy Director of the division in which the branch is organized or his/her designee shall be directed to the Contractor within twenty (20) working days of receipt of the Contractor's second level appeal.
- b. If the Contractor wishes to appeal the decision of the Deputy Director of the division in which the branch is organized or his/her designee, the Contractor shall follow the procedures set forth in Division 25.1 (commencing with Section 38050) of the Health and Safety Code and the regulations adopted thereunder. (Title 1, Division 2, Chapter 2, Article 3 (commencing with Section 1140) of the California Code of Regulations).
- c. Disputes arising out of an audit, examination of an agreement or other action not covered by subdivision (a) of Section 20204, of Chapter 2.1, Title 22, of the California Code of Regulations, and for which no procedures for appeal are provided in statute, regulation or the Agreement, shall be handled in accordance with the procedures identified in Sections 51016 through 51047, Title 22, California Code of Regulations.
- d. Unless otherwise stipulated in writing by CDPH, all dispute, grievance and/or appeal correspondence shall be directed to the CDPH Contract Manager.
- e. There are organizational differences within CDPH's funding programs, and the management levels identified in this dispute resolution provision may not apply in every contractual situation. When a grievance is received and organizational differences exist, the Contractor shall be notified in writing by the CDPH Contract Manager of the level, name, and/or title of the appropriate management official that is responsible for issuing a decision at a given level.

Exhibit D
Special Terms and Conditions

11. Officials Not to Benefit

No members of or delegate of Congress or the State Legislature shall be admitted to any share or part of this Agreement, or to any benefit that may arise therefrom. This provision shall not be construed to extend to this Agreement if made with a corporation for its general benefits.

12. Prohibited Use of State Funds for Software

Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.

13. Contract Uniformity (Fringe Benefit Allowability)

(Applicable only to nonprofit organizations.)

Pursuant to the provisions of Article 7 (commencing with Section 100525) of Chapter 3 of Part 1 of Division 101 of the Health and Safety Code, CDPH sets forth the following policies, procedures, and guidelines regarding the reimbursement of fringe benefits.

- a. As used herein fringe benefits shall mean an employment benefit given by one's employer to an employee in addition to one's regular or normal wages or salary.
- b. As used herein, fringe benefits do not include:
 - (1) Compensation for personal services paid currently or accrued by the Contractor for services of employees rendered during the term of this Agreement, which is identified as regular or normal salaries and wages, annual leave, vacation, sick leave, holidays, jury duty and/or military leave/training.
 - (2) Director's and executive committee member's fees.
 - (3) Incentive awards and/or bonus incentive pay.
 - (4) Allowances for off-site pay.
 - (5) Location allowances.
 - (6) Hardship pay.
 - (7) Cost-of-living differentials
- c. Specific allowable fringe benefits include:
 - (1) Fringe benefits in the form of employer contributions for the employer's portion of payroll taxes (i.e., FICA, SUI, SDI), employee health plans (i.e., health, dental and vision), unemployment insurance, worker's compensation insurance, and the employer's share of pension/retirement plans, provided they are granted in accordance with established written organization policies and meet all legal and Internal Revenue Service requirements.
- d. To be an allowable fringe benefit, the cost must meet the following criteria:
 - (1) Be necessary and reasonable for the performance of the Agreement.
 - (2) Be determined in accordance with generally accepted accounting principles.
 - (3) Be consistent with policies that apply uniformly to all activities of the Contractor.
- e. Contractor agrees that all fringe benefits shall be at actual cost.

Exhibit D
Special Terms and Conditions

f. Earned/Accrued Compensation

- (1) Compensation for vacation, sick leave and holidays is limited to that amount earned/accrued within the agreement term. Unused vacation, sick leave and holidays earned from periods prior to the agreement term cannot be claimed as allowable costs. See section f (3)(a) below for an example.
- (2) For multiple year agreements, vacation and sick leave compensation, which is earned/accrued but not paid, due to employee(s) not taking time off may be carried over and claimed within the overall term of the multiple years of the Agreement. Holidays cannot be carried over from one agreement year to the next. See Provision f (3)(b) for an example.
- (3) For single year agreements, vacation, sick leave and holiday compensation that is earned/accrued but not paid, due to employee(s) not taking time off within the term of the Agreement, cannot be claimed as an allowable cost. See Provision f (3)(c) for an example.

(a) **Example No. 1:**

If an employee, John Doe, earns/accrues three weeks of vacation and twelve days of sick leave each year, then that is the maximum amount that may be claimed during a one year agreement. If John Doe has five weeks of vacation and eighteen days of sick leave at the beginning of an agreement, the Contractor during a one-year budget period may only claim up to three weeks of vacation and twelve days of sick leave as actually used by the employee. Amounts earned/accrued in periods prior to the beginning of the Agreement are not an allowable cost.

(b) **Example No. 2:**

If during a three-year (multiple year) agreement, John Doe does not use his three weeks of vacation in year one, or his three weeks in year two, but he does actually use nine weeks in year three; the Contractor would be allowed to claim all nine weeks paid for in year three. The total compensation over the three-year period cannot exceed 156 weeks (3 x 52 weeks).

(c) **Example No. 3:**

If during a single year agreement, John Doe works fifty weeks and used one week of vacation and one week of sick leave and all fifty-two weeks have been billed to CDPH, the remaining unused two weeks of vacation and seven days of sick leave may not be claimed as an allowable cost.

14. Cancellation

- A. This agreement may be cancelled by CDPH without cause upon 30 calendar days advance written notice to the Contractor.
- B. CDPH reserves the right to cancel or terminate this agreement immediately for cause. The Contractor may submit a written request to terminate this agreement only if CDPH substantially fails to perform its responsibilities as provided herein.
- C. The term "for cause" shall mean that the Contractor fails to meet the terms, conditions, and/or responsibilities of this agreement.

Exhibit D
Special Terms and Conditions

- D. Agreement termination or cancellation shall be effective as of the date indicated in CDPH's notification to the Contractor. The notice shall stipulate any final performance, invoicing or payment requirements.
- E. Upon receipt of a notice of termination or cancellation, the Contractor shall take immediate steps to stop performance and to cancel or reduce subsequent agreement costs.
- F. In the event of early termination or cancellation, the Contractor shall be entitled to compensation for services performed satisfactorily under this agreement and expenses incurred up to the date of cancellation and any non-cancelable obligations incurred in support of this agreement.

15. Generative Artificial Intelligence (GenAI) Technology Use & Reporting

Effective July 1, 2024, Pursuant to Department of General Services (DGS) Procurement Division Bulletin Number P-05-24 dated July 1, 2024, the following the provision is requires for all contracts and contract amendments.

During the term of the contract, Contractor must notify the State in writing if their services or any work under this contract includes, or makes available, any previously unreported GenAI technology, including GenAI from third parties or subcontractors. Contractor shall immediately complete the GenAI Reporting and Factsheet (STD 1000) to notify the State of any new or previously unreported GenAI technology. At the direction of the State, Contractor shall discontinue the use of any new or previously undisclosed GenAI technology that materially impacts functionality, risk or contract performance, until use of such GenAI technology has been approved by the State.

Failure to disclose GenAI use to the State and submit the GenAI Reporting and Factsheet (STD 1000) may be considered a breach of the contract by the State at its sole discretion and the State may consider such failure to disclose GenAI and/or failure to submit the GenAI Reporting and Factsheet (STD 1000) as grounds for the immediate termination of the contract. The State is entitled to seek any and all relief it may be entitled to as a result of such non-disclosure.

The State reserves the right to amend the contract, without additional cost, to incorporate GenAI Special Provisions into the contract at its sole discretion and/or terminate any contract that presents an unacceptable level of risk to the State.

Exhibit E
Additional Provisions

1. Insurance Requirements

A. General Provisions Applying to All Policies

1. Coverage Term – Coverage needs to be in force for the complete term of the Agreement. If insurance expires during the term of the Agreement, a new certificate and required endorsements must be received by the State at least ten (10) business days prior to the expiration of this insurance. Any new insurance must comply with the original Agreement terms.
2. Policy Cancellation or Termination and Notice of Non-Renewal – Contractor shall provide to the CDPH within five (5) business days following receipt by Contractor a copy of any cancellation or non-renewal of insurance required by this Contract. In the event Contractor fails to keep in effect at all times the specified insurance coverage, the CDPH may, in addition to any other remedies it may have, terminate this Contract upon the occurrence of such event, subject to the provisions of this Contract.
3. Premiums, Assessments and Deductibles – Contractor is responsible for any premiums, policy assessments, deductibles or self-insured retentions contained within their insurance program.
4. Primary Clause – Any required insurance contained in this Agreement shall be primary and not excess or contributory to any other insurance carried by the CDPH.
5. Insurance Carrier Required Rating – All insurance companies must carry an AM Best rating of at least “A–” with a financial category rating of no lower than VI. If Contractor is self-insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.
6. Endorsements – Any required endorsements requested by the CDPH must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance.
7. Inadequate Insurance – Inadequate or lack of insurance does not negate Contractor’s obligations under the Agreement.
8. Use of Subcontractors - In the case of Contractor’s utilization of Subcontractors to complete the contracted scope of work, Contractor shall include all Subcontractors as insured under Contractor’s insurance or supply evidence of the Subcontractor’s insurance to the CDPH equal to policies, coverages, and limits required of Contractor.

B. Insurance Coverage Requirements

Exhibit E
Additional Provisions

Contractor shall display evidence of certificate of insurance evidencing the following coverage:

1. Commercial General Liability – Contractor shall maintain general liability with limits not less than \$1,000,000 per occurrence for bodily injury and property damage combined with a \$2,000,000 annual policy aggregate. The policy shall include coverage for liabilities arising out of premises, operations, independent Contractors, products, completed operations, personal and advertising injury, and liability assumed under an insured Agreement. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to Contractor's limit of liability. The policy shall be endorsed to include, "The State of California, its officers, agents and employees, are included as additional insured, but only with respect to work performed for the state of California under this agreement." This endorsement must be supplied under form acceptable to the Office of Risk and Insurance Management.
2. Automobile Liability (when required) – Contractor shall maintain motor vehicle liability insurance with limits not less than \$1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles. Should the scope of the Agreement involve transportation of hazardous materials, evidence of an MCS-90 endorsement is required. The policy shall be endorsed to include, "The State of California, its officers, agents and employees, are included as additional insured, but only with respect to work performed for the state of California under this agreement." This endorsement must be supplied under form acceptable to the Office of Risk and Insurance Management.
3. Worker's Compensation and Employer's Liability (when required) – Contractor shall maintain statutory worker's compensation and employer's liability coverage for all its employees who will be engaged in the performance of the Agreement. Employer's liability limits of \$1,000,000 are required. When work is performed on State owned or controlled property the policy shall contain a waiver of subrogation endorsement in favor of the State. This endorsement must be supplied under form acceptable to the Office of Risk and Insurance Management.
4. Professional Liability (when required) – Contractor shall maintain professional liability covering any damages caused by a negligent error act or omission with limits not less than \$1,000,000 per occurrence and \$1,000,000 policy aggregate. The policy's retroactive date must be displayed on the certificate of insurance and must be before the date this Agreement was executed or before the beginning of Agreement work.
5. Environmental/Pollution Liability (when required) – Contractor shall maintain pollution liability for limits not less than \$1,000,000 per claim covering Contractor's liability for bodily injury, property damage and environmental damage resulting

Exhibit E
Additional Provisions

from pollution and related cleanup costs incurred arising out of the work or services to be performed under this Agreement. Coverage shall be provided for both work performed on site as well as transportation and proper disposal of hazardous materials. The policy shall be endorsed to include, "The State of California, its officers, agents and employees, are included as additional insured, but only with respect to work performed for the state of California under this agreement." This endorsement must be supplied under form acceptable to the Office of Risk and Insurance Management.

6. Aircraft Liability (when required) - Contractor shall maintain aircraft liability with a limit not less than \$3,000,000. The policy shall be endorsed to include, "The State of California, its officers, agents and employees, are included as additional insured, but only with respect to work performed for the state of California under this agreement." This endorsement must be supplied under form acceptable to the Office of Risk and Insurance Management.

Contractor's Release

Instructions to Contractor:

With final invoice(s) submit one (1) original and one (1) copy. The original must bear the original signature of a person authorized to bind the Contractor. The additional copy may bear photocopied signatures.

Submission of Final Invoice

Pursuant to **contract number** 24-10494 entered into between the California Department of Public Health (CDPH) and the Contractor (identified below), the Contractor does acknowledge that final payment has been requested via **invoice number(s)** _____, in the **amount(s) of \$** _____ and **dated** _____.

If necessary, enter "See Attached" in the appropriate blocks and attach a list of invoice numbers, dollar amounts and invoice dates.

Release of all Obligations

By signing this form, and upon receipt of the amount specified in the invoice number(s) referenced above, the Contractor does hereby release and discharge the State, its officers, agents and employees of and from any and all liabilities, obligations, claims, and demands whatsoever arising from the above referenced contract.

Repayments Due to Audit Exceptions / Record Retention

By signing this form, Contractor acknowledges that expenses authorized for reimbursement does not guarantee final allowability of said expenses. Contractor agrees that the amount of any sustained audit exceptions resulting from any subsequent audit made after final payment will be refunded to the State.

All expense and accounting records related to the above referenced contract must be maintained for audit purposes for no less than three years beyond the date of final payment, unless a longer term is stated in said contract.

Recycled Product Use Certification

By signing this form, Contractor certifies under penalty of perjury that a minimum of 0% unless otherwise specified in writing of post consumer material, as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether it meets the requirements of Public Contract Code Section 12209. Contractor specifies that printer or duplication cartridges offered or sold to the State comply with the requirements of Section 12156(e).

Reminder to Return State Equipment/Property (If Applicable)

(Applies only if equipment was provided by CDPH or purchased with or reimbursed by contract funds)

Unless CDPH has approved the continued use and possession of State equipment (as defined in the above referenced contract) for use in connection with another CDPH agreement, Contractor agrees to promptly initiate arrangements to account for and return said equipment to CDPH, at CDPH's expense, if said equipment has not passed its useful life expectancy as defined in the above referenced contract.

Patents / Other Issues

By signing this form, Contractor further agrees, in connection with patent matters and with any claims that are not specifically released as set forth above, that it will comply with all of the provisions contained in the above referenced contract, including, but not limited to, those provisions relating to notification to the State and related to the defense or prosecution of litigation.

ONLY SIGN AND DATE THIS DOCUMENT WHEN ATTACHING IT TO THE FINAL INVOICE

Contractor's Legal Name (as on contract): Tulare County Office of Education

Signature of Contractor or Official Designee: _____ Date: _____

Printed Name/Title of Person Signing: _____

Distribution: Accounting (Original) Program

Summary of Salary Settlement Agreement
With the

Clear Worksheet

Tulare County Office of Education

Section 1: AGREEMENT

Name of Bargaining/Represented Unit

CSEA 428

The proposed agreement covers the period beginning

7/1/2024

and ending

6/30/2024

Select the type of employee represented

2. Classified Salaries

1. Certificated Salaries

2. Classified Salaries

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

PUBLIC DISCLOSURE

The agreement was publicly disclosed on :

6/28/2024

Date

The agreement was [posted at / advertised in] :

GENERAL

Section 2: STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is **NOT** applicable to all of the District's bargaining units, indicate the current status.

Certificated
Classified

(Select One)
(Select One)

Not Represented
Settled

of Employees Represented

905

Settled
Pending Settlement
Not Represented
Included in Disclosure

Positive Certification
Qualified - Comments Attached
Negative - Comments Attached

Section 3: PROPOSED CHANGE IN COMPENSATION

Compensation		Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027
1	Salary Schedule (This is to <u>include Step and Column</u> , which is also reported separately in Item 6)	\$39,346,216.06	\$393,462.16	\$596,095.17	\$605,036.60
			1.00%	1.50%	1.50%
2	Other Compensation Stipends, Bonuses, Longevity Overtime, Differential, etc	\$0.00	\$0.00	\$0.00	\$0.00
			0.00%	0.00%	0.00%
	Description of other compensation				
3	Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$15,696,473.00	(\$65,925.19)	\$164,120.75	\$64,758.14
			-0.42%	1.05%	0.41%
4	Health/Welfare Plans	\$ 9,891,499.00	\$283,886.02	\$508,769.25	\$534,207.72
			2.87%	5.00%	5.00%
5	Total Compensation, Add Items 1 thru 4 to equal 5	\$64,934,188.06	\$611,422.99	\$1,268,985.17	\$1,204,002.46
			0.94%	1.95%	1.85%
6	Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50%	\$ 578,056.98	\$594,315.63	\$603,230.36
7	Total Number of Represented Employees (Use FTEs if appropriate)	905			
8	Total Compensation Cost for Average Employee	\$71,750.48	\$675.61	\$1,402.19	\$1,330.39
			0.94%	1.95%	1.85%

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement.

Certification of Financial Condition

Positive Certification
Select One

County Superintendent of Schools
(Signature)

12/13/2024
Date

Chief Business Officer
(Signature)

12/13/2024
Date

Positive Certification
Select One

A public disclosure of the major provisions contained in this Agreement with the
was presented to the Governing Board at a regular meeting on

CSEA
12/13/2024

Section 3 :Proposed Change in Compensation

Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement			
		Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027	
1 Salary Schedule (This is to include Step and Column, which is also reported separately in item 6)	\$ 38,537,132.00	\$385,371.32	\$583,837.55	\$592,595.11	
		1.00%	1.50%	1.50%	%
2 Other Overtime, Differential, etc	\$0.00	\$0.00	\$0.00	\$0.00	
		0.00%	0.00%	0.00%	%
Description of other compensation					
3 Statutory Benefits WC, UI, Medicare, PERS, STRS	\$ 15,373,088.00	(\$64,566.97)	\$160,739.47	\$63,423.97	
		-0.42%	1.05%	0.41%	%
4 Health/Welfare Plans	\$ 9,441,661.00	\$270,975.67	\$485,631.83	\$509,913.43	
		2.87%	5.00%	5.00%	%
5 Total Compensation, Add Items 1 thru 4 to equal 5	\$ 63,351,881.00	\$591,780.02	\$1,230,208.85	\$1,165,932.51	
		0.93%	1.94%	1.84%	%
6 Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50%	\$ 578,056.98	\$ 583,837.55	\$ 592,595.11	

Section 6: IMPACT ON CURRENT YEAR

General Fund	Latest Brd Apprvd Budget	Settlement Costs		Other Budget Adjustments	New Revised Budget	Subsequent Years Default Rates	
		Agreement Adjustments	<Previously> Budgeted			Yr1	Yr2
OPERATING REVENUES							
Revenue Limit Sources/LCFF (8010-8099)	\$41,185,932				\$41,185,932		
Federal Revenues	\$29,873,477				\$29,873,477		
Other State Revenues	\$83,216,313				\$83,216,313		
Other Local Revenues	\$73,220,483				\$73,220,483		
TOTAL	\$227,496,205		\$0	\$0	\$227,496,205		
OPERATING EXPENDITURES							
Certificated Salaries	\$45,682,028	\$385,371	\$45,296,657		\$45,682,028		
Classified Salaries	\$55,170,700				\$55,170,700		
Employee Benefits	\$62,346,291	\$206,409	\$62,139,882		\$62,346,291		
Books and Supplies	\$5,358,408				\$5,358,408		
Services, Other Operating Expenses	\$51,142,596				\$51,142,596		
Capital Outlay	\$1,810,000				\$1,810,000		
Other Outgo	\$2,403,513				\$2,403,513		
Direct/Indirect Support Costs	-\$6,009,048				-\$6,009,048		
TOTAL	\$217,904,488	\$591,780	\$107,436,539	\$0	\$217,904,488		
OPERATING SURPLUS (DEFICIT)	\$9,591,717	-\$591,780	-\$107,436,539	\$0	\$9,591,717		
OTHER FINANCING SOURCES/USES							
Transfers In	\$0				\$0		
Transfers <Out>	-\$805,555				-\$805,555		
Other Sources	\$0				\$0		
Other <Uses>	\$0				\$0		
Contributions	\$0				\$0		
TOTAL	-\$805,555	\$0	\$0	\$0	-\$805,555		
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	\$8,786,162	-\$591,780	-\$107,436,539	\$0	\$8,786,162		
FUND BALANCE, RESERVES							
Beginning Fund Balance	\$92,624,998				\$92,624,998		
Audit Adjustments/Restatements	\$0				\$0		
Adjusted Beginning Fund Balance	\$92,624,998				\$92,624,998		
Ending Fund Balance	\$101,411,160	-\$591,780	-\$107,436,539	\$0	\$101,411,160		
COMPONENTS OF ENDING BALANCE:							
Reserve for:							
Revolving Cash	\$5,000				\$5,000		
Stores	\$0				\$0		
Other Reserves	\$0				\$0		
Designations							
Economic Uncertainties	\$3,000,000				\$3,000,000		
Other Designations	\$0				\$0		
Undesignated/Unappropriated	\$98,406,160				\$98,406,160		

