

Tulare County Council on Child and Youth Development- Executive Committee Meeting  
Minutes

January 31, 2023, 11:00am-1:00pm via Zoom

Members present: Cheri Doria, Sherri Glenn, Rebecca Ortega, Timberly Romero, Christina Saucedo, and Samantha Terry (staff).

- I. Welcome: Meeting was called to order by Mrs. Terry at 11:03am.
- II. Discussion and potential approval of Resolution #7, authorizing the use of remote teleconferencing provisions pursuant to AB 361 and Government Code Section 54953. All members present approved meeting virtually.
- III. Public Comments: No public comments were made.
- IV. Review October Executive Committee Minutes: Minutes were shared, and no revisions were requested.
- V. Budget: Mrs. Terry informed the committee of the remaining balance of LPC funding that is available for the fiscal year. A large portion is going toward the Needs Assessment fee. First 5 Special Project Grant funds that were allocated to be utilized for food for the Inclusion Event have been approved to be utilized toward the Needs Assessment due to the fact that the Council is not hosting the Inclusion Event this year. A big portion of LPC funds are also being utilized to collaborate with Amy Sullivan, UPK Coordinator of Tulare County, to host the first Annual Pre K/ TK Conference. The funds for the Legislative Event were rolled over into the account and are available for future use. Lastly, there are still numerous funds remaining in the QCC Workforce Pathways Grant that will be utilized for stipends.
- VI. Discussion Items
  - a. Brown Act Quorum discussion: Mrs. Terry informed the committee that the State of Emergency due to COVID is coming to an end at the end of February 2023. This means the Council will begin to resume in person meetings that does allow some remote attendance as per guidelines in AB 2449. The guidelines are strict and do require a quorum in one physical location to allow the limited remote attendance.
  - b. Meeting requirements: Due to the limited/ strict guidelines of remote attendance, it was recommended that Mrs. Terry inform the Council members in advance that they will be required to attend in person meetings effective March 1, 2023.
  - c. Bylaws: Revisions need to be made and will take place later in the year.
  - d. Needs Assessment 2023: Mrs. Terry informed the committee that Dr. Roussos is still working on the Needs Assessment and some surveys will be sent out to obtain more updated data for certain areas of the report. A draft will hopefully be ready soon for review.
  - e. Legislative Event: Mrs. Terry shared that an attendee from the 2022 Event works in Fresno, met with their LPC Coordinator, and told them how wonderful our event was and that they need to have a similar event in their county. This shows that the event and speaker was a success. Future discussion will take place on the 2023 event.
  - f. Inclusion Event: Mrs. Terry reminded the committee that we are not hosting an event this year due to Mrs. Terry limited time from being on Maternity Leave and assisting Amy Sullivan with Pre K/ TK Conference. The committee agrees we do not want to have an event just to say that we had one. Rather, it needs to be meaningful and have a purpose. Therefore, more time will be available to plan a successful event for 02024.

- g. UPK Planning Grant: Mrs. Terry informed the committee that we are receiving this planning grant to plan on how to increase access to high quality Pre K opportunities for all 3 & 4 year old's in Tulare County. this is a planning grant in which the funds can only be utilized for planning purposes and that it requires a specific workgroup, with specific participants, to help create the countywide plan. The meetings will take place aside from the LPC meeting and will engage new community members to participate.
- h. LPC Restoration of Funds: It was shared that LPC has received their restoration of funds and that it is the intent to continue to be restore moving forward. This will provide more funds for LPC to have a lasting impact in the county and how to better meet the Early Learning and Care Needs of the families in Tulare County.
- i. Brown Act Council Presentation: The committee agrees to conduct a presentation on the Brown Act to enlighten the members on what it is and what it entails. Mrs. Terry will work on getting that set up for a future meeting date.
- j. New Council Members recruitment: Mrs. Terry provided an update on membership and how the council would like to recruit new members. Mrs. Terry encouraged the committee to reach out to people they think would be a good fit for the Council and ask them to attend an upcoming meeting to see if they would like to become a member.
- k. 2023 Council Meetings: The committee decided that the LPC meetings will move to meeting every other month and if needed will call Special Meetings for any action items that must be approved by the Council in between scheduled meetings. The Council will also have an ad hoc committee for the 2023 Event Planning for those members that want to participate. This will remove event planning from the Council agenda to allow more time for discussion, updates, and other Council business.
- l. Other/ Updates

**VII. Consent Items: No changes were suggested.**

- a. LPC September Minutes
- b. LPC October Minutes

**VIII. Review and Approval of January Council Retreat Meeting Agenda**

**IX. Other Items**

**X. Next Executive Meeting: March 29, 2023, 1:30pm-3:30pm TCOE Doe Ave. Conference room TBD.**

**XI. Adjourned at 12:25pm.**