Job Title: School Nurse - Special Assignment (2215)

Job Summary:
The job of School Nurse - Special Assignment is done for the purpose of working collaboratively and collectively to educate families about the importance of a healthy diet and physical activity. This objective is accomplished by working directly with the school environment to teach and model healthy life choices; developing and implementing tools for classroom instruction; training and inserviceing school staff and teachers.

Essential Functions:
- Attends community partnership meetings for the purpose of expanding outreach areas and opportunities.
- Attends meetings and conferences for the purpose of program implementation and fulfilling program requirements.
- Attends regional 5-A-Day meetings for the purpose of supporting 5-A-Day activities.
- Confer with the Project Coordinator for the purpose of reporting and discussing the status of the Local Incentive Award program outreach efforts.
- Develops effective communication messages for the purpose of supporting Nutrition Network programs that promote healthy eating and physical activity.
- Performs other duties as related to the purpose of program implementation.
- Supports community efforts toward nutrition and physical activity education promotion for the purpose of collaborating with community groups/coalitions.
- Uses software applications for the purpose of creating and designing correspondence and simple data bases.
- Utilizes modern office equipment (microcomputers, computer terminals, AV equipment and related application software) for the purpose of program implementation.
- Works with Project Coordinator, site and district staff for the purpose of collecting, compiling and preparing data and related information for mandatory yearly reports.
- Works with the Project Coordinator for the purpose of coordinating, implementing, and monitoring of the Local Incentive Award program and program requirements.
- Utilizes evaluation tools (surveys/pre-post tests, etc.) for the purpose of measuring the program progress.
- Performs physical activity programs for the purpose of enhancing the importance of physical activity for school-aged children.
- Provides nutrition education for the purpose of teaching school-aged children the importance of healthy eating.
- Manages the program budget and/or financial guidelines. Significant utilization of resources from other work units is often required to perform the job’s functions.
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