Section 9: MULTI-YEAR PROJECTION - GENERAL FUND			Tulare County Office of Education		
General Fund - Unrestricted/Restricted	2024-2025 New Revised Budget	Change	2025-2026 Projected Budget	Change	2026-2027 Projected Budget
OPERATING REVENUES					
Revenue Limit Sources (8010-8099)	\$40,928,140	\$1,246,458	\$42,174,598	\$977,707	\$43,152,305
Federal Revenues	\$33,589,238	\$170,871	\$33,760,109	\$337,401	\$34,097,510
Other State Revenues	\$88,371,319	-\$3,778,084	\$84,593,235	\$845,432	\$85,438,667
Other Local Revenues	\$91,685,079	\$518,447	\$92,203,526	\$922,035	\$93,125,561
TOTAL	\$254,573,776	-\$1,842,308	\$252,731,468	\$3,082,575	\$255,814,043
OPERATING EXPENDITURES					
Certificated Salaries	\$48,378,433	\$725,677	\$49,104,110	\$736,562	\$49,840,671
Classified Salaries	\$56,520,215	\$847,803	\$57,368,018	\$860,520	\$58,228,539
Employee Benefits	\$60,956,787	\$1,612,092	\$62,568,879	\$1,417,454	\$63,986,333
Books and Supplies	\$5,233,805	\$104,676	\$5,338,481	-\$62,569	\$5,275,912
Services, Other Operating Expenses	\$69,954,586	\$1,399,092	\$71,353,678	-\$804,773	\$70,548,905
Capital Outlay	\$13,686,649	-\$6,636,649	\$7,050,000	-\$6,750,000	\$300,000
Other Outgo	\$2,403,513	-\$2,920	\$2,400,593	\$7,749,986	\$10,150,579
Direct/Indirect Support Costs	-\$6,377,771	\$83,549	-\$6,294,222	-\$15,736	-\$6,309,958
TOTAL	\$250,756,217	-\$1,866,680	\$248,889,537	\$3,131,444	\$252,020,981
OPERATING SURPLUS (DEFICIT)	\$3,817,559	\$24,373	\$3,841,932	-\$48,869	\$3,793,062
OTHER FINANCING SOURCES/USES					
Transfers In	\$0		\$0		\$0
Transfers <Out>	-\$798,797		-\$693,782		-\$693,782
Other Sources	\$0		\$0		\$0
Other <Uses>	\$0		\$0		\$0
Contributions	\$0		\$0		\$0
TOTAL	-\$798,797	\$0	-\$693,782	\$0	-\$693,782
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	\$3,018,762	\$24,373	\$3,148,150	-\$48,869	\$3,099,280
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$107,015,924		\$110,034,686		\$113,182,835
Audit Adjustments/Restatements	\$0				
Adjusted Beginning Fund Balance	\$107,015,924		\$110,034,686		\$113,182,835
Ending Fund Balance	\$110,034,686		\$113,182,835		\$116,282,115
COMPONENTS OF ENDING BALANCE:					
Reserve for:					
Revolving Cash	\$5,000		\$5,000		\$5,000
Stores	\$0		\$0		\$0
Other Reserves	\$0		\$0		\$0
Designations					
Economic Uncertainties	\$3,000,000		\$3,000,000		\$3,000,000
Other Designations	\$0		\$0		\$0
Undesignated/Unappropriated	\$98,406,160		\$110,177,835		\$113,277,115

Section 3 :Proposed Change in Compensation

Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027
1 Salary Schedule (This is to <u>include Step and Column</u> , which is also reported separately in Item 6)	\$ 518,328.06	\$5,183.28	\$7,852.67	\$7,970.46
		1.00%	1.50%	1.50%
2 Other Compensation Stipends, Bonuses, Longevity Overtime, Differential, etc	\$0.00	\$0.00	\$0.00	\$0.00
		0.00%	0.00%	0.00%
Description of other compensation				
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$198,416.00	(\$833.35)	\$2,074.62	\$818.59
		-0.42%	1.05%	0.41%
4 Health/Welfare Plans	\$349,874.00	\$10,041.38	\$17,995.77	\$18,895.56
		2.87%	5.00%	5.00%
5 Total Compensation , Add Items 1 thru 4 to equal 5	\$ 1,066,618.06	\$14,391.31	\$27,923.06	\$27,684.61
		1.35%	2.62%	2.60%
6 Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50%	\$ 7,774.92	\$ 7,852.67	\$ 7,970.46

Section 6: IMPACT ON CURRENT YEAR

Charter School Fund	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Revised Budget
OPERATING REVENUES					
Revenue Limit Sources/LCFF (8010-8099)	\$6,121,814				\$6,121,814
Federal Revenues	\$58,404				\$58,404
Other State Revenues	\$952,412				\$952,412
Other Local Revenues	\$0				\$0
TOTAL	\$7,132,630		\$0	\$0	\$7,132,630
OPERATING EXPENDITURES					
Certificated Salaries	\$2,996,428	\$5,183			\$3,001,611
Classified Salaries	\$514,929	\$0			\$514,929
Employee Benefits	\$2,176,607	\$9,208			\$2,185,815
Books and Supplies	\$188,950				\$188,950
Services, Other Operating Expenses	\$1,434,205				\$1,434,205
Capital Outlay	\$0				\$0
Other Outgo	\$0				\$0
Direct/Indirect Support Costs	\$0				\$0
TOTAL	\$7,311,119	\$14,391	\$0	\$0	\$7,325,510
OPERATING SURPLUS (DEFICIT)	-\$178,489	-\$14,391	\$0	\$0	-\$192,880
OTHER FINANCING SOURCES/USES					
Transfers In	\$110,000				\$110,000
Transfers <Out>	-\$164,000				-\$164,000
Other Sources	\$0				\$0
Other <Uses>	\$0				\$0
Contributions	\$0				\$0
TOTAL	-\$54,000	\$0	\$0	\$0	-\$54,000
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$232,489	-\$14,391	\$0	\$0	-\$246,880
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$1,650,460				\$1,650,460
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$1,650,460				\$1,650,460
Ending Fund Balance	\$1,417,971	-\$14,391	\$0	\$0	\$1,403,580
COMPONENTS OF ENDING BALANCE:					
Reserve for:					
Revolving Cash	\$0				
Stores	\$0				
Other Reserves	\$0				
Designations					
Economic Uncertainties	\$0				
Other Designations	\$0				\$0
Undesignated/Unappropriated	\$1,417,971				\$1,403,580

Section 3 :Proposed Change in Compensation

Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027
1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6)	\$ 290,756.00	\$2,907.56	\$4,404.95	\$4,471.03
		1.00% %	1.50% %	1.50% %
2 Other Compensation Stipends, Bonuses, Longevity Overtime, Differential, etc		\$0.00	\$0.00	\$0.00
		0.00% %	0.00% %	0.00% %
Description of other compensation				
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$124,969.00	(\$524.87)	\$1,306.66	\$515.58
		-0.42% %	1.05% %	0.41% %
4 Health/Welfare Plans	\$99,964.00	\$2,868.97	\$5,141.65	\$5,398.73
		2.87% %	5.00% %	5.00% %
5 Total Compensation , Add Items 1 thru 4 to equal 5	\$ 515,689.00	\$5,251.66	\$10,853.26	\$10,385.34
		1.02% %	2.10% %	2.01% %
6 Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50% \$ 4,361.34	\$ 2,625.41	\$ 2,664.79	

Section 6: IMPACT ON CURRENT YEAR

Cafeteria Fund	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Revised Budget
OPERATING REVENUES					
Revenue Limit Sources (8010-8099)	\$0				\$0
Federal Revenues	\$374,500				\$374,500
Other State Revenues	\$140,000				\$140,000
Other Local Revenues	\$45,000				\$45,000
TOTAL	\$559,500		\$0	\$0	\$559,500
OPERATING EXPENDITURES					
Certificated Salaries	\$0				\$0
Classified Salaries	\$335,712	\$2,908			\$338,620
Employee Benefits	\$252,756	\$2,344			\$255,100
Books and Supplies	\$451,810				\$451,810
Services, Other Operating Expenses	\$299,808				\$299,808
Capital Outlay	\$15,000				\$15,000
Other Outgo	\$0				\$0
Direct/Indirect Support Costs	\$63,969				\$63,969
TOTAL	\$1,419,055	\$5,252	\$0	\$0	\$1,424,307
OPERATING SURPLUS (DEFICIT)	-\$859,555	-\$5,252	\$0	\$0	-\$864,807
OTHER FINANCING SOURCES/USES					
Transfers In	\$859,555				\$859,555
Transfers <Out>	\$0				\$0
Other Sources	\$0				\$0
Other <Uses>	\$0				\$0
Contributions	\$0				\$0
TOTAL	\$859,555	\$0	\$0	\$0	\$859,555
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	\$0	-\$5,252	\$0	\$0	-\$5,252
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$0				\$0
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$0				\$0
Ending Fund Balance	\$0	-\$5,252	\$0	\$0	-\$5,252
COMPONENTS OF ENDING BALANCE:					
Reserve for:					
Revolving Cash					
Stores					
Other Reserves					
Designations					
Economic Uncertainties					
Other Designations	\$0				\$9,000
Undesignated/Unappropriated	\$0				-\$14,252

Summary of Salary Settlement Agreement
With the

Clear Worksheet

Tulare County Office of Education-ECE

Section 1: AGREEMENT

Name of Bargaining/Represented Unit

CSEA Chapter #899

The proposed agreement covers the period beginning

7/1/2024

and ending

6/30/2025

Select the type of employee represented

2. Classified Salaries

1. Certificated Salaries

2. Classified Salaries

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

PUBLIC DISCLOSURE

The agreement was publicly disclosed on :

6/11/2024

Date

The agreement was [posted at / advertised in] :

GENERAL

Section 2: STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is NOT applicable to all of the District's bargaining units, indicate the current status.

Certificated

(Select One)

Not Represented

of Employees Represented

Classified

(Select One)

Settled

378

Settled

Pending Settlement

Not Represented

Included in Disclosure

Positive Certification

Qualified - Comments Attached

Negative - Comments Attached

Section 3: PROPOSED CHANGE IN COMPENSATION

Compensation		Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement			
			Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027	
1	Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6)	\$14,849,959.89	\$742,497.99	\$233,886.87	\$237,395.17	
			5.00%	1.50%	1.50%	%
2	Other Compensation Stipends, Bonuses, Longevity Overtime, Differential, etc	\$817,500.00	\$817,500.00	\$0.00	\$0.00	
	One-Time \$2,500		5.51%	0.00%	0.00%	%
	Description of other compensation					
3	Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$4,886,706.78	\$22,478.85	\$17,182.15	\$4,926.37	
			0.46%	0.35%	0.10%	%
4	Health/Welfare Plans	\$5,065,053.10	\$355,566.73	\$380,527.51	\$407,240.54	
			7.02%	7.02%	7.02%	%
5	Total Compensation, Add Items 1 thru 4 to equal 5	\$25,619,219.77	\$1,938,043.57	\$631,596.53	\$649,562.08	
			7.56%	2.47%	2.54%	%
6	Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50%	\$ 222,749.40	\$ 226,090.64	\$ 229,482.00	
7	Total Number of Represented Employees (Use FTEs if appropriate)	378				
8	Total Compensation Cost for Average Employee	\$67,775.71	\$5,127.10	\$1,670.89	\$1,718.42	
			7.56%	2.47%	2.54%	%

Section 4: IMPACT ON CURRENT YEAR

Child Development Fund		Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Revised Budget
OPERATING REVENUES						
	Revenue Limit Sources (8010-8099)	\$0				
	Federal Revenues	\$40,977,081				\$40,977,081
	Other State Revenues	\$43,108,210				\$43,108,210
	Other Local Revenues	\$257,462				\$257,462
	TOTAL	\$84,342,753				\$84,342,753
OPERATING EXPENDITURES						
	Certificated Salaries	\$3,354,948		\$0		\$3,354,948
	Classified Salaries	\$16,603,137	\$1,559,998	\$15,860,639		\$17,420,637
	Employee Benefits	\$14,144,554	\$378,046	\$13,838,203		\$14,216,248
	Books and Supplies	\$3,718,924				\$3,718,924
	Services, Other Operating Expenses	\$40,532,880				\$40,532,880
	Capital Outlay	\$698,439				\$698,439
	Other Outgo	\$0				\$0
	Direct/Indirect Support Costs	\$5,945,079				\$5,945,079
	TOTAL	\$84,997,961		\$0		\$85,887,155
OPERATING SURPLUS (DEFICIT)		-\$655,208	\$1,938,044		\$0	-\$1,544,402
OTHER FINANCING SOURCES/USES						
	Transfers In	\$0				\$0
	Transfers <Out>	\$0				\$0
	Other Sources	\$0				\$0
	Other <Uses>	\$0				\$0
	Contributions	\$0				\$0
	TOTAL	\$0				\$0
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE		-\$655,208	\$1,938,044	\$0	\$0	-\$1,544,402
FUND BALANCE, RESERVES						
	Beginning Fund Balance	\$4,104,604				\$4,104,604
	Audit Adjustments/Restatements	\$0				\$0
	Adjusted Beginning Fund Balance	\$4,104,604				\$4,104,604
	Ending Fund Balance	\$3,449,396	\$1,938,044	\$0	\$0	\$2,560,202
COMPONENTS OF ENDING BALANCE:						
	Reserve for:					
	Revolving Cash	\$0				\$0
	Stores	\$0				\$0
	Other Reserves	\$0				\$0
	Designations					
	Economic Uncertainties	\$0				\$0
	Other Designations	\$0				\$0
	Undesignated/Unappropriated	\$0				\$0

Section 4: IMPACT ON CURRENT YEAR UNRESTRICTED RESERVES

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement.

Certification of Financial Condition

County Superintendent of Schools
(Signature)

12/13/2024
Date

Positive Certification
Select One

Chief Business Officer
(Signature)

12/13/2024
Date

Positive Certification
Select One

A public disclosure of the major provisions contained in this Agreement with the was presented to the Governing Board at a regular meeting on

CSEA

12/13/2024

Summary of Salary Settlement Agreement
With the

Clear Worksheet

Tulare County Office of Education

Section 1: AGREEMENT

Name of Bargaining/Represented Unit

CTA

The proposed agreement covers the period beginning

7/1/2024

and ending

6/30/2024

Select the type of employee represented

1. Certificated Salaries

1. Certificated Salaries

2. Classified Salaries

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

PUBLIC DISCLOSURE

The agreement was publicly disclosed on :

8/8/2024

Date

The agreement was [posted at / advertised in] :

GENERAL

Section 2: STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is NOT applicable to all of the District's bargaining units, indicate the current status.

Certificated

(Select One)

Settled

of Employees Represented

337

Classified

(Select One)

Included in Disclosure

Settled
Pending Settlement
Not Represented
Included in Disclosure

Positive Certification
Qualified - Comments Attached
Negative - Comments Attached

Section 3: PROPOSED CHANGE IN COMPENSATION

Compensation		Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement			
			Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027	
1	Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6)	\$28,966,672.00	\$289,666.72	\$438,845.08	0	\$445,427.76
			1.00%	1.50%	%	1.50%
2	Other Compensation Stipends, Bonuses, Longevity Overtime, Differential, etc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			0.00%	0.00%	%	0.00%
	Description of other compensation					
3	Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$ 7,895,900.00	(\$101,857.11)	\$102,101.96		\$103,439.50
			-1.29%	1.31%	%	1.31%
4	Health/Welfare Plans	\$ 5,936,662.00	\$170,494.33	\$305,357.82		\$320,625.71
			2.87%	5.00%	%	5.00%
5	Total Compensation , Add Items 1 thru 4 to equal 5	\$42,799,234.00	\$358,303.94	\$846,304.86		\$869,492.97
			0.84%	1.98%	%	2.03%
6	Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50%	\$ 387,838.77	\$399,357.87		\$405,348.24
7	Total Number of Represented Employees (Use FTEs if appropriate)	337				
8	Total Compensation Cost for Average Employee	\$127,000.69	\$1,063.22	\$2,511.29		\$2,580.10
			0.84%	1.98%	%	2.03%

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement.

Certification of Financial Condition

Positive Certification
Select One

County Superintendent of Schools
(Signature)

12/13/2024
Date

Chief Business Officer
(Signature)

12/13/2024
Date

Positive Certification
Select One

A public disclosure of the major provisions contained in this Agreement with the
was presented to the Governing Board at a regular meeting on

CTA

12/13/2024

Section 3 :Proposed Change in Compensation

Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement			
		Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027	
1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6)	\$ 25,855,918.00	\$258,559.18	\$391,717.16	\$397,592.92	
		1.00%	1.50%	1.50%	%
2 Other Overtime, Differential, etc	\$0.00	\$0.00	\$0.00	\$0.00	
		0.00%	0.00%	0.00%	%
Description of other compensation					
3 Statutory Benefits WC, UI, Medicare, PERS, STRS	\$ 7,009,438.00	(\$90,421.75)	\$90,639.11	\$91,826.49	
		-1.29%	1.31%	1.31%	%
4 Health/Welfare Plans	\$ 5,276,056.00	\$151,422.81	\$271,373.94	\$284,942.64	
		2.87%	5.00%	5.00%	%
5 Total Compensation , Add Items 1 thru 4 to equal 5	\$ 38,141,412.00	\$319,560.24	\$753,730.21	\$774,362.05	
		0.84%	1.98%	2.03%	%
6 Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50%	\$ 387,838.77	\$ 391,717.16	\$ 397,592.92	

Section 6: IMPACT ON CURRENT YEAR

General Fund	Latest Brd Apprvd Budget	Settlement Costs		Other Budget Adjustments	New Revised Budget	Subsequent Years Default Rates	
		Agreement Adjustments	<Previously> Budgeted			Yr1	Yr2
OPERATING REVENUES							
Revenue Limit Sources/LCFF (8010-8099)	\$41,185,932				\$41,185,932		
Federal Revenues	\$29,873,477				\$29,873,477		
Other State Revenues	\$83,216,313				\$83,216,313		
Other Local Revenues	\$73,220,483				\$73,220,483		
TOTAL	\$227,496,205		\$0	\$0	\$227,496,205		
OPERATING EXPENDITURES							
Certificated Salaries	\$45,682,028	\$258,559	\$45,423,469		\$45,682,028		
Classified Salaries	\$55,170,700				\$55,170,700		
Employee Benefits	\$62,346,291	\$61,001	\$62,285,290		\$62,346,291		
Books and Supplies	\$5,358,408				\$5,358,408		
Services, Other Operating Expenses	\$51,142,596				\$51,142,596		
Capital Outlay	\$1,810,000				\$1,810,000		
Other Outgo	\$2,403,513				\$2,403,513		
Direct/Indirect Support Costs	-\$6,009,048				-\$6,009,048		
TOTAL	\$217,904,488	\$319,560	\$107,708,759	\$0	\$217,904,488		
OPERATING SURPLUS (DEFICIT)	\$9,591,717	-\$319,560	-\$107,708,759	\$0	\$9,591,717		
OTHER FINANCING SOURCES/USES							
Transfers In	\$0				\$0		
Transfers <Out>	-\$805,555				-\$805,555		
Other Sources	\$0				\$0		
Other <Uses>	\$0				\$0		
Contributions	\$0				\$0		
TOTAL	-\$805,555	\$0	\$0	\$0	-\$805,555		
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	\$8,786,162	-\$319,560	-\$107,708,759	\$0	\$8,786,162		
FUND BALANCE, RESERVES							
Beginning Fund Balance	\$92,624,998				\$92,624,998		
Audit Adjustments/Restatements	\$0				\$0		
Adjusted Beginning Fund Balance	\$92,624,998				\$92,624,998		
Ending Fund Balance	\$101,411,160	-\$319,560	-\$107,708,759	\$0	\$101,411,160		
COMPONENTS OF ENDING BALANCE:							
Reserve for:							
Revolving Cash	\$5,000				\$5,000		
Stores	\$0				\$0		
Other Reserves	\$0				\$0		
Designations							
Economic Uncertainties	\$3,000,000				\$3,000,000		
Other Designations	\$0				\$0		
Undesignated/Unappropriated	\$98,406,160				\$98,406,160		

