

JOB DESCRIPTION

Job Title: Behavior Tutor – TBS (9922)

Job Summary:

The job of Therapeutic Behavior Services (TBS) Behavior Tutor is to provide direct intensive behavior services to children and adolescents experiencing serious emotional and behavioral challenges in the home. The Behavior Tutor works under the direct supervision of a TBS Behavior Consultant and is primarily responsible for the direct implementation of strategies, techniques, and interventions consistent with applied behavior analytic (ABA) principles. Behavior Tutors must be able to drive to various locations within Tulare County.

Essential Duties:

- Participates in the implementation of behavior programs for children and adolescents who receive intensive behavior services in a home-based setting;
- Consults with a Behavior Consultant/supervisor on activities and documentation related to TCHHSA funded behavior intervention services;
- Collects data for the purpose of implementing intensive behavior services that are highly individualized based on the needs of the client;
- Independently completes online progress notes on a regular/ongoing basis for planning and review;
- Participates/functions as a positive team member to enhance/share knowledge and skills for delivering best practices;
- Models behavioral strategies for family members as they implement interventions following a specified plan of care;
- Adheres to safe, clean practices for the purpose of maintaining sanitary environment for clients, family members, and other members of the behavior services team.

Responsibilities include: working under limited supervision following standardized practices and/or methods; providing behavioral services and/or information to others; and operating within a defined budget. Utilization of resources from other work units may be required to perform the job's functions. There is a continual opportunity to have some impact on the organization's services. The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 50% sitting, 25% walking, and 25% standing. This job is performed in a generally clean and healthy environment; however, the conditions may sometimes be unsanitary in locations visited by the program.

Skills to:

- read notes, memos, and reports of a moderately complex nature;
- effectively interact with clients, supervisors, family members, and Behavioral Health Services personnel as needed;
- determine steps in a process;
- structure time effectively;
- recognize and follow procedures when disruptive or dangerous behaviors occur;

Knowledge of:

- various mental health diagnoses and severe behavior problems is desirable;
- proper English grammar, punctuation, and sentence structure;
- non-violent verbal and physical intervention techniques is desirable;
- positive behavior intervention strategies is desirable;
- applied behavioral analysis is desirable.

Ability to:

- learn positive behavior intervention strategies, applied behavior analytic techniques, non-violent crisis intervention strategies;
- rapidly learn from training methods, techniques, and materials to be used in instruction and in the implementation of intensive behavior services;
- effectively communicate with Behavior Consultant, family members, and Behavioral Health Service personnel as needed;
- understand and carry out oral and written instructions;
- maintain confidentiality of client records and communications;
- adhere to schedules and deadlines;
- work in the afternoon and evening is preferred;
- read, interpret, and apply rules, regulations, and policies;
- speak Spanish is desirable;
- travel to various locations within Tulare County using personal vehicle.

Experience Required:

- Prior experience working with children and adolescents with at least one year working with children with various mental health diagnoses is preferred.

Education Required:

- High School diploma or equivalent is required;
- AA degree with emphasis in education, psychology or a related field is desired.

Certificates, Licenses, Clearances, Testing Required:

- Valid California driver's license and proof of automobile liability insurance;
- Typing certificated verifying 40 net wpm;
- Department of Justice and FBI Fingerprint Response upon hire.

FLSA Status: Non-Exempt

May 2023

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, gender or disability. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization complies with the Americans with Disabilities Act. Persons with a disability who may need some accommodation in the hiring process should contact our personnel office. This organization is a Drug and Tobacco - Free Workplace.

This organization requires a successful candidate to provide it with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.