

Tulare County Council on Child and Youth Development- Executive Committee Meeting
Minutes
Thursday, September 12, 2024, at 3:00pm-4:30pm
Tulare County Office of Education, Early Childhood Education Program
7000 Doe Ave. Visalia, CA 93277
Aspen Conference Room

Members present: Cheri Doria, Sherri Glenn, Timberly Romero, Christina Saucedo, and Samantha Terry (Staff). Members not present: Rebecca Della. Guests: JC Palermo.

- I. Welcome: Meeting was called to order at 3:00pm and introductions were made.
- II. Public Comments: No public comments were made.
- III. Review July & August 2024 Executive Committee Minutes
 - a. July minutes: Mrs. Glenn motions to approve the July minutes and Mrs. Saucedo seconds the motion. No objections. Abstentions: Cheri Doria. Minutes approved.
 - b. August minutes: Ms. Saucedo motion to approve the August minutes and Mrs. Glenn seconds the motion; No objections. Abstentions: Cheri Doria. Minutes approved.
- IV. Budget: Mrs. Terry reviewed the LPC budget with the executive committee and shared that due to salary savings for this fiscal year, the funds will be utilized for the keynote speaker for LPC event, finalizing the Economic Benefit Study, and outreach items for council awareness.
- V. Discussion Items
 - a. Bylaws discussion: Mrs. Terry informed the executive committee about the change that was recommended that the council makes regarding the quorum. The executive committee agrees to keep the language the same and will update the council at the next meeting.
 - b. Needs Assessment discussion: Mrs. Terry informed the committee that the data stayed the same in the report, but rather grammatical changes are still being made to ensure accuracy of the report before it is sent to the County Superintendent and Board of Supervisors. The committee also approved, and the council will be updated at the next meeting.
 - c. Council Survey Results: The committee and JC, consultant, reviewed the results from the LPC members regarding the council meetings. The consultant informed the council that the feedback will help guide the council in their strategic planning in January 2025. It will also help the council be brought up to the next level to increase the impact that the council has in Tulare County.
 - d. Brown Act discussion: Mrs. Terry informed the council about the teleconferencing requirements. The committee decided to test the teleconferencing meeting with the executive committee meetings to see how it all works. It will then be discussed also at the strategic planning session to plan accordingly.
 - e. Legislative Event: Invitation was sent out and the registration was not as large as anticipated. Mrs. Terry informed the council that TCOE will post it again and it will be sent out again as well as encourages everyone to share it with their listserv.
 - f. Inclusion Event: Nothing was shared at this time.
 - g. December 12th Christmas gathering: The membership survey included a question asking if the members would attend a Christmas gathering if it was offered. The majority either said yes or maybe, so the executive committee said to proceed with it.
 - h. UPK Planning Grant Focus Group feedback: Mrs. Terry quickly shared feedback on an

overview of the responses from the focus groups to display what providers are experiencing with UPK. Mrs. Terry informed the committee that she wants to conduct a UPK 101 in English and Spanish, in partnership with R&R.

i. Other/ Updates

- I. LPC Strategic Planning Discussion: JC Palermo shared an overview with the committee of what he will do for the strategic planning in January. He recommends that the council goes back to a mission and vision statement. The executive committee will provide some options, and they will be discussed at the strategic planning meeting. There was not much time to discuss and prepare for the strategic planning meeting so the committee scheduled a separate meeting to solely discuss strategic planning which will take place on Monday, October 28, 2024, at 9:00am-11:00am. The conference room will be determined at a later date.
- II. Review October LPC Meeting Materials: The committee suggested some changes on the agenda and those will be made before the next Council meeting on October 10th, 2024.
- III. Other Items
- IV. Next Executive Meeting: November 14, 2024, from 3:00pm-4:30pm at TCOE Doe Ave. in the Aspen Conference Room
- V. Adjourned at 4:40pm.