Section 9: MULTI-YEAR PROJECTION - GENERAL FUND			Tulare County Office of Education		
General Fund - Unrestricted/Restricted	2024-2025 New Revised Budget	Change	2025-2026 Projected Budget	Change	2026-2027 Projected Budget
OPERATING REVENUES					
Revenue Limit Sources (8010-8099)	\$40,928,140	\$1,246,458	\$42,174,598	\$977,707	\$43,152,305
Federal Revenues	\$33,589,238	\$170,871	\$33,760,109	\$337,401	\$34,097,510
Other State Revenues	\$88,371,319	-\$3,778,084	\$84,593,235	\$845,432	\$85,438,667
Other Local Revenues	\$91,685,079	\$518,447	\$92,203,526	\$922,035	\$93,125,561
TOTAL	\$254,573,776	-\$1,842,308	\$252,731,468	\$3,082,575	\$255,814,043
OPERATING EXPENDITURES					
Certificated Salaries	\$48,378,433	\$725,677	\$49,104,110	\$736,562	\$49,840,671
Classified Salaries	\$56,520,215	\$847,803	\$57,368,018	\$860,520	\$58,228,539
Employee Benefits	\$60,956,787	\$1,612,092	\$62,568,879	\$1,417,454	\$63,986,333
Books and Supplies	\$5,233,805	\$104,676	\$5,338,481	-\$62,569	\$5,275,912
Services, Other Operating Expenses	\$69,954,586	\$1,399,092	\$71,353,678	-\$804,773	\$70,548,905
Capital Outlay	\$13,686,649	-\$6,636,649	\$7,050,000	-\$6,750,000	\$300,000
Other Outgo	\$2,403,513	-\$2,920	\$2,400,593	\$7,749,986	\$10,150,579
Direct/Indirect Support Costs	-\$6,377,771	\$83,549	-\$6,294,222	-\$15,736	-\$6,309,958
TOTAL	\$250,756,217	-\$1,866,680	\$248,889,536	\$3,131,445	\$252,020,981
OPERATING SURPLUS (DEFICIT)	\$3,817,559	\$24,373	\$3,841,932	-\$48,870	\$3,793,062
OTHER FINANCING SOURCES/USES					
Transfers In	\$0		\$0		\$0
Transfers <Out>	-\$798,797		-\$693,782		-\$693,782
Other Sources	\$0		\$0		\$0
Other <Uses>	\$0		\$0		\$0
Contributions	\$0		\$0		\$0
TOTAL	-\$798,797	\$0	-\$693,782	\$0	-\$693,782
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	\$3,018,762	\$24,373	\$3,148,150	-\$48,870	\$3,099,280
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$110,015,924		\$110,034,686		\$113,182,835
Audit Adjustments/Restatements	\$0				
Adjusted Beginning Fund Balance	\$110,015,924		\$110,034,686		\$113,182,835
Ending Fund Balance	\$113,034,686		\$113,182,835		\$116,282,115
COMPONENTS OF ENDING BALANCE:					
Reserve for:					
Revolving Cash	\$5,000		\$0		\$0
Stores	\$0		\$0		\$0
Other Reserves	\$0		\$0		\$0
Designations					
Economic Uncertainties	\$3,000,000		\$3,000,000		\$3,000,000
Other Designations	\$0		\$0		\$0
Undesignated/Unappropriated	\$98,406,160		\$110,182,835		\$113,282,115

Section 3 :Proposed Change in Compensation

Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027
1 Salary Schedule (This is to <u>include Step and Column</u> , which is also reported separately in Item 6)	\$ 2,819,998.00	\$28,199.98	\$42,722.97	\$43,363.81
		1.00%	1.50%	1.50%
2 Other Compensation Stipends, Bonuses, Longevity Overtime, Differential, etc	\$0.00	\$0.00	\$0.00	\$0.00
		0.00%	0.00%	0.00%
Description of other compensation				
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$760,598.00	(\$9,811.71)	\$9,835.30	\$9,964.14
		-1.29%	1.31%	1.31%
4 Health/Welfare Plans	\$560,642.00	\$16,202.55	\$28,842.23	\$30,284.34
		2.89%	5.00%	5.00%
5 Total Compensation , Add Items 1 thru 4 to equal 5	\$ 4,141,238.00	\$34,590.82	\$81,400.50	\$83,612.29
		0.84%	1.97%	2.02%
6 Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50%	\$ 42,299.97	\$ 5,015.30	\$ 5,090.53

Section 6: IMPACT ON CURRENT YEAR

Charter School Fund	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Revised Budget
OPERATING REVENUES					
Revenue Limit Sources/LCFF (8010-8099)	\$6,121,814				\$6,121,814
Federal Revenues	\$58,404				\$58,404
Other State Revenues	\$952,412				\$952,412
Other Local Revenues	\$0				\$0
TOTAL	\$7,132,630		\$0	\$0	\$7,132,630
OPERATING EXPENDITURES					
Certificated Salaries	\$2,996,428	\$28,200	\$2,968,228		\$2,996,428
Classified Salaries	\$514,929				\$514,929
Employee Benefits	\$2,176,607	\$6,391	\$2,170,216		\$2,176,607
Books and Supplies	\$188,950				\$188,950
Services, Other Operating Expenses	\$1,434,205				\$1,434,205
Capital Outlay	\$0				\$0
Other Outgo	\$0				\$0
Direct/Indirect Support Costs	\$0				\$0
TOTAL	\$7,311,119	\$34,591	\$5,138,444	\$0	\$7,311,119
OPERATING SURPLUS (DEFICIT)	-\$178,489	-\$34,591	-\$5,138,444	\$0	-\$178,489
OTHER FINANCING SOURCES/USES					
Transfers In	\$110,000				\$110,000
Transfers <Out>	-\$164,000				-\$164,000
Other Sources	\$0				\$0
Other <Uses>	\$0				\$0
Contributions	\$0				\$0
TOTAL	-\$54,000	\$0	\$0	\$0	-\$54,000
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$232,489	-\$34,591	-\$5,138,444	\$0	-\$232,489
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$1,650,460				\$1,650,460
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$1,650,460				\$1,650,460
Ending Fund Balance	\$1,417,971	-\$34,591	-\$5,138,444	\$0	\$1,417,971
COMPONENTS OF ENDING BALANCE:					
Reserve for:					
Revolving Cash	\$0				
Stores	\$0				
Other Reserves	\$0				
Designations					
Economic Uncertainties	\$0				
Other Designations	\$0				
Undesignated/Unappropriated	\$1,417,971				\$1,417,971

Section 3 :Proposed Change in Compensation

Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2024-2025	Year 2 Increase/Decrease 2025-2026	Year 3 Increase/Decrease 2026-2027
1 Salary Schedule (This is to <u>include Step and Column</u> , which is also reported separately in Item 6)	\$ 290,756.00	\$2,907.56	\$4,404.95	\$4,471.03
		1.00% %	1.50% %	1.50% %
2 Other Compensation Stipends, Bonuses, Longevity Overtime, Differential, etc	\$0.00	\$0.00	\$0.00	\$0.00
		0.00% %	0.00% %	0.00% %
Description of other compensation				
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$125,864.00	(\$1,623.65)	\$1,627.55	\$1,648.87
		-1.29% %	1.31% %	1.31% %
4 Health/Welfare Plans	\$99,964.00	\$2,868.97	\$5,141.65	\$5,398.73
		2.87% %	5.00% %	5.00% %
5 Total Compensation , Add Items 1 thru 4 to equal 5	\$ 516,584.00	\$4,152.88	\$11,174.15	\$11,518.63
		0.80% %	2.16% %	2.23% %
6 Step and Column Due to movement plus any changes due to settlement. This is a subset of Item No. 1	1.50% \$ 4,361.34	\$ 2,625.41	\$ 2,664.79	

Section 6: IMPACT ON CURRENT YEAR

Cafeteria Fund	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Revised Budget
OPERATING REVENUES					
Revenue Limit Sources (8010-8099)	\$0				\$0
Federal Revenues	\$374,500				\$374,500
Other State Revenues	\$140,000				\$140,000
Other Local Revenues	\$45,000				\$45,000
TOTAL	\$559,500		\$0	\$0	\$559,500
OPERATING EXPENDITURES					
Certificated Salaries	\$0	\$0			\$0
Classified Salaries	\$335,712	\$2,908	\$332,804		\$335,712
Employee Benefits	\$252,756	\$1,245	\$251,511		\$252,756
Books and Supplies	\$451,810				\$451,810
Services, Other Operating Expenses	\$299,808				\$299,808
Capital Outlay	\$15,000				\$15,000
Other Outgo	\$0				\$0
Direct/Indirect Support Costs	\$63,969				\$63,969
TOTAL	\$1,419,055	\$4,153	\$584,315	\$0	\$1,419,055
OPERATING SURPLUS (DEFICIT)	-\$859,555	-\$4,153	-\$584,315	\$0	-\$859,555
OTHER FINANCING SOURCES/USES					
Transfers In	\$859,555				\$859,555
Transfers <Out>	\$0				\$0
Other Sources	\$0				\$0
Other <Uses>	\$0				\$0
Contributions	\$0				\$0
TOTAL	\$859,555	\$0	\$0	\$0	\$859,555
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	\$0	-\$4,153	-\$584,315	\$0	\$0
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$13,174				\$13,174
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$13,174				\$13,174
Ending Fund Balance	\$13,174	-\$4,153	-\$584,315	\$0	\$13,174
COMPONENTS OF ENDING BALANCE:					
Reserve for:					
Revolving Cash					
Stores					
Other Reserves					
Designations					
Economic Uncertainties					
Other Designations	\$0				\$0
Undesignated/Unappropriated	\$13,174				\$13,174

Tulare County
Office of Education

Tim A. Hire, County Superintendent of Schools

2024-2025
1st INTERIM
BUDGET REVISIONS

December 13, 2024

COUNTY SCHOOL SERVICE FUND

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
LOCAL CONTROL FUNDING (LCFF)	\$41,185,932	-\$257,792	\$40,928,140
FEDERAL REVENUE	\$29,873,477	\$3,715,761	\$33,589,238
STATE REVENUE	\$83,216,313	\$5,155,006	\$88,371,319
LOCAL REVENUE	\$73,220,483	\$18,464,596	\$91,685,079
OTHER FINANCING SOURCES	\$0	\$0	\$0
TOTAL REVENUE	\$227,496,205	\$27,077,571	\$254,573,776
EXPENSES			
CERTIFICATED SALARIES	\$45,682,028	\$2,696,405	\$48,378,433
CLASSIFIED SALARIES	\$55,170,700	\$1,349,515	\$56,520,215
EMPLOYEE BENEFITS	\$62,346,291	-\$1,389,504	\$60,956,787
BOOKS & SUPPLIES	\$5,358,408	-\$124,603	\$5,233,805
SERVICES & OPERATING	\$51,142,596	\$18,811,990	\$69,954,586
CAPITAL OUTLAY (Building & Equipment)	\$1,810,000	\$11,876,649	\$13,686,649
OTHER OUTGO (Debt Payment)	\$2,403,513	\$0	\$2,403,513
DIRECT/INDIRECT SUPPORT	-\$6,009,048	-\$368,723	-\$6,377,771
OTHER FINANCING USES	\$805,555	-\$6,758	\$798,797
TOTAL EXPENDITURES	\$218,710,043	\$32,851,729	\$251,555,014
EXCESS (DEFICIENCY OF REVENUE)	\$8,786,162		\$3,018,762
BEGINNING FUND BALANCE	\$107,015,924		\$107,015,924
ESTIMATED ENDING FUND BALANCE	\$115,802,086		\$110,034,686

REASON FOR CHANGE

LOCAL CONTROL FUNDING (LCFF)

Net Decrease:

- LCFF Adjustment-\$221,021
- Property Taxes-(\$120,215)
- Education Protection Act -(\$358,598)

FEDERAL REVENUE

Net Increase:

- ESSA Funding- \$775,662
- Special Education/ Mental Health- \$98,264
- CA Center on Teaching Careers-Mental Health Grants- \$1,998,290
- Tulare County Tax Probation Agreement Reclassed to State-(\$648,026)
- Project Aware \$166,484
- CA Center on Teaching-Teacher and School Leader Incentive Program-\$775,662
- CA Center on Teaching-Teacher Quality Partnership TRE-\$78,162
- Choices-Cannabis Tax Fund-\$306,266
- Comprehensive School Improvement -\$686,635
- CFNLP- Office of Traffic Safety-\$175,000

STATE REVENUE

Net Increase:

- After School Education-\$701,800
- Home to School Transportation-\$1,724,641
- Tulare County Tax Probation Agreement Reclassed from Federal-\$648,026
- Teacher Resident Implementation Grant-\$360,000
- ERS-California Serves-\$246,017
- Choices-Learning Communities Grant-\$666,666
- CFNLP-Cannabis Education and Prevention-\$160,805
- K-12 Strong Workforce-\$591,836
- College and Career Leadership Dev. Inst-\$300,000

LOCAL REVENUE

Net Increase:

- Solar Project Reimbursement-\$3,867,184
- Capacity Youth Behavioral Health Incentive-\$6,905,609
- Choices Contracted Services-\$499,813
- Specialty Mental Health HHSA Contract-\$2,162,649
- District Nursing Agreement-\$217,444
- Teacher Induction Program-\$411,000
- CA Center on Teaching Careers-\$190,000
- CA Center on Teaching- Apprenticeship Program-\$120,000
- After School Cash Match-\$127,045
- Student Behavioral Health Incentive Program-\$375,614
- CFNLP Event Registration-\$940,175
- Theatre Contracted Services-\$292,648
- STRS Excess Cost-\$162,751
- ERS Various PD Class and Contracted Services-\$896,670
- CA Center on Teaching-State Residency TA Center-\$257,201
- Impact Intern Program-\$227,800
- ActVnet Revenue-\$218,386
- California College Guidance Initiative-\$229,459

EXPENSES

- Services and Operating- Capacity Youth Behavioral Health Incentive District Funds-\$5,026,538
- Capital Outlay- New Admin/Liberty Site and Solar Project-\$8,645,423
- Capital Outlay- Various Special Education Projects-\$2,852,096

CHARTER SCHOOL FUND - LA SIERRA

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
LOCAL CONTROL FUNDING (LCFF)	\$2,933,589	-\$225,719	\$2,707,870
FEDERAL REVENUE	\$58,404	-\$45,404	\$13,000
STATE REVENUE	\$895,142	\$318,186	\$1,213,328
LOCAL REVENUE	\$0	\$500	\$500
CONTRIBUTION FROM GEN FUND	\$0	\$0	\$0
TOTAL REVENUE	\$3,887,135	\$47,563	\$3,934,698
EXPENSES			
CERTIFICATED SALARIES	\$1,440,466	\$157,422	\$1,597,888
CLASSIFIED SALARIES	\$256,650	-\$2,154	\$254,496
BENEFITS	\$1,242,123	\$50,137	\$1,292,260
BOOKS & SUPPLIES	\$153,220	-\$3,904	\$149,316
SERVICES & OPERATING	\$982,149	-\$111,018	\$871,131
CAPITAL OUTLAY (Building & Equipment)	\$0	\$0	\$0
DIRECT/INDIRECT SUPPORT	\$0		\$18,261
OTHER FINANCING SOURCES/USES	-\$70,000	\$110,959	\$40,959
TOTAL EXPENDITURES	\$4,004,608	\$201,442	\$4,224,311
EXCESS (DEFICIENCY OF REVENUE)	-\$117,473		-\$289,613
BEGINNING FUND BALANCE	\$973,351		\$973,351
ESTIMATED ENDING FUND BALANCE	\$855,878		\$683,738

REASON FOR CHANGE

LOCAL CONTROL FUNDING FORMULA

Net Decrease:

- LCFF Adjustment - \$159,018
- EPA Adjustment- (\$384,737)

FEDERAL REVENUE

Decrease:

- ESSER Set Aside Funds Expired-(\$45,404)

STATE REVENUE

Increase:

- Community Partnership Grant-\$250,000
- Arts and Music Prop 28-\$43,048

LOCAL REVENUE

Increase:

- Altura Health Donation-\$500

CHARTER SCHOOL FUND - UNIVERSITY HIGH SCHOOL

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
LOCAL CONTROL FUNDING (LCFF)	\$3,188,225	-\$85,750	\$3,102,475
FEDERAL REVENUE	\$0	\$0	\$0
STATE REVENUE	\$57,270	\$230,448	\$287,718
LOCAL REVENUE	\$0	\$0	\$0
CONTRIBUTION FROM GEN FUND	\$0	\$0	\$0
TOTAL REVENUE	\$3,245,495	\$144,698	\$3,390,193
EXPENSES			
CERTIFICATED SALARIES	\$1,555,962	\$25,691	\$1,581,653
CLASSIFIED SALARIES	\$258,279	\$21,169	\$279,448
BENEFITS	\$934,484	\$48,407	\$982,891
BOOKS & SUPPLIES	\$35,730	\$61,050	\$96,780
SERVICES & OPERATING	\$452,056	\$81,687	\$533,743
CAPITAL OUTLAY (Building & Equipment)	\$0	\$0	\$0
OTHER FINANCING SOURCES/USES	\$124,000	\$32,000	\$156,000
TOTAL EXPENDITURES	\$3,360,511	\$238,004	\$3,630,515
EXCESS (DEFICIENCY OF REVENUE)	-\$115,016		-\$240,322
BEGINNING FUND BALANCE	\$1,333,767		\$1,333,767
ESTIMATED ENDING FUND BALANCE	\$1,218,751		\$1,093,445

REASON FOR CHANGE

LOCAL CONTROL FUNDING FORMULA

Net Decrease:

- LCFF Adjustment - \$381,322
- EPA Adjustment- (\$467,072)

STATE REVENUE

Increase:

- Mandated Block Program-\$131,141
- Dual Enrollment Grant-\$62,500
- Arts and Music Prop 28-\$31,775

SPECIAL EDUCATION PASS-THRU

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
FEDERAL REVENUE	\$19,727,908	\$906,665	\$20,634,573
STATE REVENUE	\$38,131,303	\$119,359	\$38,250,662
TOTAL REVENUE	\$57,859,211	\$1,026,024	\$58,885,235
EXPENSES			
OTHER OUTGO	\$57,859,211	\$1,026,024	\$58,885,235
TOTAL EXPENDITURES	\$57,859,211	\$1,026,024	\$58,885,235
EXCESS (DEFICIENCY OF REVENUE)	\$0		\$0
BEGINNING FUND BALANCE	\$2,504		\$2,504
ESTIMATED ENDING FUND BALANCE	\$2,504		\$2,504

REASON FOR CHANGE

.

