

Tulare County Council on Child & Youth Development
 Executive Committee Meeting Minutes
 Thursday, January 22, 2026, 3:00pm-4:30pm
 Tulare County Office of Education Early Childhood Education Program
 7000 Doe Ave. Visalia, CA 93291
 Aspen Conference Room

Members present: Cheri Doria, Sherri Glenn, Timberly Romero, Christina Saucedo, Blana Luna (staff), Samantha Terry (staff), and JC Palermo (consultant). Members not present: Rebecca Della.

Agenda Item	Topic	Presenter	Council Member Prep
1. Call to Order	Welcome	Timberly Romero, Chair	The meeting was called to order by Mrs. Terry at 3:05pm.
2. Public Comments		Timberly Romero, Chair	No public comments were made.
3. Action Item	September and November Meeting Minutes	Timberly Romero, Chair	<p><u>September meeting minutes:</u> Mrs. Glenn motioned to approve the minutes, Mrs. Doria second the motion. No objections. Abstentions: Christina Saucedo. Minutes are approved.</p> <p><u>November meeting minutes:</u> Mrs. Glenn motioned to approve the minutes, Mrs. Saucedo seconds the motion. No objections. Abstentions: Cheri Doria. Minutes are approved.</p>
4. Exec. Discussion a.	Event Updates	Sam Terry, Council Coordinator	<p><u>Annual Collaborative Event</u> Mrs. Terry informed the committee that Mr. Palermo worked with Kaweah Health, and it is approved that CME units will be offered to the participants that attend the Legislative Event. This will hopefully help increase the number of medical professionals that attend the event. Mrs. Terry, Mrs. Luna, Mr. Palermo, and some of TCOE ECE admin staff are meeting with the Director of Marketing for Kaweah Health to receive feedback on the marketing aspect of the event. Most things are complete for this event but due to the date change, the event booklet will have to be updated and reordered. A new Save the Date, with the CME units' information, will be sent shortly and a new invitation will be created for this event and sent out as well. The goal is to have 250 participants attend the event.</p> <p><u>Annual Collaborative Event</u> Mrs. Terry informed the committee that the Collaborative Event is scheduled for March 26, 2026, with Tammy Bradford and Dr. Ramon Resa as the speakers for the event. The food will be paid for with the IEEEP 2.0 Grant that was written by Lorena Castillo who included support for this event in the grant application. The focus is to help bridge the connection between home, school and</p>

			community. A Save the Date was sent out and the invitation will be sent out sooner. The event will consist of a vendor walk and table talk at the end. It will take place from 8:00am-12:00pm.
4. Exec. Discussion b.	Strategic Plan Review	JC Palermo, Consultant	Mrs. Terry informed the committee that she asked Mrs. Luna to put the Strategic Plan, created by Mr. Palermo, into a nice template for the final presentation. Some of the committee members shared their notes for suggested changes to be made before it gets voted on during the February Council meeting.
	LPC Budget Review	Sam Terry, Council Coordinator	Mrs. Terry shared the most recent LPC budget with the committee. There is still funding remaining in the budget that must be spent. Mrs. Terry informed the committee that funding will be used to update the event graphics and if remaining, it can be used for a larger portion of Mrs. Terry's salary and benefits. More will be determined as it gets closer to the end of the year and the events are over.
4. Exc. Discussion c.	LPC County Priorities Report Discussion	Sam Terry, Council Coordinator	Mrs. Terry informed the committee that AIR (American Institute of Research) was the data base that Mrs. Terry and other LPC Coordinators across the state used for numerous years. Unfortunately, the data has not been updated past 2020 and they have not received the necessary funds to update it for the Councils to continue to use. Therefore, this is impacting the Council data mandates such as the Annual Priorities Report that is due in May. CDSS is working to provide the Council's with data to complete the report, but it will not be inclusive of the same data that has been utilized in the past and this may impact the results. CDSS is working to provide more refined data for coordinators to share with their Council's to determined if it can be utilized for the report or if local changes will be made or local data collected to provide a more accurate picture of the child care need. CDSS is also working to find a permanent solution to this issue for the future reports that are required. Mrs. Terry will provide an update on this at the Council meeting in February and hopefully have the final numbers to vote on at the April Council meeting.
4. Exc. Discussion d.	Needs Assessment Update	Sam Terry, Council Coordinator	Mrs. Terry informed the committee that the Needs Assessment was updated by the consultant; however, since that time more words have been added to the list that are not allowed, according to the federal regulations. TCOE ECE admin aide is reviewing the document for us to see if any changes need to be made. The comprehensive report is not a requirement but rather something that our Council chooses to do for our community. What is due to CDSS is the templates with the data that the consultant already completed for us. The committee recommends that in the meantime, we submit the template and then submit the longer

			report once it is fully updated. The template will be voted on at the February Council meeting.
4. Exc. Discussion e.	Review LPC Meeting agenda	Group discussion	The committee reviewed the agenda and requested changes be made before the meeting.
4. Exc. Discussion f.	Other	Group Discussion	Nothing was discussed at this time.
5. Adjournment		Timberly Romero, Chair	The meeting was adjourned at 4:25pm.

Next Scheduled Council Meeting: Thursday, March 12, 2026, from 3:00pm-4:30pm at TCOE Doe Ave. in the Willow Conference Room.