

JOB DESCRIPTION

Job Title: Behavior Tutor – Bright Start FACES (9923)

Job Summary:

The job of Bright Start FACES Behavior Tutor is to provide developmentally appropriate behavior services to children with developmental delays, ages 0 to 3, in the natural setting/family home. The Behavior Tutor works under the direct supervision of a Bright Start FACES Behavior Consultant and is primarily responsible for the direct implementation of strategies, techniques, and interventions consistent with applied behavior analytic (ABA) principles. Behavior Tutors must be able to drive to various locations within Tulare County.

Essential Duties:

- Participates in the implementation of behavior programs for infants and toddlers who receive behavior services;
- Consults with a Behavior Consultant/supervisor on activities and documentation related to CVRC funded behavior intervention services;
- Collects data on behavior services that are highly individualized based on the needs of the client;
- Participates/functions as a positive team member to enhance/share knowledge and skills for delivering best practices;
- Collects data and maintains educational records for the purpose of on-going behavior services planning and review;
- Interacts with other Bright Start staff and parents in exercising their duties;
- Adheres to safe, clean practices for the purpose of maintaining sanitary environment for clients, family members, and other members of the behavior services team.

Responsibilities include: working under limited supervision following standardized practices and/or methods; providing behavioral services and/or information to others; and operating within a defined budget. Utilization of resources from other work units may be required to perform the job's functions. There is a continual opportunity to have some impact on the organization's services. The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally, the job requires 50% sitting, 25% walking, and 25% standing.

Skills to:

- read notes, memos, and reports of a moderately complex nature;
- effectively interact with clients, supervisors, family members, and Behavioral Health Services personnel as needed;
- determine steps in a process;
- structure time effectively;
- assist with the maintenance of educational records and the retrieval of pertinent information;
- recognize and follow procedures when disruptive or dangerous behaviors occur;

Knowledge of:

- developmental disabilities, autism spectrum disorder, and/or behavior support is desirable;
- proper English grammar, punctuation, and sentence structure;
- non-violent verbal and physical intervention techniques is desirable;
- positive behavior intervention strategies is desirable;
- applied behavioral analysis is desirable.

Ability to:

- learn developmentally appropriate applied behavior analytic techniques, positive behavior intervention strategies, non-violent intervention strategies;
- rapidly learn from training methods, techniques, and materials to be used in instruction and in the implementation of behavior services;
- effectively communicate with Bright Start staff, family members, and CVRC personnel as needed;
- understand and carry out oral and written instructions;
- maintain confidentiality of educational records and communications;
- adhere to schedules and deadlines;
- work in the afternoon and evening is preferred;
- read, interpret, and apply rules, regulations, and policies;
- speak Spanish is desirable;
- travel to various locations within Tulare County using personal vehicle.

Experience Required:

- Prior experience working with children and adolescents with at least one year of experience with children with developmental disabilities is preferred.

Education Required:

- High School diploma or equivalent is required;
- AA degree with emphasis in education, psychology or a related field is desired.

Other Requirements:

- Valid California driver's license and proof of automobile liability insurance;
- Department of Justice and FBI Fingerprint Response upon hire.

FLSA Status: Non-Exempt

May 2023

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, gender or disability. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization complies with the Americans with Disabilities Act. Persons with a disability who may need some accommodation in the hiring process should contact our personnel office. This organization is a Drug and Tobacco - Free Workplace.

This organization requires a successful candidate to provide it with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.