FEDERAL REVENUE

Net Decrease:

- Federal Special Education Carryover-\$719,758
- Federal Special Education Private School-\$181,492
- Federal Special Education Preschool-5,415

STATE REVENUE

Increase:

- Special Education AB 602 -\$119,359

CHILD DEVELOPMENT FUND

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
FEDERAL REVENUE	\$40,977,081	\$4,912,776	\$45,889,857
STATE REVENUE	\$43,108,210	\$2,007,370	\$45,115,580
LOCAL REVENUE	\$257,462	\$136,690	\$394,152
TOTAL REVENUE	\$84,342,753	\$7,056,836	\$91,399,589
EXPENSES			
CERTIFICATED SALARIES	\$3,354,948	\$156,960	\$3,511,908
CLASSIFIED SALARIES	\$16,603,137	\$540,370	\$17,143,507
BENEFITS	\$14,144,554	\$150,011	\$14,294,565
BOOKS & SUPPLIES	\$3,718,924	\$570,518	\$4,289,442
SERVICES & OPERATING	\$40,532,880	\$4,681,703	\$45,214,583
BUILDING & EQUIPMENT	\$698,439	\$524,768	\$1,223,207
OTHER OUTGO	\$0	\$0	\$0
DIRECT/INDIRECT SUPPORT	\$5,945,079	\$340,422	\$6,285,501
OTHER FINANCING SOURCES/USES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$84,997,961	\$6,964,752	\$91,962,713
EXCESS (DEFICIENCY OF REVENUE)	-\$655,208		-\$563,124
BEGINNING FUND BALANCE	\$6,336,763		\$6,336,763
ESTIMATED ENDING FUND BALANCE	\$5,681,555		\$5,773,639

REASON FOR CHANGE

FEDERAL REVENUE

Net Increase:

- Alternative Payment - \$3,656,987
- CalWorks Stage 3-\$904,885
- General Child Care - \$349,127
- Health & Safety - \$7,901
- Head Start -\$1,110,219
- Bridge - (\$928,043)
- Migrant Head Start - \$251,641
- QCC Quality Improvement - \$336,758
- QCC Workforce Pathways - \$329,206
- Local Planning Council -(\$818)
- Resource & Referral -(\$942) reclassified to State Revenue
- CalWorks Stage 2 - (\$1,104,145) reclassified to State Revenue

STATE REVENUE

Net Increase:

- AP Administrative Support -\$254,668
- CalWorks Stage 2 - \$1,616,953
- State Migrant Specialized Services - \$69,513
- Cost Plus Stipend Home Care Providers - \$818,291
- UPK Mixed Delivery Grant - \$229,560
- Alternative Payment - (\$405,815) reclassified to Federal Revenue
- CalWorks Stage 3 - (\$1,553,489) \$904,885 reclassified to Federal Revenue
- General Child Care - (\$347,506) reclassified to Federal Revenue
- State Preschool - \$575,432
- First 5 Tulare County Grant - \$10,000
- Resource & Referral - \$29,907
- UPK Planning & Implementation-\$765,000
- Inclusive Early Education Expansion Program - (\$40,347)
- Local Planning Council -(\$62)
- State Migrant - (\$2,416)

LOCAL REVENUE

Increase:

- Alpaugh State Preschool -\$19,341
- Family Fees -\$1,761
- UPK Global Impact Grant -\$100,000
- Local Unrestricted -\$15,588

CAFETERIA FUND - SCICON

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
FEDERAL REVENUE	\$240,000	\$0	\$240,000
STATE REVENUE	\$75,000	\$0	\$75,000
LOCAL REVENUE	\$45,000	\$0	\$45,000
CONTRIBUTION FROM GEN FUND	\$695,555	-\$1,773	\$693,782
TOTAL REVENUE	\$1,055,555	-\$1,773	\$1,053,782
EXPENSES			
CLASSIFIED SALARIES	\$272,065	-\$1,048	\$271,017
BENEFITS	\$231,848	-\$7,667	\$224,181
BOOKS & SUPPLIES	\$439,900	\$0	\$439,900
SERVICES & OPERATING	\$53,850	\$0	\$53,850
CAPITAL OUTLAY	\$15,000	\$0	\$15,000
DIRECT/INDIRECT SUPPORT	\$42,892	\$6,942	\$49,834
TOTAL EXPENDITURES	\$1,055,555	-\$1,773	\$1,053,782
EXCESS (DEFICIENCY OF REVENUE)	\$0		\$0
BEGINNING FUND BALANCE	\$61,532		\$61,532
ESTIMATED ENDING FUND BALANCE	\$61,532		\$61,532

REASON FOR CHANGE

GENERAL FUND CONTRIBUTION

Decrease:

- Adjustment to General Fund Contribution-(\$1,773)

CAFETERIA FUND - LA SIERRA

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
FEDERAL REVENUE	\$118,000	-\$21,754	\$96,246
STATE REVENUE	\$20,000	\$6,188	\$26,188
LOCAL REVENUE	\$0	\$0	\$0
TOTAL REVENUE	\$138,000	-\$15,566	\$122,434
EXPENSES			
CLASSIFIED SALARIES	\$30,479	\$10,717	\$41,196
EMPLOYEE BENEFITS	\$10,012	\$26,151	\$36,163
BOOKS & SUPPLIES	\$0	\$0	\$0
SERVICES & OPERATING	\$125,558	\$50,442	\$176,000
EQUIPMENT	\$0	\$0	\$0
DIRECT/INDIRECT SUPPORT	\$11,951	\$3,098	\$15,049
INTERFUND TRANSFERS IN	-\$40,000	-\$105,974	-\$145,974
TOTAL EXPENDITURES	\$138,000	-\$15,566	\$122,434
EXCESS (DEFICIENCY OF REVENUE)	\$0		\$0
BEGINNING FUND BALANCE	\$0		\$0
ESTIMATED ENDING FUND BALANCE	\$0		\$0

REASON FOR CHANGE

FEDERAL REVENUE

Decrease:

- Federal Nutrition Reimbursement- (\$21,754)

STATE REVENUE

Increase:

- State Nutrition Reimbursement- \$6,188

CAFETERIA FUND - UNIVERSITY HIGH SCHOOL

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
FEDERAL REVENUE	\$16,500	\$0	\$16,500
STATE REVENUE	\$45,000	\$0	\$45,000
LOCAL REVENUE	\$0	\$0	\$0
TOTAL REVENUE	\$61,500	\$0	\$61,500
EXPENSES			
CLASSIFIED SALARIES	\$33,168	\$12,442	\$45,610
EMPLOYEE BENEFITS	\$10,896	\$27,208	\$38,104
BOOKS & SUPPLIES	\$11,910	-\$7,650	\$4,260
SERVICES & OPERATING	\$120,400	\$0	\$120,400
EQUIPMENT	\$0	\$0	\$0
DIRECT/INDIRECT SUPPORT	\$9,126	\$0	\$9,126
INTERFUND TRANSFERS IN	-\$124,000	-\$32,000	-\$156,000
TOTAL EXPENDITURES	\$61,500	\$0	\$61,500
EXCESS (DEFICIENCY OF REVENUE)	\$0		\$0
BEGINNING FUND BALANCE	\$0		\$0
ESTIMATED ENDING FUND BALANCE	\$0		\$0

REASON FOR CHANGE

EXPENSES

- Adjust salary and benefits to increase FTE to nutrition program

FOREST RESERVE FUND

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
FEDERAL REVENUE	\$0	\$0	\$0
LOCAL REVENUE	\$0	\$0	\$0
TOTAL REVENUE	\$0	\$0	\$0
EXPENSES			
TRANSFERS TO DISTRICTS	\$0	\$0	\$0
TRANSFER TO SCICON	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0
EXCESS (DEFICIENCY OF REVENUE)	\$0		\$0
BEGINNING FUND BALANCE	\$223,668		\$223,668
ESTIMATED ENDING FUND BALANCE	\$223,668		\$223,668

REASON FOR CHANGE

NO CHANGES

FOUNDATION TRUST FUND

Budget Revisions as of October 31, 2024

	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) TO BUDGET	REVISED BUDGET AMOUNT
REVENUES			
LOCAL REVENUE	\$40,000	\$0	\$40,000
TOTAL REVENUE	\$40,000	\$0	\$40,000
EXPENSES			
SERVICES & OPERATING	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0
EXCESS (DEFICIENCY OF REVENUE)	\$40,000	\$0	\$40,000
BEGINNING FUND BALANCE	\$1,573,319		\$1,573,319
ESTIMATED ENDING FUND BALANCE	\$1,613,319		\$1,613,319

REASON FOR CHANGE

NO CHANGES

Tulare County
Office of Education

Tim A. Hire, County Superintendent of Schools

2024-2025
1st INTERIM
REPORTS

December 13, 2024

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards pursuant to Education Code sections 33129 and 42130.

Signed: _____
 County Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the County Board of Education.

To the State Superintendent of Public Instruction:

This interim report and certification of financial condition are hereby filed by the County Board of Education pursuant to Education Code sections 1240 and 33127.

Meeting Date: December 13, 2024

Signed: _____

County Superintendent of Schools

CERTIFICATION OF FINANCIAL CONDITION

☒

POSITIVE CERTIFICATION

As County Superintendent of Schools, I certify that based upon current projections this county office will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐

QUALIFIED CERTIFICATION

As County Superintendent of Schools, I certify that based upon current projections this county office may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

☐

NEGATIVE CERTIFICATION

As County Superintendent of Schools, I certify that based upon current projections this county office will not meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jody Arriaga

Telephone: 559-730-2751

Title: Director, Internal Business

E-mail: jody.a@tcoe.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Projected Funded ADA for County Operations Grant or county operated programs has not changed for any of the current or two subsequent fiscal years by more than two percent since budget adoption.		X
2	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	Salaries and Benefits	Projected total salaries and benefits for any of the current or two subsequent fiscal years has not changed by more than five percent since budget adoption.	X	
4a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
4b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
5	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
6	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
7a	Fund Balance	Projected county school service fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
7b	Cash Balance	Projected county school service fund cash balance will be positive at the end of the current fiscal year.	X	
8	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing county school service fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the county school service fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X
S6	Long-term Commitments	Does the county office have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2023-24) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the county office provide postemployment benefits other than pensions (OPEB)?	X	
		• If yes, have there been changes since budget adoption in OPEB liabilities?	n/a	
S7b	Other Self-insurance Benefits	Does the county office operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S9	Status of Other Funds	• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
		Are any funds other than the county school service fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the county office will end the current fiscal year with a negative cash balance in the county school service fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	County Operations Grant ADA	Is County Operations Grant ADA decreasing in both the prior and current fiscal year?		X
A4	New Charter Schools Impacting County Office ADA	Are any new charter schools operating in county office boundaries that are impacting the county office's ADA, either in the prior or current fiscal years?	X	
A5	Salary Increases Exceed COLA	Has the county office entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the county office provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Fiscal Distress Reports	Does the county office have any reports that indicate fiscal distress? If yes, provide copies to the CDE.	X	
A8	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)					0.00	
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)					0.00	
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)					0.00	
4. Total, District Regular ADA (Sum of Lines A1 through A3)	0.00	0.00	0.00	0.00	0.00	0.0%
5. District Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]					0.00	
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0.0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	0.00	0.00	0.00	0.00	0.00	0.0%
7. Adults in Correctional Facilities					0.00	
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education Grant ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps	118.66	86.00	86.00	86.00	0.00	0.0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	10.00	16.00	16.00	16.00	0.00	0.0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	128.66	102.00	102.00	102.00	0.00	0.0%
2. District Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class	888.00	912.00	912.00	912.00	0.00	0.0%
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year	20.33	20.33	20.33	20.33	0.00	0.0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]					0.00	
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	908.33	932.33	932.33	932.33	0.00	0.0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	1,036.99	1,034.33	1,034.33	1,034.33	0.00	0.0%
4. Adults in Correctional Facilities					0.00	
5. County Operations Grant ADA	97,461.58	96,903.82	96,903.82	96,903.82	0.00	0.0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA					0.00	
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps					0.00	
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]					0.00	
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.0%
3. Charter School Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	412.00	412.00	417.00	412.00	0.00	0.0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps					0.00	
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]					0.00	
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.0%
7. Charter School Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. Total, Charter School Funded County Program ADA						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	412.00	412.00	417.00	412.00	0.00	0.0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	412.00	412.00	417.00	412.00	0.00	0.0%

2024-25 First Interim
County School Service Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	41,185,932.00	41,185,932.00	8,088,467.28	40,928,140.00	(257,792.00)	-0.6%
2) Federal Revenue		8100-8299	29,873,477.00	29,873,477.00	982,941.85	33,589,238.00	3,715,761.00	12.4%
3) Other State Revenue		8300-8599	83,216,313.00	83,216,313.00	24,223,462.37	88,371,319.00	5,155,006.00	6.2%
4) Other Local Revenue		8600-8799	73,220,483.00	73,220,483.00	26,417,236.95	91,685,078.63	18,464,595.63	25.2%
5) TOTAL, REVENUES			227,496,205.00	227,496,205.00	59,712,108.45	254,573,775.63		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	45,682,028.00	45,682,028.00	14,087,904.89	48,378,433.00	(2,696,405.00)	-5.9%
2) Classified Salaries		2000-2999	55,170,700.00	55,170,700.00	16,437,812.54	56,520,215.00	(1,349,515.00)	-2.4%
3) Employee Benefits		3000-3999	62,346,291.00	62,346,291.00	16,824,388.58	60,956,787.00	1,389,504.00	2.2%
4) Books and Supplies		4000-4999	5,358,408.00	5,358,408.00	1,110,431.23	5,233,805.00	124,603.00	2.3%
5) Services and Other Operating Expenditures		5000-5999	51,142,596.00	51,142,596.00	9,975,522.91	69,954,586.00	(18,811,990.00)	-36.8%
6) Capital Outlay		6000-6999	1,810,000.00	1,810,000.00	2,093,404.88	13,686,648.63	(11,876,648.63)	-656.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	2,403,513.00	2,403,513.00	546,756.66	2,403,513.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(6,009,048.00)	(6,009,048.00)	(1,544,764.82)	(6,377,771.00)	368,723.00	-6.1%
9) TOTAL, EXPENDITURES			217,904,488.00	217,904,488.00	59,531,456.87	250,756,216.63		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			9,591,717.00	9,591,717.00	180,651.58	3,817,559.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	805,555.00	805,555.00	0.00	798,797.00	6,758.00	0.8%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(805,555.00)	(805,555.00)	0.00	(798,797.00)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			8,786,162.00	8,786,162.00	180,651.58	3,018,762.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	107,195,924.37	107,195,924.37		107,195,924.37	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			107,195,924.37	107,195,924.37		107,195,924.37		
d) Other Restatements		9795	(180,000.86)	(180,000.86)		(180,000.86)	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			107,015,923.51	107,015,923.51		107,015,923.51		
2) Ending Balance, June 30 (E + F1e)			115,802,085.51	115,802,085.51		110,034,685.51		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		

2024-25 First Interim
County School Service Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
b) Restricted		9740	72,514,551.93	72,514,551.93		65,941,201.17		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	3,000,000.00	3,000,000.00		3,000,000.00		
Unassigned/Unappropriated Amount		9790	40,287,533.58	40,287,533.58		41,093,484.34		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	27,003,121.00	27,003,121.00	7,533,855.28	27,224,142.00	221,021.00	0.8%
Education Protection Account State Aid - Current Year		8012	1,972,317.00	1,972,317.00	446,275.00	1,505,382.00	(466,935.00)	-23.7%
State Aid - Prior Years		8019	0.00	0.00	108,337.00	108,337.00	108,337.00	New
Tax Relief Subventions								
Homeowners' Exemptions		8021	61,239.00	61,239.00	0.00	61,239.00	0.00	0.0%
Timber Yield Tax		8022	465.00	465.00	0.00	465.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	10,056,345.00	10,056,345.00	0.00	10,138,451.00	82,106.00	0.8%
Unsecured Roll Taxes		8042	750,056.00	750,056.00	0.00	756,533.00	6,477.00	0.9%
Prior Years' Taxes		8043	162,997.00	162,997.00	0.00	162,997.00	0.00	0.0%
Supplemental Taxes		8044	169,631.00	169,631.00	0.00	282,852.00	113,221.00	66.7%
Education Revenue Augmentation Fund (ERAF)		8045	390,806.00	390,806.00	0.00	68,787.00	(322,019.00)	-82.4%
Community Redevelopment Funds (SB 617/699/1992)		8047	618,955.00	618,955.00	0.00	618,955.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Receipt from Co. Board of Sups.		8070	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			41,185,932.00	41,185,932.00	8,088,467.28	40,928,140.00	(257,792.00)	-0.6%
LCFF Transfers								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			41,185,932.00	41,185,932.00	8,088,467.28	40,928,140.00	(257,792.00)	-0.6%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%

2024-25 First Interim
County School Service Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Special Education Entitlement		8181	1,881,982.00	1,881,982.00	(2,013,712.73)	1,888,346.00	6,364.00	0.3%
Special Education Discretionary Grants		8182	852,059.00	852,059.00	(245,603.59)	943,959.00	91,900.00	10.8%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	10,000.00	10,000.00	6,416.41	10,000.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	459,491.00	459,491.00	(113,601.83)	552,198.00	92,707.00	20.2%
Title I, Part D, Local Delinquent Programs	3025	8290	1,023,992.00	1,023,992.00	79,371.44	1,291,839.00	267,847.00	26.2%
Title II, Part A, Supporting Effective Instruction	4035	8290	47,730.00	47,730.00	60,340.76	103,858.00	56,128.00	117.6%
Title III, Immigrant Student Program	4201	8290	0.00	0.00	1,647.00	2,161.00	2,161.00	New
Title III, English Learner Program	4203	8290	93,383.00	93,383.00	(19,191.91)	144,314.00	50,931.00	54.5%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3182, 3183, 4037, 4038, 4123, 4124, 4126, 4127, 4128, 4204, 5630	8290	8,267,962.00	8,267,962.00	124,276.32	9,262,254.00	994,292.00	12.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	17,236,878.00	17,236,878.00	3,102,999.98	19,390,309.00	2,153,431.00	12.5%
TOTAL, FEDERAL REVENUE			29,873,477.00	29,873,477.00	982,941.85	33,589,238.00	3,715,761.00	12.4%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	45,318,494.00	45,318,494.00	17,442,853.37	45,471,449.00	152,955.00	0.3%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	5,176,237.00	5,176,237.00	1,546,908.16	5,176,237.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	160,000.00	160,000.00	0.00	178,828.00	18,828.00	11.8%
Lottery - Unrestricted and Instructional Materials		8560	317,500.00	317,500.00	20,025.17	272,181.00	(45,319.00)	-14.3%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	5,477,431.00	5,477,431.00	402,628.20	6,167,952.00	690,521.00	12.6%

2024-25 First Interim
County School Service Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	2,566,524.00	2,566,524.00	256,795.71	2,822,786.00	256,262.00	10.0%
Drug/Alcohol/Tobacco Funds	6650, 6680, 6685, 6690, 6695	8590	1,015,863.00	1,015,863.00	(66,049.20)	887,642.00	(128,221.00)	-12.6%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	23,184,264.00	23,184,264.00	4,620,300.96	27,394,244.00	4,209,980.00	18.2%
TOTAL, OTHER STATE REVENUE			83,216,313.00	83,216,313.00	24,223,462.37	88,371,319.00	5,155,006.00	6.2%
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	78,700.00	78,700.00	29,009.76	78,700.00	0.00	0.0%
Leases and Rentals		8650	37,500.00	37,500.00	10,208.86	37,500.00	0.00	0.0%
Interest		8660	1,995,000.00	1,995,000.00	941,740.85	1,995,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	2,098,314.00	2,098,314.00	766,928.54	2,530,306.00	431,992.00	20.6%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	22,338,062.00	22,338,062.00	14,629,388.69	36,036,366.00	13,698,304.00	61.3%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	29,942,276.00	29,942,276.00	5,680,132.77	34,276,575.63	4,334,299.63	14.5%
Tuition		8710	16,730,631.00	16,730,631.00	4,359,827.48	16,730,631.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%

