

Tulare County Council on Child and Youth Development- Executive Committee Meeting
Minutes
February 16, 2022 1:30pm-2:45pm
Via Zoom

Members Present: Cheri Doria, Rebecca Ortega, Melissa Prado, Timberly Romero, Christina Saucedo, Samantha Terry (staff), and Dianne Young.

- I. Welcome: Meeting was called to order by Mrs. Terry at 1:32pm.
- II. Review December Executive Committee Minutes: Minutes were approved with the minor changes suggested by Ms. Young.
- III. Budget: Mrs. Terry reviewed the budget with the committee and shared that LPC has savings in the budget and Mrs. Terry recommended that they be utilized for a portion of the Needs Assessment cost as well as printing materials for Community Outreach Events. The committee agreed to these expenses. Mrs. Terry also shared that there is a large portion of funds available in the QCC Workforce Pathways Grant that will be utilized for stipends. The amount per stipend will not be available until in later May once all applications are received and reviewed.
- IV. Discussion Items
 - a. Council Meetings: Mrs. Terry informed the committee that she is concerned about meeting in person due to the assumption that attendance will decrease and not sure if there will be a quorum. The committee discussed the requirements as per AB 361 and that it would be best to cancel the March meeting and have an AdHoc Committee meeting to finalize items for the Inclusion Event that is scheduled to take place in April. It was also decided that the April meeting will be cancelled as well due to it being the day before the Inclusion Event.
 - b. LPC Retreat: The committee decided to postpone the Retreat until May in hopes it will be conducted in person and that there is more time to prepare as well.
 - c. Resource Fair Event: The committee decided that the Council will have a booth at the event and that Mrs. Young will help Mrs. Terry with the event.
 - d. LPC Zipcode Priorities: Mrs. Terry shared an update the CDSS wants the reports submitted on time, which is in May 2022, but the data on AIR will not be available until Spring which means the updated report will not be available by the due date. Mrs. Terry is trying to out how the Council should proceed with the report. It was decided that TK data will be included as well as After School Data if available.
 - e. Needs Assessment 2023: Mrs. Terry shared the amount that Dr. Roussos will charge to conduct the Needs Assessment but there may be an increase as Eric Sonnenfeld is seeking additional information that would be beneficial to Head Start as well as the Council. Mrs. Terry is waiting for an updated invoice to begin the Independent Contract. Head Start will be paying a large portion of the report to support the Council.
 - f. Future Grants: Nothing was shared for this agenda segment
 - g. Other: Mrs. Terry shared that Ms. Palermo has resigned from the Council but recommends a colleague to join the Council in her place. He has the preapproval form and is planning on attending the Council Retreat. Mrs. Terry also shared that a Director of a Private Center has reached out to her to become part of the Council. Mrs. Terry shared that her daughter attends the preschool where she is employed. Mrs. Terry shared that the Director initiated the interest in the Council and that she did not personally recruit the Director. The committee approved of her preapproval application and will be sent the final application after the next scheduled meeting if she is still interested in becoming a member.
- V. Consent Items: Minutes are approved with suggested changes.
 - a. LPC February Minutes

VI. Review and Approval of March Council Meeting Agenda: Agenda was approved.

VII. Other Items: Nothing was shared at this agenda item.

VIII. Next Executive Meeting: The committee decided that they need to meet in early April to being to prepare for the Retreat. Mrs. Terry will send out a calendar invite once that date is established.

IX. Adjourned” Mrs. Terry adjourned the meeting at 2:45pm.

