

Job Summary:

The job of Community Challenge Grant Educator is done for the purpose/s of teaching Family Life/Life Skills curriculum to adolescents and pre-adolescents in selected schools in Tulare County under the direction of the Project Coordinator for the Community Challenge Grant.

Essential Functions:

- ▶ Attends community meetings for the purpose of promoting and supporting the development of self-assured, future-oriented youth capable of navigation through adolescence to responsible adulthood and contributing positively to society.
- ▶ Attends funding source required meetings and trainings for the purpose of program implementation.
- ▶ Collects/compiles/prepares data and related information for the purpose of program implementation.
- ▶ Communicates effectively with students for the purpose of promoting and supporting the development of self-assured, future-oriented youth capable of navigation through adolescence to responsible adulthood.
- ▶ Gathers data and other records as required for the purpose of program evaluation.
- ▶ Implements surveys/pre-post tests as directed for the purpose of program implementation.
- ▶ Teaches Family Life/Life Skills curriculum for the purpose of promoting and supporting the development of self-assured, future-oriented youth capable of navigation through adolescence to responsible adulthood and contributing positively to society.
- ▶ Transports self to school districts, community meetings and other sites as required by the grant for the purpose of program implementation.
- ▶ Understands/applies teaching methods and strategies for the purpose of delivering Family Life and Life Skills curriculum to students.

Skills, Knowledge and/or Abilities Required:

- ▶ **Skills to:**
 - organize and use time effectively;
 - communicate effectively;
 - utilize effective teaching skills and methods;
- ▶ **Knowledge of:**
 - instructional materials and methods in the area of prevention;
 - resources available in comprehensive health programs;
- ▶ **Ability to:**
 - communicate effectively, both orally, and in writing;
 - collect and input data and apply basic word processing techniques;
 - prepare clear and complete proposals and reports;
 - work effectively in the absence of supervision;
 - establish and maintain cooperative and effective working relationships with others;
 - travel using own automobile.

Responsibilities include: working independently under broad organizational policies to achieve organizational objectives; providing information and/or advising others; and operating within a defined budget. Utilization of significant resources from other work units is routinely required to perform the job's functions. There is some opportunity to effect the Organization's services. The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 34% sitting, 33% walking and 33% standing. The job is performed under minimal temperature variations.

Experience Required:

- ▶ Job related experience within specialized field is required.
- ▶ Three years of teaching experience.

Education Required:

- ▶ Bachelors degree in job-related area.

Certificates, Licenses, Clearances, Testing and/or Bonding Required:

- ▶ Valid California Driver's License and proof of automobile insurance.
- ▶ Valid California Teaching Credential or Registered Nurse, Health Services Credential.
- ▶ Department of Justice and FBI Fingerprint Response.

FLSA Status: Exempt

April 2010

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, gender or disability. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization complies with the Americans with Disabilities Act. Persons with a disability who may need some accommodation in the hiring process should contact our personnel office.

This organization is a Drug and Tobacco - Free Workplace

This organization requires a successful candidate to provide it with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.