2024-25 First Interim
County School Service Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			73,220,483.00	73,220,483.00	26,417,236.95	91,685,078.63	18,464,595.63	25.2%
TOTAL, REVENUES			227,496,205.00	227,496,205.00	59,712,108.45	254,573,775.63	27,077,570.63	11.9%
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	25,217,665.00	25,217,665.00	7,237,704.06	26,638,248.00	(1,420,583.00)	-5.6%
Certificated Pupil Support Salaries		1200	5,424,400.00	5,424,400.00	1,678,389.29	5,546,805.00	(122,405.00)	-2.3%
Certificated Supervisors' and Administrators' Salaries		1300	13,881,876.00	13,881,876.00	4,897,579.89	14,898,318.00	(1,016,442.00)	-7.3%
Other Certificated Salaries		1900	1,158,087.00	1,158,087.00	274,231.65	1,295,062.00	(136,975.00)	-11.8%
TOTAL, CERTIFICATED SALARIES			45,682,028.00	45,682,028.00	14,087,904.89	48,378,433.00	(2,696,405.00)	-5.9%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	13,292,364.00	13,292,364.00	3,248,713.64	13,321,556.00	(29,192.00)	-0.2%
Classified Support Salaries		2200	15,837,396.00	15,837,396.00	4,968,791.62	16,548,272.00	(710,876.00)	-4.5%
Classified Supervisors' and Administrators' Salaries		2300	12,178,843.00	12,178,843.00	3,805,754.49	12,374,610.00	(195,767.00)	-1.6%
Clerical, Technical and Office Salaries		2400	12,561,990.00	12,561,990.00	4,047,866.93	12,827,864.00	(265,874.00)	-2.1%
Other Classified Salaries		2900	1,300,107.00	1,300,107.00	366,685.86	1,447,913.00	(147,806.00)	-11.4%
TOTAL, CLASSIFIED SALARIES			55,170,700.00	55,170,700.00	16,437,812.54	56,520,215.00	(1,349,515.00)	-2.4%
EMPLOYEE BENEFITS								
STRS		3101-3102	12,370,508.00	12,370,508.00	2,491,991.85	12,762,846.00	(392,338.00)	-3.2%
PERS		3201-3202	17,187,140.00	17,187,140.00	4,718,603.45	15,584,227.00	1,602,913.00	9.3%
OASDI/Medicare/Alternative		3301-3302	1,544,395.00	1,544,395.00	455,137.78	1,667,301.00	(122,906.00)	-8.0%
Health and Welfare Benefits		3401-3402	24,313,520.00	24,313,520.00	7,272,127.23	24,602,268.00	(288,748.00)	-1.2%
Unemployment Insurance		3501-3502	56,708.00	56,708.00	19,559.08	64,442.00	(7,734.00)	-13.6%
Workers' Compensation		3601-3602	2,653,495.00	2,653,495.00	513,545.27	1,818,438.00	835,057.00	31.5%
OPEB, Allocated		3701-3702	787,780.00	787,780.00	248,492.09	839,293.00	(51,513.00)	-6.5%
OPEB, Active Employees		3751-3752	3,432,745.00	3,432,745.00	1,104,931.83	3,617,972.00	(185,227.00)	-5.4%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			62,346,291.00	62,346,291.00	16,824,388.58	60,956,787.00	1,389,504.00	2.2%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	33,950.00	33,950.00	2,134.59	11,085.00	22,865.00	67.3%
Books and Other Reference Materials		4200	232,957.00	232,957.00	33,406.58	182,958.00	49,999.00	21.5%
Materials and Supplies		4300	4,672,252.00	4,672,252.00	783,368.07	4,138,949.00	533,303.00	11.4%
Noncapitalized Equipment		4400	419,249.00	419,249.00	291,521.99	900,813.00	(481,564.00)	-114.9%

2024-25 First Interim
County School Service Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			5,358,408.00	5,358,408.00	1,110,431.23	5,233,805.00	124,603.00	2.3%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	24,922,638.00	24,922,638.00	3,481,829.72	32,614,341.00	(7,691,703.00)	-30.9%
Travel and Conferences		5200	2,556,821.00	2,556,821.00	356,981.91	2,883,186.00	(326,365.00)	-12.8%
Dues and Memberships		5300	332,457.00	332,457.00	126,091.22	184,548.00	147,909.00	44.5%
Insurance		5400-5450	404,000.00	404,000.00	487,996.40	517,036.00	(113,036.00)	-28.0%
Operations and Housekeeping Services		5500	1,279,604.00	1,279,604.00	451,775.79	1,454,941.00	(175,337.00)	-13.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,946,166.00	1,946,166.00	566,837.63	2,232,522.00	(286,356.00)	-14.7%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(348,137.00)	(348,137.00)	(112,666.38)	(456,832.00)	108,695.00	-31.2%
Professional/Consulting Services and Operating Expenditures		5800	19,173,199.00	19,173,199.00	4,399,759.38	29,612,527.00	(10,439,328.00)	-54.4%
Communications		5900	875,848.00	875,848.00	216,917.24	912,317.00	(36,469.00)	-4.2%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			51,142,596.00	51,142,596.00	9,975,522.91	69,954,586.00	(18,811,990.00)	-36.8%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	105,213.30	320,963.00	(320,963.00)	New
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	1,560,000.00	1,560,000.00	1,824,932.65	12,774,218.63	(11,214,218.63)	-718.9%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	205,000.00	205,000.00	163,258.93	504,743.00	(299,743.00)	-146.2%
Equipment Replacement		6500	45,000.00	45,000.00	0.00	86,724.00	(41,724.00)	-92.7%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			1,810,000.00	1,810,000.00	2,093,404.88	13,686,648.63	(11,876,648.63)	-656.2%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict								
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								

2024-25 First Interim
County School Service Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	1,093,513.00	1,093,513.00	546,756.66	1,093,513.00	0.00	0.0%
Other Debt Service - Principal		7439	1,310,000.00	1,310,000.00	0.00	1,310,000.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			2,403,513.00	2,403,513.00	546,756.66	2,403,513.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(6,009,048.00)	(6,009,048.00)	(1,544,764.82)	(6,377,771.00)	368,723.00	-6.1%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(6,009,048.00)	(6,009,048.00)	(1,544,764.82)	(6,377,771.00)	368,723.00	-6.1%
TOTAL, EXPENDITURES			217,904,488.00	217,904,488.00	59,531,456.87	250,756,216.63	(32,851,728.63)	-15.1%
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	695,555.00	695,555.00	0.00	693,782.00	1,773.00	0.3%
Other Authorized Interfund Transfers Out		7619	110,000.00	110,000.00	0.00	105,015.00	4,985.00	4.5%
(b) TOTAL, INTERFUND TRANSFERS OUT			805,555.00	805,555.00	0.00	798,797.00	6,758.00	0.8%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Bldg Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%

2024-25 First Interim
County School Service Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(805,555.00)	(805,555.00)	0.00	(798,797.00)	(6,758.00)	0.8%

Resource	Description	2024-25 Projected Totals
3025	ESSA: Title I, Part D, Local Delinquent Programs	75,366.00
5810	Other Restricted Federal	2,853.84
6018	Student Support and Enrichment Block Grant	303,240.00
6230	California Clean Energy Jobs Act	511.12
6266	Educator Effectiveness, FY 2021-22	215,957.33
6300	Lottery: Instructional Materials	525,732.55
6333	CA Community Schools Partnership Act - Coordination Grant	.20
6500	Special Education	4,254,300.12
6512	Special Ed: Mental Health Services	730,449.67
6546	Mental Health-Related Services	1,926,851.14
6620	Reversing Opioid Overdoses	81,020.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	173,706.74
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	285,381.00
7028	Child Nutrition: Kitchen Infrastructure Upgrade Funds	14,435.13
7029	Child Nutrition: Food Service Staff Training Funds	3,832.00
7032	Child Nutrition: Kitchen Infrastructure and Training Funds - 2022 KIT Funds	.32
7085	Learning Communities for School Success Program	39,272.40
7311	Classified School Employee Professional Development Block Grant	29,916.17
7388	SB 117 COVID-19 LEA Response Funds	38.29
7399	LCFF Equity Multiplier	107,079.00
7412	A-G Access/Success Grant	131,057.00
7413	A-G Learning Loss Mitigation Grant	75,000.00
7425	Expanded Learning Opportunities (ELO) Grant	.48
7435	Learning Recovery Emergency Block Grant	565,669.83
7510	Low-Performing Students Block Grant	1,998.00
7810	Other Restricted State	229,324.20
8150	Ongoing & Major Maintenance Account (RMA: Education Code Section 17070.75)	742,330.67
9010	Other Restricted Local	55,425,877.97
Total, Restricted Balance		65,941,201.17

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	6,121,814.00	6,121,814.00	1,590,746.48	5,810,345.00	(311,469.00)	-5.1%
2) Federal Revenue		8100-8299	58,404.00	58,404.00	68,733.17	13,000.00	(45,404.00)	-77.7%
3) Other State Revenue		8300-8599	952,412.00	952,412.00	67,588.15	1,501,046.00	548,634.00	57.6%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	500.00	500.00	New
5) TOTAL, REVENUES			7,132,630.00	7,132,630.00	1,727,067.80	7,324,891.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	2,996,428.00	2,996,428.00	886,124.53	3,179,541.00	(183,113.00)	-6.1%
2) Classified Salaries		2000-2999	514,929.00	514,929.00	147,230.89	533,944.00	(19,015.00)	-3.7%
3) Employee Benefits		3000-3999	2,176,607.00	2,176,607.00	508,685.76	2,275,151.00	(98,544.00)	-4.5%
4) Books and Supplies		4000-4999	188,950.00	188,950.00	24,687.02	246,096.00	(57,146.00)	-30.2%
5) Services and Other Operating Expenditures		5000-5999	1,434,205.00	1,434,205.00	398,418.40	1,404,874.00	29,331.00	2.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	18,261.00	(18,261.00)	New
9) TOTAL, EXPENDITURES			7,311,119.00	7,311,119.00	1,965,146.60	7,657,867.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(178,489.00)	(178,489.00)	(238,078.80)	(332,976.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	110,000.00	110,000.00	0.00	105,015.00	(4,985.00)	-4.5%
b) Transfers Out		7600-7629	164,000.00	164,000.00	0.00	301,974.00	(137,974.00)	-84.1%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(54,000.00)	(54,000.00)	0.00	(196,959.00)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(232,489.00)	(232,489.00)	(238,078.80)	(529,935.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,127,117.95	2,127,117.95		2,127,117.95	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,127,117.95	2,127,117.95		2,127,117.95		
d) Other Restatements		9795	180,000.00	180,000.00		180,000.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,307,117.95	2,307,117.95		2,307,117.95		
2) Ending Balance, June 30 (E + F1e)			2,074,628.95	2,074,628.95		1,777,182.95		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,134,980.89	1,134,980.89		1,033,154.89		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Assignments		9780	939,647.06	939,647.06		744,028.06		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	1.00	1.00		0.00		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	4,515,762.00	4,515,762.00	1,365,508.48	5,056,102.00	540,340.00	12.0%
Education Protection Account State Aid - Current Year		8012	1,606,052.00	1,606,052.00	225,238.00	754,243.00	(851,809.00)	-53.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			6,121,814.00	6,121,814.00	1,590,746.48	5,810,345.00	(311,469.00)	-5.1%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3040, 3060, 3061, 3150, 3155, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Every Student Succeeds Act							0.00	
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	58,404.00	58,404.00	68,733.17	13,000.00	(45,404.00)	-77.7%
TOTAL, FEDERAL REVENUE			58,404.00	58,404.00	68,733.17	13,000.00	(45,404.00)	-77.7%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	138,870.00	138,870.00	New

Resource	Description	2024-25 Projected Totals
6266	Educator Effectiveness, FY 2021-22	49,185.32
6300	Lottery: Instructional Materials	135,986.94
6331	CA Community Schools Partnership Act - Planning Grant	180,000.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	101,434.55
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	62,515.00
7311	Classified School Employee Professional Development Block Grant	1,343.00
7338	College Readiness Block Grant	.01
7339	Dual Enrollment Opportunities	223,940.26
7388	SB 117 COVID-19 LEA Response Funds	.87
7399	LCFF Equity Multiplier	177,639.00
7412	A-G Access/Success Grant	13,712.33
7413	A-G Learning Loss Mitigation Grant	4,962.02
7426	Expanded Learning Opportunities (ELO) Grant: Paraprofessional Staff	31,618.02
7435	Learning Recovery Emergency Block Grant	824.49
7510	Low-Performing Students Block Grant	13,455.99
7690	On-Behalf Pension Contributions	1,452.00
7810	Other Restricted State	10,789.00
9010	Other Restricted Local	24,296.09
Total, Restricted Balance		1,033,154.89

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	19,727,908.00	19,727,908.00	(19,241,785.90)	20,634,573.00	906,665.00	4.6%
3) Other State Revenue		8300-8599	38,131,303.00	38,131,303.00	7,692,052.23	38,250,662.00	119,359.00	0.3%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			57,859,211.00	57,859,211.00	(11,549,733.67)	58,885,235.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	57,859,211.00	57,859,211.00	(11,556,911.96)	58,885,235.00	(1,026,024.00)	-1.8%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			57,859,211.00	57,859,211.00	(11,556,911.96)	58,885,235.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			0.00	0.00	7,178.29	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)								
			0.00	0.00	7,178.29	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,503.83	2,503.83		2,503.83	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,503.83	2,503.83		2,503.83		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,503.83	2,503.83		2,503.83		
2) Ending Balance, June 30 (E + F1e)			2,503.83	2,503.83		2,503.83		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2,503.83	2,503.83		2,503.83		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
LCFF SOURCES								
LCFF Transfers								
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Pass-Through Revenues From Federal Sources		8287	19,727,908.00	19,727,908.00	(19,241,785.90)	20,634,573.00	906,665.00	4.6%
TOTAL, FEDERAL REVENUE			19,727,908.00	19,727,908.00	(19,241,785.90)	20,634,573.00	906,665.00	4.6%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	38,131,303.00	38,131,303.00	7,692,052.23	38,250,662.00	119,359.00	0.3%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			38,131,303.00	38,131,303.00	7,692,052.23	38,250,662.00	119,359.00	0.3%
OTHER LOCAL REVENUE								
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
From Districts or Charter Schools		8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices		8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs		8793	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUES			57,859,211.00	57,859,211.00	(11,549,733.67)	58,885,235.00		
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	19,727,908.00	19,727,908.00	(19,402,351.24)	20,634,573.00	(906,665.00)	-4.6%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	38,131,303.00	38,131,303.00	7,845,439.28	38,250,662.00	(119,359.00)	-0.3%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			57,859,211.00	57,859,211.00	(11,556,911.96)	58,885,235.00	(1,026,024.00)	-1.8%
TOTAL, EXPENDITURES			57,859,211.00	57,859,211.00	(11,556,911.96)	58,885,235.00		

Resource	Description	2024-25 Projected Totals
6536	Special Ed: Dispute Prevention and Dispute Resolution	2,503.22
6537	Special Ed: Learning Recovery Support	.61
Total, Restricted Balance		2,503.83

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	40,977,081.00	40,977,081.00	11,489,701.34	45,889,857.00	4,912,776.00	12.0%
3) Other State Revenue		8300-8599	43,108,210.00	43,108,210.00	18,067,072.88	45,115,580.00	2,007,370.00	4.7%
4) Other Local Revenue		8600-8799	257,462.00	257,462.00	76,078.85	394,152.00	136,690.00	53.1%
5) TOTAL, REVENUES			84,342,753.00	84,342,753.00	29,632,853.07	91,399,589.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,354,948.00	3,354,948.00	1,181,598.17	3,511,908.00	(156,960.00)	-4.7%
2) Classified Salaries		2000-2999	16,603,137.00	16,603,137.00	5,309,292.70	17,143,507.00	(540,370.00)	-3.3%
3) Employee Benefits		3000-3999	14,144,554.00	14,144,554.00	4,223,936.27	14,294,565.00	(150,011.00)	-1.1%
4) Books and Supplies		4000-4999	3,718,924.00	3,718,924.00	515,654.77	4,289,442.00	(570,518.00)	-15.3%
5) Services and Other Operating Expenditures		5000-5999	40,532,880.00	40,532,880.00	10,866,530.80	45,214,583.00	(4,681,703.00)	-11.6%
6) Capital Outlay		6000-6999	698,439.00	698,439.00	67,971.93	1,223,207.00	(524,768.00)	-75.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	5,945,079.00	5,945,079.00	1,534,693.17	6,285,501.00	(340,422.00)	-5.7%
9) TOTAL, EXPENDITURES			84,997,961.00	84,997,961.00	23,699,677.81	91,962,713.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(655,208.00)	(655,208.00)	5,933,175.26	(563,124.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(655,208.00)	(655,208.00)	5,933,175.26	(563,124.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,336,763.05	6,336,763.05		6,336,763.05	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,336,763.05	6,336,763.05		6,336,763.05		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,336,763.05	6,336,763.05		6,336,763.05		
2) Ending Balance, June 30 (E + F1e)			5,681,555.05	5,681,555.05		5,773,639.05		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	5,336,495.14	5,336,495.14		5,428,579.14		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Assignments		9780	345,059.91	345,059.91		345,059.91		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
FEDERAL REVENUE								
Child Nutrition Programs		8220	900,000.00	900,000.00	202,189.55	900,000.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	40,077,081.00	40,077,081.00	11,287,511.79	44,989,857.00	4,912,776.00	12.3%
TOTAL, FEDERAL REVENUE			40,977,081.00	40,977,081.00	11,489,701.34	45,889,857.00	4,912,776.00	12.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	50,000.00	50,000.00	10,526.33	50,000.00	0.00	0.0%
Child Development Apportionments		8530	3,029,302.00	3,029,302.00	1,698,040.00	3,096,399.00	67,097.00	2.2%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	8,353,731.00	8,353,731.00	3,799,795.00	8,429,477.00	75,746.00	0.9%
All Other State Revenue	All Other	8590	31,675,177.00	31,675,177.00	12,558,711.55	33,539,704.00	1,864,527.00	5.9%
TOTAL, OTHER STATE REVENUE			43,108,210.00	43,108,210.00	18,067,072.88	45,115,580.00	2,007,370.00	4.7%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	400.00	400.00	148.75	400.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	1,239.00	1,239.00	4,916.49	3,000.00	1,761.00	142.1%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	200.00	200.00	623.61	824.00	624.00	312.0%
Other Local Revenue								
All Other Local Revenue		8699	255,623.00	255,623.00	70,390.00	389,928.00	134,305.00	52.5%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			257,462.00	257,462.00	76,078.85	394,152.00	136,690.00	53.1%
TOTAL, REVENUES			84,342,753.00	84,342,753.00	29,632,853.07	91,399,589.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	1,826,794.00	1,826,794.00	693,700.92	1,947,593.00	(120,799.00)	-6.6%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,518,041.00	1,518,041.00	477,399.75	1,538,202.00	(20,161.00)	-1.3%
Other Certificated Salaries		1900	10,113.00	10,113.00	10,497.50	26,113.00	(16,000.00)	-158.2%
TOTAL, CERTIFICATED SALARIES			3,354,948.00	3,354,948.00	1,181,598.17	3,511,908.00	(156,960.00)	-4.7%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	3,301,733.00	3,301,733.00	1,188,623.54	3,544,639.00	(242,906.00)	-7.4%
Classified Support Salaries		2200	7,167,622.00	7,167,622.00	2,220,226.42	7,523,247.00	(355,625.00)	-5.0%
Classified Supervisors' and Administrators' Salaries		2300	3,796,622.00	3,796,622.00	1,296,469.70	4,078,894.00	(282,272.00)	-7.4%
Clerical, Technical and Office Salaries		2400	1,988,711.00	1,988,711.00	509,680.29	1,682,076.00	306,635.00	15.4%
Other Classified Salaries		2900	348,449.00	348,449.00	94,292.75	314,651.00	33,798.00	9.7%
TOTAL, CLASSIFIED SALARIES			16,603,137.00	16,603,137.00	5,309,292.70	17,143,507.00	(540,370.00)	-3.3%
EMPLOYEE BENEFITS								
STRS		3101-3102	1,246,243.00	1,246,243.00	266,595.38	1,259,257.00	(13,014.00)	-1.0%
PERS		3201-3202	4,217,117.00	4,217,117.00	1,368,718.36	4,266,105.00	(48,988.00)	-1.2%
OASDI/Medicare/Alternative		3301-3302	315,235.00	315,235.00	95,981.17	325,618.00	(10,383.00)	-3.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Health and Welfare Benefits		3401-3402	6,571,722.00	6,571,722.00	1,931,807.21	6,588,292.00	(16,570.00)	-0.3%
Unemployment Insurance		3501-3502	10,230.00	10,230.00	3,336.87	10,527.00	(297.00)	-2.9%
Workers' Compensation		3601-3602	1,275,690.00	1,275,690.00	395,601.67	1,324,439.00	(48,749.00)	-3.8%
OPEB, Allocated		3701-3702	159,825.00	159,825.00	53,464.91	165,320.00	(5,495.00)	-3.4%
OPEB, Active Employees		3751-3752	348,492.00	348,492.00	108,430.70	355,007.00	(6,515.00)	-1.9%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			14,144,554.00	14,144,554.00	4,223,936.27	14,294,565.00	(150,011.00)	-1.1%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	2,793,664.00	2,793,664.00	363,281.66	3,136,237.00	(342,573.00)	-12.3%
Noncapitalized Equipment		4400	320,260.00	320,260.00	16,840.13	548,205.00	(227,945.00)	-71.2%
Food		4700	605,000.00	605,000.00	135,532.98	605,000.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,718,924.00	3,718,924.00	515,654.77	4,289,442.00	(570,518.00)	-15.3%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	75,000.00	75,000.00	10,098.00	840,000.00	(765,000.00)	-1,020.0%
Travel and Conferences		5200	419,091.00	419,091.00	117,994.27	444,243.00	(25,152.00)	-6.0%
Dues and Memberships		5300	28,603.00	28,603.00	28,892.94	33,419.00	(4,816.00)	-16.8%
Insurance		5400-5450	29,570.00	29,570.00	4,590.00	29,570.00	0.00	0.0%
Operations and Housekeeping Services		5500	716,525.00	716,525.00	189,763.20	732,034.00	(15,509.00)	-2.2%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,019,382.00	1,019,382.00	268,245.36	863,351.00	156,031.00	15.3%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	229,201.00	229,201.00	79,928.83	297,901.00	(68,700.00)	-30.0%
Professional/Consulting Services and Operating Expenditures		5800	37,635,436.00	37,635,436.00	10,049,370.48	41,374,806.00	(3,739,370.00)	-9.9%
Communications		5900	380,072.00	380,072.00	117,647.72	599,259.00	(219,187.00)	-57.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			40,532,880.00	40,532,880.00	10,866,530.80	45,214,583.00	(4,681,703.00)	-11.6%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	633,439.00	633,439.00	65,004.60	1,027,986.00	(394,547.00)	-62.3%
Equipment		6400	65,000.00	65,000.00	2,967.33	195,221.00	(130,221.00)	-200.3%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			698,439.00	698,439.00	67,971.93	1,223,207.00	(524,768.00)	-75.1%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	5,945,079.00	5,945,079.00	1,534,693.17	6,285,501.00	(340,422.00)	-5.7%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			5,945,079.00	5,945,079.00	1,534,693.17	6,285,501.00	(340,422.00)	-5.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, EXPENDITURES			84,997,961.00	84,997,961.00	23,699,677.81	91,962,713.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2024-25 Projected Totals
6129	Early Education: Center-Based Reserve Account for Department of Social Services Programs	634,219.00
6130	Early Education: Center-Based Reserve Account	860,866.00
6131	Early Education: Resource & Referral Reserve Account for Department of Social Services Programs	17,476.00
6132	Early Education: Alternative Payment Reserve Account for Department of Social Services Programs	362,577.00
6160	Child Care and Development Programs Administered by California Department of Social Services (State Funds)	1,624,907.15
7810	Other Restricted State	592,058.00
9010	Other Restricted Local	1,336,475.99
Total, Restricted Balance		5,428,579.14

