

JOB DESCRIPTION

JOB TITLE: SCICON Museum/Raptor Center Specialist (2571)

Job Summary:

The job of SCICON Museum/Raptor Center Specialist is done for the purpose/s of assisting with instruction and supervision of sixth grade students plus maintaining and developing the SCICON Museum and Raptor Rehabilitation Center under the supervision of the SCICON Administrator.

Essential Functions:

- ▶ Develops/maintains instructional/interpretive displays for the purpose of educating visitors to the SCICON museum of natural history.
- ▶ Feeds and cares for wildlife for the purpose of rehabilitation.
- ▶ Handles wildlife for the purpose of demonstration or examination.
- ▶ Instructs sixth grade students for the purpose of educating in outdoor education science concepts.
- ▶ Instructs SCICON staff and volunteers for the purpose of teaching wildlife feeding and care skills.
- ▶ Maintains records for the purpose of documenting museum items.
- ▶ Maintains records of feeding, medication and inventory for the purpose of wildlife rehabilitation.

Skills, Knowledge and/or Abilities:

SKILLS are required to perform multiple technical tasks with an occasional need to upgrade skills due to changing job conditions. Specific skills required to satisfactorily perform the functions of the job include:

- ▶ **Skills to:**
 - Teach groups of students in environmental education concepts.
 - Maintain and develop interpretive displays.

Specific knowledge required to satisfactorily perform the functions of the job includes:

- ▶ **Knowledge of:**
 - Wildlife care, feeding and handling.
 - Environmental education curriculum and concepts.

Specific abilities required to satisfactorily perform the functions of the job include:

- ▶ **Ability to:**
 - Work independently.
 - Organize and prioritize when dealing with multiple tasks.

Experience Required:

- ▶ Job related experience is preferred.
- ▶ Experience in the instruction of children preferred.
- ▶ Experience in developing interpretive displays preferred.

Education Required:

- ▶ High School Diploma or Equivalent
- ▶ An AA or BA is preferred.

Licenses, Clearances, Certifications, Bonding, and/or Testing Required:

- ▶ Valid California Driver's License and proof of automobile insurance.
- ▶ Department of Justice and FBI Fingerprint Clearance.
- ▶ International Wildlife Rehabilitation Council (IWRC) Basic Certificate or the equivalent preferred.

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, gender or disability. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization complies with the Americans with Disabilities Act. Persons with a disability who may need some accommodation in the hiring process should contact our personnel office.

This organization is a Drug and Tobacco - Free Workplace

This organization requires a successful candidate to provide it with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.

November 1999