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	374,500.00	374,500.00	25,681.62	352,746.00	(21,754.00)	-5.8%
3) Other State Revenue		8300-8599	140,000.00	140,000.00	11,653.76	146,188.00	6,188.00	4.4%
4) Other Local Revenue		8600-8799	45,000.00	45,000.00	32,100.72	45,000.00	0.00	0.0%
5) TOTAL, REVENUES			559,500.00	559,500.00	69,436.10	543,934.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	335,712.00	335,712.00	101,209.89	357,823.00	(22,111.00)	-6.6%
3) Employee Benefits		3000-3999	252,756.00	252,756.00	82,352.46	298,448.00	(45,692.00)	-18.1%
4) Books and Supplies		4000-4999	451,810.00	451,810.00	113,606.87	444,160.00	7,650.00	1.7%
5) Services and Other Operating Expenditures		5000-5999	299,808.00	299,808.00	70,726.38	350,250.00	(50,442.00)	-16.8%
6) Capital Outlay		6000-6999	15,000.00	15,000.00	5,191.73	15,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	63,969.00	63,969.00	10,071.65	74,009.00	(10,040.00)	-15.7%
9) TOTAL, EXPENDITURES			1,419,055.00	1,419,055.00	383,158.98	1,539,690.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(859,555.00)	(859,555.00)	(313,722.88)	(995,756.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	859,555.00	859,555.00	0.00	995,756.00	136,201.00	15.8%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			859,555.00	859,555.00	0.00	995,756.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	(313,722.88)	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	61,532.09	61,532.09		61,532.09	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			61,532.09	61,532.09		61,532.09		
d) Other Restatements		9795	.86	.86		.86	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			61,532.95	61,532.95		61,532.95		
2) Ending Balance, June 30 (E + F1e)			61,532.95	61,532.95		61,532.95		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	61,532.95	61,532.95		61,532.95		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
FEDERAL REVENUE								
Child Nutrition Programs		8220	374,500.00	374,500.00	25,681.62	352,746.00	(21,754.00)	-5.8%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			374,500.00	374,500.00	25,681.62	352,746.00	(21,754.00)	-5.8%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	140,000.00	140,000.00	11,653.76	146,188.00	6,188.00	4.4%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			140,000.00	140,000.00	11,653.76	146,188.00	6,188.00	4.4%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	45,000.00	45,000.00	32,100.72	45,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			45,000.00	45,000.00	32,100.72	45,000.00	0.00	0.0%
TOTAL, REVENUES			559,500.00	559,500.00	69,436.10	543,934.00		
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	238,657.00	238,657.00	69,864.00	249,459.00	(10,802.00)	-4.5%
Classified Supervisors' and Administrators' Salaries		2300	63,887.00	63,887.00	20,917.88	62,754.00	1,133.00	1.8%
Clerical, Technical and Office Salaries		2400	33,168.00	33,168.00	10,428.01	45,610.00	(12,442.00)	-37.5%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			335,712.00	335,712.00	101,209.89	357,823.00	(22,111.00)	-6.6%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	90,183.00	90,183.00	26,414.41	93,640.00	(3,457.00)	-3.8%
OASDI/Medicare/Alternative		3301-3302	5,672.00	5,672.00	1,540.61	6,021.00	(349.00)	-6.2%
Health and Welfare Benefits		3401-3402	125,765.00	125,765.00	44,669.34	162,172.00	(36,407.00)	-28.9%
Unemployment Insurance		3501-3502	454.00	454.00	50.62	179.00	275.00	60.6%
Workers' Compensation		3601-3602	8,919.00	8,919.00	1,738.96	6,155.00	2,764.00	31.0%
OPEB, Allocated		3701-3702	2,685.00	2,685.00	819.77	2,867.00	(182.00)	-6.8%
OPEB, Active Employees		3751-3752	19,078.00	19,078.00	7,118.75	27,414.00	(8,336.00)	-43.7%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			252,756.00	252,756.00	82,352.46	298,448.00	(45,692.00)	-18.1%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Materials and Supplies		4300	207,810.00	207,810.00	69,757.15	200,160.00	7,650.00	3.7%
Noncapitalized Equipment		4400	1,500.00	1,500.00	(3,249.58)	1,500.00	0.00	0.0%
Food		4700	242,500.00	242,500.00	47,099.30	242,500.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			451,810.00	451,810.00	113,606.87	444,160.00	7,650.00	1.7%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,000.00	1,000.00	1,338.70	2,200.00	(1,200.00)	-120.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	47,250.00	47,250.00	12,618.44	47,250.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	(1,200.00)	(1,200.00)	1,200.00	New
Professional/Consulting Services and								
Operating Expenditures		5800	246,558.00	246,558.00	57,969.24	297,000.00	(50,442.00)	-20.5%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			299,808.00	299,808.00	70,726.38	350,250.00	(50,442.00)	-16.8%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	15,000.00	15,000.00	5,191.73	15,000.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			15,000.00	15,000.00	5,191.73	15,000.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	63,969.00	63,969.00	10,071.65	74,009.00	(10,040.00)	-15.7%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			63,969.00	63,969.00	10,071.65	74,009.00	(10,040.00)	-15.7%
TOTAL, EXPENDITURES			1,419,055.00	1,419,055.00	383,158.98	1,539,690.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	695,555.00	695,555.00	0.00	693,782.00	(1,773.00)	-0.3%
Other Authorized Interfund Transfers In		8919	164,000.00	164,000.00	0.00	301,974.00	137,974.00	84.1%
(a) TOTAL, INTERFUND TRANSFERS IN			859,555.00	859,555.00	0.00	995,756.00	136,201.00	15.8%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds								
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			859,555.00	859,555.00	0.00	995,756.00		

Resource	Description	2024-25 Projected Totals
5466	Child Nutrition: Supply Chain Assistance (SCA) Funds	61,532.95
Total, Restricted Balance		61,532.95

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	2,096.95	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	2,096.95	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	2,096.95	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	2,096.95	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	223,668.27	223,668.27		223,668.27	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			223,668.27	223,668.27		223,668.27		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			223,668.27	223,668.27		223,668.27		
2) Ending Balance, June 30 (E + F1e)			223,668.27	223,668.27		223,668.27		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	223,668.27	223,668.27		223,668.27		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
FEDERAL REVENUE								
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Interest		8660	0.00	0.00	2,096.95	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	2,096.95	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	2,096.95	0.00		
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%

Resource	Description	2024-25 Projected Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	40,000.00	40,000.00	14,231.34	40,000.00	0.00	0.0%
5) TOTAL, REVENUES			40,000.00	40,000.00	14,231.34	40,000.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES(A5 -B9)			40,000.00	40,000.00	14,231.34	40,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			40,000.00	40,000.00	14,231.34	40,000.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	1,573,319.29	1,573,319.29		1,573,319.29	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,573,319.29	1,573,319.29		1,573,319.29		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,573,319.29	1,573,319.29		1,573,319.29		
2) Ending Net Position, June 30 (E + F1e)			1,613,319.29	1,613,319.29		1,613,319.29		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	1,380,076.76	1,380,076.76		1,380,076.76		
c) Unrestricted Net Position		9790	233,242.53	233,242.53		233,242.53		
OTHER STATE REVENUE								
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	40,000.00	40,000.00	14,231.34	40,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			40,000.00	40,000.00	14,231.34	40,000.00	0.00	0.0%
TOTAL, REVENUES			40,000.00	40,000.00	14,231.34	40,000.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			0.00	0.00	0.00	0.00	0.00	0.0%
DEPRECIATION AND AMORTIZATION								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			0.00	0.00	0.00	0.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2024-25 Projected Totals
9010	Other Restricted Local	1,380,076.76
Total, Restricted Net Position		1,380,076.76

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
County Operations Grant ADA (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted from Form AI, Line B5)		96,903.82	.25%	97,146.07	.25%	97,388.95
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	40,928,140.00	3.05%	42,174,598.00	2.32%	43,152,305.00
2. Federal Revenues	8100-8299	33,589,238.00	.51%	33,760,109.00	1.00%	34,097,510.00
3. Other State Revenues	8300-8599	88,371,319.00	(4.28%)	84,593,235.00	1.00%	85,438,667.00
4. Other Local Revenues	8600-8799	91,685,078.63	.57%	92,203,526.00	1.00%	93,125,561.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		254,573,775.63	(.72%)	252,731,468.00	1.22%	255,814,043.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				48,378,433.00		49,104,109.50
b. Step & Column Adjustment				725,676.50		736,561.64
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	48,378,433.00	1.50%	49,104,109.50	1.50%	49,840,671.14
2. Classified Salaries						
a. Base Salaries				56,520,215.00		57,368,018.23
b. Step & Column Adjustment				847,803.23		860,520.27
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	56,520,215.00	1.50%	57,368,018.23	1.50%	58,228,538.50
3. Employee Benefits	3000-3999	60,956,787.00	2.64%	62,568,879.00	2.27%	63,986,333.34
4. Books and Supplies	4000-4999	5,233,805.00	2.00%	5,338,481.00	(1.17%)	5,275,912.00
5. Services and Other Operating Expenditures	5000-5999	69,954,586.00	2.00%	71,353,678.00	(1.13%)	70,548,905.00
6. Capital Outlay	6000-6999	13,686,648.63	(48.49%)	7,050,000.00	(95.74%)	300,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	2,403,513.00	(.12%)	2,400,593.00	322.84%	10,150,579.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(6,377,771.00)	(1.31%)	(6,294,222.33)	.25%	(6,309,958.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	798,797.00	(13.15%)	693,782.00	0.00%	693,782.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		251,555,013.63	(.78%)	249,583,318.40	1.25%	252,714,762.98
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		3,018,762.00		3,148,149.60		3,099,280.02
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		107,015,923.51		110,034,685.51		113,182,835.11
2. Ending Fund Balance (Sum lines C and D1)		110,034,685.51		113,182,835.11		116,282,115.13
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	65,941,201.17		67,189,089.46		67,613,897.27
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	3,000,000.00		0.00		0.00
2. Unassigned/Unappropriated	9790	41,093,484.34		45,993,745.65		48,668,217.86
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		110,034,685.51		113,182,835.11		116,282,115.13
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. County School Service Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	3,000,000.00		0.00		0.00
c. Unassigned/Unappropriated	9790	41,093,484.58		45,993,745.65		48,668,217.86
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(.24)		0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		3,000,000.00		3,000,000.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		44,093,484.34		48,993,745.65		51,668,217.86
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		17.53%		19.63%		20.45%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For counties that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):	Tulare County SELPA					
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499, 6500-6540 and 6546 objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		58,885,235.00		58,885,235.00		58,885,235.00
2. County Office's Total Expenditures and Other Financing Uses Used to determine the reserve standard percentage level on line F3d (Line B11, plus line F1b2 if line F1a is No)		251,555,013.63		249,583,318.40		252,714,762.98
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		251,555,013.63		249,583,318.40		252,714,762.98
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		251,555,013.63		249,583,318.40		252,714,762.98
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 8 for calculation details)		2%		2%		2%
e. Reserve Standard - By Percent (Line F3c times F3d)		5,031,100.27		4,991,666.37		5,054,295.26
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 8 for calculation details)		2,584,000.00		2,584,000.00		2,584,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		5,031,100.27		4,991,666.37		5,054,295.26
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Projected County Operations Grant average daily attendance (ADA) has not changed for any of the current fiscal year or two subsequent fiscal years by more than two percent since budget adoption. Projected funded ADA for county operated programs has not changed for any of the current fiscal year or two subsequent fiscal years by more than two percent since budget adoption.

County Office ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the County Office's ADA Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise enter data into the first column for all fiscal years. If Form MYPI exists, County Operations Grant ADA will be extracted for the two subsequent years; otherwise enter this data. First Interim Projected Year Totals data for Current Year are extracted; enter data for the remaining two subsequent years into the second column.

Program / Fiscal Year	Estimated Funded ADA		Percent Change	Status
	Budget Adoption	First Interim		
	Budget (Form 01CS, Item 1B-2)	Projected Year Totals (Form AI) (Form MYPI)		
County and Charter School Alternative Education Grant ADA (Form A/AI, Lines B1d and C2d)				
Current Year (2024-25)	128.66	102.00	-20.7%	Not Met
1st Subsequent Year (2025-26)	128.66	101.00	-21.5%	Not Met
2nd Subsequent Year (2026-27)	128.66	100.00	-22.3%	Not Met
District Funded County Program ADA (Form A/AI, Line B2g)				
Current Year (2024-25)	888.00	932.33	5.0%	Not Met
1st Subsequent Year (2025-26)	899.00	935.00	4.0%	Not Met
2nd Subsequent Year (2026-27)	910.00	937.00	3.0%	Not Met
County Operations Grant ADA (Form A/AI, Line B5)				
Current Year (2024-25)	97,461.58	96,903.82	-.6%	Met
1st Subsequent Year (2025-26)	97,705.00	97,146.07	-.6%	Met
2nd Subsequent Year (2026-27)	98,193.53	97,368.95	-.8%	Met
Charter School ADA and Charter School Funded County Program ADA (Form A/AI, Lines C1 and C3f)				
Current Year (2024-25)	0.00	0.00	0.0%	Met
1st Subsequent Year (2025-26)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2026-27)	0.00	0.00	0.0%	Met

1B. Comparison of County Office ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ADA for County Operations Grant or county operated programs has changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting ADA, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

Alternative Education Grant is dependent on the judicial system, therefore ADA does fluctuate. District Funded County ADA increased due to offering extended school year in July 2024.

2. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue, for any of the current fiscal year or two subsequent fiscal years, has not changed by more than two percent since budget adoption.

County Office LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the County Office's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

LCFF Revenue				
(Fund 01, Objects 8011, 8012, 8020-8089)				
	Budget Adoption	First Interim		
Fiscal Year	(Form 01CS, Item 2C)	Projected Year Totals	Percent Change	Status
Current Year (2024-25)	41,185,932.00	40,819,803.00	-.9%	Met
1st Subsequent Year (2025-26)	41,590,173.00	41,617,470.00	+.1%	Met
2nd Subsequent Year (2026-27)	42,560,041.00	42,480,542.00	-.2%	Met

2B. Comparison of County Office LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: Salaries and Benefits

STANDARD: Projected total salaries and benefits for any of the current fiscal year or two subsequent fiscal years has not changed by more than five percent since budget adoption.

County Office Salaries and Benefits Standard Percentage Range:

-5.0% to +5.0%

3A. Calculating the County Office's Projected Change in Salaries and Benefits

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted. If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; otherwise, enter this data.

Salaries and Benefits

Fiscal Year	First Interim		Percent Change	Status
	Budget Adoption	Projected Year Totals		
	(Form 01, Objects 1000-3999) (Form 01CS, Item 3B)	(Form 01I, Objects 1000-3999) (Form MYPI, Lines B1-B3)		
Current Year (2024-25)	163,199,019.00	165,855,435.00	1.6%	Met
1st Subsequent Year (2025-26)	167,160,816.94	169,041,006.73	1.1%	Met
2nd Subsequent Year (2026-27)	170,217,360.72	172,055,542.98	1.1%	Met

3B. Comparison of County Office Salaries and Benefits to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Total salaries and benefits have not changed since budget adoption by more than the standard for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating) for any of the current fiscal year or two subsequent fiscal years have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

County Office's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
County Office's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

4A. Calculating the County Office's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the county office's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 4B)	First Interim Projected Year Totals (Fund 01/Form MYPI)	Percent Change	Change Is Outside Explanation Range
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Federal Revenue (Fund 01, Objects 8100-8299) (MYPI, Line A2)

Current Year (2024-25)	29,873,477.00	33,589,238.00	12.4%	Yes
1st Subsequent Year (2025-26)	30,025,794.39	33,760,109.00	12.4%	Yes
2nd Subsequent Year (2026-27)	30,053,003.35	34,097,510.00	13.5%	Yes

Explanation:
(required if Yes) • ESSA Funding-\$775,662 • CA Center on Teaching-Teacher and School Leader Incentive Program-\$109,442 • Special Education/ Mental Health- \$98,264 • CA Center on Teaching-Teacher Quality Partnership TRE-\$78,162 • CA Center on Teaching Careers-Mental Health Grants- \$1,998,290 • Choices-Cannabis Tax Fund-\$306,266 • Tulare County Tax Probation Agreement Reclassed to State- (\$648,026) • Comprehensive School Improvement -\$686,635 • Project Aware \$166,484 • CFNLP- Office of Traffic Safety-\$175,000

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2024-25)	83,216,313.00	88,371,319.00	6.2%	Yes
1st Subsequent Year (2025-26)	83,840,435.01	84,593,235.00	.9%	No
2nd Subsequent Year (2026-27)	84,678,839.36	85,438,667.00	.9%	No

Explanation:
(required if Yes) • After School Education-\$701,800 • Choices-Learning Communities Grant-\$666,666 • Home to School Transportation-\$1,724,641 • CFNLP-Cannabis Education and Prevention-\$160,805 • Tulare County Tax Probation Agreement Reclassed from Federal-\$648,026 • K-12 Strong Workforce-\$591,836 • Teacher Resident Implementation Grant-\$360,000 • College and Career Leadership Dev. Inst-\$300,000 • ERS-California Serves-\$246,017

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2024-25)	73,220,483.00	91,685,078.63	25.2%	Yes
1st Subsequent Year (2025-26)	73,952,687.52	92,203,526.00	24.7%	Yes
2nd Subsequent Year (2026-27)	74,692,214.40	93,125,561.00	24.7%	Yes

Explanation:
(required if Yes) • Solar Project Reimbursement-\$3,667,184 • Student Behavioral Health Incentive Program-\$375,614 • Capacity Youth Behavioral Health Incentive-\$6,905,609 • CFNLP Event Registration-\$940,175 • Choices Contracted Services-\$499,813 • Theatre Contracted Services-\$292,648 • Specialty Mental Health HHSA Contract-\$2,162,649 • STRS Excess Cost-\$162,751 • District Nursing Agreement-\$217,444 • ERS Various PD Class and Contracted Services-\$896,670 • Teacher Induction Program-\$411,000 • CA Center on Teaching-State Residency TA Center-\$257,201 • CA Center on Teaching Careers-\$190,000 • Impact Intern Program-\$227,800 • CA Center on Teaching- Apprenticeship Program-\$120,000 • ActVnet Revenue-\$218,386 • After School Cash Match

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2024-25)	5,358,408.00	5,233,805.00	-2.3%	No
1st Subsequent Year (2025-26)	5,465,576.16	5,338,481.00	-2.3%	No
2nd Subsequent Year (2026-27)	5,588,551.62	5,275,912.00	-5.6%	Yes

Explanation:
(required if Yes) Adjusted books and supplies to account for adjustments above.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2024-25)	51,142,596.00	69,954,586.00	36.8%	Yes
1st Subsequent Year (2025-26)	52,165,447.92	71,353,678.00	36.8%	Yes
2nd Subsequent Year (2026-27)	53,339,170.50	70,548,905.00	32.3%	Yes

Explanation:
(required if Yes) Adjusted services and operating to accounts for adjustments above.

4B. Calculating the County Office's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption	First Interim	Percent Change	Status
	Budget	Projected Year Totals		
Total Federal, Other State, and Other Local Revenues (Section 4A)				
Current Year (2024-25)	166,310,273.00	213,645,635.63	14.7%	Not Met
1st Subsequent Year (2025-26)	187,818,916.92	210,556,870.00	12.1%	Not Met
2nd Subsequent Year (2026-27)	189,424,057.11	212,661,738.00	12.3%	Not Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 4A)				
Current Year (2024-25)	56,501,004.00	75,188,391.00	33.1%	Not Met
1st Subsequent Year (2025-26)	57,631,024.08	76,692,159.00	33.1%	Not Met
2nd Subsequent Year (2026-27)	58,927,722.12	75,824,817.00	28.7%	Not Met

4C. Comparison of County Office Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 4A if the status in Section 4B is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed since budget adoption by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 4A above and will also display in the explanation box below.
- | | |
|---|--|
| Explanation:
Federal Revenue
(linked from 4A
if NOT met) | • ESSA Funding-\$775,662 • CA Center on Teaching-Teacher and School Leader Incentive Program-\$109,442 • Special Education/ Mental Health- \$98,264 • CA Center on Teaching-Teacher Quality Partnership TRE-\$78,162 • CA Center on Teaching Careers-Mental Health Grants- \$1,998,290 • Choices-Cannabis Tax Fund-\$306,266 • Tulare County Tax Probation Agreement Reclassed to State-(\$648,026) • Comprehensive School Improvement -\$686,635 • Project Aware \$166,484 • CFNLP- Office of Traffic Safety-\$175,000 |
| Explanation:
Other State Revenue
(linked from 4A
if NOT met) | • After School Education-\$701,800 • Choices-Learning Communities Grant-\$666,666 • Home to School Transportation-\$1,724,641 • CFNLP-Cannabis Education and Prevention-\$160,805 • Tulare County Tax Probation Agreement Reclassed from Federal-\$648,026 • K-12 Strong Workforce-\$591,836 • Teacher Resident Implementation Grant-\$360,000 • College and Career Leadership Dev. Inst-\$300,000 • ERS-California Serves-\$246,017 |
| Explanation:
Other Local Revenue
(linked from 4A
if NOT met) | • Solar Project Reimbursement-\$3,867,184 • Student Behavioral Health Incentive Program-\$375,614 • Capacity Youth Behavioral Health Incentive-\$6,905,609 • CFNLP Event Registration-\$940,175 • Choices Contracted Services-\$499,813 • Theatre Contracted Services-\$292,648 • Specialty Mental Health HHSA Contract-\$2,162,649 • STRS Excess Cost-\$162,751 • District Nursing Agreement-\$217,444 • ERS Various PD Class and Contracted Services-\$896,670 • Teacher Induction Program-\$411,000 • CA Center on Teaching-State Residency TA Center-\$257,201 • CA Center on Teaching Careers-\$190,000 • Impact Intern Program-\$227,800 • CA Center on Teaching- Apprenticeship Program-\$120,000 • ActVnet Revenue-\$218,386 • After School Cash Match |
- 1b. STANDARD NOT MET - Projected total operating expenditures have changed since budget adoption by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 4A above and will also display in the explanation box below.
- | | |
|---|--|
| Explanation:
Books and Supplies
(linked from 4A
if NOT met) | Adjusted books and supplies to account for adjustments above. |
| Explanation:
Services and Other Exps
(linked from 4A
if NOT met) | Adjusted services and operating to accounts for adjustments above. |

5. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the county office is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52066(d)(1) and 17002(d)(1).

Determining the County Office's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the county office to deposit into the account a minimum amount equal to or greater than three percent of the total unrestricted general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

		First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
	Required Minimum Contribution		
1. OMMA/RMA Contribution	1,055,022.90	1,273,140.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 5)		1,055,023.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (county office does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

6. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the county office's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the County School Service Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the County School Service Fund.

² A county office of education that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

6A. Calculating the County Office's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
County Office's Available Reserves Percentage (Criterion 8B, Line 9)	17.5%	19.6%	20.4%
County Office's Deficit Standard Percentage Levels (one-third of available reserves percentage):	5.8%	6.5%	6.8%

6B. Calculating the County Office's Special Education Pass-through Exclusions (only for county offices that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For county offices that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude pass-through funds distributed to SELPA members from the calculations for deficit spending and reserves?

Yes

2. If you are the SELPA AU and are excluding special education pass-through funds:

a. Enter the name(s) of the SELPA(s):

Tulare County SELPA

b. Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)

	Current Year Projected Year Totals (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
	58,885,235.00	58,885,235.00	58,885,235.00

6C. Calculating the County Office's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change In Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2024-25)	1,515,961.00	33,663,494.00	N/A	Met
1st Subsequent Year (2025-26)	1,900,261.07	34,354,583.93	N/A	Met
2nd Subsequent Year (2026-27)	2,674,472.21	42,936,505.79	N/A	Met

6D. Comparison of County Office Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

7. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected county school service fund balances will be positive at the end of the current fiscal year and two subsequent fiscal years.

7A-1. Determining if the County Office's County School Service Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance	
	County School Service Fund	
	Projected Year Totals	
	(Form 01I, Line F2)/(Form MYPI, Line D2)	
		Status
Current Year (2024-25)	110,034,685.51	Met
1st Subsequent Year (2025-26)	113,182,835.11	Met
2nd Subsequent Year (2026-27)	116,282,115.13	Met

7A-2. Comparison of the County Office's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected county school service fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected county school service fund cash balance will be positive at the end of the current fiscal year.

7B-1. Determining if the County Office's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance	
	County School Service Fund	
	(Form CASH, Line F, June Column)	
		Status
Current Year (2024-25)	78,586,440.37	Met

7B-2. Comparison of the County Office's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected county school service fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

8.

CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts as applied to total expenditures and other financing uses²:

Percentage Level ³	County Office Total Expenditures and Other Financing Uses ²
5% or \$87,000 (greater of)	0 to \$7,653,999
4% or \$383,000 (greater of)	\$7,654,000 to \$19,138,999
3% or \$766,000 (greater of)	\$19,139,000 to \$66,123,000
2% or \$2,584,000 (greater of)	\$66,123,001 and over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the County School Service Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the County School Service Fund.

² A county office of education that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

³ Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (EC Section 2574), rounded to the nearest thousand.

	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
County Office's Expenditures and Other Financing Uses(Criterion 6A1), plus SELPA Pass-through (Criterion 6B2b) if Criterion 6B, Line 1 is No:	251,555,013.63	249,583,318.40	252,714,762.98
County Office's Reserve Standard Percentage Level:	2%	2%	2%

8A. Calculating the County Office's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data are extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

		Current Year	1st Subsequent Year	2nd Subsequent Year
		Projected Year Totals	Year	
		(2024-25)	(2025-26)	(2026-27)
1.	Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	251,555,013.63	249,583,318.40	252,714,762.98
2.	Plus: Special Education Pass-through (Criterion 6B, Line 2b if Criterion 6B, Line 1 is No)			
3.	Total Expenditures and Other Financing Uses (Line A1 plus Line A2)	251,555,013.63	249,583,318.40	252,714,762.98
4.	Reserve Standard Percentage Level	2%	2%	2%
5.	Reserve Standard - by Percent (Line A3 times Line A4)	5,031,100.27	4,991,666.37	5,054,295.26
6.	Reserve Standard - by Amount (From percentage level chart above)	2,584,000.00	2,584,000.00	2,584,000.00
7.	County Office's Reserve Standard (Greater of Line A5 or Line A6)	5,031,100.27	4,991,666.37	5,054,295.26

8B. Calculating the County Office's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts		Current Year	1st Subsequent Year	2nd Subsequent Year
		Projected Year Totals		
		(2024-25)	(2025-26)	(2026-27)
(Unrestricted resources 0000-1999 except line 4)				
1.	County School Service Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2.	County School Service Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	3,000,000.00		
3.	County School Service Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	41,093,484.58	45,993,745.65	48,668,217.86
4.	County School Service Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	(.24)	0.00	0.00
5.	Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6.	Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	3,000,000.00	3,000,000.00
7.	Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8.	County Office's Available Reserve Amount (Lines B1 thru B7)	44,093,484.34	48,993,745.65	51,668,217.86
9.	County Office's Available Reserve Percentage (Information only) (Line 8 divided by Section 8A, Line 3)	17.53%	19.63%	20.45%
County Office's Reserve Standard				
(Section 8A, Line 7):		5,031,100.27	4,991,666.37	5,054,295.26
Status:		Met	Met	Met

8C. Comparison of County Office Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your county office have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your county office have ongoing county school service fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your county office have projected temporary borrowings between funds? (Refer to Education Code Section 42503)

No

- 1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

- 1a. Does your county office have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the county school service fund to restricted resources in the county school service fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the county school service fund to cover operating deficits in either the county school service fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the county school service fund budget.

County Office's Contributions and Transfers Standard: -5.0% to 5.0% or -\$20,000 to +\$20,000

S5A. Identification of the County Office's Projected Contributions, Transfers, and Capital Projects that may Impact the County School Service Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, the First Interim's Current Year data will be extracted. If Form MYPI exists, the data will be extracted into the First Interim column for the 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data for 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted County School Service Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2024-25)	(12,131,137.00)	(15,897,302.00)	31.0%	3,766,165.00	Not Met
1st Subsequent Year (2025-26)	(12,131,137.00)	(15,897,302.00)	31.0%	3,766,165.00	Not Met
2nd Subsequent Year (2026-27)	(12,113,137.00)	(15,897,302.00)	31.2%	3,784,165.00	Not Met
1b. Transfers In, County School Service Fund *					
Current Year (2024-25)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2025-26)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2026-27)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, County School Service Fund *					
Current Year (2024-25)	805,555.00	798,797.00	-.8%	(6,758.00)	Met
1st Subsequent Year (2025-26)	695,555.00	693,782.00	-.3%	(1,773.00)	Met
2nd Subsequent Year (2026-27)	750,000.00	693,782.00	-7.5%	(56,218.00)	Not Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the county school service fund operational budget?

No

* Include transfers used to cover operating deficits in either the county school service fund or any other fund.

S5B. Status of the County Office's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for Items 1a-1c or if Yes for Item 1d.

1a. NOT MET - The projected contributions from the unrestricted county school service fund to restricted county school service fund programs have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the county office's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:
(required if NOT met) Accounts for funds transferred from unrestricted to a designated account to cover TCOE Local Projects, and SPED Transportation

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. NOT MET - The projected transfers out of the county school service fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the county office's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met) Projecting a transfer to our charter account will be eliminated in the out years.

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the county school service fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments' and their annual required payment for the current year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

*Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the County Office's Long-term Commitments

DATA ENTRY: If Budget Adoption (Form 01CS, Item S6A) data exist, long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your county office have long-term (multiyear) commitments? (If No, skip items 1b and 2 and sections S6B and S6C)

Yes

- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption?

No

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	Funding Sources (Revenues)	SACS Fund and Object Codes Used For: Debt Service (Expenditures)	Principal Balance as of July 1, 2024
Leases				
Certificates of Participation	16	General Fund Res 00000	7438-7439	33,080,000
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences	1	Various Resources	10000-39999	1,549,939
Other Long-term Commitments (do not include OPEB):				
TOTAL:				34,629,939

Type of Commitment (continued):	Prior Year (2023-24) Annual Payment (P & I)	Current Year (2024-25) Annual Payment (P & I)	1st Subsequent Year (2025-26) Annual Payment (P & I)	2nd Subsequent Year (2026-27) Annual Payment (P & I)
Leases	4,179,806	4,179,806	4,179,806	4,179,806
Certificates of Participation	2,408,222	2,403,513	2,400,593	2,400,579
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
Total Annual Payments:	6,588,028	6,583,319	6,580,399	6,580,385
Has total annual payment increased over prior year (2023-24)		No	No	No

S6B. Comparison of the County Office's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:
(required if Yes to
increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the County Office's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1 a. Does your county office provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

No

b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

n/a

c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

n/a

2 OPEB Liabilities

a. Total OPEB liability

b. OPEB plan(s) fiduciary net position (if applicable)

c. Total/Net OPEB liability (Line 2a minus Line 2b)

d. Is total OPEB liability based on the county office's estimate or an actuarial valuation?

e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation

Budget Adoption

(Form 01CS, Item S7A)

First Interim

42,732,202.00	45,378,404.00
28,974,203.00	34,783,910.00
13,757,999.00	10,594,494.00
Actuarial	
Sep 19, 2023	Dec 02, 2024

3 OPEB Contributions

a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method

Current Year (2024-25)

1st Subsequent Year (2025-26)

2nd Subsequent Year (2026-27)

Budget Adoption

(Form 01CS, Item S7A)

First Interim

0.00	0.00
0.00	0.00
0.00	0.00

b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2024-25)

1st Subsequent Year (2025-26)

2nd Subsequent Year (2026-27)

4,886,689.00	5,161,082.00
4,886,689.00	5,161,082.00
4,886,689.00	5,161,082.00

c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2024-25)

1st Subsequent Year (2025-26)

2nd Subsequent Year (2026-27)

1,619,226.00	1,903,402.00
1,619,226.00	2,144,064.00
1,619,226.00	2,310,957.00

d. Number of retirees receiving OPEB benefits

Current Year (2024-25)

1st Subsequent Year (2025-26)

2nd Subsequent Year (2026-27)

78.00	75.00
78.00	75.00
78.00	75.00

4 Comments:

S7B. Identification of the County Office's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable, Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1 a. Does your county office operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 1b-4)

No

b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

n/a

c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

n/a

2 Self-Insurance Liabilities

a. Accrued liability for self-insurance programs

b. Unfunded liability for self-insurance programs

Budget Adoption
(Form 01CS, Item S7B)

First Interim

3 Self-Insurance Contributions

a. Required contribution (funding) for self-insurance programs

Current Year (2024-25)

1st Subsequent Year (2025-26)

2nd Subsequent Year (2026-27)

Budget Adoption
(Form 01CS, Item S7B)

First Interim

b. Amount contributed (funded) for self-insurance programs

Current Year (2024-25)

1st Subsequent Year (2025-26)

2nd Subsequent Year (2026-27)

4 Comments:

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The county office of education must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the California Department of Education (CDE) with an analysis of the cost of the settlement and its impact on the operating budget.

The CDE shall review the analysis relative to the criteria and standards, and may provide written comments to the president of the governing board and the county superintendent of schools.

S8A. Cost Analysis of County Office's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

No

Were all certificated labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2023-24)	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of certificated (non-management) full-time-equivalent (FTE) positions	251.0	337.0	337.0	337.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, and the corresponding public disclosure documents have not been filed with the CDE, complete questions 2-4.

Yes

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 5 and 6.

Negotiations Settled Since Budget Adoption

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Aug 08, 2024

3. Period covered by the agreement:

Begin Date:

Jul 01, 2024

End Date:

Jun 30, 2025

4. Salary settlement:

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

358,304

% change in salary schedule from prior year

1.0%

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

6. Amount included for any tentative salary schedule increases

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?

Yes

Yes

Yes

2. Total cost of H&W benefits

5,428,535

5,699,961

5,984,959

3. Percent of H&W cost paid by employer

100.0%

100.0%

100.0%

4. Percent projected change in H&W cost over prior year

2.9%

5.0%

5.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

--

Certificated (Non-management) Step and Column Adjustments

- 1. Are step & column adjustments included in the interim and MYPs?
- 2. Cost of step & column adjustments
- 3. Percent change in step & column over prior year

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Yes	Yes	Yes
387,839	393,657	399,562
1.5%	1.5%	1.5%

Certificated (Non-management) Attrition (layoffs and retirements)

- 1. Are savings from attrition included in the interim and MYPs?
- 2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Yes	Yes	Yes
Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of County Office's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2023-24)	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of classified (non-management) FTE positions	905.0	905.0	905.0	905.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, and the corresponding public disclosure documents have not been filed with the CDE, complete questions 2-4.

Yes

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 5 and 6.

No

Negotiations Settled Since Budget Adoption

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Jun 28, 2024

3. Period covered by the agreement:

Begin Date:

Jul 01, 2024

End Date:

Jun 30, 2025

4. Salary settlement:

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

One Year Agreement

Total cost of salary settlement

611,423

% change in salary schedule from prior year

1.0%

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

6. Amount included for any tentative salary schedule increases

Classified (Non-management) Health and Welfare (H&W) Benefits

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

1. Are costs of H&W benefit changes included in the interim and MYPs?

Yes

Yes

Yes

2. Total cost of H&W benefits

9,712,637

10,198,269

10,708,182

3. Percent of H&W cost paid by employer

100.0%

100.0%

100.0%

4. Percent projected change in H&W cost over prior year

2.9%

5.0%

5.0%

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

- 1. Are step & column adjustments included in the interim and MYPs?
- 2. Cost of step & column adjustments
- 3. Percent change in step & column over prior year

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Yes	Yes	Yes
578,057	586,728	595,529
1.5%	1.5%	1.5%

Classified (Non-management) Attrition (layoffs and retirements)

- 1. Are savings from attrition included in the interim and MYPs?
- 2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Yes	Yes	Yes
Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of County Office's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

No

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2023-24)	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of management, supervisor, and confidential FTE positions	315.0	327.0	327.0	327.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, and the corresponding public disclosure documents have not been filed with the CDE, complete question 2.

Yes

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

No

Negotiations Settled Since Budget Adoption

2. Salary settlement:

	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?	Yes	Yes	Yes
Total cost of salary settlement	353,303		
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)

Management/Supervisor/Confidential

Health and Welfare (H&W) Benefits

	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	6,276,004	6,589,804	6,919,294
3. Percent of H&W cost paid by employer	100.0%	100.0%	100.0%
4. Percent projected change in H&W cost over prior year	2.9%	5.0%	5.0%

Management/Supervisor/Confidential

Step and Column Adjustments

	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	748,664	759,894	771,292
3. Percent change in step & column over prior year	1.5%	1.5%	1.5%

Management/Supervisor/Confidential

Other Benefits (mileage, bonuses, etc.)

	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
1. Are costs of other benefits included in the interim and MYPs?	No	No	No
2. Total cost of other benefits	0	0	0
3. Percent change in cost of other benefits over prior year	0.0%	0.0%	0.0%

S9.

Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1.

Are any funds other than the county school service fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2.

If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A8; Item A1 is automatically completed based on data from Criterion 7.

A1. Do cash flow projections show that the county office will end the current fiscal year with a negative cash balance in the county school service fund? (Data from Criterion 7B-1, Cash Balance, are used to determine Yes or No)	No
A2. Is the system of personnel position control independent from the payroll system?	Yes
A3. Is the County Operations Grant ADA decreasing in both the prior and current fiscal years?	Yes
A4. Are new charter schools operating in county office boundaries that impact the county office's ADA, either in the prior or current fiscal year?	No
A5. Has the county office entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	No
A6. Does the county office provide uncapped (100% employer paid) health benefits for current or retired employees?	No
A7. Does the county office have any reports that indicate fiscal distress? (If Yes, provide copies to the CDE.)	No
A8. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of County Office First Interim Criteria and Standards Review

First Interim
Projected Totals 2024-25
Technical Review Checks
Phase - All
Display - All Technical Checks

Tulare County Office of Education

Tulare County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUNCTION - (Fatal) - All FUNCTION codes must be valid. **Passed**

CHECKFUND - (Fatal) - All FUND codes must be valid. **Passed**

CHECKGOAL - (Fatal) - All GOAL codes must be valid. **Passed**

CHECKOBJECT - (Fatal) - All OBJECT codes must be valid. **Passed**

CHECKRESOURCE - (Warning) - All RESOURCE codes must be valid. **Passed**

CHK-FDXRS7690xOB8590 - (Fatal) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. **Passed**

CHK-FUNCTIONxOBJECT - (Fatal) - All FUNCTION and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxFUNCTION-A - (Warning) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. **Passed**

CHK-FUNDxFUNCTION-B - (Fatal) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. **Passed**

CHK-FUNDxGOAL - (Warning) - All FUND and GOAL account code combinations should be valid. **Passed**

CHK-FUNDxOBJECT - (Fatal) - All FUND and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxRESOURCE - (Warning) - All FUND and RESOURCE account code combinations should be valid. **Passed**

CHK-GOALxFUNCTION-A - (Fatal) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. **Passed**

CHK-GOALxFUNCTION-B - (Fatal) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). **Passed**

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). **Passed**

CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code. **Passed**

SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. **Passed**

GENERAL LEDGER CHECKS

CEFB-POSITIVE - (Fatal) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. **Passed**

CONTRIB-RESTR-REV - (Fatal) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. **Passed**

CONTRIB-UNREST-REV - (Fatal) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. **Passed**

EFB-POSITIVE - (Warning) - All ending fund balances (Object 979Z) should be positive by resource, by fund. **Passed**

EPA-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). **Passed**

EXCESS-ASSIGN-REU - (Fatal) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). **Passed**

EXP-POSITIVE - (Warning) - The following expenditure functions have a negative balance by resource, by fund. (NOTE: Functions, including CDE-defined optional functions, are checked individually, except functions 7200-7600 are combined.) **Exception**

FUND	RESOURCE	FUNCTION	VALUE
01	0000	7200-7600	(\$1,387,542.00)

Explanation: Indirect/General Admin Offset

INTERFD-DIR-COST - (Warning) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. **Passed**

INTERFD-IN-OUT - (Warning) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). **Passed**

INTERFD-INDIRECT - (Warning) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. **Passed**

INTERFD-INDIRECT-FN - (Warning) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. **Passed**

INTRAFFD-DIR-COST - (Fatal) - Transfers of Direct Costs (Object 5710) must net to zero by fund.	<u>Passed</u>
INTRAFFD-INDIRECT - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.	<u>Passed</u>
INTRAFFD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by function.	<u>Passed</u>
LCFF-TRANSFER - (Warning) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually.	<u>Passed</u>
LOTTERY-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).	<u>Passed</u>
OBJ-POSITIVE - (Warning) - All applicable objects should have a positive balance by resource, by fund.	<u>Passed</u>
PASS-THRU-REV=EXP - (Warning) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by fund and resource.	<u>Passed</u>
REV-POSITIVE - (Warning) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.	<u>Passed</u>
RS-NET-POSITION-ZERO - (Fatal) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95.	<u>Passed</u>
SE-PASS-THRU-REVENUE - (Warning) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area.	<u>Passed</u>
UNASSIGNED-NEGATIVE - (Fatal) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95.	<u>Passed</u>
UNR-NET-POSITION-NEG - (Fatal) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95.	<u>Passed</u>

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (Fatal) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes.	<u>Passed</u>
CS-YES-NO - (Fatal) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete.	<u>Passed</u>

EXPORT VALIDATION CHECKS

ADA-PROVIDE - (Fatal) - Average Daily Attendance data (Form AI) must be provided.	<u>Passed</u>
CASHFLOW-PROVIDE - (Warning) - A Cashflow Worksheet (Form CASH) must be provided with your Budget and Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) Explanation: Separate Cash Flow Document Attached	<u>Exception</u>
CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved.	<u>Passed</u>

CHK-EXTRACTED-DATA-SOURCE - (Warning) - All forms that extract data from a prior reporting period use the same source extraction submission	<u>Passed</u>
CHK-UNBALANCED-A - (Warning) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.	<u>Passed</u>
CHK-UNBALANCED-B - (Fatal) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed.	<u>Passed</u>
CS-PROVIDE - (Fatal) - The Criteria and Standards Review (Form 01CSI) has been provided.	<u>Passed</u>
FORM01-PROVIDE - (Fatal) - Form 01 (Form 01I) must be opened and saved.	<u>Passed</u>
INTERIM-CERT-PROVIDE - (Fatal) - Interim Certification (Form CI) must be provided.	<u>Passed</u>
MYP-PROVIDE - (Warning) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.)	<u>Passed</u>
MYPIO-PROVIDE - (Warning) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.)	<u>Passed</u>
VERSION-CHECK - (Warning) - All versions are current.	<u>Passed</u>

TULARE COUNTY OFFICE OF EDUCATION 54 10546

Budget Assumptions

2024-2025 1st Interim as of December 6, 2024

Local Control Funding Formula	2024-2025	2025-2026	2026-2027
COLA	1.07%	2.93%	3.08%
Base Grant per ADA	\$17,543	\$18,057	\$18,613
Court & Community ADA	102	102	102
ADA Method	Actual and historical data		
Special Ed			
Growth per ADA	\$896	\$922	\$950
Lottery			
Unrestricted per ADA	\$191.00	\$191.00	\$191.00
Prop 20 per ADA	\$82.00	\$82.00	\$82.00
Local Funding			
Interest Rates from Co Treasurer	3.50%	3.75%	3.75%
Salary Costs			
Step & Column	1.50%	1.50%	1.50%
COLA est	TBD	TBD	TBD
Employee Benefit Rates			
STRS	19.10%	19.10%	19.10%
PERS	27.05%	27.40%	27.50%
PERS Employer Pickup	34.05%	34.40%	34.50%
Medicare	1.45%	1.45%	1.45%
Unemployment	0.05%	0.05%	0.05%
Workers Compensation	1.72%	1.72%	1.72%
Health Insurance Rates			
Certificated	\$24,772	\$26,011	\$27,311
Classified	\$25,768	\$27,056	\$28,409
Management	\$25,372	\$26,641	\$27,973

Retiree Benefits

TCOE pays 100% retiree benefits to age 65 for qualified employee.

There are currently 63 retirees receiving this benefit

TCOE pays 50% retiree benefits from age 65 to age 75 for qualified management employees.

There are currently 12 retirees receiving this benefit

Effective 7/01/2019 GASB 75 was implemented. A trust was set up to fund current and past OPEB liabilities.

The FTE rate is \$3,417/yr. per eligible employee. The allocated rate is 0.80% of salaries.

Cash Flow Projection

District: 66 - Tulare County Of

Fund: 0100 - General Fund

Fiscal Year: 2025

Current Year Actuals Thru: Nov 30 2024 12:00AM

(Thru Fiscal Month) 5

Budget As Of: Dec 5 2024 12:00AM

Calendar Month

Category: Fiscal Month

Beginning Balance

65,591,599.31

Jul

Aug

Sep

Oct

Nov

Dec

Jan

Feb

Mar

Apr

May

Jun

Comments: 24-25 1st Interim

	Category	Calendar Month	Beginning Balance	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
10 Beginning Cash	Category 1 Fiscal Month		65,381,589.31	65,381,589.31	75,621,301.30	82,484,619.07	88,973,572.29	89,316,122.77	87,298,289.53	86,178,755.14	90,104,561.30	86,021,922.16	87,912,771.85	92,681,687.10	97,159,521.45
27 RECEIPTS															
30 Principal Apportionment				1,345,331.30	1,345,331.30	2,421,596.34	2,421,596.34	2,421,596.34	2,468,955.77	2,468,955.77	2,468,955.77	2,468,955.77	2,468,955.77	2,468,955.77	2,468,214.71
35 Prior/Shared				0.00	108,330.00	0.00	0.00	0.00	446,275.00	446,275.00	446,275.00	446,275.00	446,275.00	446,275.00	275,198.00
37 Education Protection Account				0.00	0.00	446,275.00	0.00	0.00	0.00	1,079,608.19	0.00	0.00	3,965,255.65	808,822.55	888,250.06
40 Property Tax				0.00	0.00	0.00	0.00	0.00	5,590,262.73	0.00	0.00	(0.19)	3,965,255.65	0.00	0.00
50 Miscellaneous Funds				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60 Federal/Donor				2,017,248.96	979,353.89	3,252,323.47	1,896,069.25	2,333,815.09	4,385,711.84	1,918,571.77	840,419.02	4,578,613.59	4,023,012.12	2,616,861.61	3,586,279.74
70 Other State Revenue				6,390,375.62	5,182,082.47	9,812,666.37	6,800,048.87	6,839,249.46	8,512,097.72	10,729,837.96	10,000,345.88	11,528,518.52	9,415,678.66	9,686,211.86	(15,467,762.62)
80 Other Local Revenue				3,507,692.96	15,849,282.41	7,417,866.41	6,475,003.09	5,416,307.04	4,046,518.87	9,271,440.17	8,919,032.88	11,573,738.48	8,701,145.96	11,824,751.89	(11,824,751.89)
90 Interfund Transfers In				0.00	0.00	0.00	0.00	33,403.64	(5,438.12)	(5,438.12)	(5,438.12)	(5,438.12)	(5,438.12)	(5,438.12)	0.00
100 Other Financing Sources				0.00	0.00	0.00	0.00	0.00	(5,438.12)	(5,438.12)	(5,438.12)	(5,438.12)	(5,438.12)	(5,438.12)	0.00
105 TOTAL RECEIPTS				13,280,649.04	23,464,387.07	23,350,777.59	17,593,097.55	17,046,371.87	25,800,198.32	25,468,800.24	20,217,057.25	20,308,205.74	27,062,244.72	28,071,590.80	3,680,275.06
107 DISBURSEMENTS															
110 Capital Outlays				1,760,090.82	3,981,699.94	4,099,345.91	4,219,056.39	4,352,455.50	4,280,630.93	4,280,630.93	4,280,630.93	4,280,630.93	4,280,630.93	4,280,630.93	4,280,630.92
120 Classification				2,612,639.86	4,597,946.42	4,599,444.29	4,661,597.74	4,807,697.48	5,040,129.30	5,040,129.30	5,040,129.30	5,040,129.30	5,040,129.30	5,040,129.30	5,040,129.30
130 Employee Benefits				5,528,570.80	4,534,015.37	4,534,015.37	4,626,280.11	4,678,652.33	5,040,129.30	5,634,023.88	5,634,023.88	5,634,023.88	5,634,023.88	5,634,023.88	5,634,023.87
140 Books and Supplies				210,530.30	373,024.52	328,713.49	407,349.80	323,519.70	512,809.60	512,809.60	512,809.60	512,809.60	512,809.60	512,809.60	512,809.60
145 Services				10,862,410.22	3,262,333.68	3,171,560.24	3,864,334.35	4,393,475.91	6,405,725.99	6,405,725.99	6,405,725.99	6,405,725.99	6,405,725.99	6,405,725.99	6,405,725.94
150 Capital Outlays				279,719.52	946,914.55	250,096.68	886,553.65	960,065.83	6,886,909.01	6,856,265.24	282,277.46	727,469.59	32,735.94	696,5974.28	462,489.88
160 Other Outlays				(50,725.11)	(610,042.85)	(468,206.91)	110,998.49	(451,330.09)	(696,591.14)	(651,650.59)	(474,171.67)	(466,741.81)	1,950,286.98	(447,978.60)	(1,734,141.43)
170 Interfund Transfers Out				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	789,797.00
180 Alcohol/Entertainment				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
185 TOTAL DISBURSEMENTS				17,845,923.91	17,590,419.32	16,516,380.07	16,605,917.48	19,064,430.85	28,114,037.57	22,077,864.35	21,681,025.19	22,134,247.88	23,786,492.62	22,084,515.18	21,400,074.89
BALANCE SHEET TRANSACTIONS															
Assets															
187 Cash Not in Treasury			5,000.00	(200.00)	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
190 Accounts Receivable			379,831,781.90	3,538.53	(3,474.07)	(867.83)	2,182.82	1,554.24	(3,626.02)	(352.68)	(8,861.80)	7,484.71	(4,489.28)	1,128.95	5,105.20
191 Accounts Receivable Clearing			(333,364,785.16)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
195 Due From Other Funds			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
196 Stores			20,285.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
197 Prepaid Expenses			108,522.87	0.00	0.00	41,494.49	8,895.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(66,602.66)
198 Other Assets			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL ASSETS			46,680,684.62	48,431.30	5,421.33	40,506.66	2,182.82	1,554.24	(3,626.02)	(352.68)	(8,861.80)	7,484.71	(4,489.28)	1,128.95	(68,573.56)
Liabilities															
200 Accounts Payable			4,654,866.80	5,623.41	(1,636,091.46)	(561,965.28)	(333,168.61)	(462,302.41)	(620,221.71)	(538,321.56)	(390,860.60)	(708,396.36)	(657,861.34)	(578,669.31)	683,024.12
201 Accounts Payable Clearing			15,978,905.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
205 Due to Other Funds			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
196 TRANS & Other Liabilities			0.00	3.33	0.62	2.28	0.81	0.11	(1.10)	(1.37)	(1.19)	(0.74)	(1.38)	(0.57)	(0.97)
207 Deferred Revenues			4,432,897.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL LIABILITIES			25,066,669.76	5,623.44	(1,636,090.84)	(561,963.03)	(333,167.80)	(462,302.30)	(620,222.81)	(538,322.86)	(390,861.70)	(708,397.12)	(657,862.43)	(578,669.16)	983,022.25
Non-current															
208 Long-term Debt			0.00	0.00	(61,965.15)	61,965.15	0.00	0.00	35,700.07	0.00	0.00	0.00	0.00	0.00	88,915.55
210 Bond Premium Amortization			0.00	0.00	0.00	0.86	0.00	0.00	552,284.86	539,970.27	381,929.80	715,681.83	553,463.15	591,118.73	(882,681.26)
220 TOTAL BALANCE SHEET TRANSACTIONS			21,614,238.06	(5,775.01)	1,579,547.02	654,335.70	7,486,753.22	180,285.95	552,284.86	539,970.27	381,929.80	715,681.83	553,463.15	591,118.73	(882,681.26)
230 NET INCREASE / DECREASE															
			(10,160,289.01)	7,063,517.77	(61,965.15)	7,486,753.22	(651,449.52)	(1,577,023.24)	(1,761,564.95)	3,927,069.16	(1,082,638.14)	(1,108,150.31)	4,748,215.25	4,529,634.35	(18,594,001.08)
240 ENDING CASH			75,421,301.30	82,484,619.07	88,973,572.29	89,316,122.77	87,912,771.85	92,681,687.10	97,159,521.45	90,104,561.30	86,021,922.16	87,912,771.85	92,681,687.10	97,159,521.45	78,596,440.37

TULARE COUNTY OFFICE OF EDUCATION
2025-2026 BUDGET CALENDAR
(7/1/2025 through 6/30/2026)

COMPLETION DATE	ACTIVITY PERFORMED	BY WHOM
MONTHLY (all categorical programs must be self-supporting with allowable costs to service fund)	Review current fiscal year income and expenditures (both actual and projected) compare with working budget. Any revisions must be approved in advance by the Superintendent	Assistant Superintendents Administrators Directors/Program Managers Director, Internal Business
3rd Monday in January January 20, 2025 {Holiday}	Provide budget development documents to Assistant Superintendents	Director, Internal Business
2nd Monday in February February 10, 2025 {Holiday}	Return budget development documents to Assistant Superintendents	Administrators Directors/Program Managers
4th Monday in February February 24, 2025	Return budget development documents to Internal Fiscal Officer	Assistant Superintendents
2nd Monday in March March 10, 2025	Prepare preliminary income projections for all sections, 2024-2025 Budget. Review preliminary budget and establish list of priorities.	Director, Internal Business Executive Board
NO LATER THAN March 15	Non-reelection notification (certificated), if necessary [Ed. Code 44949(a)(1)]	Assistant Superintendent, Human Resources
NO LATER THAN March 15	Notification of Layoff (classified employees), if necessary [Ed. Code 45117(a)(1)]	Assistant Superintendent, Human Resources
NO LATER THAN March 17, 2025 (45 days after the close of the period reported)	Review second interim report of 2024-2025 financial and budgetary status of TCOE for period ending January 31 [Ed. Code 1240(l)(1)(A)&(B)] Certify to state whether TCOE will be able to meet financial obligations for this fiscal year and for multi-year commitments	Board of Education Superintendent
NO LATER THAN May 2, 2025 (at least 10 days before the public hearing)	Post in 3 public places and publish the time, place and purpose of public hearing & availability of proposed budget for public inspection [Ed. Code 1620, 42103(d)]	Administrative Legal Assistant, Business Services
May 9, 2025	Budget must be made available for public inspection at least 3 days prior to the public hearing [Ed. Code 1620]	Director, Internal Business
Prior to May board meeting - before May 14, 2025	Review proposed budget for next fiscal year (2025-2026)	Executive Board

TULARE COUNTY OFFICE OF EDUCATION
2025-2026 BUDGET CALENDAR
(7/1/2025 through 6/30/2026)

COMPLETION DATE	ACTIVITY PERFORMED	BY WHOM
2nd Wednesday in May May 14, 2025	PowerPoint Presentation Hold Public Hearing on LCAP or LCAP update and proposed budget (2025-2026)	Director, Internal Business Assistant Superintendent, Instructional Services-Student Support Services Board of Education
May 12, 2025	Cutoff date for purchase orders	Superintendent
NO LATER THAN May 15	Final Notice of Layoff (classified employees), if necessary [Ed. Code 45117(c)(3)(A)]	Assistant Superintendent, Human Resources
BEFORE May 15	Notice of termination, if there is a decline in average daily attendance (certificated) [Ed. Code 44955]	Assistant Superintendent, Human Resources
2nd Wednesday in June June 11, 2025	Submit final revisions of 2024-2025 budget to Board of Education The budget shall not be adopted/approved before the LCAP or update to the LCAP [Ed. Code 1622(a)] Adoption of 2025-2026 LCAP or LCAP update and budget	Director, Internal Business Superintendent Assistant Superintendent, Instructional Services-Student Support Services Branch Board of Education
BEFORE June 30 or prior to expending EPA funds	Approve spending plan/determination for money received from the Education Protection Account (EPA). This can be done at the same time as budget adoption.	Director, Internal Business Board of Education
ON OR BEFORE July 1	File the approved budget with the State within 5 days after adoption, or by July 1 [Ed. Code 1622(a)]	Director, Internal Business
August (not later than 45 days after the Governor signs the Annual Budget Act)	Make available for public review any revisions in revenues and expenditures made to the budget to reflect the funding made available by the Budget Act [Ed. Code 1622(e)]	Director, Internal Business
NO LATER THAN August 15	Notice of termination, if funding is not increased by 2% per average daily attendance (certificated) [Ed. Code 44955.5]	Assistant Superintendent, Human Resources

TULARE COUNTY OFFICE OF EDUCATION
2025-2026 BUDGET CALENDAR
(7/1/2025 through 6/30/2026)

COMPLETION DATE	ACTIVITY PERFORMED	BY WHOM
September	Upon finalizing financial data for the fiscal year, post on TCOE website the actuals for 2024-2025 EPA.	Director, Internal Business
ON OR BEFORE September 15	State shall approve or disapprove the adopted budget [Ed. Code 1622(b)]	State Superintendent of Public Instruction
ON OR BEFORE October 8	If the budget is disapproved by the State, review recommendations from the state at a regularly scheduled meeting. Respond to recommendations, including any proposed actions to be taken [Ed. Code 1622(c)]	Board of Education
ON OR BEFORE October 15	Prepare and file unaudited actuals (annual financial report) with the State [Ed. Code 1628]	Director, Internal Business
NO LATER THAN December 15	Prior fiscal year audit due to State [Ed. Code 41020(h)] (2023-2024)	Director, Internal Business
NO LATER THAN December 15, 2025 (45 days after the close of the period reported)	Review first interim report of 2025-2026 financial and budgetary status of TCOE for period ending October 31 [Ed. Code 1240(l)(1)(A)&(B)]	Board of Education
NO LATER THAN March 17, 2026 (45 days after the close of the period reported)	Review second interim report of 2025-2026 financial and budgetary status of TCOE for period ending January 31 [Ed. Code 1240(l)(1)(A)&(B)]	Board of Education
	Certify to state whether TCOE will be able to meet financial obligations for this fiscal year and for multi-year commitments	Superintendent